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**Physics**

**[Program (check course outline)]**

**[Course Name]**

**[Course and Section Number], [Semester e.g Fall 2018]**

## Instructor: [Name]

## Contact Information:

*[Office number]*

*[Email address]*

*[Phone ]*

*[Preferred contact method and standard response time]*

**Platforms used in the class:**

**Expectations for synchronous meeting:**

## Office Hours:

## While Continuing Education teachers are committed to supporting their students, most of them are not paid to respond to MIO/email nor to hold office hours despite requests having been made to the College to pay all Continuing Education teachers to provide such support. Consequently, for the vast majority of Continuing Education courses, there are no associated office hours and the teacher has no obligation to respond to student messages. If you would like to express your views on this matter, you are encouraged to contact: [Leanne Bennett](mailto:lbennett@dawsoncollege.qc.ca) (Sector Dean), [Lola Ronald](mailto:lronald@dawsoncollege.qc.ca) (Continuing Education Coordinator), [Maeve Muldowney](mailto:mmuldowney@dawsoncollege.qc.ca) (Dean of Continuing Education and Community Services), and [Diane Gauvin](mailto:dgauvin@dawsoncollege.qc.ca) (Academic Dean).

## Detailed Evaluation Scheme if the college allows in-person final exam

In-person final exam [ ]%

Labs [ ]%

Class Tests [ ]%

Reading Assignments [ ]%

Quizzes/Homeworks [ ]%

## Plan B. Detailed Evaluation Scheme if in-person final exam are NOT possible

On-line final exam [ ]%

Labs [ ]%

Class Tests [ ]%

Reading Assignments [ ]%

Quizzes/Homeworks [ ]%

## Class Tests Schedule:

**Homework:**