

JOB APPLICATION FORM



POSITION APPLIED FOR : Senior Audit Associate

PERSONAL INFORMATION

Full Name :	TIEW YEE THONG (NIC)
NRIC / Passport No. :	S9284369F
Nationality :	MALAYSIAN
Residential Address :	Blk 365C Upper Serangoon Road, #09-1086 Singapore 533365
Contact :	977723356
Email :	nicholastiew92@gmail.com
Date of Birth :	1992-10-12
Gender :	Male
Race :	Chinese
Marital Status :	Single

ACADEMIC QUALIFICATION

Date		Schools / Institution Attended	Qualifications Obtained	Subjects / Grade
Form	To			
2011-03-07	2012-02-29	Multimedia University	Higher Secondary/Pre-U/'A' Level	Foundation in Management
2012-06-04	2016-07-29	Multimedia University	Bachelor's Degree	Bachelor of Accounting (Honours)
2011-03-07	2012-02-29	Multimedia University	Higher Secondary/Pre-U/'A' Level	Foundation in Management
2012-06-04	2016-07-29	Multimedia University	Bachelor's Degree	Bachelor of Accounting (Honours)
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MEMBERSHIP OF SOCIAL OR PROFESSIONAL BODIES

Date		Qualifications / Awards Obtained	Awarding Institution
Form	To		
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EMPLOYMENT HISTORY

Date		Company Name	Position Held	Nature of Duties	Reason for Leaving
Form	To				
2019-02-18	2021-04-30	Singapore Assurance PAC	Senior Audit Associate 3 (Team Lead)	Lead client audit engagement as well as agreed upon procedures engagement which included audit planning, execution and finalization of all areas of audit assignment for small and mediumsize companies, as well as multinational corporations comprising various industries such as insurance, trading services, air freight and logistics. Reporting directly to Audit Partners, Directors and leading a team of auditors, including review of their work and highlighting matters for partner's attention. Provide guidance and coaching to audit associates in solving their audit related matters.	Looking for better career opportunity and better working environment

2016-12-01	2018-11-30	Cypress Singapore PAC	Audit Senior	<p>Handling audit assignment as well as assisting for small and medium-size companies, as well as multinational corporations comprising various industries such as trading services, constructions, manufacturing, Non-profit organization and Food and Beverage. Prepare audit reports included the consolidated financial statement in accordance with approved local statutory requirements and Financial Reporting Standards (FRS). Review of consolidated financial statements and reporting package and report to Group auditors. Overseas audit experiences, performed and reviewed audit working paper of the component auditors in Japan, China and Malaysia.</p>	<p>Looking for a new challenge to broaden my horizons and to gain a new exposure in audit.</p>
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PARTICULAR OF IMMEDIATE FAMILY MEMBER

Name	Relationship	Age	Occupation
Tiew Geok Kwan	Siblings	36	Housewife
Tiew Yee Yen	Siblings	37	Accountant
Tiew Yee Yau	Siblings	40	Principal
Tiew Kit Sing	Father	73	Retired
Tiew Geok Kwan	Siblings	36	Housewife
Tiew Yee Yen	Siblings	37	Accountant
Tiew Yee Yau	Siblings	40	Principal
Tiew Kit Sing	Father	73	Retired
Tiew Geok Kwan	Siblings	36	Housewife
Tiew Yee Yen	Siblings	37	Accountant
Tiew Yee Yau	Siblings	40	Principal
Tiew Kit Sing	Father	73	Retired
Tiew Geok Kwan	Siblings	36	Housewife
Tiew Yee Yen	Siblings	37	Accountant
Tiew Yee Yau	Siblings	40	Principal
Tiew Kit Sing	Father	73	Retired

CHARACTERS REFEREE

Name	Address	Contact	Email	Profession	No of years known
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LANGUAGE PROFICIENCY

Language	Spoken	Written	Read
Bahasa Melayu	7	7	8
Chinese	9	8	9
English	8	7	8
Bahasa Melayu	7	7	8
Chinese	9	8	9
English	8	7	8
Bahasa Melayu	7	7	8
Chinese	9	8	9
English	8	7	8
Bahasa Melayu	7	7	8
Chinese	9	8	9
English	8	7	8

REMUNERATION

Current salary	3,500.00
Expected salary	3,800.00

OTHERS

NA

1. Tell us a little bit about yourself?

I graduated with a Bachelor of Accounting in July 2016, and was offered by Cypress Singapore PAC with the position of audit assistant. I stayed two years with the firm and learned a ton about auditing. After that I leave the company with the title audit senior and join my existing firm, Singapore Assurance PAC. Basically, I will read the books before I end the day, book genre that I read will be motivational/ inspirational, biographies and self-help. During my free time on weekend, I will clean up my room as this is the moment that I free my mind and this is a routine activity for every weekend. My hobbies including love cycling, listening to music that contain very meaningful lyrics, cooks, jogging or exercise.

2. Why do you want this job?

I would like to have better opportunity to prove my abilities in the right organization that see my effort. I enjoyed to being in a leadership role and to guide or coach junior the correct method in auditing.

3. What are your greatest professional strengths which is NOT the standard answer found on any job portal, such as you are fast learner, hard worker, etc?

The strength that I could related to is adaptable. Is quite normal for small audit firm to have few engagement at the same time and the manager is difference. Usually they will have their own styles and expectation on how we document or present our working papers. So this could be a strength to meet their needs by adjusting my approach.

4. What do you consider to be your weaknesses?

Probably my weakness could be helpful. In the past I have always gone the extra mile to help out whenever it is necessary. From what I experienced in this firm, I found out sometimes I waste too much time in helping my client to do reconciliation, recoverability on trade receivables, and solve my juniors question as well. I'm not saying I no longer help others out. However, I've learned to be more assertive, to better recognize and prioritize my cases, to know whether I can bail others out without jeopardizing my existing work.

5. What is your greatest professional or academic achievement?

I think one of the greatest accomplishments was being the mentor to the juniors during my ex or current firm. I was tasked to provide guidance and to work along with them through the whole engagement and is not easy as we not only being assigned for a job but with multiple jobs on hand. This is a challenging time where we eventually have to allocate the time perfectly so that every jobs could be completed within the timeline given. I could further say that this arrangement not only trained my communication or supervisory skills but also my patience as well as my connections and networks.

6. Tell us about a challenge or conflict you faced, and how you dealt with it?

I could said is to meet the dateline and this commonly happen to fresh graduate. I still remember that 3 years ago when I working as a fresh audit associate, I struggled to meet deadline for various cases. This is because I taken much more time to understand the objective and method that going to ascertain the assertion. Thus, I seek for the advice from the associate director and manager to provide certain guidance. With their help and my own effort, I managed to develop a own strategy for managing my time such as to prioritize which cases first. As a result, I managed to complete the case within the deadline given.

7. Where do you see yourself in five years?

Develop my professional skills especially on technical will be my priority objective and make myself expose to more other types of engagements so that I would be have enough experience/ qualification to be part of the management team.

8. Why are you leaving your current job? (if applicable)

Looking for better opportunity to develop my career path.

9. What are you looking for in a new position?

I'm looking for a position where I can have the opportunity to use my knowledge as well as communication skills.

10. How would your boss and co-workers describe you? (if applicable)

I would said that boss and co-workers describe me as helpful, too hardworking and too serious when working.

11. How do you deal with pressure or stressful situations?

I will clean up my room as this is the moment that I free my mind as well as to have meditation.

12. How do you get to know us?

Through job bank.