



## **UNIVERSITY OF NAIROBI**

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### **HANDBOOK OF FEES PAYMENT**

**(POLICY, SCHEDULES, GUIDELINES & PROCEDURES)**

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## **VISION; MISSION AND CORE VALUES**

### **Vision**

A world-class university committed to scholarly excellence

### **Our Mission**

To provide quality university education and training and to embody the aspirations of the Kenyan people and the global community through creation, preservation, integration, transmission and utilization of knowledge.

### **Our Core Values**

Freedom of thought and expression

Excellence

Care

Good governance

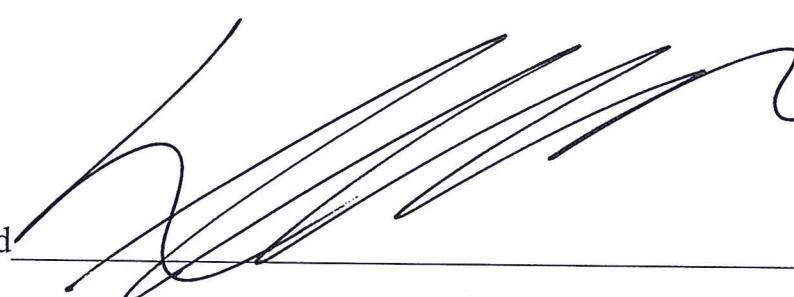
Innovativeness and creativity

Partnership and teamwork

## APPROVAL

This Handbook of Fees Payment- Policy, Schedules, Guidelines & Procedures was approved by the University Executive Board on 17<sup>th</sup> May, 2021.

Signed



A handwritten signature consisting of several parallel, slanted lines forming a stylized 'S' shape, followed by a large, open circular flourish at the end.

Date

19/5/21

**STEPHEN G. KIAMA, PhD.**

**VICE CHANCELLOR**

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## **1. INTRODUCTION**

This handbook is a consolidation of all important information regarding fees. It articulates the legislative and regulatory frameworks that anchor the management and administrative frameworks which guide the payment and collection of fees. It contains detailed fees schedules for various programmes distributed in the fourteen (14) clusters defined by the University Fund Board, as approved by the University of Nairobi Council, in accordance with the Universities Act, 2012 University of Nairobi Charter, 2013 and related University of Nairobi Statutes, 2013.

### **1.1 OUTLINE**

Apart from the frameworks, categories and schedules of fees payment, this handbook also contains guidelines; procedures; and important contacts.

### **1.2 LEGISLATIVE AND ADMINISTRATIVE FRAMEWORKS**

The academic fees charged are the Government of Kenya approved Differentiated Unit Cost (DUC), as currently applied in accordance with the Universities Act, 2012 [45, 1(b); 54, 4(d)]; and in accordance with the University of Nairobi Statutes, 2013 [XXX; XXXII]; University Financial Regulations, 2016 (1.1 a, 7.0, 7.1; 8.0-8.5); and University of Nairobi Policy on Fees Collection, 2017. Administrative fees charged have incorporated the Commission for University Education (CUE); Kenya Universities and Colleges Central Placement Services charges.

### **1.3 POLICY POSITION ON FEES PAYMENT**

The provisions of UON Statutes XXX; and XXXII shall apply:

- 1.3.1 All students admitted to the University of Nairobi for any degree, diploma, certificate or other award of the University shall pay the University such Registration fees, Tuition Fees and other fees and charges as Council may from time to time determine.
- 1.3.2 The University shall withhold any and all services, examination results, conferment of any degree, certificate or award until all outstanding fees are settled and further reserve the right to institute other legal recovery proceedings against students with outstanding fees and also surcharge an interest at a rate to be determined by Council from time to time.

#### **1.4 TRANSITION AND EFFECTIVE DATE**

The implementation of the Differentiated Unit Cost; and revised administrative charges will commence in August 2021 with the first year students.

Continuing students will continue to pay the fees that was specified to them at the time of their admission.

#### **2. CATEGORIES OF FEES**

The University levies three (3) broad categories of fees- administrative fees, which is uniformly paid by all students; academic fees charged for specific programmes; and miscellaneous charges for selected services offered by the University on need basis.

##### **2.1 ADMINISTRATIVE CHARGES**

These are mandatory fees paid for administrative services rendered to facilitate academic activities. The charges are categorized by level of study [Table 1, 2, 3].

**Table 1: Charges for Undergraduate Students**

<b>SN</b>	<b>ITEM</b>	<b>AMOUNT (KSH)</b>
1.	Application (once)	3,000.00
2.	Registration (per sem.)	2,250.00
3.	ICT services (p.a)	7,000.00
4.	Library (p.a)	4,000.00
5.	Medical (p.a)	6,500.00
6.	ID Card (p.a)	1000.00
7.	Activity (p.a)	2,000.00
8.	Students' organization (p.a)	1,000.00
9.	Examination (per unit)	1,000.00
10.	Caution (once)	5,000.00

**Table 2: Charges for Postgraduate Students**

<b>SN</b>	<b>ITEM</b>	<b>AMOUNT (KSH)</b>
1.	Application (once)	
	a) Masters	4000
	b) Doctorate	5000
2.	Registration (per sem.)	2250
3.	Library (p.a)	5000
4.	ICT services (p.a)	7000
5.	Medical (p.a)	6500
6.	ID card (p.a)	1000
7.	Activity	2000
8.	Student organization	1000
9.	Examination coursework (per unit)	1000
10.	Thesis examination	
	a) Masters	30,000
	b) Doctorate	50,000
11.	Caution (once)	5000

**Table 3: Charges for Higher Doctorate Degrees**

<b>SN</b>	<b>ITEM</b>	<b>AMOUNT (KSH)</b>
1.	Registration	5,000
2.	ICT Services	15,000
3.	Identity Card	1,000
4.	Library Resources	10,000
5.	Examination Fees	110,000
6.	Graduation Gown	80,000
7.	Citation	250,000
8.	Handling Charges	25,000
	<b>TOTAL</b>	<b>496,000</b>

## **2.2 MISCELLANEOUS CHARGES**

These comprise the charges levied for various services that students, alumni and other individual or corporate stakeholders may seek from time to time during the studentship and afterwards. They cover items such as convocation, extension of studentship, hire of academic dress, Issuance of Transcripts, Certification of documents, Replacement of lost ID card; Amendment of Academic Records; Retention of Registration; Thesis/Dissertation Processing among others (Table 4). These charges may vary from time to time.

Table 4: Miscellaneous Charges

SN	SERVICE	AMOUNT (KSH)
1.	Convocation	1000
2.	Late Registration	1000
3.	Extension of Studentship	10,000 (per semester)
4.	Remark of examination	1000 per paper
5.	Issuance of Transcripts	500
6.	Appeal	1000
7.	Hire of Academic Dress	
	• Bachelors	4000
	• Masters	4000
	• Doctoral	4000
8.	Certification of academic Document	200 (per page)
9.	Replacement of lost ID Card	500
10.	Amendment of Academic Records	1,000 (per record)
11.	Thesis Processing	
	• Masters	8,000
	• Doctoral	12,000
12.	Dissertation/Project Paper Processing	3,000
13.	Retention of Registration*	2,250 (per semester)

\*For students who defer, or temporarily withdraw from their studies

### 2.3 ACADEMIC (TUITION) FEES

This is fees that the student pays to be taught. The charges are specific to academic programmes. They comprise the following: Tuition Fees, Laboratory, Fieldwork, Project/Thesis Supervision, Clinical teaching, Teaching Practice; Practicum, Industrial Visits/Supervision; Workshops and Projects; Design Project for Engineering students and any other instructional activities approved by Senate. The composite fees for all these charges are provided in Schedules I-VII.

### 3. SCHEDULES FOR ACADEMIC FEES

Academic fees for the various programmes depend on the cluster subjects and are divided into seven (7) levels- Diplomas; Bachelors; Postgraduate Diploma; Masters; Fellowship; Doctoral and Higher Doctorate. The annual fees are shown against the programmes offered [Schedule I – VII].

#### SCHEDULE I: FEES FOR DIPLOMA PROGRAMMES

CLUSTER AREA	SUBCLUSTER	PROGRAMMES OFFERED	ANNUAL FEES
VIII. AGRICULTURE, HEALTH SCIENCES, FOOD SCIENCES, NATURAL RESOURCE MANAGEMENT & THE NATURAL ENVIRONMENT- AGRICULTURE, FOOD SCIENCE & TECHNOLOGY, MEDICAL LABORATORY SCIENCE & TECHNOLOGY, ANIMAL SCIENCE, NURSING, CLINICAL MEDICINE (BSC.), RADIOGRAPHY, AGROBUSINESS MANAGEMENT, SPORT SCIENCE, FOOD & NUTRITION, MEDICAL PSYCHOLOGY, PHYSICAL THERAPY, PUBLIC HEALTH, ENVIRONMENTAL HEALTH, COMMUNITY HEALTH & DEVELOPMENT, WILDLIFE SCIENCE & MANAGEMENT	Nursing	1. H45 DIPLOMA IN RENAL NURSING	216,000
X. BUSINESS, LAW, EDUCATION (ARTS), ECONOMICS	Business	2. L123 DIPLOMA IN BUSINESS MANAGEMENT 3. L125 DIPLOMA IN HUMAN RESOURCE MANAGEMENT 4. L126 DIPLOMA IN PURCHASING & SUPPLIES MANAGEMENT	144,000 144,000 144,000
XI. APPLIED SOCIAL SCIENCES AND THE ARTS (PROFESSIONAL)- HOSPITALITY, MEDIA AND COMMUNICATION STUDIES, LIBRARY AND INFORMATION STUDIES, BUSINESS INFORMATION TECHNOLOGY, SPORTS SCIENCE AND MANAGEMENT, FASHION DESIGN, INTERIOR DESIGN, MUSIC (B.MUS.), CIVIL AVIATION AND MANAGEMENT, MARITIME MANAGEMENT, AGROBUSINESS MANAGEMENT, THEATRE & FILM STUDIES, FINE ART, FOOD SERVICES & MANAGEMENT	Applied Social Sciences  Media & Communication Studies	5. L147 DIPLOMA IN PROJECT PLANNING & MANAGEMENT  6. L137 DIPLOMA IN PUBLIC RELATIONS	156,000  156,000
XIII. APPLIED HUMANITIES AND SOCIAL SCIENCES-GEOGRAPHY (B.A), PUBLIC ADMINISTRATION, PSYCHOLOGY, MUSIC (B.A), PEACE & SECURITY STUDIES, DISASTER MANAGEMENT, ANTHROPOLOGY, LANGUAGES, BA WITH EDUCATION, LANGUAGE & COMMUNICATION, INTERNATIONAL RELATIONS & DIPLOMACY, SOCIAL WORK AND DEVELOPMENT STUDIES	Social Work & Development Studies  International Relations & Diplomacy  Psychology	7. C104 SOCIAL WORK & SOCIAL DEVELOPMENT 8. C120 DIPLOMA IN CRIMINOLOGY & SOCIAL ORDER 9. R104 DIPLOMA IN INTERNATIONAL STUDIES 10. C136 DIPLOMA IN PSYCHOLOGY	120,000 120,000 120,000 120,000

