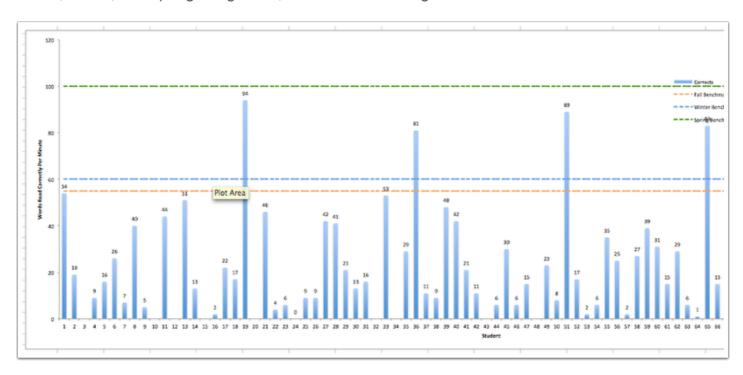
Create Grade-Wide Charts of RCBM compared to Benchmark

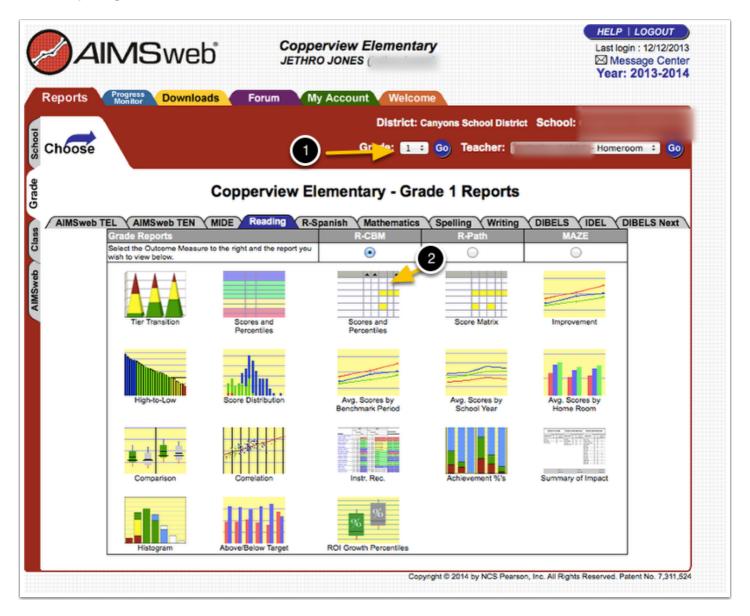
What we want

We want to have to have a chart that shows how students are doing compared to their benchmarks for fall, winter, and spring. To get this, we need a few things.



Login to AiMSWeb

Choose your grade, click "Go" then choose the "Scores and Percentiles" Table.



Get the students' information

You need to highlight the students' names and scores. Then copy them. ⊮+C is Copy.

Reading	Grade 1 - Curriculu		2014 ed Measurement			
Student V		II 📤	Winter			
Student	Corrects	Errors	Service Code 📤	Corrects	Errors	Service Code
Targets	12			30		
	24	6	G	54	2	G
	2	4	G	19	6	G
	0	0	G			
	1	12	G	9	6	G
	0	0	G	16	6	G
	10	9	G	26	8	G
	0	7	G	7	8	G
	14		G	40	3	G
_	0	0	G	5	5	G
	1	8	G			
	15	8	G	44	3	G
	0	0	G			
	20	3	G	51	5	G
	4	8	G	13	9	G
	22	3	G			
	1	9	G	2	6	G
	6	6	G	22	3	G
	1	8	G	17	7	G
	67		G	94	0	G
	3	12	G			
				46	3	Т
	0	10	G	4	15	G
				6	6	G

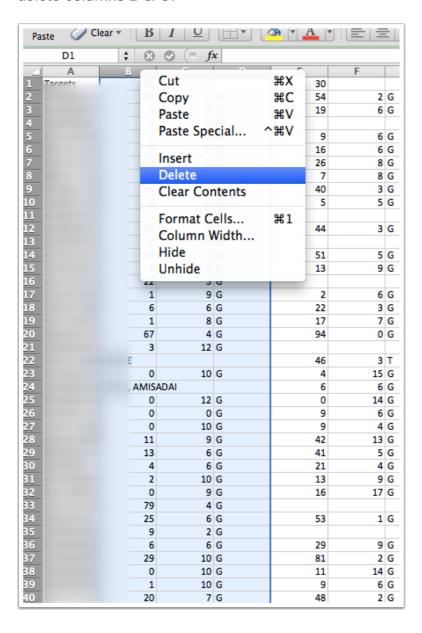
Paste them into a blank Excel Spreadsheet

Paste the scores into a blank Excel spreadsheet. There are extra scores in here that you don't really want, since we are only concerned with the current score.

