



T650p Quick Start Guide



Verifone®

Getting started

3 easy steps to get your new terminal up and running!

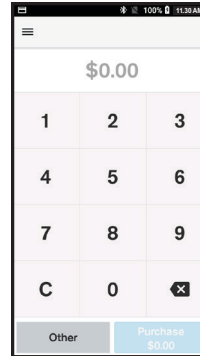
1



Power on

Press and hold the power button to turn your terminal on, or if you have a T650p base, set up your base and place the terminal on it (see page 2).

2



Get connected

If your terminal connects via mobile data with a SIM card or via Ethernet with your T650p base, you can start processing transactions. If not, you will need to connect via Wi-Fi (see page 3).

3



Take payment!

Start processing transactions! (see page 4).



SET UP YOUR PASSCODES

For your security, the refund functionality on your T650p is protected by passcodes. To set up your passcodes, call our Technical Helpdesk on 0800 EFTPOS (0800 338 767, option 2).

NOTE: You must be the listed authority on your Eftpos NZ account to set up passcodes.

Connect to the internet

Via Ethernet to T650p base

(Go to page 3 to connect to Wi-Fi)

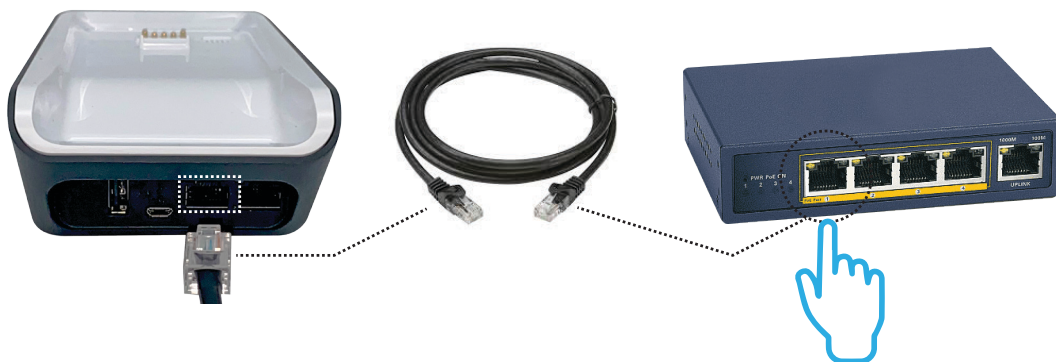
1




Connect power supply to the T650p base

Plug the power cable provided into the charging port on the left side of the T650p base and then plug the power supply into a wall socket.

2



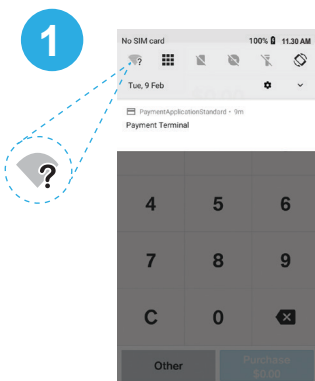
Connect Ethernet cable to the base

Plug one end of the Ethernet cable provided into the port labelled with the  icon on your T650p base. Plug the other end of the Ethernet cable into a free LAN port on your router.

TIP: Your terminal connects to the base via Bluetooth. If your terminal is configured correctly, once your base is connected to your router, the terminal doesn't have to be on the base to take payment.

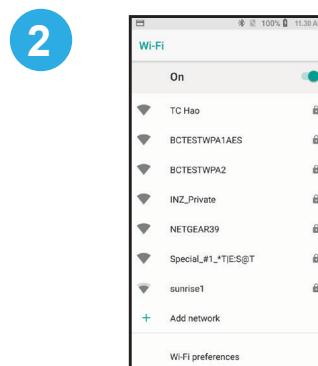
Connect to the internet

Via Wi-Fi



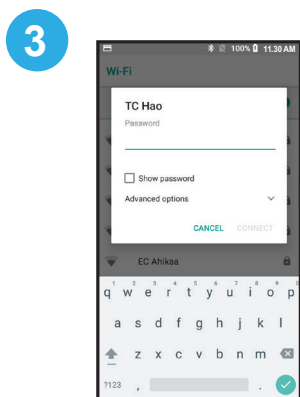
Connect to Wi-Fi

Swipe down from the notification bar at the top of the screen and tap and hold the Wi-Fi icon




