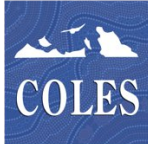
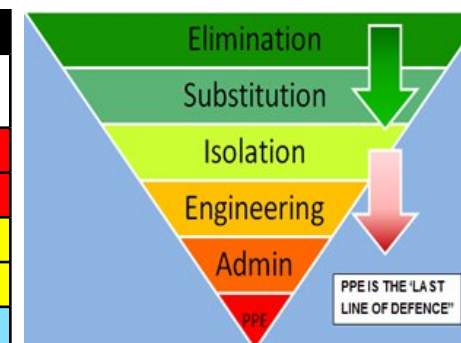


Coles Refrigeration and Air Conditioning Pty Ltd					
Electrical Installation and Maintenance SWMS					
REVIEW SITE TO ENSURE ALL OTHER HAZARDS OR RISKS ARE BEING CONSIDERED AND CONTROLLED					
Client Name:		Person responsible for ensuring compliance with this SWMS:			Date of Approval: 28.08.2024
Project Address:		Job No:	Contact Person:		Version No. 1 2024
Licenses, Permits, Competencies Required: (tick items relevant to this task and site)					
Electrical License	EWP	White Card	<input type="checkbox"/>	<input type="checkbox"/>	
Common Hazards to Manage: (tick items relevant to this task and site)					
Working Around Traffic	Working at Heights	Risk of Electric Shock	Slips, Trips and Falls	Manual Handling/Housekeeping	

HAZARD CLASSIFICATION MATRIX POSSIBLE RESULTS Risk = Consequence x Likelihood			Probability				
			RARE A	UNLIKELY B	POSSIBLE C	LIKELY D	ALMOST CERTAIN E
Consequences	Catastrophic	5	Medium (M)	High (H)	High (H)	Extreme (E)	Extreme (E)
	Major	4	Medium (M)	Medium (M)	High (H)	High (H)	Extreme (E)
	Moderate	3	Low (L)	Medium (M)	High (H)	High (H)	High (H)
	Minor	2	Low (L)	Low (L)	Medium (M)	Medium (M)	High (H)
	Insignificant	1	Low (L)	Low (L)	Low (L)	Medium (M)	Medium (M)



RISK RATING	ACTION REQUIRED (ALARP – As Low As Reasonably Practicable)
E = Extreme, UNACCEPTABLE	Intolerable risk. Activity must not be undertaken prior to Management / CEO review of potential risk mitigation measures and a decision that risk is ALARP
H = High risk, Only acceptable if ALARP	Implement strict control measures to reduce risk to an acceptable level. Activity must not continue until the level of risk is reduced to As Low As Reasonably Practicable (ALARP) and preferably Medium rating. Operations Manager and/or Project Supervisor approval of the risk controls is required.
M = Medium risk Undesirable	Specify, document and implement existing risk controls and additional management actions to reduce the risk to ALARP and preferably Low rating . Activity must not continue without Operations Manager and/or Project Supervisor approval.
L = Low risk, Tolerable	Tolerable risk. Carry out activity

Basic PPE to be used												
✓ PPE										X		X

Coles Electrical Group Pty Ltd
Safe Work Method Statement

Job Task #	Job Step	Potential Health, Safety and Environmental Hazards	P R O B A B I L I T Y	C O N S E Q U E N C E	R A T I N G	Control Measures	P R O B A B I L I T Y	C O N S E Q U E N C E	R A T I N G	PERSON(S) RESPONSIBLE
SITE ARRIVAL AND JOB PREPARATION										
1	Site Arrival	Car Parking				Park in designated areas Awareness around height of vehicle Unload from footpath side wherever possible Use of Hi-vis may be required if unloading traffic side of vehicle in busy areas Use of spotter optional Stay within manual handling capability	A	4	M	Work crew
2	Planning and Preparation	Non-compliance with current legislative requirements and company processes.	D	4	H	All personnel to complete site-specific induction. Personnel are to hold the required licenses and certificates for the work and be assessed as competent to use or operate equipment and plant. All personnel must read, understand and sign off on this SWMS. All personnel are given the opportunity to provide input into the content of this SWMS. Where applicable - Ensure permit, requirements are understood, and an approved Permit for Work has been received. Ensure access to SDS for any chemicals being used	B	2	L	Work crew Supervisor Permit Holder
3	Working Outdoors	Working outdoors with exposure to; – UV / high temperatures causing heat stress / dehydration / sunburn Fauna and insects causing bites and stings	D	3	H	'Check ins' during extreme weather conditions. Work Breaks are compulsory at nominated times (preferably during the hotter parts of the day) Drink adequate water amount of water. Use sunscreen for protection from sun. Use of correct uniform and PPE. Use insect repellent (if applicable). Keep an eye out for fellow workers showing signs of fatigue and report it to your supervisor. If you are feeling fatigued- talk to your supervisor.	C	2	M	Work crew
		Interactions with other trades working in the vicinity; Inadvertently cause hazardous situation including trips, slips, falls	D	3	H	Ensure other workers are informed and aware of all other trades working in the area Communicate potential interactions during prestart Install barricading and signage to delineate work area if required	D	2	M	Supervisor Work crew

