

AGENDA

**Board Meeting
Village of Ballston Spa
January 12, 2026
Zoom Log in ID: 88902961300 Password: 380778**

1) Call to Order

2) Pledge to the Flag

3) Minutes

a) Motion made by Trustee _____, seconded by Trustee _____ that the minutes of the 12/8/25 Meeting be approved.

b) Motion made by Trustee _____, seconded by Trustee _____ that the minutes of the 12/15/25 Special Meeting be approved.

c) Motion made by Trustee _____, seconded by Trustee _____ that the minutes of the 1/1/26 Organizational & Special Meeting be approved.

4) Presentations (None Scheduled Currently)

5) Public Comment on Agenda Items Only (3 Minutes per Speaker)

6) Consent Agenda Items for Consideration (None)

a) Motion made by Trustee _____, seconded by Trustee _____, approving the following items:

i) Motion declaring the Ballston Spa Public Library's legacy microfilm machine as surplus;

ii) Motion approving the purchase by the Ballston Spa Fire Department (EML) of two (2) Motorola APX 4500 radios, for the total price of \$6,400.00;

iii) Motion approving the purchase by the Department of Public Works of an OW Investors VEROflow-1 Utility Service Analyzer for Residential Water Meters for \$2,231.50 (no comparable device was located, and this device was recommended by Laberge Engineering);

7) Motions/Resolutions for Consideration/Vote

a) Motion made by Trustee _____, seconded by Trustee _____ approving the following event applied for by the Saratoga County Agricultural Society: the Saratoga County Fair from July 21-26, 2026 (from 10am until 11pm daily), at the Saratoga County Fairgrounds. Proof of insurance has been provided.

b) Motion made by Trustee _____, seconded by Trustee _____ approving the following event applied for by the Saratoga County Agricultural Society: Truck & Tractor Pull / Vendor Fair on Saturday, October 10, 2026 (Rain Date: Sunday, October 11, 2026) from 9am until 8pm, at the Saratoga County Fairgrounds. Proof of insurance has been provided.

c) Motion made by Trustee _____, seconded by Trustee _____ approving the resignation of the following members from Union Fire Company No. 2 and removing their names from the rolls: Colin Weissman and Julius Miller.

d) Motion made by Trustee _____, seconded by Trustee _____ approving the membership of Christopher T. Freemantle and addition of his name to the rolls of Eagle-Matt Lee Fire Company No. 1.

e) Motion made by Trustee _____, seconded by Trustee _____ approving the hiring of Part-Time Police Officer John Dingman to the Ballston Spa Police Department, pending a Police background check.

f) Motion made by Trustee _____, seconded by Trustee _____ approving the hiring of Part-Time Police Officer Caitlin Whalen to the Ballston Spa Police Department, pending a Police background check.

g) Motion made by Trustee _____, seconded by Trustee _____ conditionally accepting the bid of Trinity Construction for the improvements to the Milton Water District #3 Pump House for price of \$339,763.00, conditioned on the approval and execution by the Town of Milton of the Intermunicipal Agreement with the Village of Ballston Spa related to Milton Water District #3, and authorizing the Mayor, after conditions are met, to execute agreements/documents related to bid acceptance after review by the Village Attorney.

h) Motion made by Trustee _____, seconded by Trustee _____ to extend the time set forth in Section 205-74 of the Village Code to 65 days from December 15, 2025 (date of notification to those boards) to allow the Planning Board to provide a written advisory report to the Village Board regarding the Draft Zoning Code.

i) Motion made by Trustee _____, seconded by Trustee _____ approving the attached legal retainer agreement for 2026 between Bartlett, Pontiff, Stewart & Rhodes, P.C., and the Village of Ballston Spa, and authorizing the Mayor to execute the Agreement.

j) Motion made by Trustee _____, seconded by Trustee _____ approving the audit agreement between Teal, Becker & Chiaramonte, CPAs, P.C. and the Village of Ballston Spa for audit services, including a single audit for USDA Loan purposes, and authorizing the Mayor to execute the Agreement.

8) Mayor's Announcements

9) Treasurer's Report

10) Liaison Reports

11) Old Business

12) New Business

a) Proposed Local Law No. 1 of 2026 re: Residency Requirement for Planning Board & Zoning Board of Appeals

13) Public Comment on Any Issue (3 Minutes)

14) Other Business (Including, but Not Limited to Board Response to Public Comment)

15) Executive Session (If Needed)

16) Adjournment/Voucher Audit:

Motion made by Trustee _____, seconded by Trustee _____, that the Vouchers be audited, and the meeting adjourned at ____ pm.

General Fund	\$ 356,930.49
Sewer Relevy	206.69
Capital Projects	79,167.70
Library Fund	8,689.34
Trust & Agency	<u>1,041.11</u>
Total	\$ 446,035.33