Bookify Project

User Manual

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1. Introduction

Welcome to bookify the one stop shop for a web-based appointment booking solution. Bookify has service providers that set up appointment slots for particular services such as health fitness   or beauty and users of the website can book those appointments.
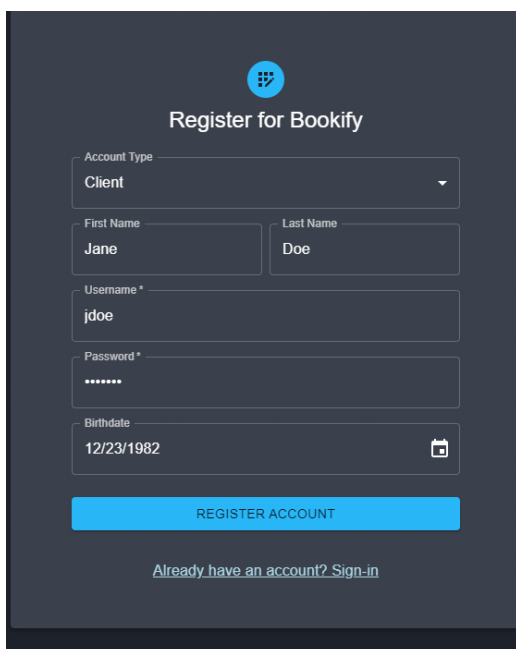
2. System Requirements

This product is hosted on a cloud ubuntu instance with mysql and a node server. It can   be accessed in any modern browser through the internet while connected to UWL   VPN

3. Getting Started

The appointment booking software consists of users and service providers where the   service providers set up appointment slots and the users book them. There is also a   third account type called admin which can modify most user and service providers.   data.
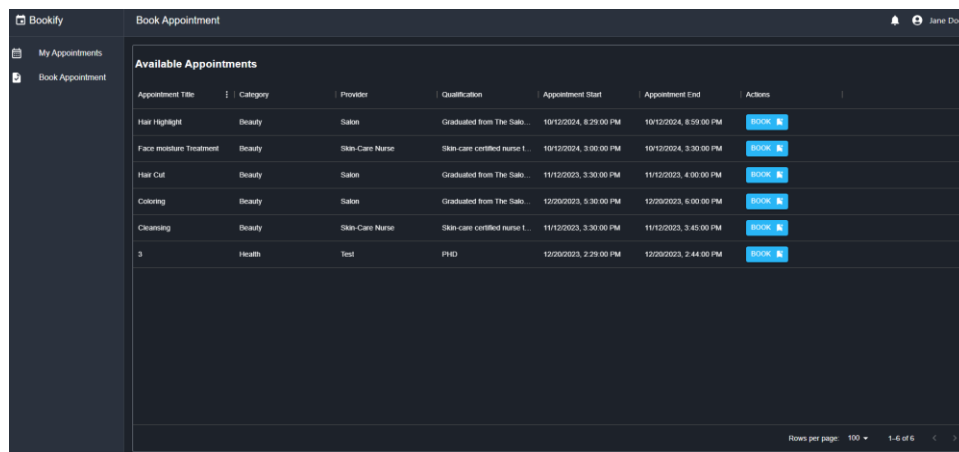
4. Creating an account

To create an account you open the webpage and if your not logged in you will be prompted to create an account. After you create an account, you will be prompted to login.
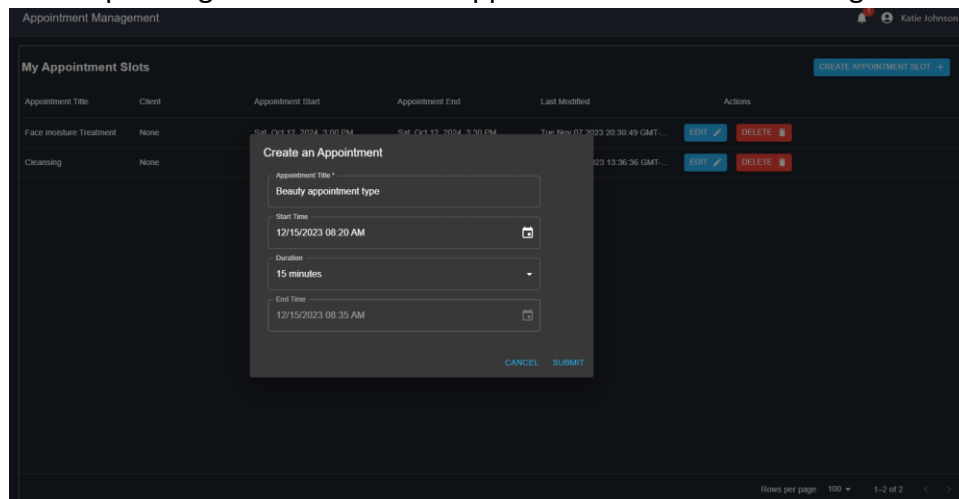

5. Booking an appointment

Too book an appointment login as a normal user and click on the book appointment page. Then click book on one of the appointments in the grid.

6. Setting up an appointment slot

Service providers can set up appointment slots on the create appointment page by pressing the button create appointment slot and following the dialog.

7. Canceling an appointment

For a user to cancel an appointment they navigate to the my appointments page and view all their booked appointments then if it is 24 hrs. before the appointment time then they can cancel the appointment by clicking cancel on the appointment in the grid. If a service provider deletes an appointment slot then the user that booked the appointment will get notified through their notification bar that the appointment is canceled.

8. Admin canceling an appointment

Administrators can also cancel appointments and appointment slots. They have no limits on what they can see and cancel as far as appointments.

9. Admin Looking at trends

Administrators have a page that lets them view various assortments of report data on appointment statistics. There is a bar graph that tells what days were most popular for appointment booking and scheduling. This can be filtered by category time and service provider separately.