



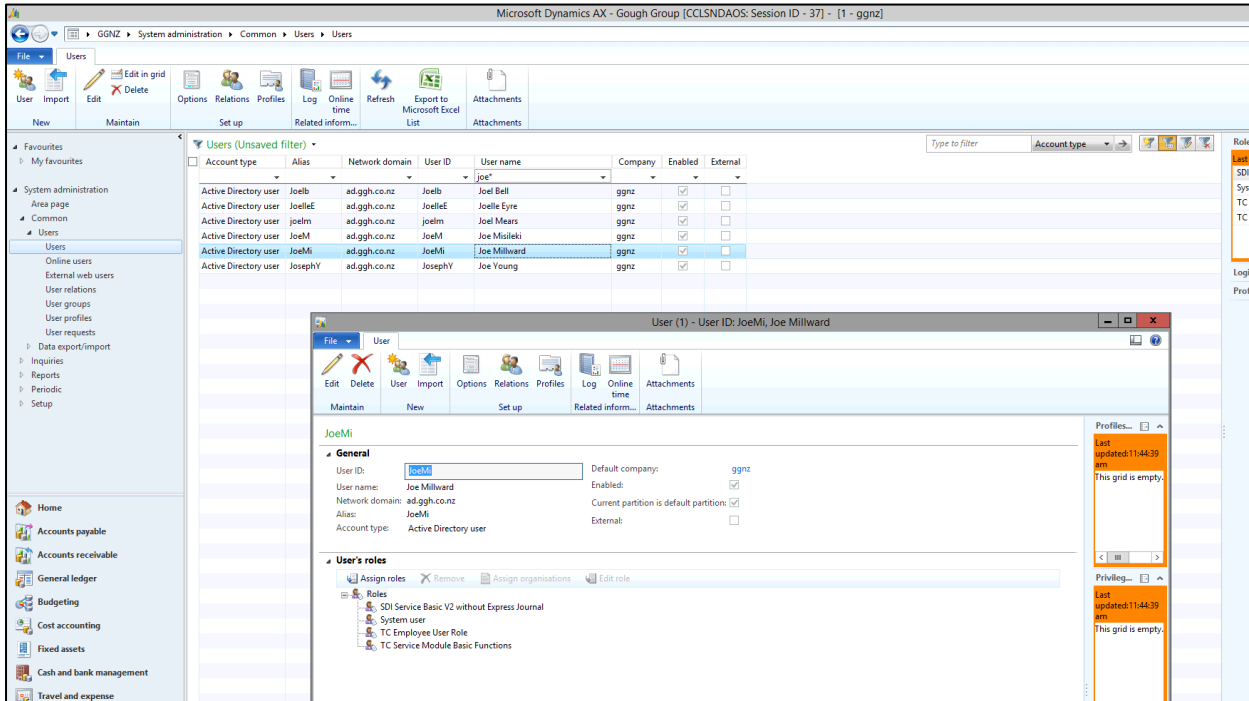
14 July 2022

Adding SOD roles

Terra Industrial New Zealand Ltd

PO Box 16 168
16 Branston Street, Hornby
Christchurch 8441, New Zealand
03 983 2333 Tel
www.TerraCat.co.nz

Check what roles the user already has, remove them all if required (except system user)



Navigate to: \\ad.ggh.co.nz\\resources\\NAXT\\SOD\\Role XPO's\\Ready For Prod\\Prod User Role Profiles

Open appropriate excel file relating to similar user

Find similar user and their roles

Copy roles

Create a new CSV file

Paste roles

Add a second column and put the user's alias

Microsoft Dynamics AX - Gough Group [CCLSNDAS: Session ID - 37] - [1 - ggnz]

GGNZ > System administration > Common > Users > Users

File > Users

User Import Edit Edit in grid Delete Options Relations Profiles Log Online time Refresh Export to Microsoft Excel List Attachments Attachments

New Maintain Set up Related inform...