		Poor ground conditions Uneven, loose, wet or soft ground at the work site.	C	2	H	Inspect path of travel for any obstructions and remove them. Regular housekeeping inspections including regular walk rounds to be conducted to ensure a clean and tidy work area.	C	1	L	Work crew
4	Work Area Preparation	Personal injury - – Cuts, strains, abrasions, burns – Possible eye injury Safety of site employees, staff and equipment – -Cordon off work area with bollards and barriers.	C	3	H	Authority and empowerment to Stop the Job. Follow all site rules and procedures. Ensure correct manual handling techniques are followed including; I. Bending at the knees to lift II. Two-person lifts where required III. Load assessment IV. Use of mechanical aids Wear all mandatory PPE and task specific PPE. Communicate task clearly with all work crew members. Ensure a thorough understanding of expectations. If a hazard is identified in the work area – fix it or remove it immediately or if unable to do so, isolate the hazard and inform you supervisor. Work on flat surface where practicable	C	2	M	Work crew Supervisor
5	Job set up in trafficable areas	Personal injury from impact from mobile plant or vehicles.	C	3	H	Identify traffic areas, and plant. Consult with site personal, e.g. warehouse supervisor (site work), centre management (public car parks) Advise of works and impact to site. Establish exclusion zone, using cones, bollards, expandable barriers, barrier tape or other measures. Advise vehicle operators where possible. In the event of mobile plant/vehicle needing access, stop work and move to a safe area until it is safe to re-establish work area. Traffic control may be required, e.g. in a shopping centre car park.	B	4	M	Work crew
6	Emergency Preparedness	Risk of entrapment and injury in the event of fire, collapse or other emergency	D	5	E	Complete site induction, where applicable Familiarise with site evacuation diagram, emergency exits and assembly areas.	A	2	L	Work crew
ISOLATION, TESTING and COMMISSIONING OF ENERGY SOURCES										
1	Identify ALL energy sources to be isolated.	Personal injury due to contact with live parts	C	4	H	Obtain work approval and confirm any client site/safety instruction. Confirm that person/s carrying out the work are appropriately qualified, competent, confident and trained for the task.	A	4	M	Work crew Supervisor
2	Isolate ALL power sources followed by installation of DANGER Tags.	Personal injury due to contact with live parts	C	4	H	Obtain work approval and confirm any client site/safety instruction. Confirm that person/s carrying out the work are appropriately qualified, competent, confident and trained for the task.	A	4	M	Work crew Supervisor
3	Check testing equipment for integrity and ensure	Defective installation causing electrocution.	C	4	H	Ensure appropriate test equipment is in test date before being used Appropriate tools for the job are available Ensure all appropriate barricading is in place to isolate the area Working kits are used and maintained, and first check operation of test	A	4	M	Work crew Supervisor