**SCHEDULE II: FEES FOR BACHELOR PROGRAMMES**

<b>CLUSTER AREA</b>	<b>SUBCLUSTER</b>	<b>PROGRAMMES OFFERED</b>	<b>ANNUAL FEES</b>
I. MEDICINE- PRE- CLINICAL AND CLINICAL	<b>Medicine &amp; Surgery</b>	1. H31-BACHELOR OF MEDICINE AND SURGERY	600,000
		2. H302-BSC. HUMAN ANATOMY	450,000
		3. H303-BSC MEDICAL PHYSIOLOGY	450,000
II. DENTISTRY- PRE- CLINICAL AND CLINICAL	<b>Dental Sciences</b>	4. V28-BACHELOR OF DENTAL SURGERY	576,000
III. VETERINARY MEDICINE- PRE- CLINICAL AND CLINICAL	<b>Veterinary Medicine</b>	5. J30-BACHELOR OF VETERINARY MEDICINE	468,000
IV. PHARMACY- PRE- CLINICAL AND CLINICAL	<b>Pharmacy</b>	6. U29-BACHELOR OF PHARMACY	450,000
V. ARCHITECTURAL STUDIES- ARCHITECTURE PART I AND ARCHITECTURE PROFESSIONAL PART II	<b>Architecture (Part 1)</b>	7. B020-BACHELOR OF ARCHITECTURAL STUDIES (PART 1)	360,000
	<b>Architecture- Professional (Part 2)</b>	8. B02-BACHELOR OF ARCHITECTURE (PART 2)	432,000
VI. ENGINEERING, SURVEYING	<b>Engineering</b>	9. F16-BACHELOR OF SCIENCE IN CIVIL ENGINEERING	396,000
		10. F17-BACHELOR OF SCIENCE IN ELECTRICAL AND ELECTRONIC ENGINEERING	396,000
		11. F18-BACHELOR OF SCIENCE IN MECHANICAL ENGINEERING	396,000
		12. F19-BACHELOR OF SCIENCE IN GEOSPATIAL ENGINEERING	396,000
		13. F21-BACHELOR OF SCIENCE IN BIOSYSTEMS ENGINEERING	396,000
		14. F22-BACHELOR OF SCIENCE IN PETROLEUM ENGINEERING	396,000
	<b>Survey</b>	15. B66-BACHELOR OF QUANTITY SURVEYING	396,000
VII. BUILT ENVIRONMENT & DESIGN- CONSTRUCTION, REAL ESTATE, URBAN & REGIONAL PLANNING, LANDSCAPE ARCHITECTURE, DESIGN, COMPUTING	<b>Design-Construction</b>	16. B76-BACHELOR OF CONSTRUCTION MANAGEMENT	360,000
	<b>Real Estate</b>	17. B_04-BACHELOR OF REAL ESTATE	360,000
	<b>Urban &amp; Regional Planning</b>	18. B65-BACHELOR OF ARTS (PLANNING)	360,000
	<b>Computing</b>	19. P15-BSC. COMPUTER SCIENCE	360,000
VIII. AGRICULTURE, HEALTH SCIENCES, FOOD SCIENCES, NATURAL RESOURCE MANAGEMENT & THE NATURAL ENVIRONMENT- AGRICULTURE, FOOD SCIENCE & TECHNOLOGY, MEDICAL LABORATORY SCIENCE & TECHNOLOGY, ANIMAL SCIENCE, NURSING, CLINICAL MEDICINE (BSC.), RADIOGRAPHY,	<b>Agriculture</b>	20. A22-BSC. IN AGRICULTURE	324,000
		21. A85-BSC IN HORTICULTURE	324,000
		22. A83-BSC. AGRICULTURAL EDUCATION & EXTENSION	324,000
	<b>Food Science &amp; Technology</b>	23. A24-BSC. FOOD SCIENCE & TECHNOLOGY	324,000
		24. A90-BSC IN FOOD, NUTRITION & DIETETICS	324,000
	<b>Animal Science</b>	25. J36-BSC. LEATHER SCIENCE & TECHNOLOGY;	324,000
		26. J42-BSC. IN WILDLIFE MANAGEMENT	324,000
		27. J49-BSC. FISHERIES & AQUACULTURE MANAGEMENT	324,000
	<b>Medical Lab Science</b>	28. H38-BSC. (MEDICAL LABORATORY SCIENCE & TECHNOLOGY)	324,000

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CLUSTER AREA	SUBCLUSTER	PROGRAMMES OFFERED	ANNUAL FEES
AGRIBUSINESS MANAGEMENT, SPORT SCIENCE, FOOD & NUTRITION, MEDICAL PSYCHOLOGY, PHYSICAL THERAPY, PUBLIC HEALTH, ENVIRONMENTAL HEALTH, COMMUNITY HEALTH & DEVELOPMENT, WILDLIFE SCIENCE & MANAGEMENT	Nursing	29. H32-BSC IN NURSING	324,000
	Agribusiness Mgmt.	30. A87-BSC. AGRIBUSINESS MANAGEMENT	324,000
	Natural Resource Management	31. A25-BSC RANGE MANAGEMENT 32. A26-BSC. MANAGEMENT OF AGRO-ECOSYSTEMS & ENVIRONMENT 33. I41-BSC. ENVIRONMENTAL CONSERVATION & NATURAL RESOURCE MANAGEMENT 34. A28-BSC IN DRYLAND ECONOMICS AND AGRO-ECOSYSTEM MANAGEMENT	324,000 324,000 324,000 324,000
IX. APPLIED SCIENCES AND EDUCATION (SCIENCE AND TECHNOLOGY)- EDUCATION (SCIENCE, TECH, AND SPECIAL NEEDS), EXERCISE AND SPORT SCIENCE, BIOCHEMISTRY, BIOTECHNOLOGY, BIOMEDICAL SCIENCES, APPLIED MICROBIOLOGY AND MOLECULAR BIOLOGY, APPLIED AND TECHNICAL PHYSICS, APPLIED & TECHNICAL CHEMISTRY, APPLIED & TECHNICAL BIOLOGY, STATISTICS, ACTUARIAL SCIENCE, FINANCIAL ENGINEERING, ENVIRONMENTAL SCIENCE	Applied & Technical Chemistry	35. I08-BSc INDUSTRIAL CHEMISTRY 36. I14-BSC ANALYTICAL CHEMISTRY	288,000 288,000
	Applied & Technical Physics	37. I44-BSC ASTRONOMY & ASTROPHYSICS 38. I39-BSC. MICROPROCESSOR TECHNOLOGY & INSTRUMENTATION	288,000 288,000
	Applied Sciences	39. I13-BSC GEOLOGY 40. I10-BSC METEOROLOGY	288,000 288,000
	Education Science	41. BACHELOR OF EDUCATION (SCIENCE)	288,000
	Biochemistry	42. H12-BSc. BIOCHEMISTRY	288,000
	Biotechnology	43. I23-BSC. MICROBIOLOGY & BIOTECHNOLOGY	288,000
	Statistics	44. I63-BSc STATISTICS	288,000
	Actuarial Science	45. I574-BSC. ACTUARIAL SCIENCE	288,000
X. BASIC SCIENCES- MATHEMATICS, PHYSICS, CHEMISTRY, BIOLOGY, GEOGRAPHY (BSC.)	Basic Sciences	46. I11-BSc. BIOLOGY 47. I64-BSc CHEMISTRY 48. I09-BS. MATHEMATICS 49. I20-BSC GENERAL	264,000 264,000 264,000 264,000
XI. APPLIED SOCIAL SCIENCES AND THE ARTS (PROFESSIONAL)- HOSPITALITY, MEDIA AND COMMUNICATION STUDIES, LIBRARY AND INFORMATION STUDIES, BUSINESS INFORMATION TECHNOLOGY, SPORTS SCIENCE AND MANAGEMENT, FASHION DESIGN, INTERIOR DESIGN, MUSIC (B.MUS.), CIVIL AVIATION AND MANAGEMENT, MARITIME MANAGEMENT, AGRIBUSINESS MANAGEMENT,	Hospitality	50. C78-BA IN TRAVEL & TOURISM MANAGEMENT 51. C79-BA. HOSPITALITY MANAGEMENT	240,000 240,000
	Media & Communication Studies	52. K59-BA. JOURNALISM & MEDIA STUDIES 53. K62-BA. BROADCAST PRODUCTION	240,000 240,000
	Applied Social Sciences	54. L46-BACHELOR OF PROJECT PLANNING & MANAGEMENT	240,000
	Fashion Design	55. B05-B.A DESIGN	240,000
	Interior Design	56. B321-B.A INTERIOR DESIGN	240,000

