

## **JOB APPLICATION FORM**

POSITION APPLIED FOR :

### **PERSONAL INFORMATION**

Full Name :	LAW YEN KWAN
NRIC / Passport No. :	
Nationality :	
Residential Address :	
Contact :	
Email :	erislaw5716@gmail.com
Date of Birth :	
Gender :	
Race :	
Marital Status :	

### **ACADEMIC QUALIFICATION**

Date		Schools / Institution Attended	Qualifications Obtained	Subjects / Grade
Form	To			
-	-	-	-	-

**MEMBERSHIP OF SOCIAL OR PROFESSIONAL BODIES**

Date		Qualifications / Awards Obtained	Awarding Institution
Form	To		
-	-	-	-

**EMPLOYMENT HISTORY**

Date		Company Name	Position Held	Nature of Duties	Reason for Leaving
Form	To				
-	-	-	-	-	-

**PARTICULAR OF IMMEDIATE FAMILY MEMBER**

Name	Relationship	Age	Occupation
-	-	-	-

**CHARACTERS REFEREE**

Name	Address	Contact	Email	Profession	No of years known
-	-	-	-	-	-

**LANGUAGE PROFICIENCY**

Language	Spoken	Written	Read
-	-	-	-

**REMUNERATION**

Current salary	
Expected salary	

**OTHERS**

## 1. Tell us a little bit about yourself?

Hi, you can call me Rachel. I currently continue studying CPA program to obtain a professional certificate that able to join CAsg. I have few years of customer service experience which make me become a person who have strong team spirit that able to work in a team. I have basic knowledge of accounting and audit. I might not have excellent working experience in my resume but I always work with passion on my entire work life, at least I won't regret what I had done before

## 2. Why do you want this job?

Since I choose to study accounting as my degree means that I wish to choose this as a career path. I believe working in a Med tier firm is always better than big four or commercial industry. As commercial industry, we might not have chance to learn different kind of work done, but in a firm you will able to learn a lot , even it might take a lot of overtime to overcome but at least better than learn nothing. that's why I wish to join a firm that like your company.

## 3. What are your greatest professional strengths which is NOT the standard answer found on any job portal, such as you are fast learner, hard worker, etc?

I am a person who able to work independently. If I don't know anything, I won't immediately ask for help, I'll try to do research online and try to find out myself. Plus I am a person fill with curiosity, so when i can't find it online, I may ask for a lot opinion until I find the correct answer.

## 4. What do you consider to be your weaknesses?

Sometimes I am too considerate.

## 5. What is your greatest professional or academic achievement?

Currently might not have, but I believe future will have when I work with your company.

## 6. Tell us about a challenge or conflict you faced, and how you dealt with it?

To be honest, I don't think can't balance account or meet demanding passenger might be a challenge, as it is able to solve by seeking people for help. But one things since I join my current company, I found my challenge that i faced. Challenge that I must solve myself other people can't help me. That time during training, I just realise I need to jump down from high floor, I think at least 3 floors height, as I'm a person who very afraid of height, it really an obstacle. My trainer call me to imagine my parents or friend inside the water and gonna drown and I need to save them and I close my eyes and step out. I found out actually the things you feel challenging, it might be just a step once you step out one more steps you might be able to solve the problem.

7. Where do you see yourself in five years?

I see myself in future as I believe I will be on a senior position and able to work independently and lead and guide new colleague to become same as me.

8. Why are you leaving your current job? (if applicable)

9. What are you looking for in a new position?

I actually planned to obtain a professional certificate and find a junior position to start learning and studying at the same time. As I already decided I wish to continue my accounting career path that's why I seeking for a new position.

10. How would your boss and co-workers describe you? (if applicable)

11. How do you deal with pressure or stressful situations?

I'll find some friend or colleague to talk or playing some music instrument to destress, but most of the time After work I will auto shut down my brain won't let myself to think about work as it won't let me relax and the situation also won't because I'm stress become better.

12. How do you get to know us?

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