

# Elena Ross

Nashville, TN • (206) 451-3619 • elena.ross27@example.com • linkedin.com/in/elenaross27

Target Field: Finance

## PROFILE

Financial Analyst with experience delivering measurable outcomes in Finance. Strong in execution, clear communication, and building systems that scale. Comfortable owning work end-to-end and collaborating across teams.

## EDUCATION

### Indiana University Kelley

B.S. Finance

Phoenix, AZ

2019 — 2023

- Honors program; Capstone project with documented results

## EXPERIENCE

### Financial Analyst — Evergreen Capital

Seattle, WA | Sep 2023 — Present

- Led a cross-functional initiative; improved a key metric by 12% through iteration and better tooling.
- Created dashboards and recurring reporting; reduced decision turnaround time by 50%.
- Standardized processes and documentation; cut manual effort by 45% and improved consistency.
- Partnered with stakeholders to define requirements, align on scope, and deliver on schedule.

### Risk Analyst — Summit Advisory

Atlanta, GA | Jul 2021 — May 2023

- Improved a cross-functional initiative; improved a key metric by 12% through iteration and better tooling.
- Created dashboards and recurring reporting; reduced decision turnaround time by 50%.
- Standardized processes and documentation; cut manual effort by 65% and improved consistency.

### Coordinator — Juniper Analytics

Portland, OR | Jun 2019 — Jun 2021

- Automated a cross-functional initiative; improved a key metric by 18% through iteration and better tooling.
- Created dashboards and recurring reporting; reduced decision turnaround time by 30%.
- Standardized processes and documentation; cut manual effort by 55% and improved consistency.

## PROJECTS

### Valuation Case Study

- Completed DCF + comps for a mid-market company and wrote an investment memo.
- Stress-tested assumptions and summarized key risks.
- Presented results to stakeholders and documented next steps.

### Operating Forecast Model

- Built a rolling forecast model with scenario analysis and sensitivity tables.
- Automated monthly refreshes and improved narrative reporting.
- Presented results to stakeholders and documented next steps.

### Spend Controls Dashboard

- Created a dashboard to monitor spend vs. budget and flag anomalies.
- Improved visibility for leadership and finance partners.
- Presented results to stakeholders and documented next steps.

## SKILLS

**Skills:** Budgeting, SQL basics, Excel, Valuation, Forecasting, Risk metrics, Variance analysis, PowerPoint, Stakeholder updates, Financial modeling

**Certifications:** Bloomberg Market Concepts (BMC), CFA Level I (In Progress), FMVA (In Progress)