Favourites

- My favourites
 - Score
 - Pending vendor invoices
 - Main accounts
 - Payment journal
 - Batch jobs
- Setting up users
 - Sys Admin Users
 - User groups
 - Exflow Users
 - Workers
 - Positions
 - Past workers
- Transfer orders
- Opportunities
- Free text invoices
- All service calls
- All purchase orders
- All sales orders
- All expense reports
- All customers
- All production orders
- Configure account structures

Users (Unsaved filter)

Account type	Alias	Network domain	User ID	User name	Company	Enabled	External
Active Directory user	Joelb	ad.ggh.co.nz	Joelb	Joel Bell	ggnz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Active Directory user	JoelleE	ad.ggh.co.nz	JoelleE	Joelle Eyre	ggnz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Active Directory user	joelm	ad.ggh.co.nz	joelm	Joel Mears	ggnz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Active Directory user	JoeM	ad.ggh.co.nz	JoeM	Joe Misileki	ggnz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Active Directory user	JoeMi	ad.ggh.co.nz	JoeMi	Joe Millward	ggnz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Active Directory user	JosephY	ad.ggh.co.nz	JosephY	Joe Young	ggnz	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Add a third column and add GGNZ next to each line

Copy all data

Paste data on last line underneath first lot of data

Change the third column for that second data to DAT

Should look something like this

AutoSave ☐ Off joemi.csv - Saved

File Home Insert Page Layout Formulas Data Review View Developer Help

Clipboard Font Alignment

Calibri 11 A A B I U Merge & Center

H17

	A	B	C	D	E	F	G	H
1	ExFlow_WebUser	joemi	ggnz					
2	SystemUser	joemi	ggnz					
3	TC_CRM_ContactCreator	joemi	ggnz					
4	TC_CRM_CustomerViewer	joemi	ggnz					
5	TC_CRM_ProspectCreator	joemi	ggnz					
6	TC_EmployeeUserRole	joemi	ggnz					
7	TC_Service_Callclosingsummary	joemi	ggnz					
8	TC_Service_End2End	joemi	ggnz					
9	TC_Service_ModuleAdvancedFunctions	joemi	ggnz					
10	TC_Service_ModuleBasicFunctions	joemi	ggnz					
11	ExFlow_WebUser	joemi	dat					
12	SystemUser	joemi	dat					
13	TC_CRM_ContactCreator	joemi	dat					
14	TC_CRM_CustomerViewer	joemi	dat					
15	TC_CRM_ProspectCreator	joemi	dat					
16	TC_EmployeeUserRole	joemi	dat					
17	TC_Service_Callclosingsummary	joemi	dat					
18	TC_Service_End2End	joemi	dat					
19	TC_Service_ModuleAdvancedFunctions	joemi	dat					
20	TC_Service_ModuleBasicFunctions	joemi	dat					
21								
22								

