

Article I Found at <https://www.pickupbrain.com/ms-word/bulk-convert-word-to-pdf/>

BULK CONVERT WORD TO PDF FOR FREE

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Converting a Word document to PDF file is simple and easy. Just open Word document in Ms Word and save as PDF. But what if you have tons of Word files to convert into PDF? Opening each file manually and saving it to PDF will take ages. But using the following trick, you can bulk convert Word to PDF in just one click. And that too using no external tool. You just need Ms Word.

Requirement

Only Ms Word. Yes, you the only requirement is MS Word with capability to save document as PDF. For Ms Word 2010 and above, this feature is already available. However, for Ms Word 2007 or lower, you need to install “[Microsoft Save as PDF or XPS](#)” plugin.

Step to Bulk Convert Word to PDF

Step 1: Organizing word files

Move all your Ms Word documents, that needs to be converted to PDF in one folder say “*fldr*”. You can name it anything you like.

Step 2: Code to convert Word to PDF

Open notepad/notepad++ and copy the following code and save file as “*SaveAsPDF.js*” in a folder say “*fldr*”. **Note:** Don’t use Ms Word to save it.

Following code converts Word document to PDF file.

```
var obj = new
ActiveXObject("Scripting.FileSystemObject");
var docPath = WScript.Arguments(0);
docPath = obj.GetAbsolutePathName(docPath);

var pdfPath = docPath.replace(/\.doc[^\.]*$/,
".pdf");
```

```
var objWord = null;

try
{
    objWord = new
ActiveXObject("Word.Application");
    objWord.Visible = false;

    var objDoc = objWord.Documents.Open(docPath);

    var format = 17;
    objDoc.SaveAs(pdfPath, format);
    objDoc.Close();

    WScript.Echo("Saving '" + docPath + "' as '" +
pdfPath + "...");
}
finally
{
    if (objWord != null)
    {
        objWord.Quit();
    }
}
```

JavaScript

Copy

Step 3: Create Batch file to bulk convert Word to PDF

Open notepad or notepad++ and copy the following code. Save the file with **".bat"** extension say **"bulk-convert-Word2PDF.bat"** in folder **"fldr"**.

```
echo off
for %%X in (*.docx) do cscript.exe //nologo
SaveAsPDF.js "%%X"
for %%X in (*.doc) do cscript.exe //nologo
SaveAsPDF.js "%%X"
```

PowerShell

Copy

Step 4: Running Batch file

Double click batch file **"bulk-convert-Word2PDF.bat"** created in above step and relax. All the word documents with **.docx** and **.doc** extension in folder **"fldr"** is saved to the pdf file with the same name.

Summary

Simple code shown in the blog helps automate task of converting Ms Word document into pdf files. To bulk convert Word to PDF, just double click on **"bulk-convert-Word2PDF.bat"** and Relax!!!