Find your network

Select your network from the available networks list

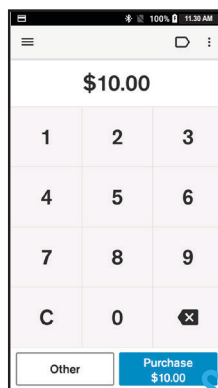


Enter your password


Enter your Wi-Fi password and tap 'CONNECT'. Press the HOME BUTTON  to navigate back to the Payment screen

Process a transaction

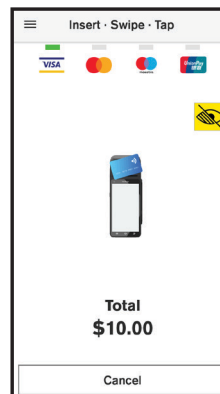
1



Enter the purchase amount and tap **Purchase**.

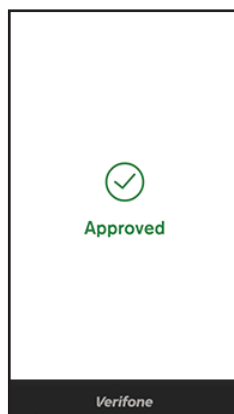
TIP: You can tap on the  icon to add a reference to the transaction

2



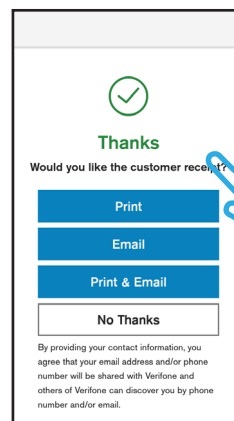
Your customer taps, inserts, or swipes their card or mobile wallet and enters their PIN if prompted

3



Terminal will display **Approved** or **Declined**

4



Customer selects how they would like to receive their receipt. Learn more: eftpos.co.nz/android-receipts

Get to know your T650p



Need help?

Get step-by-step instructions for
using your new terminal at
support.eftpos.co.nz/android



Wake and unlock the T650p

To save power, your T650p goes into sleep mode when you are not using it. It will also lock after 6 hours of inactivity.























To wake the T650p
Press Power button



To unlock the T650p
Press Power button and
swipe up on the screen

Icons on the T650p

The Notification bar at the top of the screen displays status icons on the right side and notification alerts on the left. Swipe down from the Notification bar to see notification cards and the Quick Settings panel.

STATUS ICONS	NOTIFICATION ICONS	NAVIGATION KEYS
 Bluetooth	 Warning / attention	 Recent items
 Bluetooth connected to base	 Important information	 Payment screen
 Aeroplane mode	 Download / update in-progress	 Back
 Cellular signal	QUICK SETTINGS ICONS	 Menu
 Wi-Fi	 App launcher	 More options
 SIM card	 Torch	 Expand
 Battery level	 Auto rotate	 Collapse
 Battery charging	 Edit	 Add reference
	 Settings	

Changing the paper roll

1



Open paper roll cover as shown above. There are small slots to aid opening if required

2



Remove used paper roll. Insert new roll so the paper feeds from the top, leaving a length of paper sticking out of the terminal

3



Close the printer door, pressing down gently until it clicks shut




Order more paper rolls online at

eftpos.co.nz/t650p-paper




Charging the T650p

Using the Charging Base

- Make sure the power supply is connected to the T650p base and plugged in (see page 3)
- Place the T650p on the charging base
- Look for this icon  to make sure your T650p is charging

Using the USB Adapter

- Insert USB cable into USB adapter
- Insert USB adapter into wall socket
- Insert USB-C end into the USB-C charging port on the left side of the terminal
- Look for this icon  to make sure your T650p is charging



NOTES:

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.



If you have any questions we are here to help.
Call us on **0800 EFTPOS**, or visit **support.eftpos.co.nz**



0800 EFTPOS | 0800 338 767 | www.eftpos.co.nz

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