

ALAN JOSE

Alappat House Thoppipala PO Labbakkada | ph.8129039576 | alanalappatu2504aj@gmail.com |

As a Sales Assistant with over 1 years of experience, I have honed my skills in customer service, product knowledge, and inventory management. My ability to engage customers and drive sales has consistently resulted in exceeding targets and enhancing store profitability. Proficient in using point-of-sale systems and adept at maintaining a well-organized and visually appealing sales floor.

EDUCATION

- **Bachelor Of Commerce**

JPM College,Kanchiyar June 2020 – May 2023

CCPA: 5.6

- **Higher Secondary Education June 2018 – May 2020**

St.Marys Higher Secondry School, marikulam

Percentage: 70%

EXPERIENCE

Sales Assistant | Embaby Trading Co | Kattappana Idukki

2023-2024

As a Sales Assistant at Embaby Traders, I excelled in delivering exceptional customer service, guiding clients in product selection, and efficiently managing transactions. My responsibilities included maintaining accurate inventory, organizing stock, and ensuring a well-presented sales floor. I consistently achieved and surpassed sales targets through effective communication and extensive product knowledge. Additionally, I contributed to training new staff and implementing promotional strategies to enhance store performance.

Additionally, I supported the training of new employees and implemented promotional strategies to enhance store performance and achieve sales targets.

SKILLS

- Microsoft word
- Cashflow planning & management
- Leadership
- Bookkeeping
- Exceptional communication
- Fluent In English