UON, Fees Payment

CLUSTER AREA	SUBCLUSTER	PROGRAMMES OFFERED	ANNUAL FEES
THEATRE & FILM STUDIES, FINE ART, FOOD SERVICES & MANAGEMENT			
XII. BUSINESS, LAW, EDUCATION (ARTS), ECONOMICS	Business	57. D33-BACHELOR OF COMMERCE (B.COM) 58. D35-BSC. FINANCE & ACCOUNTING	216,000 216,000
	Law	59. G34-BACHELOR OF LAWS (L.LB)	216,000
	Economics	60. X74-BACHELOR OF ECONOMICS	216,000
		61. X75-BACHELOR OF ECONOMICS & STATISTICS	216,000
XIII. APPLIED HUMANITIES AND SOCIAL SCIENCES- GEOGRAPHY (B.A), PUBLIC ADMINISTRATION, PSYCHOLOGY, MUSIC (B.A), PEACE & SECURITY STUDIES, DISASTER MANAGEMENT, ANTHROPOLOGY, LANGUAGES, BA WITH EDUCATION, LANGUAGE & COMMUNICATION, INTERNATIONAL RELATIONS & DIPLOMACY, SOCIAL WORK AND DEVELOPMENT STUDIES	Education (Arts)	62. E35-BACHELOR OF EDUCATION (ARTS)	216,000
	Anthropology	63. N06-BA ANTHROPOLOGY	180,000
	Social Work & Development Studies	64. N12-BA GENDER & DEVELOPMENT STUDIES	180,000
		65. R67-BA INTERNATIONAL STUDIES	180,000
XIV. BASIC HUMANITIES AND SOCIAL SCIENCES- ECONOMICS, GEOGRAPHY (BA), BASIC HUMANITIES & SOCIAL SCIENCES- HISTORY, PHILOSOPHY, RELIGION, SOCIOLOGY, LITERATURE, POLITICAL SCIENCE, LINGUISTICS	Basic Humanities & Social Sciences	66. C01-BACHELOR OF ARTS	144,000

**SCHEDULE III: FEES FOR POSTGRADUATE DIPLOMA PROGRAMMES**

<b>CLUSTER AREA</b>	<b>SUBCLUSTER</b>	<b>PROGRAMMES OFFERED</b>	<b>ANNUAL FEES</b>
IX. APPLIED SCIENCES AND EDUCATION (SCIENCE AND TECHNOLOGY)- EDUCATION (SCIENCE, TECH, AND SPECIAL NEEDS), EXERCISE AND SPORT SCIENCE, BIOCHEMISTRY, BIOTECHNOLOGY, BIOMEDICAL SCIENCES, APPLIED MICROBIOLOGY AND MOLECULAR BIOLOGY, APPLIED AND TECHNICAL PHYSICS, APPLIED & TECHNICAL CHEMISTRY, APPLIED & TECHNICAL BIOLOGY, STATISTICS, ACTUARIAL SCIENCE, FINANCIAL ENGINEERING, ENVIRONMENTAL SCIENCE	Applied Sciences	1. W61-POSTGRADUATE DIPLOMA IN BIO-MEDICAL RESEARCH METHODOLOGY	348,000
XII. BUSINESS, LAW, EDUCATION (ARTS), ECONOMICS	Education	2. L40-PGD IN EDUCATION	252,000
APPLIED HUMANITIES AND SOCIAL SCIENCES- GEOGRAPHY (B.A), PUBLIC ADMINISTRATION, PSYCHOLOGY, MUSIC (B.A), PEACE & SECURITY STUDIES, DISASTER MANAGEMENT, ANTHROPOLOGY, LANGUAGES, BA WITH EDUCATION, LANGUAGE & COMMUNICATION, INTERNATIONAL RELATIONS & DIPLOMACY, SOCIAL WORK AND DEVELOPMENT STUDIES	Development Studies	3. R47 POSTGRADUATE DIPLOMA IN STRATEGIC STUDIES	216,000
	Applied Humanities	4. Q68-POSTGRADUATE DIPLOMA IN MIGRATION STUDIES	216,000

**SCHEDULE IV: FEES FOR MASTER PROGRAMMES**

<b>CLUSTER AREA</b>	<b>SUBCLUSTER</b>	<b>PROGRAMMES OFFERED</b>	<b>ANNUAL FEES</b>
I. MEDICINE- PRE- CLINICAL AND CLINICAL	Medicine & Surgery	1. H544-MMed. IN PSYCHIATRY 2. H545-MMed. OPHTHALMOLOGY 3. H546-M.Med. IN PAEDIATRICS & CHILD HEALTH 4. H566-MMed. HUMAN PATHOLOGY 5. H556-MMed. OBSTETRICS & GYNECOLOGY 6. H569-MMed. ORTHOPEDIC SURGERY 7. H575-MMed. THORACIC & CARDIOVASCULAR SURGERY 8. H555-MMed. IN ANESTHESIA 9. H558-MMed. INTERNAL MEDICINE 10. H557-MMed. IN GENERAL SURGERY 11. H559-MMed. EAR, NOSE & THROAT SURGERY 12. H581-MMed. PAEDIATRIC SURGERY 13. H582-MMed. PLASTIC & RECONSTRUCTIVE SURGERY 14. H583-MMed. IN UROLOGY 15. H586-MMed. RADIATION ONCOLOGY 16. H560-MMed. IN DIAGNOSTIC RADIOLOGY 17. H567-MMed. IN NEURO-SURGERY	648,000 648,000 648,000 648,000 648,000 648,000 648,000 648,000 648,000 648,000 648,000 648,000 648,000 648,000 648,000 648,000 648,000
II. DENTISTRY- PRE- CLINICAL AND CLINICAL	Dental Sciences	18. V601-MASTERS OF DENTAL SURGERY IN PROSTHODONTICS 19. V602-MASTERS OF DENTAL SURGERY IN ORAL MAXILLOFACIAL SURGERY 20. V603-MASTER OF DENTAL SURGERY IN PAEDIATRIC DENTISTRY 21. V604-MASTER OF DENTAL SURGERY IN PERIODONTOLOGY	648,000 648,000 648,000 648,000
III. VETERINARY MEDICINE- PRE- CLINICAL AND CLINICAL	Veterinary Medicine	22. J536 MASTER OF VETERINARY MEDICINE 23. J541 MASTER OF VETERINARY SURGERY 24. J540 MASTER VETERINARY THERIOGENOLOGY	672,000 672,000 672,000
IV. PHARMACY- PRE- CLINICAL AND CLINICAL	Pharmacy	25. U590-MASTER OF PHARMACY IN CLINICAL PHARMACY	648,000
V. ARCHITECTURAL STUDIES- ARCHITECTURE PART I AND ARCHITECTURE PROFESSIONAL PART II	Architecture- Professional	26. B52-MASTER OF ARCHITECTURE (M.ARCH)	516,000
VI. ENGINEERING, SURVEYING	Engineering	27. F535-MSc IN ENVIRONMENTAL AND BIOSYSTEMS ENGINEERING 28. F537-MASTER OF SCIENCE IN CIVIL ENGINEERING 29. F538-MASTER OF SCIENCE IN GEOGRAPHIC INFORMATION SYSTEMS 30. F540-MASTER OF SCIENCE IN MECHANICAL ENGINEERING	480,000 480,000 480,000 480,000

UON, Fees Payment

CLUSTER AREA	SUBCLUSTER	PROGRAMMES OFFERED	ANNUAL FEES
		31. F542-MASTER OF SCIENCE IN ENERGY MANAGEMENT 32. F546-MSC IN ELECTRICAL AND ELECTRONIC ENGINEERING 33. S56-MSC NUCLEAR SCIENCE	480,000 480,000 480,000
VII. BUILT ENVIRONMENT & DESIGN-CONSTRUCTION, REAL ESTATE, URBAN & REGIONAL PLANNING, LANDSCAPE ARCHITECTURE, DESIGN, COMPUTING	Design-Construction	34. B53-M.A CONSTRUCTION MANAGEMENT	432,000
	Design	35. B51-MASTER OF ARTS IN DESIGN	432,000
	Real Estate	36. B92-M.A. VALUATION & PROPERTY MANAGEMENT	432,000
	Urban & Regional Planning	37. B63-MASTER OF ARTSr50 IN PLANNING 38. W50-MASTER OF URBAN MANAGEMENT	432,000 432,000
	Computing	39. P58-M.SC. COMPUTER SCIENCE 40. P56 MSC INFORMATION SYSTEMS	432,000 432,000
VIII. AGRICULTURE, HEALTH SCIENCES, FOOD SCIENCES, NATURAL RESOURCE MANAGEMENT & THE NATURAL ENVIRONMENT-AGRICULTURE, FOOD SCIENCE & TECHNOLOGY, MEDICAL LABORATORY SCIENCE & TECHNOLOGY, ANIMAL SCIENCE, NURSING, CLINICAL MEDICINE (BSC.), RADIOGRAPHY, AGRIBUSINESS MANAGEMENT, SPORT SCIENCE, FOOD & NUTRITION, MEDICAL PSYCHOLOGY, PHYSICAL THERAPY, PUBLIC HEALTH, ENVIRONMENTAL HEALTH, COMMUNITY HEALTH & DEVELOPMENT, WILDLIFE SCIENCE & MANAGEMENT	Agriculture	41. A507-MASTER OF SCIENCE IN CROP PROTECTION 42. A508-MASTER OF SCIENCE IN PLANT PATHOLOGY 43. A514-MSC IN AGRICULTURAL INFORMATION AND COMMUNICATION MANAGEMENT 44. A518-MASTER OF SCIENCE IN PLANT BREEDING AND BIOTECHNOLOGY 45. A509-MASTER OF SCIENCE IN AGRONOMY 46. MSC HORTICULTURE	384,000 384,000 384,000 384,000 384,000 384,000
	Food Science	47. A510-MASTER OF SCIENCE IN APPLIED HUMAN NUTRITION 48. MSc. FOOD SAFETY & QUALITY	384,000 384,000
	Animal Science	49. J515-MSC IN ANIMAL NUTRITION AND FEED SCIENCE 50. MSC. ANIMAL GENETICS & BREEDING 51. MSC. LIVESTOCK PRODUCTION SYSTEMS 52. MSC WILDLIFE HEALTH & MANAGEMENT	384,000 384,000 384,000 384,000
	Food Science & Technology	53. A511-MASTER OF SCIENCE IN FOOD SCIENCE AND TECHNOLOGY	384,000
	Nursing	54. H554-MSc. NURSING	384,000
	Public Health	55. H57-MASTER OF PUBLIC HEALTH	384,000
	Health Science	56. H574-MSc. CLINICAL CYTOLOGY 57. H584-MSc. CLINICAL CHEMISTRY	384,000 384,000
	Medical Psychology	58. H547-MSc. CLINICAL PSYCHOLOGY	384,000
	Agribusiness Management	59. A512-MSc. IN AGRICULTURAL AND APPLIED ECONOMICS	384,000
	Natural Resources Management	60. A505-MASTER OF SCIENCE IN RANGE MANAGEMENT 61. A519-MASTER OF SCIENCE IN LAND AND WATER MANAGEMENT 62. A60-MSc. ENVIRONMENTAL GOVERNANCE	384,000 384,000 384,000
	Applied Science	63. U53-MASTER OF PHARMACY IN INDUSTRIAL PHARMACY	348,000