	it is in good working order. Test that works area has been safely isolated.				apparatus. Visual inspection shall include; - Basic protection (protection against direct contact with live parts) - Fault protection (protection against indirect contact with exposed conductive parts) - Protection against hazardous parts (guarding/screening) - General condition of equipment.					
4	Install Lock-off tags, locks and signage	Unauthorized access to isolation sources	D	3	H	Wear all mandatory PPE and task specific PPE. Ensure correct lock-offs, padlocks and other accessories are used. Communicate with the team the details of the isolation Install signage, including contact details	A	3	L	Supervisor Work crew
5	Confirm installation or repair.	Defective installation causing electrocution.	C	4	H	Ensure appropriate test equipment is being used Appropriate tools for the job are available Ensure all appropriate barricading is in place to isolate the area if required Visual inspection shall include; - Basic protection (protection against direct contact with live parts) - Fault protection (protection against indirect contact with exposed conductive parts) - Protection against hazardous parts (guarding/screening) - General condition of equipment.	A	4	M	Work crew Supervisor
6	Test and commission new installation or repairs following relevant procedures. Confirm phase rotation of all 3-phase equipment.	Personal injury due to contact with live parts.	C	4	H	Obtain work approval and confirm any client site/safety instruction. Check scope of works to confirm isolations are in place prior to testing commencing. Confirm with client that works meet the requirements regarding work on energised equipment and apparatus and the risk of harm would be greater if the circuits were de-energised before work commenced. Confirm that person/s carrying out the work are appropriately qualified, competent, confident and trained for the task.	A	4	M	Work crew Supervisor
7	Remove DANGER Tags and Energise supply	Personal injury due to contact with live parts	C	4	H	Obtain work approval and confirm any client site/safety instruction. Check scope of works to confirm whether work be re-scheduled so it may be isolated. Confirm with client that works meet the requirements regarding work on energised equipment and apparatus and the risk of harm would be greater if the circuits were de-energised before work commenced. Confirm that person/s carrying out the work are appropriately qualified, competent, confident and trained for the task.	A	4	M	Work crew Supervisor

INSTALLATION of NON-ELECTRICAL MATERIAL (ie: Does not require an electrical connection) EG: Conduit, cable-tray...										
1	Check layout and mark out	Personal injury – – Potential slips, trips and falls	C	3	H	Ensure direct work area is clear and free from any potential trip hazards All tools are to be stored appropriately for easy access and to avoid becoming a trip hazard Work area to be checked to ensure all exposed nails are removed Dispose of all loose items and rubbish appropriately	B	3	M	Work crew Supervisor
2	Ensure correct materials are being installed	Personal injury Risk of failure				Check scope of works to confirm materials are fit-for purpose	A	3	L	Work crew
3	Secure fixings and supports using correct type and size bolts and fixings	Personal injury – – Struck by moving objects – Cuts, strains, abrasions, burns – Possible eye injury – Dust inhalation (depends on surrounds – these tasks should not cause dust or fumes) – Fall from heights	C	4	H	Authority and empowerment to Stop the Job. Ensure correct manual handling techniques are followed. Wear all mandatory PPE and task specific PPE. If dust is present, a dust musk must be used. A dust First Aid trained staff	B	3	M	Work crew
4	Cut cable ladders or trays to fit using drop saw / angle grinder	Personal injury – – Struck by moving objects – Cuts, strains, abrasions, burns – Possible eye injury – Damage caused by noise – Dust inhalation (depends on surrounds – these tasks should not cause dust or fumes) – Fall from heights	C	4	H	Authority and empowerment to Stop the Job. Ensure correct manual handling techniques are followed. Wear all mandatory PPE and task specific PPE. If dust is present, a dust musk must be used. A dust extraction device will be used in the event dust becomes excessive. Compliant First Aid Kits on site First Aid trained staff Refer to Working at Heights SWMS	B	3	M	Work crew
5	Cut cable ladders or trays to fit using drop saw / angle grinder	Lack of experience in using drop saw / angle grinder Faulty / damaged equipment	D	4	H	Conduct verification of competency on drop saw / angle grinder Visual inspection to be carried out on drop saw / angle grinder Ensure tools have been tested and tagged Tag out tools that are unfit for use Supervision for junior staff	B	3	M	Work crew
6	Remove sharp edges and protruding fixings	Personal injury – – Struck by moving objects – Cuts, strains, abrasions, burns – Possible eye injury – Damage caused by noise – Dust inhalation (depends on surrounds – these tasks should not cause dust or fumes) – Fall from heights	C	4	H	Authority and empowerment to Stop the Job. Ensure correct manual handling techniques are followed. Wear all mandatory PPE and task specific PPE. If dust is present, a dust musk must be used. A dust extraction device will be used in the event dust becomes excessive. Compliant First Aid Kits on site First Aid trained staff Spotters used for moving plant Refer to Working at Heights SWMS	B	3	M	Work crew

