

JOB APPLICATION FORM



POSITION APPLIED FOR : Audit Associate

PERSONAL INFORMATION

| | |
|-----------------------|---|
| Full Name : | SIN JUN HAO |
| NRIC / Passport No. : | 960420015689 |
| Nationality : | MALAYSIAN |
| Residential Address : | 14, jalan bukit kempas 2/7 taman bukit kempas 81200 johor bahru |
| Contact : | 0167625389 |
| Email : | junhao0420@gmail.com |
| Date of Birth : | 1996-04-20 |
| Gender : | Male |
| Race : | chinese |
| Marital Status : | single |

ACADEMIC QUALIFICATION

| Date | | Schools / Institution Attended | Qualifications Obtained | Subjects / Grade |
|------------|------------|--|-------------------------|------------------------|
| Form | To | | | |
| 2015-10-01 | 2018-07-31 | Queensland University of Technology | Bachelor's Degree | Accounting and finance |

MEMBERSHIP OF SOCIAL OR PROFESSIONAL BODIES

| Date | | Qualifications / Awards Obtained | Awarding Institution |
|------|----|----------------------------------|----------------------|
| Form | To | | |
| - | - | - | - |

EMPLOYMENT HISTORY

| Date | | Company Name | Position Held | Nature of Duties | Reason for Leaving |
|------------|------------|-----------------|---------------|---|--------------------|
| Form | To | | | | |
| 2017-12-01 | 2018-02-15 | M.S. WONG & CO. | internship | prepare worksheet vouching stock take statutory audit | continue my study |

PARTICULAR OF IMMEDIATE FAMILY MEMBER

| Name | Relationship | Age | Occupation |
|-----------------|--------------|-----|---------------|
| sin si en | sister | 22 | uni student |
| pang choy hiong | mother | 53 | housewife |
| Sin Soon Kooi | father | 53 | self-employee |

CHARACTERS REFEREE

| | | | | | |
|------|---------|---------|-------|------------|-------------------|
| Name | Address | Contact | Email | Profession | No of years known |
| | | | | | 0 |

LANGUAGE PROFICIENCY

| | | | |
|----------|--------|---------|------|
| Language | Spoken | Written | Read |
| chinese | 9 | 9 | 9 |
| english | 8 | 7 | 8 |

REMUNERATION

| | |
|-----------------|----------|
| Current salary | |
| Expected salary | 2,300.00 |

OTHERS

1. Tell us a little bit about yourself?

For the past 3 years since i graduated from university, i start to own a baking business in online and offline. Though this period, i still learn how to apply my uni knowledge to my business. For example, by doing the general double entry i know how to compound P&L and balance sheet in a simple way. I noticed that i still good in number and figure. It been tough for me in this period, so i decide to shut down this business and plan to switch my career pathway to my professional. I wish i could get know about how the audit real world work.

2. Why do you want this job?

For my point of view, i think audit is interesting. Different company had it own style of how to presenting their account. Moreover different industry had it own style as well. I like challenges and keen to know and see how different industry work.

3. What are your greatest professional strengths which is NOT the standard answer found on any job portal, such as you are fast learner, hard worker, etc?

I think my greatest strength is work under high pressure. Though two year covid period, i already know how to deal with my pressure, and know how to release my pressure as well. Under high pressure work environment should not be a problem for me.

4. What do you consider to be your weaknesses?

I think my biggest weakness is leak of real audit experience. Even though i have some experience on audit field (internship), however i think is not enough, still a ton of things need to be picked up and learn.

5. What is your greatest professional or academic achievement?

To be honestly, whole my uni life in Australia, i working more than studying. However, i still manage to pass all the course and get to know the knowledge as well.

6. Tell us about a challenge or conflict you faced, and how you dealt with it?

During covid period, the cash flow of my company is very tight, In term of tight i found 1 holding company to invest to my company.

7. Where do you see yourself in five years?

I think i will take professional body in order to increase my knowledge in accounting and auditing. I think i would take CPA for intend.

8. Why are you leaving your current job? (if applicable)

9. What are you looking for in a new position?

I looking for a helpful senior who can lead me and let me to know the bigger picture of audit, and wish i could pick up audit skills as much as possible.

10. How would your boss and co-workers describe you? (if applicable)

11. How do you deal with pressure or stressful situations?

When i pressure and stress, i will do gym. By doing gym i can release my stress. Reading also, will let my soul become peaceful.

12. How do you get to know us?

From job street.