UON, Fees Payment

CLUSTER AREA	SUBCLUSTER	PROGRAMMES OFFERED	ANNUAL FEES
IX. IAPPLIED SCIENCES AND EDUCATION (SCIENCE AND TECHNOLOGY)- EDUCATION (SCIENCE, TECH, AND SPECIAL NEEDS), EXERCISE AND SPORT SCIENCE, BIOCHEMISTRY, BIOTECHNOLOGY, BIOMEDICAL SCIENCES, APPLIED MICROBIOLOGY AND MOLECULAR BIOLOGY, APPLIED AND TECHNICAL PHYSICS, APPLIED & TECHNICAL CHEMISTRY, APPLIED & TECHNICAL BIOLOGY, STATISTICS, ACTUARIAL SCIENCE, FINANCIAL ENGINEERING, ENVIRONMENTAL SCIENCE		64. U59-MASTER OF PHARMACY IN PHARMACEUTICAL ANALYSIS 65. H548-MSc. HUMAN ANATOMY 66. H550-MSc. MEDICAL PHYSIOLOGY 67. H549-MSc. MEDICAL MICROBIOLOGY 68. W62-MSc. MEDICAL STATISTICS 69. W64- MSc. TROPICAL & INFECTIOUS DISEASES 70. J514-MSc. VET. PATHOLOGY, MICROBIOLOGY AND PARASITOLOGY 71. J519-MSc. CLINICAL PATHOLOGY & LABORATORY DIAGNOSTICS 72. J526-MASTER OF SCIENCE IN VETERINARY EPIDEMIOLOGY & ECONOMICS 73. J527-MSc. PHARMACOLOGY AND TOXICOLOGY 74. J530-MASTER OF SCIENCE IN VETERINARY PUBLIC HEALTH (MVPH) 75. J534- MSc. NATURAL PRODUCTS & BIO-PROSPECTING 76. J539-MASTER OF SCIENCE IN VETERINARY ANATOMY AND CELL BIOLOGY 77. J542-MASTER OF SCIENCE IN COMPARATIVE ANIMAL PHYSIOLOGY 78. U51-MASTER OF PHARMACY IN PHARMACOEPIDEMIOLOGY AND PHARMACOVIGILANCE 79. U52-MASTER OF SCIENCE IN MOLECULAR PHARMACOLOGY 80. I581 MSc. METEOROLOGY 81. I580-MSc. GEOLOGY 82. Q56-MSc. POPULATION STUDIES	348,000 348,000 348,000 348,000 384,000 348,000
	Technical Chemistry	83. I 501 MSc. ANALYTICAL CHEMISTRY 84. I605 MSc. INDUSTRIAL CHEMISTRY 85. I572 MSc ENVIRONMENTAL CHEMISTRY	348,000 348,000 348,000
	Biochemistry	86. H561-MSc. BIOCHEMISTRY	348,000
	Biotechnology	87. I583-MSc. BIOTECHNOLOGY 88. I560- MSc BIOINFORMATICS	348,000 348,000
	Actuarial Science	89. I574-MSc. ACTUARIAL SCIENCE	348,000
	Environmental Science	90. Z51-MA ENVIRONMENTAL LAW 91. Z50-MA ENVIRONMENTAL POLICY 92. I54- MSc. CLIMATE CHANGE 93. I58-MASTER OF CLIMATE CHANGE & ADAPTATION	348,000 348,000 348,000 348,000
X. BASIC SCIENCES- MATHEMATICS, PHYSICS, CHEMISTRY,	Basic Sciences	94. MSC. BIOLOGICAL SCIENCES 95. I577-MSc. MATHEMATICS 96. I579-MSc. PHYSICS 97. I571 MSc. CHEMISTRY	312,000 312,000 312,000 312,000

UON, Fees Payment

CLUSTER AREA	SUBCLUSTER	PROGRAMMES OFFERED	ANNUAL FEES
BIOLOGY, GEOGRAPHY (BSC.)		98. MASTER OF SCIENCE IN GEOGRAPHY AND ENVIRONMENTAL STUDIES	312,000
XI. APPLIED SOCIAL SCIENCES AND THE ARTS (PROFESSIONAL)-HOSPITALITY, MEDIA AND COMMUNICATION STUDIES, LIBRARY AND INFORMATION STUDIES, BUSINESS INFORMATION TECHNOLOGY, SPORTS SCIENCE AND MANAGEMENT, FASHION DESIGN, INTERIOR DESIGN, MUSIC (B.MUS.), CIVIL AVIATION AND MANAGEMENT, MARITIME MANAGEMENT, AGRIBUSINESS MANAGEMENT, THEATRE & FILM STUDIES, FINE ART, FOOD SERVICES & MANAGEMENT	Media & Communication Studies Library & Information Studies Applied Social Sciences & the Arts	99. K50-MA IN COMMUNICATION STUDIES 100. C54-MASTER OF LIBRARY AND INFORMATION SCIENCE 101. L50-MA. PROJECT PLANNING & MANAGEMENT	288,000 288,000 288,000
XII. BUSINESS, LAW, EDUCATION (ARTS), ECONOMICS	Education Business Law Economics	102. E55-MASTER OF EDUCATION 103. D61-MASTER OF BUSINESS ADMINISTRATION 104. D64-MSc. HUMAN RESOURCE 105. D63-MSc. FINANCE 106. D65-MSc. MARKETING 107. D66-MSc. ENTREPRENEURSHIP AND INNOVATIONS 108. D67-MSc. SUPPLY CHAIN MANAGEMENT 109. D68-MSc. OPERATIONS AND TECHNOLOGY MANAGEMENT 110. G62-MASTER OF LAWS (L.LM)	252,000 252,000 252,000 252,000 252,000 252,000 252,000 252,000 252,000 252,000
XIII. APPLIED HUMANITIES AND SOCIAL SCIENCES-GEOGRAPHY (B.A), PUBLIC ADMINISTRATION, PSYCHOLOGY, MUSIC (B.A), PEACE & SECURITY STUDIES, DISASTER MANAGEMENT, ANTHROPOLOGY, LANGUAGES, BA WITH EDUCATION,	International Relations & Diplomacy Anthropology Development Studies	114. R51-MA IN DIPLOMACY 115. C528-MASTER OF ARTS IN INTERNATIONAL RELATIONS 116. R50-MA INTERNATIONAL STUDIES 117. N50-MA. ANTHROPOLOGY 118. N69-MA. GENDER & DEVELOPMENT STUDIES 119. M10-MA IN WOMEN LEADERSHIP & GOVERNANCE IN AFRICA 120. T50-MA DEVELOPMENT STUDIES 121. C516 MA ARMED CONFLICT & PEACE STUDIES	216,000 216,000 216,000 216,000 216,000 216,000 216,000 216,000 216,000

UON, Fees Payment

<b>CLUSTER AREA</b>	<b>SUBCLUSTER</b>	<b>PROGRAMMES OFFERED</b>	<b>ANNUAL FEES</b>
LANGUAGE & COMMUNICATION, INTERNATIONAL RELATIONS & DIPLOMACY, SOCIAL WORK AND DEVELOPMENT STUDIES	<b>Public Administration</b>	122. C52-MASTER OF RESEARCH & PUBLIC POLICY	216,000
		123. C51-MASTER OF PUBLIC ADMINISTRATION	216,000
	<b>Applied Humanities</b>	124. Q50-MA. POPULATION	216,000
		125. Q51-MA MONITORING & EVALUATION	216,000
		126. Y61-MA. TRANSLATION	216,000
		127. Y62-MA INTERPRETATION	216,000
		128. C538-MA GEORGAPHY & ENVIRONMENTAL STUDIES	216,000
	<b>Languages</b>	129. C542 MA STRATEGIC STUDIES & SECURITY STUDIES	216,000
		130. C508-MASTER OF ARTS IN KISWAHILI STUDIES	216,000
		131. C531 MA GERMAN STUDIES	216,000
XIV. BASIC HUMANITIES AND SOCIAL SCIENCES- ECONOMICS, GEOGRAPHY (BA), BASIC HUMANITIES & SOCIAL SCIENCES- HISTORY, PHILOSOPHY, RELIGION, SOCIOLOGY, LITERATURE, POLITICAL SCIENCE, LINGUISTICS	<b>Basic Humanities</b>	132. C541-MASTER OF PSYCHOLOGY	216,000
		133. C544-MASTER OF COUNSELING PSYCHOLOGY	216,000
	<b>Philosophy</b>	134. C50-MASTER OF ARTS	168,000
		135. C53-MASTER OF ARTS IN HUMAN RIGHTS	168,000
	<b>Religious Studies</b>	136. C502-MASTER OF ARTS IN PHILOSOPHY	168,000
		137. C503-MASTER OF ARTS IN RELIGIOUS STUDIES	168,000
	<b>History</b>	138. C505-MASTER OF ARTS IN HISTORY	168,000
		139. C510-MASTER OF ARTS IN SOCIOLOGY (RURAL SOCIOLOGY & COMMUNITY DEVELOPMENT)	168,000
	<b>Sociology</b>	140. C511-MASTER OF ARTS IN MEDICAL SOCIOLOGY	168,000
		141. C512-MASTER OF ARTS IN SOCIOLOGY (DISASTER MANAGEMENT)	168,000
		142. C514-MASTER OF ARTS IN SOCIOLOGY (CRIMINOLOGY AND SOCIAL ORDER)	168,000
	<b>Literature</b>	143. C527-MASTER OF ARTS IN LITERATURE	168,000
	<b>Linguistics</b>	144. C507-MASTER OF ARTS IN LINGUISTICS	168,000
	<b>Political Science</b>	145. C501-MASTER OF ARTS IN POLITICAL SCIENCE AND PUBLIC ADMINISTRATION	168,000

