

**Ref:** LTTS/HR/ET/2023-24/CI-928

**Date:** 14-Feb-24

**JETTA NAVEEN**

**Hyderabad**

**Ph: 8074952346**

**Letter of Intent**

Dear JETTA NAVEEN,

Greeting from L&T Technology Services Ltd.!

We are pleased to share with you this **Letter of intent** for the position of **Associate Engineer (Trainee)**. We trust that you are mutually excited about your employment with L&T Technology Services (hereinafter referred as "Company"). We reiterate that you have made the right decision, and we are certain that you will have a great career with us!

Upon your acceptance of this Letter of Intent and subject to you meeting all the applicable requirements under this Letter of Intent, we shall share a detailed Appointment Letter, which will outline the specific employment terms, conditions, and detailed breakup of remuneration.

The content of this Letter of Intent is strictly between you and the Company. Please treat this Letter of Intent and the contents here as **personal & confidential**. This Letter of Intent is valid subject to you,

- Having secured more than 60 % in SSC / X and HSC / XII std (10<sup>th</sup> & 12<sup>th</sup>).
- Having secured 60 % aggregate in Engineering Graduation.
- Have successfully cleared the LTTS – Step In program with the required benchmark score.
- Found medically fit as per the health check report.
- Submitting a Service Agreement, agreeing to serve the company for a period of up to 2 years and 3 months from the date of commencement of training cum employment.
- Submitting all necessary documents at the time of joining
- No drop in any semester/ year throughout the course
- Should not have any active backlogs at the time of onboarding.

If any information provided by you during the selection process is found to be incorrect and / or false, the Company reserves the right to revoke this Letter of Intent without any notice. This Letter of Intent is also contingent upon us working together to determine an appropriate start date for your employment. The date of commencement of training cum employment and venue for reporting will be intimated to you later.

You will be continuously assessed during your training & employment. If you do not complete the classroom / on the job training to our satisfaction, your appointment automatically stands cancelled.



During your employment with LTTS, you will be paid a **total compensation of INR 4,00,100/- per annum**. A detailed compensation sheet will be shared along with the appointment letter.

During your period of Training cum Employment, you can be posted / transferred to any of our SEZ / STPI sites across India. Your employment will be governed by the rules, regulations, and policies of the company.

If the above stated terms are acceptable to you, kindly sign and return the duplicate copy of this Letter of Intent within three (3) days from the date of issue. If we do not receive your acceptance within the stipulated time frame, this Letter of Intent will be deemed to have been rejected by you.

**All communications / notices should be addressed to:**

**Human Resource Dept – People Strategy (University Relations)**

**L&T TECHNOLOGY SERVICES LIMITED**

Tower S1, 1st Floor, L&T Campus, Bellary Road,

L&T Realty Developers Limited SEZ,

Byatarayanapura Village, Next to GKVK,

Bengaluru, Karnataka - 560092

We are confident you will be able to make a significant contribution to the success of our organization and look forward to working with you.

*Note: Please note this Letter of Intent is not an offer or offer of employment or a legally binding contract of employment.*

Yours truly,

For **L&T Technology Services Limited**

**Sambit Das**

**Head – Employee Relations & Compliance**

**Human Resources Department**

**Acceptance by applicant below**

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I have read this Letter of Intent and accept the same.

Name: JETTA NAVEEN

College: Anurag University

Signature:

Date: 15/02/2024