7		Lack of experience in using drop saw / angle grinder Faulty / damaged equipment	D	4	H	Conduct verification of competency on drop saw / angle grinder Visual inspection to be carried out on drop saw / angle grinder Ensure tools have been tested and tagged Tag out tools that are unfit for use Supervision for junior staff	C	1	L	Supervisor Work crew
8		Hot Works – Fire	C	4	H	Fire extinguisher onsite Acquire hot work permit where required Utilise correct PPE	B	1	L	
INSTALLATION of ELECTRICAL MATERIAL/ACCESSORIES (ie: Requires an electrical connection) EG: Light fitting, power-point, switchboard										
1	Check layout and mark out	Personal injury – – Potential slips, trips and falls	C	3	H	Ensure direct work area is clear and free from any potential trip hazards All tools are to be stored appropriately for easy access and to avoid becoming a trip hazard Work area to be checked to ensure all exposed nails are removed Dispose of all loose items and rubbish appropriately	B	3	M	Work crew Supervisor
2	Ensure correct materials are being installed	Personal injury Risk of failure	C	3	H	Check scope of works to confirm materials are fit-for purpose and compliant to regulatory requirements.	A	2	L	Work crew
3	Check walls, cavities and ceilings for other services and confirm location of any water pipes, gas lines or power or telephone cables.	Defective installation causing electrocution. Contact with other services causing damage to services.	C	4	H	Ensure appropriate test equipment is being used to identify all potential services Appropriate tools for the job are available Ensure all appropriate barricading is in place to isolate the area Working kits are used and maintained, and first check operation of test apparatus. Visual inspection shall include; - Basic protection (protection against direct contact with live parts) - Fault protection (protection against indirect contact with exposed conductive parts) - Protection against hazardous parts (guarding/screening) - Protection against spread of fire (fire blanket / fire extinguisher) - General condition of equipment.	A	4	M	Work crew Supervisor
4	Confirm cabling requirements	Cabling not installed as per client requirements resulting in Personal injury - – Cuts, strains, abrasions, burns – Possible eye injury – Dust inhalation (depends on surrounds – these tasks should not cause dust or fumes) – Fall from heights	C	3	H	Licensed and competent personal only to undertake this task Wear all mandatory PPE and task specific PPE. Refer to Working at Heights SWMS Dispose of all loose items and rubbish appropriately Supervision of junior staff	B	3	M	Work crew Supervisor
5	Install fitting base and Confirm fitting is	Personal injury - – Cuts, strains, abrasions, burns – Possible eye injury – Dust inhalation (depends on surrounds – these	C	5	H	Wear all mandatory PPE and task specific PPE. Refer to Working at Heights SWMS Use Correct PPE	A	4	M	Work crew Supervisor

	secure and installed to specifications.	tasks should not cause dust or fumes) – Fall from heights								
		Personal injury – – Struck by moving objects – Cuts, strains, abrasions, burns – Possible eye injury – Dust inhalation (depends on surrounds – these tasks should not cause dust or fumes) – Fall from heights	C	4	H	Ensure correct manual handling techniques are followed. Wear all mandatory PPE and task specific PPE. If dust is present, a dust mask must be used. A dust extraction device will be used in the event dust becomes excessive.	A	4	M	Work crew
6	Carry out electrical connection	-Risk of failure -Risk of electrocution to installer and end-user -Risk of fire	C	4	H	-Licensed and competent personal only to undertake this task -Confirm correct cable type and size -Ensure labels and markings on accessory are present and clear. Instruction manuals can be referred to. -Ensure connections are made properly: Cable is prepared correctly, terminal is adequate size/type, cable lugs/ferrules if required, terminals are adequately tight and secure.	B	3	M	Work crew
7	Test electrical connection	-Risk of failure -Risk of electrocution to installer and end-user -Risk of fire	C	4	H	-Licensed and competent personal only to undertake this task -Ensure test equipment is appropriate and within calibration date -Ensure work area is clear and safe	B	3	M	Work crew Supervisor
8	Commission switchboard	Personal injury due to contact with live parts	C	4	H	Carry out pre-commission test and isolation procedures Obtain work approval and confirm any client site/safety instruction. Check scope of works to confirm isolations are in place prior to testing commencing. Confirm with client that works meet the requirements regarding work on energised equipment and apparatus and the risk of harm would be greater if the circuits were de-energised before work commenced. Confirm that person/s carrying out the work are appropriately qualified, competent, confident and trained for the task. Rescue kits available	A	3	L	Work crew Supervisor
9	Install signs or labels as required	Personal injury - Cuts, strains, abrasions	C	2	M	Follow all site rules and procedures. Ensure correct manual handling techniques are followed. Wear all mandatory PPE and task specific PPE. If a hazard is identified in the work area – fix it or remove it immediately or if unable to do so, isolate the hazard and inform your supervisor. First Aid kits onsite First Aid Trained employees on site	A	3	L	Work crew
10	Complete appropriate documentation (switchboard schedules, update drawings and	Incorrect documentation could result in miscommunication and injury to personnel	C	4	H	Person conducting work are to hold the required licenses and certificates for the work, and be assessed as competent to complete switchboard schedules, update drawings and workbook.	A	2	L	Work crew Supervisor