**SCHEDULE V: FEES FOR FELLOWSHIP PROGRAMMES**

<b>CLUSTER AREA</b>	<b>SUBCLUSTER</b>	<b>PROGRAMMES OFFERED</b>	<b>ANNUAL FEES</b>
I. MEDICINE- PRE-CLINICAL AND CLINICAL	Medicine & Surgery	1. H111-FELLOWSHIP IN PAEDIATRIC ANAESTHESIA 2. H113-FELLOWSHIP IN MEDICAL ONCOLOGY TRAINING PROGRAMME 3. H114-FELLOWSHIP IN CLINICAL NEPHROLOGY 4. H115- FELLOWSHIP IN PAEDIATRIC NEPHROLOGY 5. H116-FELLOWSHIP IN PAEDIATRIC EMERGENCY AND CRITICAL CARE 6. H117-FELLOWSHIP IN GYNAECOLOGICAL ONCOLOGY 7. W65-FELLOWSHIP IN HEALTHCARE CAPACITY BUILDING FOR SUSTAINABLE DEVELOPMENT (HEALTH ECONOMICS)	648,000 648,000 648,000 648,000 648,000 648,000 648,000

**SCHEDULE VI: FEES FOR DOCTORAL PROGRAMMES**

<b>CLUSTER AREA</b>	<b>SUBCLUSTER</b>	<b>PROGRAMMES OFFERED</b>	<b>ANNUAL FEES</b>
I. MEDICINE- PRE- CLINICAL AND CLINICAL	<b>Medicine &amp; Surgery</b>	1. H90-DOCTOR OF MEDICINE	756,000
II. DENTISTRY- PRE- CLINICAL AND CLINICAL		2. H805-PhD IN CLINICAL PSYCHOLOGY	756,000
III. VETERINARY MEDICINE- PRE- CLINICAL AND CLINICAL	<b>Veterinary Medicine</b>	3. V91-PhD IN DENTAL SURGERY	756,000
IV. PHARMACY- PRE- CLINICAL AND CLINICAL	<b>Pharmacy</b>	4. J87-DOCTOR OF PHILOSOPHY DEGREE IN VETERINARY CLINICAL STUDIES	756,000
V. ARCHITECTURAL STUDIES- ARCHITECTURE PART I AND ARCHITECTURE PROFESSIONAL PART II	<b>Architecture- Professional (Part 1)</b>	5. U80-Ph.D IN PHARMACY	552,000
VI. ENGINEERING, SURVEYING	<b>Engineering</b>	6. B802-DOCTOR OF PHILOSOPHY DEGREE IN ARCHITECTURE	528,000
		7. S95-PhD IN NUCLEAR SCIENCE	540,000
		8. F801-PhD.ENVIRONMENTAL & BIOSYSTEMS ENGINEERING	540,000
		9. F802-DOCTOR OF PHILOSOPHY DEGREE IN CIVIL ENGINEERING	540,000
		10. F803-DOCTOR OF PHILOSOPHY IN GEOGRAPHICAL INFORMATION SYSTEM	540,000
		11. F804-PhD IN ELECTRICAL AND ELECTRONIC ENGINEERING	540,000
		12. F806-DOCTOR OF PHILOSOPHY DEGREE IN GEOSPATIAL ENGINEERING	540,000
		13. F807-DOCTOR OF PHILOSOPHY DEGREE IN MECHANICAL ENGINEERING	540,000
VII. BUILT ENVIRONMENT & DESIGN- CONSTRUCTION, REAL ESTATE, URBAN & REGIONAL PLANNING, LANDSCAPE ARCHITECTURE, DESIGN, COMPUTING	<b>Design-Construction</b> <b>Urban &amp; Regional Planning</b> <b>Computing</b>	14. B805-PhD IN CONSTRUCTION MANAGEMENT	480,000
		15. B806-PhD IN URBAN MANAGEMENT	480,000
		16. B803-PhD IN PLANNING	480,000
		17. P80-PhD IN COMPUTER SCIENCE	480,000
		18. P801 PHD IN INFORMATION SYSTEMS	480,000
VIII. AGRICULTURE, HEALTH SCIENCES, FOOD SCIENCES, NATURAL RESOURCE MANAGEMENT & THE NATURAL ENVIRONMENT- AGRICULTURE, FOOD SCIENCE & TECHNOLOGY, MEDICAL LABORATORY SCIENCE & TECHNOLOGY, ANIMAL SCIENCE, NURSING, CLINICAL	<b>Agriculture</b>	19. A803-DOCTOR OF PHILOSOPHY DEGREE IN AGRICULTURAL ECONOMICS	432,000
		20. A815-DOCTOR OF PHILOSOPHY IN AGRICULTURE RESOURCE MANAGEMENT	432,000
		21. A807 PHD HORTICULTURE	432,000
		22. A805-DOCTOR OF PHILOSOPHY DEGREE IN PLANT PATHOLOGY	432,000
		23. A806-DOCTOR OF PHILOSOPHY DEGREE IN CROP PROTECTION	432,000
		24. A809-DOCTOR OF PHILOSOPHY DEGREE IN SOIL SCIENCE	432,000
		25. A810-DOCTOR OF PHILOSOPHY DEGREE IN AGRONOMY	432,000

UON, Fees Payment

CLUSTER AREA	SUBCLUSTER	PROGRAMMES OFFERED	ANNUAL FEES
MEDICINE (BSC.), RADIOGRAPHY, AGRIBUSINESS MANAGEMENT, SPORT SCIENCE, FOOD & NUTRITION, MEDICAL PSYCHOLOGY, PHYSICAL THERAPY, PUBLIC HEALTH, ENVIRONMENTAL HEALTH, COMMUNITY HEALTH & DEVELOPMENT, WILDLIFE SCIENCE & MANAGEMENT		26. A811-DOCTOR OF PHILOSOPHY DEGREE IN GENETICS AND PLANT BREEDING	432,000
	Food Science	27. A818-DOCTOR OF PHILOSOPHY DEGREE IN APPLIED HUMAN NUTRITION	432,000
	Food Science & Technology	28. A81-DOCTOR OF PHILOSOPHY DEGREE IN FOOD SCIENCE AND TECHNOLOGY	432,000
	Agribusiness Mgmt.	29. A820-PhD IN AGRICULTURAL AND APPLIED ECONOMICS	432,000
	Natural Resource Management	30. A74-DOCTOR OF PHILOSOPHY DEGREE IN DRYLAND RESOURCE MANAGEMENT	432,000
		31. A802-DOCTOR OF PHILOSOPHY IN RANGE MANAGEMENT	432,000
		32. A817-PhD IN MANAGEMENT OF AGROECOSYSTEMS & ENVIRONMENT	432,000
		33. A82-PhD. ENVIRONMENTAL GOVERNANCE & MANAGEMENT	432,000
	Public Health	34. H806-PhD IN PUBLIC HEALTH	432,000
	Nursing	35. H807-PhD NURSING	432,000
	Health Sciences	36. W80-PhD IN TROPICAL & INFECTIOUS DISEASES	432,000
		37. H82-DOCTOR OF PHILOSOPHY IN VIROLOGY	432,000
		38. H83-DOCTOR OF PHILOSOPHY DEGREE IN IMMUNOLOGY	432,000
		39. H85-DOCTOR OF PHILOSOPHY IN CLINICAL RESEARCH	432,000
		40. H88-DOCTOR OF PHILOSOPHY IN IMPLEMENTATION SCIENCE	432,000
		41. H809-PhD IN BIOCHEMISTRY	396,000
IX. APPLIED SCIENCES AND EDUCATION (SCIENCE AND TECHNOLOGY)- EDUCATION (SCIENCE, TECH, AND SPECIAL NEEDS), EXERCISE AND SPORT SCIENCE, BIOCHEMISTRY, BIOTECHNOLOGY, BIOMEDICAL SCIENCES, APPLIED MICROBIOLOGY AND MOLECULAR BIOLOGY, APPLIED AND TECHNICAL PHYSICS, APPLIED & TECHNICAL CHEMISTRY, APPLIED & TECHNICAL BIOLOGY, STATISTICS, ACTUARIAL SCIENCE, FINANCIAL ENGINEERING, ENVIRONMENTAL SCIENCE	Applied Sciences	42. PHD IN MEDICINE	396,000
		43. I827-DOCTOR OF PHILOSOPHY DEGREE IN APPLIED MATHEMATICS	396,000
		44. W83-PhD IN MEDICAL STATISTICS	396,000
		45. H810-PhD IN MEDICAL MICROBIOLOGY	396,000
		46. H802-PhD IN MEDICAL PHYSIOLOGY	396,000
		47. H804-DOCTOR OF PHILOSOPHY DEGREE IN HUMAN ANATOMY	396,000
		48. J801-DOCTOR OF PHILOSOPHY DEGREE IN VETERINARY EPIDEMIOLOGY	396,000
		49. J808-DOCTOR OF PHILOSOPHY DEGREE IN VETERINARY PATHOLOGY, MICROBIOLOGY AND PARASITOLOGY	396,000
		50. J84-DOCTOR OF PHILOSOPHY DEGREE IN LIVESTOCK PRODUCTION SYSTEMS	396,000
		51. J85-DOCTOR OF PHILOSOPHY DEGREE IN PHARMACOLOGY AND TOXICOLOGY	396,000
		52. J86-DOCTOR OF PHILOSOPHY DEGREE IN ANIMAL GENETICS AND BREEDING	396,000

