Assassination Records Review Board Final Determination Notification

AGENCY : HSCA

RECORD NUMBER: 180-10068-10357

RECORD SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

December 8, 1995

Status of Document: Postponed in Part

Number of releases of previously postponed information: 9

Reason for Board Action: The Review Board's decision was premised on several factors including: (a) the significant historical interest in the document in question; (b) the absence of evidence that the release of the information would cause harm to the United States or to any individual.

Number of Postponements: 8

Postponements: All the postponements in this document represent Social Security numbers.

Reason for Board Action: The text is redacted because the public disclosure of the redaction could reasonably be expected to constitute an unwarranted invasion of personal privacy, and that invasion of privacy would be so substantial that it outweighs the public interest.

Substitute Language: SSN

Date of Next Review: 2017

Board Review Completed: 10/24/95

Released under the John F. Kennedy Assassination Records Collection Act of 1992 44 USC 2107 Note). Case#:NW 88326 Date: 2025

Date: 08/20/93 Page: 1

JFK ASSASSINATION SYSTEM

IDENTIFICATION FORM

AGENCY INFORMATION

AGENCY: HSCA

RECORD NUMBER: 180-10068-10357

RECORDS SERIES: STAFF PAYROLL RECORDS

AGENCY FILE NUMBER:

DOCUMENT INFORMATION

ORIGINATOR: HSCA

FROM:

TITLE:

DATE: 12/30/76

PAGES: 9

SUBJECTS:

HSCA, ADMINISTRATION

GOFREY, JANE E.

DOCUMENT TYPE : PRINTED FORM

CLASSIFICATION: U
RESTRICTIONS: 3
CURRENT STATUS: P

DATE OF LAST REVIEW: 07/07/93

OPENING CRITERIA:

COMMENTS:

Box #:1.

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)		Effective Date	
Jane E. Godfrey	D	December 1, 1978	
Employee Social Security Number		Type of Action	
119-36-4041	☐ Appointm		
Employing Office or Committee/Subcommittee	Salary A	of the control of t	
Assassine kiens	☐ Termination (At close of business on effective date) ☐ Leave without pay (Beginning with effective date above an close of business		
(If type of action is an Appointment, Salary Adjustment, or Title Ch	nange, complete	e appropriate information below.)	
Position Title		Gross Annual Salary*	
		\$23,400.00	
* If employee is a civil service annuitant (includes U.S. House of Representatives); the plus the salary received from the employing office. (If Committee Employee, complete appropriate item below.)	gross annual salai	y shown should include the annuity received by the emplo	
1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professi			
2. Special (Investigative staff of Standing Committee) or3. Joint Committee.		tee: Authority—H. Res <u>?55</u> _of?5th_Congres	
3. If Employee of an Officer of the House, complete item below.) Position Number	Select Commit	·	
3. If Employee of an Officer of the House, complete item below.) Position Number	Select Commit	. 3110(b), prohibiting the employment of (Signature of Authorizing Official) LOUIS STOKES	
3. ☐ Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	Select Commit	. 3110(b), prohibiting the employment of (Signature of Authorizing Official) LOUIS STOKES	
3. Joint Committee. If Employee of an Officer of the House, complete item below.) Position Number	Select Commit Step of 5 U.S.C	. 3110(b), prohibiting the employment of (Signature of Authorizing Official) LOUIS STOKES Type or print name of Authorizing Official) Chairman (Title-If Member, District and State) se Classification Act and for Committee em-	
3. Joint Committee. If Employee of an Officer of the House, complete item below.) Position Number	Select Commit Step of 5 U.S.C	(Signature of Authorizing Official) LOUIS STOKES Type or print name of Authorizing Official) Chairman (Title-If Member, District and State) See Classification Act and for Committee emothe Budget, and the Joint Committees, must	
3. Joint Committee. (If Employee of an Officer of the House, complete item below.) Position Number	Select Commit Step of 5 U.S.C	(Signature of Authorizing Official) LOUIS STOKES Type or print name of Authorizing Official) Chairman (Title-If Member, District and State) se Classification Act and for Committee emthe Budget, and the Joint Committees, must	

