Project Planning Phase – Summary Document

Date: 4 November 2025
Team ID: NM2025TMID00181
Project Name: Educational Organisation Using ServiceNow

1. Objective

To build a system using ServiceNow to manage students, teachers, and admissions easily.

2. Methodology

Work is done in steps (sprints) using the Agile method for better progress.

3. Outcome

Faster work, less paperwork, and easy access to all student and teacher data.