**UON, Fees Payment**

<b>CLUSTER AREA</b>	<b>SUBCLUSTER</b>	<b>PROGRAMMES OFFERED</b>	<b>ANNUAL FEES</b>
		53. J90-DOCTOR OF PHILOSOPHY DEGREE IN COMPARATIVE ANIMAL PHYSIOLOGY	396,000
		54. J91-DOCTOR OF PHILOSOPHY DEGREE IN VETERINARY PUBLIC HEALTH	396,000
		55. J92-DOCTOR OF PHILOSOPHY DEGREE IN VETERINARY EPIDEMIOLOGY AND ECONOMICS	396,000
		56. U803-DOCTOR OF PHILOSOPHY DEGREE IN PHARMACOGNOSY AND COMPLEMENTARY MEDICINE	396,000
		57. U802-DOCTOR OF PHILOSOPHY DEGREE IN PHARMACEUTICS	396,000
		58. U805-Ph.D IN DRUG DISCOVERY AND DEVELOPMENT	396,000
		59. U807-Ph.D IN MOLECULAR PHARMACOLOGY	396,000
	<b>Biotechnology</b>	60. I823-PhD IN BIOTECHNOLOGY	396,000
		61. I837-PhD IN BIOINFORMATICS	396,000
	<b>Statistics</b>	62. I810 PHD FINANCIAL MATHEMATICS	396,000
		63. I817-DOCTOR OF PHILOSOPHY DEGREE IN MATHEMATICAL STATISTICS	396,000
	<b>Actuarial Science</b>	64. I834-DOCTOR OF PHILOSOPHY DEGREE IN ACTUARIAL SCIENCE	396,000
	<b>Environmental Science</b>	65. I85-PhD IN CLIMATE CHANGE & ADAPTATION	396,000
		66. I84-DOCTOR OF PHILOSOPHY IN CLIMATE CHANGE SCIENCE	396,000
		67. Z81-PhD IN ENVIRONMENTAL LAW	396,000
		68. Z82-PhD ENVIRONMENTAL POLICY	396,000
X. BASIC SCIENCES-MATHEMATICS, PHYSICS, CHEMISTRY, BIOLOGY, GEOGRAPHY (BSC.)	<b>Basic Sciences</b>	69. PhD. IN BIOLOGICAL SCIENCES	360,000
		70. I801-DOCTOR OF PHILOSOPHY IN PHYSICS	360,000
		71. I805-DOCTOR OF PHILOSOPHY IN METEOROLOGY	360,000
		72. I809-DOCTOR OF PHILOSOPHY IN CHEMISTRY	360,000
		73. I822-DOCTOR OF PHILOSOPHY IN GEOLOGY	360,000
		74. I803-DOCTOR OF PHILOSOPHY IN PURE MATHEMATICS	396,000
XI. APPLIED SOCIAL SCIENCES AND THE ARTS (PROFESSIONAL)-HOSPITALITY, MEDIA AND COMMUNICATION STUDIES, LIBRARY AND INFORMATION STUDIES, BUSINESS INFORMATION TECHNOLOGY, SPORTS SCIENCE AND MANAGEMENT, FASHION DESIGN, INTERIOR DESIGN, MUSIC (B.MUS.), CIVIL AVIATION AND MANAGEMENT,	<b>Media &amp; Communication Studies</b>	75. K90-PhD COMMUNICATION & INFORMATION STUDIES	324,000
	<b>Library &amp; Information Science</b>	76. C823-DOCTOR OF PHILOSOPHY IN INFORMATION SCIENCE	324,000
	<b>Applied Social Sciences</b>	77. L83-PhD. PROJECT PLANNING & MANAGEMENT	324,000

UON, Fees Payment

CLUSTER AREA	SUBCLUSTER	PROGRAMMES OFFERED	ANNUAL FEES
MARITIME MANAGEMENT, AGRIBUSINESS MANAGEMENT, THEATRE & FILM STUDIES, FINE ART, FOOD SERVICES & MANAGEMENT			
XII. BUSINESS, LAW, EDUCATION (ARTS), ECONOMICS	Education	78. PhD EDUCATION 79. E96-DOCTOR OF EDUCATION	288,000 288,000
	Business	80. D80-PhD IN BUSINESS ADMINISTRATION	288,000
	Law	81. G80-PhD IN LAW	288,000
	Economics	82. X80-PhD IN ECONOMICS	288,000
XIII. APPLIED HUMANITIES AND SOCIAL SCIENCES- GEOGRAPHY (B.A), PUBLIC ADMINISTRATION, PSYCHOLOGY, MUSIC (B.A), PEACE & SECURITY STUDIES, DISASTER MANAGEMENT, ANTHROPOLOGY, LANGUAGES, BA WITH EDUCATION, LANGUAGE & COMMUNICATION, INTERNATIONAL RELATIONS & DIPLOMACY, SOCIAL WORK AND DEVELOPMENT STUDIES	Social Work & Development Studies	83. T80-PhD IN DEVELOPMENT STUDIES 84. N81-PhD IN GENDER AND DEVELOPMENT STUDIES 85. M20-PhD IN AFRICAN WOMEN STUDIES	240,000 240,000 240,000
		86. N79-PhD ANTHROPOLOGY	240,000
		87. R82-PhD INTERNATIONAL STUDIES	240,000
	Applied Humanities	88. Y71-PhD IN TRANSLATION 89. Y72-PhD INTERPRETATION 90. Q80-PhD POPULATION STUDIES 91. C818-DOCTOR OF PHILOSOPHY DEGREE IN ENVIRONMENTAL PLANNING AND MANAGEMENT	240,000 240,000 240,000 240,000
	Philosophy	92. C805-DOCTOR OF PHILOSOPHY DEGREE IN PHILOSOPHY	192,000
		93. C807-DOCTOR OF PHILOSOPHY IN HISTORY	192,000
		94. C813-DOCTOR OF PHILOSOPHY DEGREE IN RELIGIOUS STUDIES	192,000
		95. C84-DOCTOR OF PHILOSOPHY DEGREE IN GEOGRAPHY	192,000
		96. C83-DOCTOR OF PHILOSOPHY (SOCIOLOGY)	192,000
		97. C802-DOCTOR OF PHILOSOPHY DEGREE IN LITERATURE	192,000
		98. C82-DOCTOR OF PHILOSOPHY IN KISWAHILI STUDIES	192,000
XIV. BASIC HUMANITIES AND SOCIAL SCIENCES- ECONOMICS, GEOGRAPHY (BA), BASIC HUMANITIES & SOCIAL SCIENCES- HISTORY, PHILOSOPHY, RELIGION, SOCIOLOGY, LITERATURE, POLITICAL SCIENCE, LINGUISTICS	Literature & Linguistics	99. C811-DOCTOR OF PHILOSOPHY IN LINGUISTICS AND LANGUAGES	192,000
		100. C816-DOCTOR OF PHILOSOPHY DEGREE IN POLITICAL SCIENCE AND PUBLIC ADMINISTRATION	192,000
		101. C822-DOCTOR OF PHILOSOPHY DEGREE IN PUBLIC POLICY	192,000
	Political Science		

## UON, Fees Payment

### SCHEDULE VII: FEES FOR HIGHER DOCTORATE DEGREES

Higher Doctorate Degrees are done by publication and thesis, are not supervised and the applicant does **NOT** receive any tuition. Consequently it does **NOT** attract academic fees. The payable fees are covered in Table 5.

Table 5: Charges for Higher Doctorate Degrees

SN	ITEM	AMOUNT (KES)
9.	Registration	5,000
10.	ICT Services	15,000
11.	Identity Card	1,000
12.	Library Resources	10,000
13.	Examination Fees	110,000
14.	Graduation Gown	80,000
15.	Citation	250,000
16.	Handling Charges	25,000
	<b>TOTAL</b>	<b>496,000</b>

## 4. GUIDELINES FOR PAYMENT OF FEES

The guidelines cover schedule of payment; Schedule of payment; Modes of Payment; Timelines for payment, Payment by Instalments; Penalties; Refund of Fees; Waiver of Fees; Financial Assistance; Debt Recovery; Fees for International Students; Fees Payment Account Details; Fees Billing and Reconciliation; Confirmation of Fees Balance and Payment for miscellaneous services.

### 4.1 SCHEDULE OF PAYMENT

- 4.1.1 Prepayment and advance payments: Before commencement of the Semester
- 4.1.2 Payment for the whole year (2 Semesters): During first Semester
- 4.1.3 Payment for the Semester: At the beginning of the Semester, within five (5) weeks
- 4.1.4 Installment payments: At the approved time
- 4.1.5 Payment for Repeating Students: At the beginning of the Semester
- 4.1.6 Payments for supplementary examinations: At the time of registration

### 4.2 MODES OF PAYMENT

- 4.2.1 The University shall **ONLY** accept Fees paid in any one of the following forms:
  - a) Direct Bank Deposits
  - b) Electronic Funds Transfer
  - c) Mobile Money Transfer
  - d) Credit/Debit Cards
  - e) Bankers Cheques
- 4.2.2 Cash or Personal Cheques shall NOT be accepted
- 4.2.3 Fees shall be paid in Kenya Shillings or US Dollars

### 4.3 TIMELINES FOR PAYMENT

The University shall charge academic fees for its programmes on Semester basis, and other charges on annual basis.

- 4.3.1 All fees are due at the beginning of each Semester and should be paid within the first five weeks of the Semester.
- 4.3.2 All fees chargeable annually must be paid at the start of the 1st Semester for the student to register.
- 4.3.3 Pre-payments and advance payments are allowed.

#### **4.4 PAYMENT BY INSTALMENTS**

4.4.1 Payment by Instalment may be accepted subject to approval by UEB. The instalments shall be due at the following times: 1st (50%) in week 1; 2nd (50%) in week 5.

4.4.2 Monthly Instalments, subject to a plan approved by the Dean/Director, may be made by a valid standing order, provided 100% of the fees shall have been paid by the 13th week of the semester.

#### **4.5 PENALTIES FOR DEFAULTERS**

All students who will **NOT** have paid fees, or provided an approved payment plan, by the end of the 5th week shall be liable and will suffer penalties comprising, but not limited to Denial of Access to Services including lectures, practicals, seminars, project or thesis supervision, fieldwork, library, sports, examinations, graduation, or certification.

#### **4.6 REFUND OF FEES**

4.6.1 Refunds shall be **ONLY** for academic fees, based on the number of weeks the student will have been in the University (Table 2), subject to official withdrawal from the University.

