

## **JOB APPLICATION FORM**

POSITION APPLIED FOR :

### **PERSONAL INFORMATION**

Full Name :	
NRIC / Passport No. :	
Nationality :	
Residential Address :	
Contact :	
Email :	
Date of Birth :	
Gender :	
Race :	
Marital Status :	

### **ACADEMIC QUALIFICATION**

Date		Schools / Institution Attended	Qualifications Obtained	Subjects / Grade
Form	To			
-	-	-	-	-

**MEMBERSHIP OF SOCIAL OR PROFESSIONAL BODIES**

Date		Qualifications / Awards Obtained	Awarding Institution
Form	To		
-	-	-	-

**EMPLOYMENT HISTORY**

Date		Company Name	Position Held	Nature of Duties	Reason for Leaving
Form	To				
-	-	-	-	-	-

**PARTICULAR OF IMMEDIATE FAMILY MEMBER**

Name	Relationship	Age	Occupation
-	-	-	-

**CHARACTERS REFEREE**

Name	Address	Contact	Email	Profession	No of years known
-	-	-	-	-	-

**LANGUAGE PROFICIENCY**

Language	Spoken	Written	Read
-	-	-	-

**REMUNERATION**

Current salary	
Expected salary	

**OTHERS**

1. Tell us a little bit about yourself?

2. Why do you want this job?

3. What are your greatest professional strengths which is NOT the standard answer found on any job portal, such as you are fast learner, hard worker, etc?

4. What do you consider to be your weaknesses?

5. What is your greatest professional or academic achievement?

6. Tell us about a challenge or conflict you faced, and how you dealt with it?

7. Where do you see yourself in five years?

8. Why are you leaving your current job? (if applicable)

9. What are you looking for in a new position?

10. How would your boss and co-workers describe you? (if applicable)

11. How do you deal with pressure or stressful situations?

12. How do you get to know us?