

# Jessie Montoya

Project Manager, PMP

## Personal Info

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## Education

B.S. Economics;  
B.A. International Affairs  
2009 - 2013

The George Washington University -  
Washington, DC

- Graduated cum laude
- Elected Captain of NCAA  
Division I Water Polo Team

## Management Skills

Agile and Waterfall  
Project Management  Excellent

Business  
Communication  Excellent

Microsoft  
Project, Trello  Excellent

Stakeholder,  
Budget, & Risk  
Management  Very Good

## Data Science Skills

pandas, NumPy,  
Matplotlib  Good

Git, GitHub  Good

spaCy,  
scikit-learn  Average

## Data Science Projects

### Predicting Project Duration - Emergo by UL

- Predict estimated duration of client projects based on historical data and email communication in order to flag high-risk projects for action by project manager
- Use pandas, NumPy, and spaCy to clean and analyze project data in Salesforce and email communication
- Performed linear regression using Salford Predictive Modeler to predict estimated project duration

### Analysis of Tourism and Poverty in Peru - University Thesis

- Analyzed effect of increased tourism on poverty in various regions of Peru
- Used multivariate linear regression to identify relationship between tourism and poverty

## Relevant Work Experience

### Senior Project Manager

Oct 2016 - Current

*Emergo By UL, Austin, TX*

- Manage multiple concurrent projects for industry-leading global manufacturers, as well as startups developing new health software products
- Completed 200+ client projects with budgets totaling \$3M
- Communicate complex regulatory information to senior-level stakeholders
- Analyze data to identify opportunities for high-impact process improvements that make employees' and customers' lives easier
- Repeatedly recognized through fast-track promotions and selection for high-profile projects.

### Program Coordinator

Feb 2016 – Oct 2016

*Epilepsy Foundation Central & South Texas, Austin, Texas*

- Worked closely with patients and providers to identify outreach opportunities
- Developed and implemented new community programs for 10-50 participants with epilepsy, including budget, procurement, scheduling, participant registration, and facility availability
- Led epilepsy awareness and first aid training with up to 200 participants.

### Research Fellow

Sep 2012 – May 2013

*Institute For International Economic Policy, Washington, DC*

- Contributed to paper on ultra-poverty in Asia, presented at the Social Science Research Council Postdoctoral Fellowship for Transregional Research.

## Certifications

Project Management Professional (PMP)

March 2019

UC San Diego: English/Spanish Translation Certificate

January 2016