Table 6: Proportionate Fees Refundable

<b>Weeks of Study before Withdrawal</b>	<b>Proportion of tuition fees refundable (%)</b>
1	80
2	70
3	60
4	50
5	40
6	30
7	20
8 and above	0

4.6.2 Administrative and miscellaneous fees are **NOT** refundable.

4.6.3 Such refunds will require approval of the Dean/Director of School/Faculty/Institute/Centre and College Principal.

4.6.4 Refunds shall be payable only to the sponsor, parent, guardian, those they authorize, or to the student where they paid for themselves.

4.6.5 There shall be **NO** refund after the 8th week, OR after 50% of the course has been taken.

#### **4.7 FINANCIAL ASSISTANCE**

The student is responsible for sourcing their University fees. The University may facilitate assistance from the following sources.

- 4.7.1 Higher Education Loans Board (HELB)
- 4.7.2 Bursaries and Scholarships
- 4.7.3 Work Study Programmes.

#### **4.8 WAIVER OF FEES FOR MEMBERS OF STAFF**

4.8.1 Waivers for academic fees shall be given to **ONLY** active members of staff in accordance with their applicable terms of service, subject to approval by management. They shall be tenable for the duration of studentship in accordance with the regulations of the programme.

4.8.2 Administrative charges shall not be waived.

#### **4.9 DEBT RECOVERY**

4.9.1 The University shall endeavor, within its regulations, policies and the law, to recover outstanding fees from all students who have consumed its services.

4.9.2 The measures to ensure full recovery shall include, but are not limited to the following:-

- a) Legal action
- b) Engagement of an external debt collection agent.

#### **4.10 FEES FOR INTERNATIONAL STUDENTS**

The University does **NOT** discriminate fees charged. International students shall pay the same fees as Kenyan students, except that such fees are payable in US dollars.

#### **4.11 FEES PAYMENT ACCOUNT DETAILS**

All fees shall be paid into the Revenue Accounts provided below:

##### **i. Government Sponsored (Module I)**

UON MODULE I Collection Account No. 2032770838 at ABSA Bank, Plaza Branch

##### **ii. Self-sponsored Module II**

UON Module II Collection Account No. 2032771362 at ABSA Bank, Plaza Branch

##### **iii. International Students**

UON Dollar Account No. 2032770625 at ABSA Bank, Plaza Branch

#### **4.12 FEES BILLING & RECONCILIATION**

Fees shall be billed to the student at the time of registration and reconciled monthly by College Bursars.

#### **4.13 CONFIRMATION OF FEES BALANCE**

The student shall be responsible for confirming and settling the fees balance before registering for the examination at the end of semester. Such confirmation shall be done during or before the 10<sup>th</sup> week of each semester.

#### **4.14 PAYMENT FOR MISCELLANEOUS SERVICES**

The student; individual or corporate client shall pay for the service at the time of application, to the account provided by the service provider.

## 5. PROCEDURES FOR FEES PAYMENT RELATED FUNCTIONS

This section covers important procedures for the following functions- fees payment; Retrieval of fees statement; Application for Refund of tuition fees; application for refund of caution money; expending fees in course registration; redeeming loans, bursaries and scholarships; waiver of fees; fees payment by instalments; late payment; payment for miscellaneous services; application for financial assistance and Financial clearance.

### 5.1 PROCEDURE FOR FEES PAYMENT

The procedure for fees payment is as follows:

5.1.1 Check fees payable for the Semester

5.1.2 Identify/select payment mode

5.1.3 Payment by different modes:

#### a) Direct Bank Deposit; EFT; RTGS

i. You may pay your fees in any Absa Bank branch anywhere in the country using the following accounts:

- Government Sponsored Students Module I: UON MODULE I Collection Account No. 2032770838 at ABSA Bank, Plaza Branch
- Self-Sponsored Students Module II: UON Module II Collection Account No. 2032771362 at ABSA Bank, Plaza Branch

ii. Confirm your Registration/Reference Number

iii. Enter the your correct name

iv. Proceed to make the deposit

v. Retrieve the bank confirmation slip or SMS and keep it securely

#### b) Mobile Money Transfer

i. Go to MPESA Menu on your mobile phone

ii. Select Lipa na MPESA

iii. Go to Paybill

iv. Enter Paybill number as 300059

v. Enter Account number, that is the student registration number (E.g. D61/1234/2019)

vi. Enter the fees amount

vii. You will receive a confirmation message from Mpesa.

5.1.4 Wait for your student portal to be credited within 2 hours

5.1.5 Confirm receipt of payment in your student portal (<https://smis.uonbi.ac.ke/>)

## **5.2 PROCEDURE FOR FEES PAYMENT BY INTERNATIONAL STUDENTS**

The procedure for fees payment for international students is as follows:

- 5.2.1 Check fees payable
- 5.2.2 Ascertain the current exchange rate
- 5.2.3 Proceed to make payment into the designated account below in USD.

International Students: UON Dollar Account No. 2032770625 at ABSA Bank, Plaza Branch

### **5.2.4 During Payment:**

- a) Confirm your Registration/Reference Number
- b) Enter the your correct name
- c) Proceed to make the deposit
- d) Retrieve the bank confirmation slip

### **5.2.5 Wait for your student account to be credited within 24 hours**

### **5.2.6 Confirm receipt of payment in your student portal (<https://smis.uonbi.ac.ke/>)**

## **5.3 PROCEDURE FOR RETRIEVING FEES STATEMENT/FEES ENQUIRIES**

The procedure for retrieving fees statement through the student portal is as below:

- 5.3.1 Log into student portal through <https://smis.uonbi.ac.ke/>
- 5.3.2 Enter student registration number and password
- 5.3.3 Click on student fees on the top menu bar
- 5.3.4 Access your detailed fees statement

## **5.4 PROCEDURE FOR APPLICATION FOR REFUND OF TUITION FEES**

Students who seek to apply for refund upon withdrawal, or graduation will follow the steps below:

- 5.4.1 Verify with Department/School/Faculty/Institute/Centre.
- 5.4.2 Fill form for Tuition Refund/Transfer request form and submit it to Student Finance Office through the Dean/Director.
- 5.4.3 Follow up approval by Chairman, Dean/Director and College Principal.
- 5.4.4 Ensure receipt of your application at Student Finance Office at Gandhi Wing room G3 for processing
- 5.4.5 Wait for 30 working days.

## **5.5 PROCEDURE FOR APPLICATION FOR REFUND OF CAUTION MONEY**

- 5.5.1 Apply online on the student SMIS Portal.
- 5.5.2 Submit to Student Finance through Dean/Director.
- 5.5.3 Ensure it is received at Student Finance.
- 5.5.4 Wait for 30 working days.
- 5.5.5 You may follow up as a reminder.

## **5.6 PROCEDURE FOR EXPENDING FEES IN COURSE REGISTRATION**

- 5.6.1 Confirm receipt of fees payment on your student portal through the link  
<https://smis.uonbi.ac.ke/>
- 5.6.2 Confirm Academic Fees per Unit
- 5.6.3 Proceed to Course Registration field on SMIS
- 5.6.4 Select and pay for the course units you wish to take
- 5.6.5 Proceed to confirm the registration for the course units.

## **5.7 PROCEDURE FOR REDEEMING LOANS, BURSARIES & SCHOLARSHIPS**

- 5.7.1 Confirm details on date of payments and amount remitted by your sponsor as filed in form **FINANCE/JI/6B**
- 5.7.2 Confirm details provided with UoN Student Finance Office
- 5.7.3 Follow instructions given by Student Finance Office
- 5.7.4 Check your student portal for receipt of the funds as agreed by Student Finance Office
- 5.7.5 Proceed to expend the fees by registering for Course Units

## **5.8 PROCEDURE FOR APPLYING FOR WAIVER OF FEES (for members of staff only)**

- 5.8.1 Retrieve your letter of admission for Graduate Studies
- 5.8.2 Apply to the Deputy Vice Chancellor (FPD) through your Head of Department, Dean/Director/Principal and DVC HRA vide form **FINANCE/GS/FW/01**
- 5.8.3 Confirm receipt of application
- 5.8.4 Wait for two (2) weeks
- 5.8.5 Secure letter of approval for waiver of fees and submit it to Student Finance, with a copy to Graduate School.
- 5.8.6 Confirm with Graduate School, and proceed to finalize registration for the programme.

## **5.9 PROCEDURE FOR PAYMENT BY INSTALMENTS**

- 5.9.1 Identify the amount of fees payable
- 5.9.2 Determine instalment amount
- 5.9.3 Pay the first instalment
- 5.9.4 Apply for payment by instalments by completing form **FINANCE/FP/INST/01**
- 5.9.5 Submit duly completed form **FINANCE/FP/INST/01** online to DVC AA
- 5.9.6 Upon approval, effect your payment schedule
- 5.9.7 After payment of any instalment, Check portal to confirm receipt of payment
- 5.9.8 Proceed to register for the course units

## **5.10 PROCEDURE FOR LATE PAYMENT**

- 5.10.1 Retrieve fees statement as shown in 5.3 above
- 5.10.2 Apply for late course registration
- 5.10.3 Pay late registration fees
- 5.10.4 Upon approval, pay the outstanding fees in full
- 5.10.5 Proceed to register for the course units

## **5.11 PROCEDURE FOR PAYMENT FOR MISCELLANEOUS SERVICES**

- 5.11.1 Apply for the service required and get invoice indicating the amount
- 5.11.2 Identify suitable mode of payment for the service
- 5.11.3 Remit payment appropriately
- 5.11.4 Retrieve receipt for the payment made
- 5.11.5 Provide proof of payment at the point of service or when required

## **5.12 PROCEDURE FOR APPLICATION FOR FINANCIAL ASSISTANCE**

This procedure applies to needy students **ONLY**. Application does **NOT** guarantee financial assistance

- 5.12.1 Register with the Office of the Dean of Students as a needy student by completing Form **FINANCE/DOS/FA/01 online** on the link <https://studentlife.uonbi.ac.ke/student-services/financial-aid-office>
- 5.12.2 Ask your former School Head Teacher, Current Area Chief and the Pastor of the Church you attend to write for you a recommendation letter and proceed to attach on Form **FINANCE/DOS/FA/01** and upload on the online platform
- 5.12.3 Upon approval, you will be provided with a serial number for identification as a needy student. The Financial Aid Office will strive to identify a sponsor for you.
- 5.12.4 If the sponsor remits funds to the University in respect of your fees, your student portal will be credited with the remitted fees.
- 5.12.5 Upon notification, visit the portal and expend the fees as shown in 5.6 above.

