

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF BALLSTON SPA, NY, November 24, 2025

Present: Mayor Rossi, Trustee Price-Bush, Trustee Baskin, Trustee VanDeinse-Perez, Trustee Raymond, Village Clerk O'Connor, Village Administrator Moskowitz, Attorney Buettner

1) Call to Order

2) Pledge to the Flag

3) Minutes

- a) Motion made by Trustee VanDeinse-Perez, seconded by Trustee Price-Bush that the minutes of the 11/10/25 meeting be approved.**

Ayes All

4) Presentations (None)

5) Public Comment on Agenda Items Only (3 Minutes per Speaker)

Mayor Rossi noted there will be a walk on motion regarding Disaster Management.

Liz Kormos asked when the zoning draft will be

6) Consent Agenda Items for Consideration

- a) Motion made by Trustee VanDeinse-Perez, seconded by Trustee Raymond to approve the items on the following Consent Agenda:**

- i) Motion to approve the expenditure of \$6,000.00 by the Ballston Spa Fire Department for 12 months of grant consultation with MJ Burben, Inc. (Note: This was budgeted in the FY2026 Budget).**
- ii) Motion to approve the bid prices for 2 items on Auctions International: \$105.00 for a Digging Bucket and \$610.00 for a Power Tilt Coupler that were sold at the auction that ended 11/19/25.**

Ayes All

7) Motions/Resolutions for Consideration/Vote

- a) Motion made by Trustee VanDeinse-Perez, seconded by Trustee VanDeinse-Perez, that Stephen Porcello Jr. be appointed as a part-time Police Officer.**

Ayes All

- b) Motion made by Trustee VanDeinse-Perez, seconded by Trustee Price-Bush, that Keith Parker be appointed as a part-time Police Officer.**

Ayes All

- c) Motion made by Trustee Baskin, seconded by Trustee VanDeinse-Perez, that John Hogan be appointed as a part time Police Officer.**

Ayes All

- d) Motion made by Trustee Baskin seconded by Trustee VanDeinse-Perez, that Launching Pad Productions be granted permission to hang 20 promotional banners on the Village of Ballston Spa's streetlamps along Front Street and Milton Avenue. Ten of the banners will feature the Launching Pad Productions logo, and the other ten will highlight their upcoming production of Something Rotten Jr. from early January 2026 through the first weekend of February 2026.**

Ayes All

e) Motion made by Trustee VanDeinse-Perez, seconded by Trustee Baskin, that the resolution adopting the Saratoga County Hazard Mitigation Action Plan Update 2025. The resolution was read aloud by Mayor Rossi.

Ayes All

8) Mayor's Announcements

a) Holiday Preparations have begun.

2) Street paving was completed on East High Street and CHPE will be providing us with \$80,000.00 in sidewalk funding.

9) Treasurer's Report (None)

10) Liaison Reports

Trustee VanDeinse-Perez said there was a decent turnout for the Revitalize Ballston Spa workshop.

Volunteers are needed for the Holiday parade on 12/5.

Trustee VanDeinse-Perez passed along a thank you from the BSBPA to the DPW for putting the Christmas Tree up in Wiswall Park.

Trustee Price-Bush reminded everyone about the Thanksgiving Dinner held at the Union Firehouse. which is free to all.

The Library will be closed 12/2 through 12/12 for abatement work in the attic. Books can be returned at any local Library, or when our s reopens.

Trustee Price-Bush announced that Breakfast with Santa will be held at St. Mary's School on 12/6 from 9:00am until 11:00am.

Trustee Baskin noted that the Park and Tree Board is thrilled about the additional lamp posts in Wiswall Park. Thanks also to LaBella for helping us find the lamp posts that are similar to those on the streets and to our DPW for their hard work.

The tree maintenance grant we were awarded is moving forward.

Regarding the Committee on the Arts, Trustee Baskin stated the next Sounds of Winter Concert will be on 1/17 at 3:00pm at Brookside, followed by one on 2/14. As always, early registration is recommended.

Trustee Raymond said 2 rounds of leaf pick-up have been completed and one more will be done after Thanksgiving.

The Christmas Tree is going up on Monday. Thank you to Joint Lime, the Town of Greenfield and the Town of Milton for the use of their equipment.

11) Old Business

a) Zoning (Currently in Our Attorney's and Consultant's Hands via 11/10/25 Approved Motion)

Attorney Buettner said the draft has been received and suggested that the Board review it and provide any comments to her or the Consultant and proposed a timeline for moving forward.

Trustee Baskin shared his thoughts on a handful of issues.

b) Interpretation Services (Currently in the State of NY's Hands per Required RFQ Process)

Administrator Moskowitz said today was the last day of the questioning and they will be compiled.

12) New Business

a) Filling Vacancies on Village Boards and Committees (No Known Committee Vacancies, Ethics Board is Working on Process and Law Moving Forward)

Trustee Baskin said there are now, or soon will be vacancies on the Planning, Zoning and Ethics Boards.

The make-up and operation of the Ethics Board was discussed.

13) Public Comment on Any Issue (3 Minutes)

Ms. Kormos commented on zoning frontage requirements.

Marilyn Stephenson, 45 West High Street noted that the House and Garden Club decorated the exterior of the Library for the holidays. On 12/5 there will be a Wreath Ceremony at the Veterans Memorial on Low Street at 12:00pm.

14) Other Business (Including, but Not Limited to Board Response to Public Comment)

The Board expressed their condolences regarding the passing of Former Mayor Christine Fitzpatrick.

Trustee VanDeinse-Perez thanked LifeWorks and the area churches for all of their food donations for Thanksgiving.

15) Executive Session (None)

16) Adjournment/Voucher Audit:

Motion made by Trustee VanDeinse-Perez, seconded by Trustee Raymond, that the Vouchers be audited, and the meeting adjourned at 7:39pm.

General Fund	\$ 510,350.02
Sewer Relevy	14,536.74
Capital Projects	362,178.20
Library Fund	9,184.11
Trust & Agency	-----
Total	\$ 896,249.07

Ayes All

Respectfully Submitted,

Teri L. O'Connor
Village Clerk