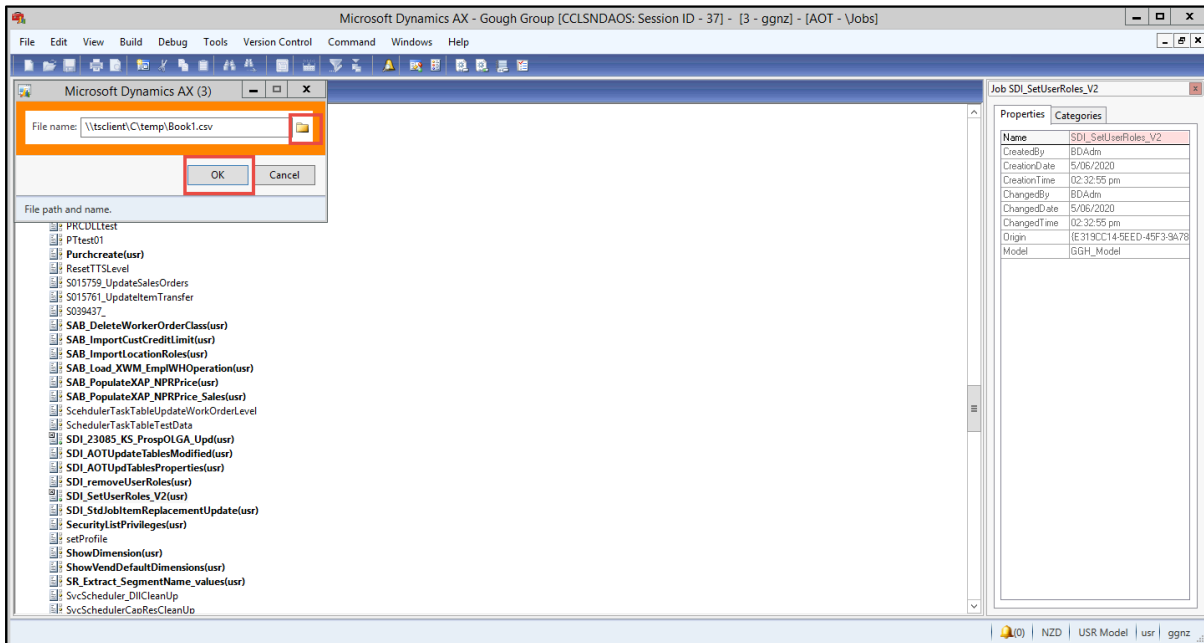
Save CSV file somewhere

Open AOT table (CTRL D) in NAXT

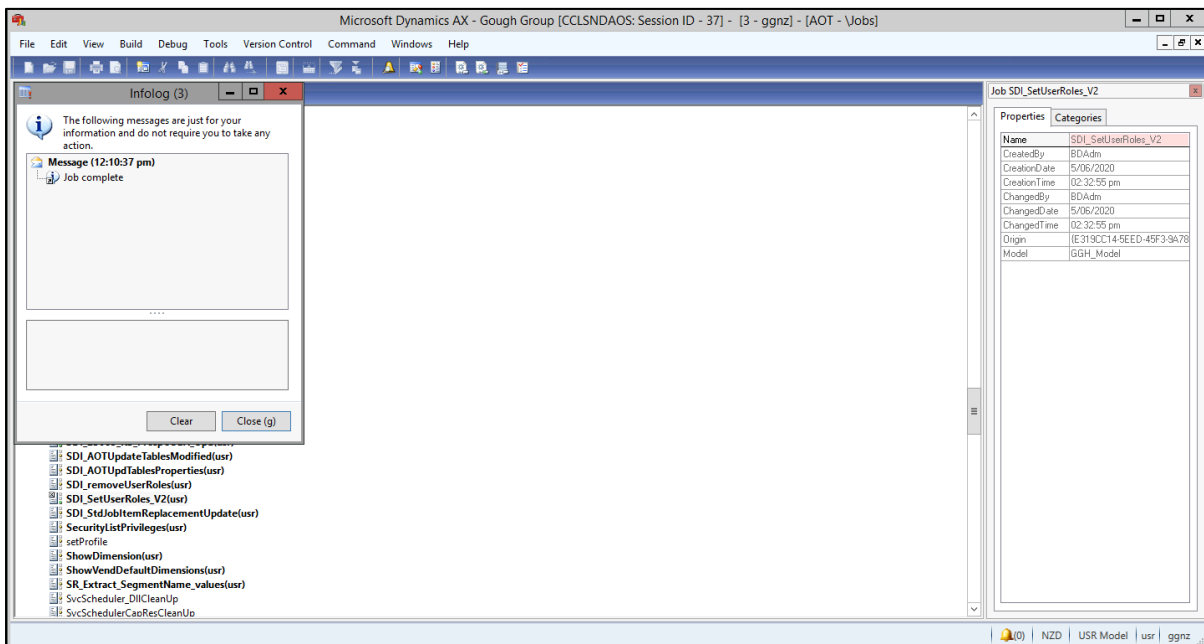
Find SDI_SetUserRoles_V2(usr)

Right click > open

Locate that CSV file > OK



Roles should now be loaded



Check user to double check