

Submitted		Received via		Requester	
22 April 2022 at 10:23		Mail		Des Johnstone <des.johnstone@goughcat.co.nz>	
Status	Type	Due date	Priority	Group	Assignee
Solved	Task	April 27, 2022	Normal	Service Desk	Jess Beattie

Category

Account Management

Des Johnstone April 22, 2022 at 10:23

Service Category: New Service Request

: CAT

New or Amend Current User: Amend

Start Date (dd/mm/yyyy): 26/04/2022

First Name: Georgia

Middle Initial:

Surname: Duncan

Job Title: Rental Fleet Service Coordinator

{Phone:caption}: {Phone:value}

Similar User: Mike van der Sluys

Branch: Christchurch

Managers Email: des.johnstone@terracat.co.nz

Type: Permanent

End Date (If known):

=====

System Access

{New Role:caption}: {New Role:value}

{NAXT Position:caption}: {NAXT Position:value}

Other Applications: CWS

NAXT: Yes

{Similar Job Function NAXT:caption}: {Similar Job Function NAXT:value}

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Hardware

{Hardware Type:caption}: {Hardware Type:value}

Additional Notes: Mike is transiting to retire out of the role and Georgia will be the replacement.

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Requester Information

Requester Name: Des Johnstone

Requester Email: Des.Johnstone@terracat.co.nz

{Requester Phone:caption}: {Requester Phone:value}

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Jess Beattie April 26, 2022 at 07:38 Internal note

Change title on AD = done
Match AD groups to Mike = GeorgiaD & MikeV = Done
Change AD manager = Done

Change user roles = Done
Change next position and manager = Done
End worker assignment on old position = Done
Change fin dims = Done
Change worker fields to match Mike = Done
Change warehouses = Done

Jess Beattie April 26, 2022 at 07:38

This has now been actioned.
Kind regards,
Jess Beattie

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