

Evelyn Davis

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Target Field: Product Management

PROFILE

Associate Product Manager with experience in Product Management. Comfortable working with teams to get projects done and support day-to-day operations. Looking to grow impact in a fast-paced environment.

EDUCATION

University of Texas at Austin

B.B.A. Management

Portland, OR

2017 — 2021

- Relevant coursework available upon request

EXPERIENCE

Associate Product Manager — Vela Education

Seattle, WA | Sep 2023 — Present

- Supported execution and kept tasks organized across multiple stakeholders.
- Helped maintain reporting and basic analysis to track progress against goals.
- Improved documentation and created templates to make work more consistent.

Product Operations Specialist — Orbit Payments

Chicago, IL | Jul 2021 — May 2023

- Supported execution and kept tasks organized across multiple stakeholders.
- Helped maintain reporting and basic analysis to track progress against goals.
- Improved documentation and created templates to make work more consistent.

Product Management Assistant — Harbor HealthTech

Nashville, TN | Jun 2019 — Jun 2021

- Supported execution and kept tasks organized across multiple stakeholders.
- Helped maintain reporting and basic analysis to track progress against goals.

PROJECTS

Support Deflection

- Launched in-product guidance and help center improvements to reduce tickets.
- Built dashboard and review cadence with support leadership.

Pricing & Packaging

- Analyzed competitors and interviewed customers; proposed updated tiers and packaging.
- Partnered with finance on revenue impact models and rollout strategy.

SKILLS

Skills: Stakeholder management, Figma, A/B testing, Analytics, Go-to-market, SQL basics, User research, Roadmapping, Jira

Certifications: Google Project Management, CSPO (In Progress)