	workbook)									
INSTALLING CABLING										
1	Confirm cable specifications / conditions and install cable	Defective installation causing electrocution.	C	4	H	Ensure appropriate test equipment is being used Appropriate tools for the job are available Ensure all appropriate barricading is in place to isolate the area Working kits are used and maintained, and first check operation of test apparatus. Visual inspection shall include; - Basic protection (protection against direct contact with live parts) - Fault protection (protection against indirect contact with exposed conductive parts) - Protection against hazardous parts (guarding/screening) - Protection against spread of fire (fire blanket / fire extinguisher) - General condition of equipment.	A	3	L	Work crew Supervisor
2	Terminate submains to specifications	Personal injury - — Cuts, strains, abrasions, burns — Possible eye injury — Dust inhalation (depends on surrounds – these tasks should not cause dust or fumes) Unauthorized access to work area by other authorized personnel without correct PPE.	C	4	H	Identify the electrical equipment to be worked on and the appropriate points of supply Isolate the equipment from sources of supply if possible. Secure the isolation by such means as lock-out to prevent inadvertent re-energisation and attached a danger tag Prove that the exposed conductors are de-energised (i.e. 'test for dead') Working persons shall confirm rescue procedures and have attended confined space rescue training. A rescue kit shall be placed along the side of the work area. Compliant First Aid kits shall be present on site. Utilise site Emergency Plan where and if required	A	4	M	Work crew Supervisor
3	Test installation	Personal injury due to contact with live parts	C	4	H	Obtain work approval and confirm any client site/safety instruction. Check scope of works to confirm whether work be re-scheduled so it may be isolated. Confirm with client that works meet the requirements regarding work on energised equipment and apparatus and the risk of harm would be greater if the circuits were de-energised before work commenced. Confirm that person/s carrying out the work are appropriately qualified, competent, confident and trained for the task.	B	4	M	
4	Remove DANGER Tags and Energise supply	Personal injury due to contact with live parts	C	4	H	Obtain work approval and confirm any client site/safety instruction. Check scope of works to confirm whether work be re-scheduled so it may be isolated. Confirm with client that works meet the requirements regarding work on energised equipment and apparatus and the risk of harm would be greater if the circuits were de-energised before work commenced. Confirm that person/s carrying out the work are appropriately qualified, competent, confident and trained for the task.	A	5	M	Work crew Supervisor

USING PORTABLE LADDERS										
1	Selecting a Ladder	Personal Injury – – Electrocution – Fall from heights – Manual Handling injury	C	3	H	Authority and empowerment to Stop the Job . Follow all site rules and procedures. Ensure correct manual handling techniques are followed including; I. Bending at the knees to lift II. Two-person lifts where required III. Load assessment IV. Use of mechanical aids Wear all mandatory PPE and task specific PPE. Communicate task clearly with all work crew members. Ensure a thorough understanding of expectations. If a hazard is identified in the work area – fix it or remove it immediately or if unable to do so, isolate the hazard and inform you supervisor. Work on flat surface where practicable Metal or wire reinforced ladders shall not be used for any work where there may be a live electrical installation.	C	2	M	Work crew Supervisor
		Ladder inadequate for use	C	3	H	Complete daily pre-start checks Use Tag out system	A	3	L	Work crew Supervisor
2	Use of Ladder	Fall from height	C	3	H	Employees instructed to not use top steps. Not to straddle the step ladder Not to reach out too far Three points of contact while using the ladder at all times Not to place tools and equipment on the top step unless designed for the task	A	3	L	Work crew Supervisor
		Tools falling from height	C	3	H	Hoist tools and equipment with rope – keep both hands free for climbing. Barricade area to prevent persons from walking under ladder while in use. Do not overload pockets or tool belts with items that may fall out. Ensure footwear is appropriate and free from mud or oil.	A	3	L	Work crew Supervisor
		Ladder installed insecurely	C	3	H	Position ladders a minimum of 1 metre from edges of slabs or floors. Increase this distance as working heights increase. Straight or extension ladders to be secured at top and bottom. Ladders need to extend 1 metre above landing level and to be long enough to work at least 1 metre from the top of the ladder. Angle of ladder should be nominally 1 in 4 Always face the ladder when ascending or descending a ladder keep two hands and one foot on the ladder. Fall protection to be used when working above 2.0 m	A	3	L	Work crew Supervisor

