

JHON EARVIN B. TANGONAN

✉ jhonearvintangonan@gmail.com ☎ 09951810302

📍 Delfin Albano, Isabela, Philippines, 3326

To be able to work for an encouraging and stable company that will assist me in developing, improving, and obtaining the necessary skills in order to become a better employee.

PERSONAL INFO

- Age - 23yrs. old
- Birth Date - 09/22/1999
- Place of Birth - Ilagan, Isabela
- Sex - Male
- Height - 1.72 (m)
- Weight - 64 (kg)
- Civil Status - Single
- Nationality - Filipino
- Religion - SDA

SKILLS & INTERESTS

- Excellent Verbal and Written communication skills
- Effective communicator with a creative mind and keen attention for detail
- Strong Organizational Skills
- Programming: PHP, JavaScript, MySQL
- Basic troubleshooting
- Microsoft: Word, PowerPoint, Excel, Access, and Publisher
- Adobe (Basic): Photoshop, Illustrator
- Playing Online Games
- Listening to music

LANGUAGES

- Filipino
- English
- Ilokano

CHARACTER REF.

Sheridan-J B. Tangonan, LPT

- Staff, DAMSASHS
- 09263661950

Aleli B. Gargar

- Employee, PSA RO2
- 09656689429

WORK EXPERIENCE

ON-THE-JOB TRAINEE

FEB 2018 - MAR 2018

Police Regional Office 2

- Greeted incoming visitors and customers professionally and provided friendly, knowledgeable assistance.
- Delivered clerical support by handling a range of routine and special requirements.

SUMMER EMPLOYEE

MAY 2018 - JUNE 2018

JPT, Accounting and Firms

- Work with the departments of sales, accounting, and law to coordinate debt collection activities.
- Data entry for client databases, billing details, payroll, and tax records.

EDUCATION

STI College - Tuguegarao (SHS)

2016-2018

Technical Vocational: ICT in Mobile App and Web Development

Cagayan State University - Carig Campus

2018-2023

Bachelor of Science in Information Technology

CERTIFICATION

Computer Programming NC III - Java & .NET
Technology