

## **JOB APPLICATION FORM**



POSITION APPLIED FOR : Junior Auditor

### **PERSONAL INFORMATION**

Full Name :	YIT XING XIE
NRIC / Passport No. :	A39940482
Nationality :	MALAYSIAN
Residential Address :	48, Taman Sentosa, 27600 Raub Pahang Malaysia
Contact :	60179371737
Email :	xingyieyit@gmail.com
Date of Birth :	1998-01-28
Gender :	Female
Race :	Chinese
Marital Status :	Single

### **ACADEMIC QUALIFICATION**

Date		Schools / Institution Attended	Qualifications Obtained	Subjects / Grade
Form	To			
2017-08-14	2021-06-01	Singapore Institute of Management – University of London	Bachelor's Degree	Accounting and Finance
2016-01-04	2016-10-31	Chong Hwa Independent High School Kuala Lumpur	Higher Secondary/Pre-U/'A' Level	Business
2011-01-03	2015-12-04	Chong Hwa Independent High School Kuala Lumpur	Primary/Secondary School/ 'O' Level	Business

**MEMBERSHIP OF SOCIAL OR PROFESSIONAL BODIES**

Date		Qualifications / Awards Obtained	Awarding Institution
Form	To		
-	-	-	-

**EMPLOYMENT HISTORY**

Date		Company Name	Position Held	Nature of Duties	Reason for Leaving
Form	To				
2020-06-01	2020-09-11	ShineWing TY Teoh Malaysia	Audit Intern	Assist audit senior perform vouching and draft audited financial statement. Learned how to use audit software, CCH Prepare working profit & loss and financial statement, prepare various confirmation letters and audit schedules.	Continue Studying
2017-01-02	2017-08-11	Chong Hwa Independent High School Kuala Lumpur	Student Assistant	Developed Excel-based database for documentation. Team player with great interpersonal skills with colleagues to solve challenges.	Continue Studying

**PARTICULAR OF IMMEDIATE FAMILY MEMBER**

Name	Relationship	Age	Occupation
Yit Xiu Hang	Sister	15	Student
Yit Xiu Zhee	Sister	17	Student
Ho Ngit Chiew	Mother	54	Banker
Yit Tuck Choong	Father	67	Business Man

**CHARACTERS REFEREE**

Name	Address	Contact	Email	Profession	No of years known
-	-	-	-	-	-

**LANGUAGE PROFICIENCY**

Language	Spoken	Written	Read
English	2	3	3
Mandarin	1	1	1
Bahasa Melayu	3	4	4

**REMUNERATION**

Current salary	
Expected salary	2,500.00

**OTHERS**

I have finished my final year exam at June, the result haven't come out.

## 1. Tell us a little bit about yourself?

I am Xing Yie, a fresh graduate. I have done 3 months audit internship in year 2020 and get a pretty good comment. I am a person who is adventurous. I like diving and travel. I used to be travel to Europe as a sole backpacker for six weeks. I also used to be a volunteer in diving center, so I can diving for free every day.

## 2. Why do you want this job?

I choose to do an auditor as I enjoyed working with numbers, the number will tell us everything. Besides that, I have opportunity to know about how the several different companies operate. Become an auditor, I have endless opportunities to continue my education and development,

## 3. What are your greatest professional strengths which is NOT the standard answer found on any job portal, such as you are fast learner, hard worker, etc?

I have the courage to face the challenge. I really enjoy the process, although facing a lot of difficulties , but I will not easily give up. During the process, I can learn many new things and enhanced myself, become a better person.

## 4. What do you consider to be your weaknesses?

I have been told that I am a straightforward person. Sometimes I am not considering other people feeling and make them unhappy. Now I am trying to put myself in other's shoes, try to deliver it in a softer way.

## 5. What is your greatest professional or academic achievement?

Degree I have the LCCI level cetification

## 6. Tell us about a challenge or conflict you faced, and how you dealt with it?

The challenge I have faced is I can't get an auditor job in Singapore, because of Covid-19. So, I try to find the job in Malaysia, hope I can get more audit experience. During this period I try to enhanced myself improve my audit knowledge, do the well prepare and grab every opportunity.

7. Where do you see yourself in five years?

I hope I will see myself in Acumen Alpha Advisory Pte. Ltd.

8. Why are you leaving your current job? (if applicable)

9. What are you looking for in a new position?

I am looking for in my job is the team-focused culture and opportunity to learn and grow my professional skills.

10. How would your boss and co-workers describe you? (if applicable)

11. How do you deal with pressure or stressful situations?

I will try to find out the reason why I feel stressful and confront it, without trying to avoid it. For example I feel pressure because I can't finish my revision before exam, then I will plan a study schedule and done it every day.

12. How do you get to know us?

Jobstreet