						Erect stepladders on even and level surface. Tie ladder to permanent structure if possible. Clear people from the immediate area if possible.				
ELEVATED WORK PLATFORMS										
1	Check elevated work platform and equipment prior to use	Personal injury from insufficient inspection of equipment	D	3	H	At the start of each shift all plant is to be inspected & recorded in logbook All safety equipment harnesses, lanyards etc. are to be checked daily & have current inspection tag attached EWP basket to be switched off when in position or control lever panel cover closed to prevent inadvertent operation Plant to have all scheduled maintenance completed as per manufacturers recommendations Only work within machines recommended safe working load	B	4	M	Work crew
2	Using elevated work platforms	Personal Injury – Fall from height – Falling tools	C	3	H	Authority and empowerment to Stop the Job . Follow all site rules and procedures. Secure all tools and/or equipment by lanyard or store in a toolbox/basket when on the work platform. Ensure all hand tools and equipment are secure to avoid falling from height using a lanyard or similar Use harnesses and lanyards Work only within the basket, do not reach outside or the basket. Place kick bards where possible in the basket Wear correct PPE Barricade are below EWP and restrict access	A	4	M	Work crew
		Overhead service strike	C	5	H	Locate and note all overhead services Use spotters where required Do not operate within close vicinity of power lines	B	4	M	Work crew
		Unstable ground	C	4	H	Walk all areas where you will be maneuvering the EWP to assess ground conditions Use spotters when moving EWP	A	3	L	Work crew

Personnel Qualifications and Experience Required	Personnel Duties and Responsibilities		Training Required to Complete Work
	Supervisor	All Personnel	
Personnel will need to be trained and competent at the task at hand.	Supervisor to carry out daily inspections of work site for hazards.	All personnel to maintain tidy work area on site at all times. Personal Protective Equipment (PPE) to be worn at all times on site.	Supervisor to be trained in hazard identification, risk assessment and control e.g., SWMS
Industry and Site induction including the NECA Safety Guide for Employees (Red Book).	All personnel to maintain tidy work area on site at all times. Personal Protective Equipment (PPE) to be worn at all times on site.	Signage & Barricading to be used as appropriate to protect others and to prevent entry into exclusion zones	Supervisor to be appropriately trained, qualified and competent in OH&S and electrical practices for the task.
CPR and First Aid Training.	Signage & Barricading to be used as appropriate to protect others and to prevent entry into exclusion zones	Maintain relevant qualifications	Training in the use of specific equipment / plant and inspection and maintenance of equipment to be conducted for the type of equipment / plant to be used. - First Aid CPR

Engineering Details / Certificates / Australian Standards		Referenced - Codes of Practice / Regulations / Legislation	
<ul style="list-style-type: none"> AS/NZS 1891.1 Industrial Fall Arrest Systems – Harnesses and Ancillary Equipment AS/NZS 1892.1 Portable ladders Performance and geometric Requirements AS 1940 Storage & handling of flammable & combustible liquids AS 2444 Portable Fire Extinguishers and blankets – Selection and Location 	<ul style="list-style-type: none"> AS 2550.10 Cranes, hoists and winches - Safe use Mobile elevating work platforms AS 2790 Electricity Generating Sets – Transportable (up to 25kW) AS/NZS 3008 Electrical installation – cable selection AS/NZS 3012 Electrical Installations – Construction and Demolition Sites AS/NZS 3190 Approval and Test Specification – Residual Current Devices AS 3745 Planning for emergencies in facilities AS/NZS 3760 In-Service Safety Inspection & Testing of Electrical Equipment 	<ul style="list-style-type: none"> Occupational Health and Safety Act 2004 Occupational Health and Safety Regulations 2017 Compliance Code – First Aid in the Workplace Compliance Code – Plant Compliance Code – Workplace amenities and work environments Compliance Code – Hazardous Manual Handling 	
Plant / Equipment Required (Mobile or Static)	Maintenance Checks / Calibration Intervals		
Hand tools, power tools, Barricades and warning signs. Lock out and Tag out Equipment.		<ul style="list-style-type: none"> Hand tools and ladders to be checked daily. All electrical equipment to be tested and tagged. PPE items to be inspected or replaced as per manufacturers guidelines 	

REVISION	DATE	CHANGES / AMENDMENTS	REVIEWED BY	APPROVED BY

Acknowledgement

I have been consulted on the implementation of the Safe Work Method Statements (SWMS) listed above, and I have read and understood the SWMS's and agree to work to the requirements of these Safe Work Method Statements.

Name	Signature	Date