	WT	¥ 0	O (-).	* lary	jets			
	A	В	C	D		F	G	
1	Targets	12			30			
2		24	6	G	54	2	G	
3		2	4	G	19	6	G	
4		0	0	G				
5		1	12	G	9	6	G	
6		0	0	G	16	6	G	
7		10	9	G	26	8	G	
1 2 3 4 5 6 7 8 9		0	7	G	7	8	G	
9		14	9	G	40	3	G	
10		0		G	5		G	
11		1		G				
12		15		G	44	3	G	
13		0		G				
14		20		G	51	5	G	
15		4		G	13		G	
16		22		G				
17		1		G	2	6	G	
18		6		G	22		G	
19		1		G	17		G	
20		67		G	94		G	
21		3	12		-		_	
22		₹IE		_	46	3	Т	
23		0	10	G	4	15		
24			1	_	6		G	
25		0	12	G	0	14		
26		0		G	9	6	G	
27		0	10		9		G	
28		11		G	42	13		
29		13		G	41		G	
30		4		G	21		G	
31		2	10		13		G	
32		0		G	16	17		
32		79		G	10	1/	0	
11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39		25		G	53	1	G	
35		9		G	33	-		
36		6		G	29	0	G	
37		29	10		81		G	
39		0	10		11	14		
20			10		9		G	
10		1						
40 41		20		G	48		G	
41		18	6	G	42	5	G	

Delete what we don't want

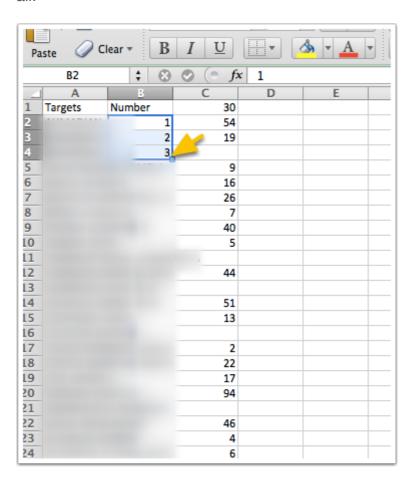
Select the cells for the scores you don't want and delete them. In this case, we are doing Winter scores, so we will delete the first three columns, and end up with only Winter "corrects" . We will delete columns B & C.



Add a number column to assign students a number

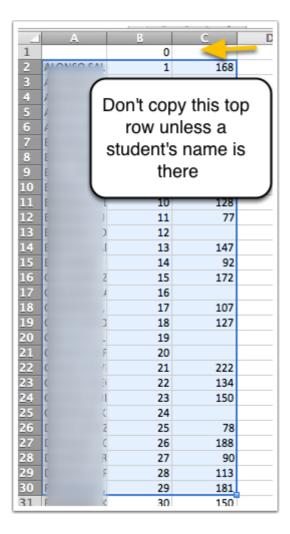
Students need a number so parents can see what their students' score is compared to others while protecting the identity of their students. To easily number all the students,

- 1. type 1, 2, 3 in the first three rows,
- 2. then select the three cells,
- 3. then click and drag on the blue triangle in the bottom-right to the bottom of the list to number them all.



Copy students, numbers and scores.

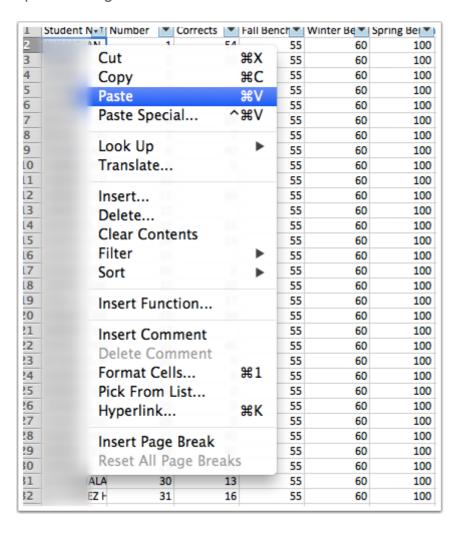
You want to copy the student's names, numbers and scores. Do not copy a header column if you have one. Select the entire row, then copy the data.



Open the Graph file and paste the data in

The files follow this naming pattern: GradeX.CBM.TIMEYYYY.rr So, for 1st grade, it would look like this: Grade1.CBM.Winter2014.rr

Be sure you paste the information from the other spreadsheet into row 2, not row 1, as that will mess up the sorting.



Complete file

When you are done, you will have a file that has all the students' scores, with a number assigned, and a graph that shows how each student did. The graph can be copied and pasted into a PowerPoint presentation to present to parents.

