

Contact

jessinmacdon@gmail.com

www.linkedin.com/in/jessinmacdon
(LinkedIn)

Top Skills

Microsoft Office
Customer Service
Microsoft Excel

Languages

English (Native or Bilingual)
French (Full Professional)
Germanic languages (Professional Working)
Spanish

Certifications

Hiring and Developing Your Future Workforce

Jessin Macdon

Talent Advisor at Onapsis
Berlin

Experience

Onapsis
Talent Advisor
July 2021 - Present (5 months)
Heidelberg, Baden-Württemberg, Germany

Quandoo
3 years 4 months
Talent Acquisition & People Partner
November 2019 - June 2021 (1 year 8 months)
Berlin Area, Germany

Talent Acquisition Specialist
March 2018 - November 2019 (1 year 9 months)
Berlin Area, Germany

Welcome to Quandoo - We believe in our products. We rely on our customers.
We support our partners. We trust in our people.

Our global mission is to connect guests and restaurateurs while creating an international workplace allowing our employees to progress and grow in their personal careers. A multitude of different nationalities and cultures enable an inspiring and creative working atmosphere. We empower our employees to take on responsibilities and develop their skills while working together on building revolutionary products.

For more information about Quandoo, please check out Quandoo.de or visit our career page at <https://careers.smartrecruiters.com/QuandooGmbH1/> (Find both links below).

Brown-Forman
Talent Acquisition Intern
February 2017 - August 2017 (7 months)
Hamburg Area, Germany

- Pre-Screened Junior Candidates through Video Interviews

- Ensured Stellar Candidate Experience - To include interacting with Candidates/Applicants, Hiring Managers, Other partners and External Vendors to accomplish tasks and address issues/questions during any and at all points of the recruitment process.
- Managed the posting process and updated Applicant Tracking Systems [Brassring] with candidates [Disposition of candidates as needed]
- Supported the Global Talent Acquisition Team with Scheduling and Projects.
- Managed interview Feedback processes, forms and scheduled debrief meetings as required.
- Arranged travel as needed for interviews and processes applicant expenses.
- Prepared interviewer agenda/schedule and interview packets.
- Contacted Candidates to schedule interviews, prepared OVL [Office Visit Letters].
- Screened Applicant documents Including CVs and Cover Letters.
- Special Projects and other duties as assigned.

Hochschule Furtwangen Bibliothek

HIWI

October 2015 - February 2017 (1 year 5 months)

Villingen-Schwenningen Area, Germany

Organizing and maintaining order of the books and other utilities of the Library. Helping the Library users to solve any problem they might come across while using any of the library's resources.

Education

Hochschule Furtwangen University Business School

B.A, International Business Management · (2014 - 2018)

Presbyterian Comprehensive Secondary School Buea Cameroon

High School, Sciences (Physics, Chemistry, Biology and Information

Communication Technology). · (2010 - 2012)