## **5.13 PROCEDURE FOR FINANCIAL CLEARANCE**

Students who seek to graduate or apply for certificate of completion are required to clear with the various departments including the student finance section. The procedure is as follows:

- 5.13.1 Obtain fees statement as shown on 5.3
- 5.13.2 Clear all outstanding fees to ensure a zero (0) balance
- 5.13.3 Present the signed fees statement to Student Finance Office
- 5.13.4 Student Finance Office will clear you after confirmation that all fees due to the University are cleared.
- 5.13.5 Proceed to your college for final clearance and issue of clearance certificate

## 6. USEFUL CONTACTS

SN	OFFICE	LOCATION	EMAIL	TEL
1.	<b>Student Finance</b>	Main Campus, Gandhi wing (Room G3)	<a href="mailto:studentfinance@uonbi.ac.ke">studentfinance@uonbi.ac.ke</a>	020-491-3054
2.	<b>College Student Finance</b>			
	• College of Agriculture & Veterinary Sciences	Upper Kabete Campus	<a href="mailto:bursar-cavs@uonbi.ac.ke">bursar-cavs@uonbi.ac.ke</a>	020-491-6005
	• College of Architecture & Engineering	Main Campus	<a href="mailto:bursar-cae@uonbi.ac.ke">bursar-cae@uonbi.ac.ke</a>	020-491-3507
	• College of Biological and Physical Sciences	Chiromo Campus	<a href="mailto:bursar-cbps@uonbi.ac.ke">bursar-cbps@uonbi.ac.ke</a>	020-491-4111
	• College of Education & External Studies	Kikuyu Campus	<a href="mailto:bursar-kees@uonbi.ac.ke">bursar-kees@uonbi.ac.ke</a>	020-491-6506
		Kenya Science	<a href="mailto:kscfinance@uonbi.ac.ke">kscfinance@uonbi.ac.ke</a>	020-491-6707
	• College of Health Sciences	KNH Campus	<a href="mailto:bursar-chs@uonbi.ac.ke">bursar-chs@uonbi.ac.ke</a>	020-491-5004
	• College of Humanities & Social Sciences	Main Campus-Education Building	<a href="mailto:bursar-chss@uonbi.ac.ke">bursar-chss@uonbi.ac.ke</a>	020-491-3204

## 7. GLOSSARY OF TERMS

<b>Abridge</b>	- Shorten without losing the essence
<b>Administrative Charges</b>	- Charges for common University services
<b>Caution Money</b>	- Money deposited by a student as security for any damage to University property
<b>Convocation</b>	- An assembly of graduands
<b>Financial Record</b>	- Record of payable, paid and outstanding Fees
<b>Indemnity</b>	- Covering for damage or loss
<b>Level of Study</b>	- Specified Doctorate, Masters, Bachelors and, Diploma
<b>Mandatory fees</b>	- That payable by every student
<b>Pre-Payment</b>	- Payment made before commencement of the Semester
<b>Refund</b>	- Given back, for services not rendered
<b>Self-Sponsored Student</b>	- Student who does not have Government of Kenya sponsorship
<b>Semester</b>	- Period of study lasting 15-18 weeks
<b>Senate</b>	- University of Nairobi Senate
<b>Student</b>	- An individual registered for study at the University
<b>Tuition</b>	- Pertaining to teaching
<b>Work Study Programme</b>	- Programme where a student works while they are studying at the University

## 8. APPENDICES (FORMS)

### 8.1 FORM: FINANCE/FP/INST/01

#### UNIVERSITY OF NAIROBI

#### APPLICATION FOR PAYMENT OF FEES IN INSTALMENTS

##### PART I: STUDENT DETAILS

- a) NAME:..... b) REGISTRATION NO:.....  
 c) SCHOOL:..... d) DEPARTMENT:.....  
 e) PROGRAMME:..... f) YEAR OF STUDY:.....  
 g) SEMESTER:.....

##### PART II: PARENT/GUARDIAN/SPONSORS DETAILS

- a) NAME:..... b) ID/PP No. :.....  
 c) CONTACT(S)  
 i) Email..... ii) Tel. No.....  
 iii) P O Box.....  
 iv) COUNTY:..... v) CITY:.....  
 vi) SUBCOUNTY:..... vii) .....

##### PART III: COMMITMENT

I..... being the sponsor of the student..... hereby commit to pay fees in installments as shown below:

INSTALMENT	DATE	AMOUNT	MODE OF PAYMENT
I.			
II.			
III.			

##### PART IV: VERIFICATION AND APPROVAL (FOR OFFICIAL USE ONLY)

This fees payment plan has been verified and approved for implementation.

###### a) VERIFIED

- i) Sign:..... Date:.....  
**Dean/Director**  
 ii) Sign:..... Date:.....  
**College Bursar**

###### b) APPROVAL

Sign:..... Date:.....

**College Principal**

Distribution: Deputy Vice Chancellor Academic Affairs

Deputy Vice Chancellor Finance, Planning & Development

Finance Officer

**UNIVERSITY OF NAIROBI**

**APPLICATION FOR FINANCIAL ASSISTANCE**

**SECTION A: STUDENT DETAILS**

- b) Name:..... B) Registration No:.....
- c) Id No./Passport No.:..... D) Gender:.....
- d) County of Birth:.....
- e) Constituency:.....
- f) Location/Ward:.....
- g) Physical Address:.....
- h) Phone Number:.....
- i) Email:.....
- j) College:.....
- k) Faculty/School:.....
- l) Year Of Study:.....
- m) Course:.....

**SECTION B: FAMILY DETAILS**

- a) Total number of Siblings in your family:.....

Name:..... Age:.....

- b) Who is responsible for paying your fees:.....

Name:..... Relationship:.....

Email:..... Phone No:.....

Occupation:.....

- c) Family Status  
• Single family  
• Both parents alive  
• Orphan  
d) Any other supporting Guardian

Name:..... Phone No:.....

- e) Are you a refugee/Immigrant?

Yes:..... No:.....

If yes from which country:.....

- f) Are you a Student Living with Disability? Yes:..... No:.....

If yes which Disability:.....

UON, Fees Payment

**SECTION C: EDUCATION RECORD**

a) Primary Schools: Name.....

County:.....

Private or public.....

b) Secondary Schools: Name:.....

County:.....

Private or public .....

c) Any extra Curricular activity in High School.....

d) Any leadership position in High School.....

e) Marks Scored in Primary School.....

f) Mean Grade attained in High School.....

**SECTION D: Referees - These are people who know you very well and can give us more information about you.**

a) Head Teacher

Name.....Phone.....

b) Current Area Chief

Name.....Phone.....

c) Religious Leader

Name.....Phone.....

**SECTION E (ADDITIONAL REMARKS)**

a) Any other Comment

.....  
.....

b) In 250 word Explain why you need a bursary

.....  
.....

**SECTION F: ESSENTIAL SUPPORTING DOCUMENTS**

Upload following docs

- a) Introduction Letter
- b) Copy of identity Card/ Birth Certificate
- c) Area Chief/ Assistant Chief Recommendation Letter
- d) Religious Leader Recommendation
- e) Copy of admission letter/ Student identity card

UON, Fees Payment

**SECTION G: OFFICIAL USE ONLY**

Received by: ..... Date .....

Potential Sponsors sort.....

Sponsorship Amount Secured.....

Date of Remittance of Funds.....

Date Student Account Credited.....

UON, Fees Payment  
**8.3 FORM: FINANCE/JI/6B**

**UNIVERSITY OF NAIROBI**

**TO BE COMPLETED BY SPONSORING AUTHORITY**

**Names of Candidate** \_\_\_\_\_

**Course Admitted** \_\_\_\_\_

**Registration Number** \_\_\_\_\_

We are prepared to sponsor the above named candidate for the course of study leading to the degree of Bachelor of (insert course for which the candidate has been admitted)

\_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**TITLE** \_\_\_\_\_

**NAME, ADDRESS AND TELEPHONE NUMBER**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**DATE** \_\_\_\_\_

**NB:**

1. All privately sponsored candidates are requested to get this form signed by their sponsors as soon as they receive their offers. Students in this category should make arrangements to pay fees due in advance prior to the registration day.
2. Kenyan students applying for a Loan from Higher Education Loans Board do not need to complete this form

**UNIVERSITY OF NAIROBI**

**APPLICATION FOR WAIVER OF FEES**

**PART I: DETAILS OF MEMBER OF STAFF**

- a) NAME:..... b) PAYROLL NO:.....  
c) REGISTRATION NO:.....

**PART II: AFFILIATION**

- a) DEPARTMENT:..... b) FACULTY/SCHOOL:.....  
c) COLLEGE:.....

**PART III: DETAILS OF THE PROGRAMME**

- a) NAME..... b) CODE.....  
b) AREA OF SPECIALIZATION.....  
c) FACULTY/SCHOOL..... e) DEPARTMENT.....  
d) DATE OF COMMENCEMENT..... g) EXPECTED DATE OF COMPLETION.....

**PART IV: CONFIRMATION & RECOMMENDATION**

I confirm that the member of staff named above is deployed in the Department/School/College indicated above; and that he/she is eligible for waiver of academic fees.

Signed:

1. ..... Date.....  
**CHAIRMAN**

2. ..... Date.....  
**DEAN/DIRECTOR**

3. ..... Date.....  
**PRINCIPAL**

4. ..... Date.....  
**DVC HRA**

I confirm that the member of staff named above is registered for a degree and duration indicated above.

Sign..... Date.....

**DIRECTOR, GRADUATE SCHOOL**

## UON, Fees Payment

(PTO)

**PART V: APPROVAL**

The Application for fee waiver Ref..... in respect of .....has been **APPROVED**

**Sign.....** **Date.....**  
**DVC, FPD**

**Distribution:**      Deputy Vice Chancellor Academic Affairs  
                          Deputy Vice Chancellor Human Resource & Administration  
                          Director, Graduate School  
                          Academic Registrar  
                          Principal of College  
                          Dean/Director  
                          Chair of Department  
                          Member of Staff

