

## **JOB APPLICATION FORM**



POSITION APPLIED FOR : Audit Associate

### **PERSONAL INFORMATION**

|                       |                        |
|-----------------------|------------------------|
| Full Name :           | Sam Yen Nee, Augustyna |
| NRIC / Passport No. : |                        |
| Nationality :         | MALAYSIAN              |
| Residential Address : | Jurong East            |
| Contact :             | 96451018               |
| Email :               | augustynasam@gmail.com |
| Date of Birth :       | 1992-08-16             |
| Gender :              | Female                 |
| Race :                | Chinese                |
| Marital Status :      | Single                 |

### **ACADEMIC QUALIFICATION**

| Date       |            | Schools / Institution<br>Attended | Qualifications Obtained | Subjects / Grade                        |
|------------|------------|-----------------------------------|-------------------------|---|
| Form       | To         |                                   |                         |   |
| 2018-06-18 | 2020-03-18 | University of Portsmouth          | Bachelor's Degree       | Accountancy and Financial<br>Management |

**MEMBERSHIP OF SOCIAL OR PROFESSIONAL BODIES**

| Date |    | Qualifications / Awards Obtained | Awarding Institution |
|------|----|----------------------------------|----------------------|
| Form | To |                                  |                      |
| -    | -  | -                                | -                    |

**EMPLOYMENT HISTORY**

| Date       |            | Company Name        | Position Held                 | Nature of Duties  | Reason for Leaving |
|------------|------------|---------------------|-------------------------------|---|--------------------|
| Form       | To         |                     |                               |   |                    |
| 2019-05-17 | 2020-04-03 | Singapore Turf Club | Administrative Assistant (PT) | - Preparing reports from dictation notes. - Record inquiries, racing details into the system, vet-check list, gear-change list, racing results and handle call-in. - Assist in any ah-hoc administrative duties assigned during race day. | Covid-19.          |

**PARTICULAR OF IMMEDIATE FAMILY MEMBER**

| Name | Relationship | Age | Occupation |
|------|--------------|-----|------------|
| -    | -            | -   | -          |

**CHARACTERS REFEREE**

|      |         |         |       |            |                   |
|------|---------|---------|-------|------------|-------------------|
| Name | Address | Contact | Email | Profession | No of years known |
| -    | -       | -       | -     | -          | -                 |

**LANGUAGE PROFICIENCY**

|          |        |         |      |
|----------|--------|---------|------|
| Language | Spoken | Written | Read |
| English  | 7      | 7       | 7    |
| Chinese  | 6      | 4       | 4    |

**REMUNERATION**

|                 |          |
|-----------------|----------|
| Current salary  |          |
| Expected salary | 2,800.00 |

**OTHERS**

1. Tell us a little bit about yourself?

Hi! I'm Augustyna, 28 this year. Hope to further my studies(PT) in 2021 & be a Chartered Accountant. :) Strengths: Integrity, Responsible, Meticulous & Sincere. Weaknesses: Sympathetic towards certain individuals(depending on the situation). But, not on work-wise. Work is work.

2. Why do you want this job?

Cause, audit requires a lot of time & effort. Yet, it's better.

3. What are your greatest professional strengths which is NOT the standard answer found on any job portal, such as you are fast learner, hard worker, etc?

Hard worker. But evolving to work smart instead. :D Any tips? Guidance? :D

4. What do you consider to be your weaknesses?

heart on sleeve.

5. What is your greatest professional or academic achievement?

Outstanding Award for GCE "N" Level (3 Distinction and Above).

6. Tell us about a challenge or conflict you faced, and how you dealt with it?

7. Where do you see yourself in five years?

Definitely. Will still be in the accountancy/audit related field.

8. Why are you leaving your current job? (if applicable)

9. What are you looking for in a new position?

Grow, in accounting skills/ practical usage besides textbooks knowledge.

10. How would your boss and co-workers describe you? (if applicable)

11. How do you deal with pressure or stressful situations?

Endure. Fix. Resolve. Connect with horses or go for a jog. Perspire it out. Then, get back up. Life goes on.

12. How do you get to know us?

Via MyCareersFuture.gov.sg :)