

JOB APPLICATION FORM



POSITION APPLIED FOR : Audit Associate

PERSONAL INFORMATION

Full Name :	CHONG JIE TEY
NRIC / Passport No. :	A36318150
Nationality :	MALAYSIAN
Residential Address :	67-35, Jalan Sri Treh 6/3, Taman Sri Treh, Jalan Bakariah, 84000, Muar, Johor, Malaysia
Contact :	+6011-55054950
Email :	chongjietey@gmail.com
Date of Birth :	1999-03-17
Gender :	Male
Race :	Chinese
Marital Status :	Single

ACADEMIC QUALIFICATION

Date		Schools / Institution Attended	Qualifications Obtained	Subjects / Grade
Form	To			
2018-04-01	2022-05-31	Multimedia University Melaka	Bachelor's Degree	Bachelor in Accounting (Hons)

MEMBERSHIP OF SOCIAL OR PROFESSIONAL BODIES

Date		Qualifications / Awards Obtained	Awarding Institution
Form	To		

EMPLOYMENT HISTORY

Date		Company Name	Position Held	Nature of Duties	Reason for Leaving
Form	To				
2020-01-01	2020-12-31	Fit Whey Gym	Part time fitness trainer	Provide fitness guidance to clients of various backgrounds	Workplace's health concern due to the Covid-19 Pandemic
2015-01-01	2020-12-31	HOTS Sport Centre	Part time Martial instructor	Provide martial art training to young practitioners Experience in serving as a referee in national-level tournament	Cease of business due to the Covid-19 pandemic
2021-04-01	2021-12-31	Crowe Malaysia PLT	Audit & Assurance Trainee	Perform statutory audit for companies from various industries	Completion of the internship program

PARTICULAR OF IMMEDIATE FAMILY MEMBER

Name	Relationship	Age	Occupation
Li Jie Tey	Sibling (brother)	16	Student
Qiao Xuan Tey	Sibling (sister)	25	Auditor
Geok Kian Lee	Mother	55	High School Teacher
Eng Peng Tey	Father	56	High School Teacher

CHARACTERS REFEREE

Name	Address	Contact	Email	Profession	No of years known
-	-	-	-	-	-

LANGUAGE PROFICIENCY

Language	Spoken	Written	Read
Bahasa Malaysia	8	8	8
Mandarin	9	9	9
English	9	9	9

REMUNERATION

Current salary	0
Expected salary	2,700.00

OTHERS

I required sponsorship to work in Singapore.

1. Tell us a little bit about yourself?

I am Chong Jie Tey, a 23 years old Malaysian soon to be graduating from my Accounting degree education at 31 May 2022. I have strong work ethic which I always take full responsibility for the tasks which are assigned to me. Besides, I am a good team player as I am always willing to assist a team member with their tasks/duties, when necessary.

2. Why do you want this job?

I always have great interest in the field of auditing and I enjoy working with clients of various industries during my 9 months of internship as a audit trainee at Crowe Malaysia PLT. Hence, I applied for the audit associate at you company to further enhance my knowledge of auditing and business. I believe this position can help me grow as an auditor and as an functional member of the society.

3. What are your greatest professional strengths which is NOT the standard answer found on any job portal, such as you are fast learner, hard worker, etc?

I have fundamental knowledge of statutory audit, which I have experience perform statutory audit all the way from the planning stage to the reporting stage. I have good interpersonal skill, which I have experience serving clients of various background (age, language, profession) as an auditor and a sport trainer.

4. What do you consider to be your weaknesses?

I will describe my weakness from the perspective of an employer. I am a family oriented individual, hencein some circumstances (eg. family members fall sick), I will prioritized my family over my career.

5. What is your greatest professional or academic achievement?

- I score 4.0 GPA for my internship as an audit trainee. - I have Cumulative GPA of 3.65 in my study for Bachelor in Accounting (Hons). - I score 9A 2B+ in SPM (Malaysian Certificate of Education)

6. Tell us about a challenge or conflict you faced, and how you dealt with it?

During my internship as an audit trainee, I was assigned to perform statutory audit for a dormant company as my first task. Unfortunately, my managers in charged was outstation at that moment and no one is there to provide with proper guidance. I felt lost at that time and I solve the issue through asking for guidance from other staffs around me. Besides, I referred past year working papers to gain some clues on how to conduct a statutory audit for this particular company. Moreover, after working hour, I revised my audit textbooks to gain some clue on the statutory audit. I also paid great attention on the review points issued by the manager regarding my work and I make sure I never repeat the same mistakes.

7. Where do you see yourself in five years?

In five years, I will be fully equipped with all the necessary skills such as technical knowledges, interpersonal skills and business acumens to be a highly efficient auditor. I hope in five years time, I can be in a managerial position so that I can handle greater responsibilities and expose to more opportunities to enhance my skill as an auditor and as an individual.

8. Why are you leaving your current job? (if applicable)

Completion of the internship program

9. What are you looking for in a new position?

A challenging job scope that can help me find personal fulfillment as well as growth as an employee and individual. I look forward to participate in the statutory audit for the clients of various backgrounds (eg. Manufacturing, servicing, property developing, agriculture)

10. How would your boss and co-workers describe you? (if applicable)

My previous employee graded me 4.0 (highest score) for my internship performance. It imply that he is satisfied with my performance.

11. How do you deal with pressure or stressful situations?

I always practice healthy lifestyle such as getting enough sleep and exercise regularly to keep the stress level manageable.

12. How do you get to know us?

I came across your advertisement for this position at JobStreet.Sg