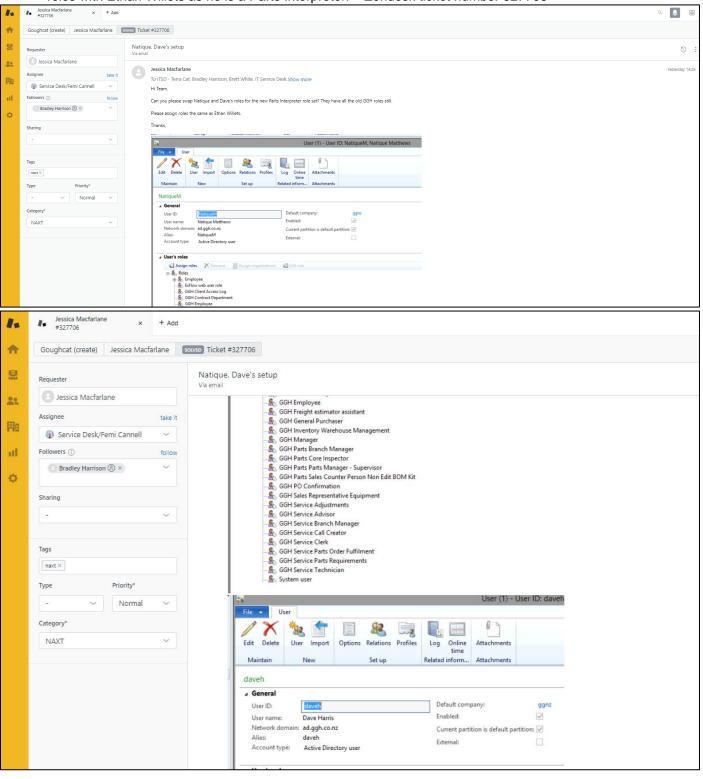
Natique Matthews Naxt Roles and Job Title Confliction

8/12/2021

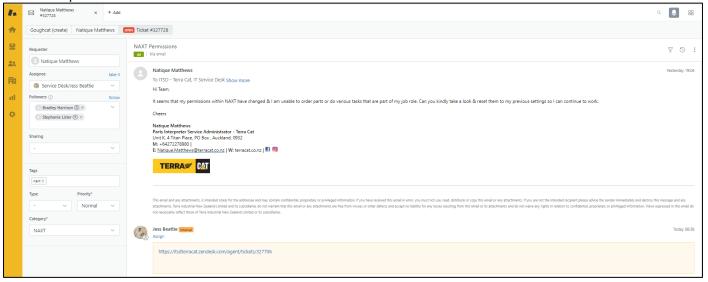
Jessica Macfarlane put through an IT helpdesk ticket for us to change Natique Matthews Naxt roles as she
was still on the old GGH roles. According to the HR employee spreadsheet, she is a Parts Communicator
however her signature says she is a Parts Interpreter/Service Administrator. The request was to match her
roles with Ethan Willets as he is a Parts Interpreter. – Zendesk ticket number 327706

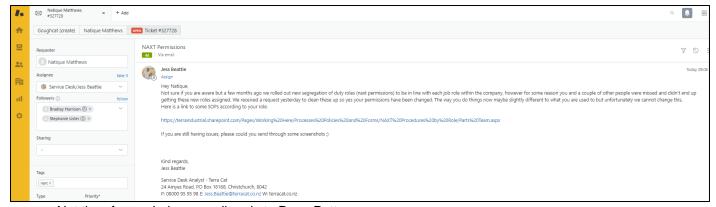




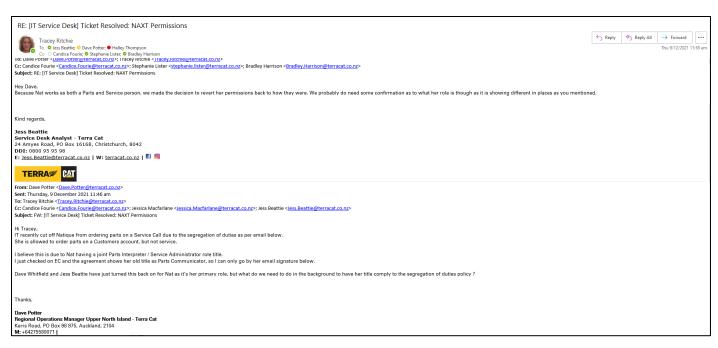
9/12/2021

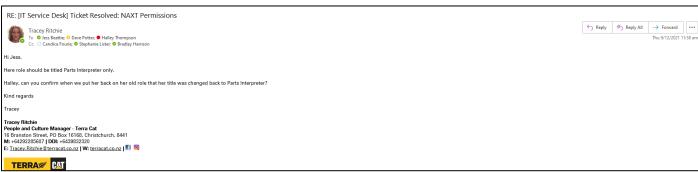
- Natique Matthews put through an IT helpdesk ticket asking for her Naxt permissions to be reverted back as she can't fulfil her role. – Zendesk ticket 327728
- I replied to Nat with the below:





- Nat then forwarded my email reply to Dave Potter.
- Dave Potter then emailed Tracey Ritchie for further info and clarification regarding Nat's job title
- Tracey Ritchie replied saying that Nat should be titled as a Parts Interpreter but has also asked Halley (Human Resources) for confirmation.







Meanwhile, Dave Potter called David Whitfield about all of this, saying that Nat is unable to fulfil her role now
that her permissions have changed. Steph was given permission by Bradley Harrison to revert Natique's roles
back to the GGH roles.