o the Clerk of the House of Representatives:	
I hereby authorize the following payroll action:	
Employee Name (First-Middle-Last)	Effective Date
Jane E. Godfrey	12/31/78
Employee Social Security Number	Type of Action
119-36-4041	☐ Appointment ☐ Salary Adjustment
Employing Office or Committee/Subcommittee	☐ Title Change
	Termination (At close of business on effective date)
Assassinations	☐ Leave without pay (Beginning with effective date above and ending close of business
· ·	Specify Date
type of action is an Appointment, Salary Adjustment, or Title	Change, complete appropriate information below.)
Position Title	Gross Annual Salary*
Committee Employee, complete appropriate item below.) 1. Standing Committee: Staff— Clerical or Profe 2. Special (Investigative staff of Standing Committee) 3. Joint Committee.	essional. or Select Committee: Authority—H. Res <u> of C</u> ongres
Committee Employee, complete appropriate item below.) 1. Standing Committee: Staff— Clerical or Profe 2. Special (Investigative staff of Standing Committee) 3. Joint Committee. Employee of an Officer of the House, complete item below Position Number I certify that this authorization is not in violation.	essional. or Select Committee: Authority—H. Res.—ofCongres w.) elStep
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Committee Employee, complete appropriate item below.) 1. Standing Committee: Staff— Clerical or Profe Profe Profe Description Committee: Employee of an Officer of the House, complete item below. Position Number I certify that this authorization is not in violation atives.	or Select Committee: Authority—H. Res. 956 of 95ch Congres w.) elStep ion of 5 U.S.C. 3110(b), prohibiting the employment of Signature of Authorizing Official)
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Committee Employee, complete appropriate item below.) 1. □ Standing Committee: Staff □ Clerical or □ Profect. 2. ☑ Special (Investigative staff of Standing Committee). 3. □ Joint Committee. Employee of an Officer of the House, complete item below. Position Number □ If applicable, Leve. I certify that this authorization is not in violation atives. te □	essional. or Select Committee: Authority—H. Res.——of——Congres w.) elStep ion of 5 U.S.C. 3110(b), prohibiting the employment of (Signature of Authorizing Official) LOUIS STORES (Title—If Member, District and State) s under the House Classification Act and for Committee emer Committee on the Budget, and the Joint Committees, must
Committee Employee, complete appropriate item below.) 1. Standing Committee: Staff— Clerical or Profection of Standing Committee. 2. Special (Investigative staff of Standing Committee) 3. Joint Committee. Employee of an Officer of the House, complete item below. Position Number	essional. or Select Committee: Authority—H. Res.—of——Congres w.) elStep ion of 5 U.S.C. 3110(b), prohibiting the employment of [Signature of Authorizing Official] LOUIS STOKES (Type or print name of Authorizing Official) (Title—If Member, District and State) s under the House Classification Act and for Committee emec Committee on the Budget, and the Joint Committees, must
Committee Employee, complete appropriate item below.) 1. Standing Committee: Staff— Clerical or Profection Special (Investigative staff of Standing Committee) 2. Special (Investigative staff of Standing Committee) 3. Joint Committee. Employee of an Officer of the House, complete item below. Position Number	essional. or Select Committee: Authority—H. Res.—of——Congres w.) elStep ion of 5 U.S.C. 3110(b), prohibiting the employment of [Signature of Authorizing Official] LOUIS STOKES (Type or print name of Authorizing Official) (Title—If Member, District and State) s under the House Classification Act and for Committee emec Committee on the Budget, and the Joint Committees, must
Committee Employee, complete appropriate item below.) 1.	or Select Committee: Authority—H. Res. ofCongress w.) elStep ion of 5 U.S.C. 3110(b), prohibiting the employment of

or Ballpoint Pen)

(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES (Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

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way thereby authorize the following payroll action: the longestime is a made to be seen the sales and the

Employing Office or Con Assassinations pe of action is an Appointment or Sa	nmittee		Type of Action
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Assassinations pe of action is an Appointment or Sa	. .	1 .	ppointment ()
pe of action is an Appointment or Sa		- ENSc	lary Adjustment
		rewr arthugae e <mark>e ealle</mark>	ermination (At close of business on effective date) and
Docition Ti	lary Adjustment	t; complete the	following information:)
and the state of t	tle		Gross Annual Salary
Office Manager			\$17,100
	with the second second	les. of	Congress:
mployee of an Officer of the House, of Position Number	complete item b	elów.) LevelS	Gress: Step J.S.C. 3110(b), prohibiting the employment
mployee of an Officer of the House, of Position Number	complete item b	elów.) LevelS	ivisa eti kendiki eti eti eti eti eti eti eti eti eti et
mployee of an Officer of the House, of Position Number	complete item b	elów.) LevelS	Step J.S.C. 3110(b), prohibiting the employmen
mployee of an Officer of the House, of Position Numberthe Position Number_	complete item b	elów.) LevelS	Step J.S.C. 3110(b), prohibiting the employment (Signature of Authorizing Official)
mployee of an Officer of the House, of Position Numbertransfer of the House, of	complete item b	elow.) LevelSolation of 5 l	Step J.S.C. 3110(b), prohibiting the employment (Signature of Authorizing Official)

Copy for Initiating Office or Committee

. \$380.03

(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES (Any erasures, corrections, or changes on Ballpoint Pen) Washington, D.C. 20515 authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

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Jane E. Godfrey	8/1/77
Employee Social Security Number	er . Type of Action (1) An Alaka is a
119-36-4041	☐ Appointment
Employing Office or Committee	e Salary Adjustment
Assassinations	Termination (At close of business on effective date)
If type of action is an Appointment or Salary A	Adjustment, complete the following information.)
Position Title	Gross Annual Salary
Secretary	16,000
If Committee Employee, complete appropriate	item below.) - w with same a management of the contract of the
1 Chanding Committee Staff Co.	
	rical or Professional.
2. Special or Select Committee: Author	ority—H. Res. 455 of 5th Congress.
3. Joint Committee.	
	ete item below.)
(If Employee of an Officer of the House, comple	ete item below.)
(If Employee of an Officer of the House, comple	ete item below.)
(If Employee of an Officer of the House, complete Position Number	
(If Employee of an Officer of the House, complete Position Number	plicable, LevelStep-were at the first of the second o
(If Employee of an Officer of the House, complete Position Number	plicable, LevelStep-were at the first of the second o
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(If Employee of an Officer of the House, complete Position Number	oplicable, LevelStep
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Position NumberIf application is not relatives. August 2 All appointments, and salary adjustments.	policable, LevelStep
Position Number	policable, LevelStep
Position NumberIf application is not relatives. August 2	policable, LevelStep
Position Number	policable, LevelStep
Position NumberIf application is not relatives. August 2 All appointments and salary adjustments oloyees, except those of the Committee on Appropriate approved by the Committee on House Admin	Step
Position NumberIf application is not relatives. DateAll_appointments, and salary adjustments. ployees, except those of the Committee on Approbe approved by the Committee on House Admin	policable, LevelStep

Copy for initiating Office or Committee

(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES (Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

Thereby authorize the following payroll action:

Jane E. Godfre			5/1/77	5/1/77	
Employee S	ocial Security Num	ber est of thousand	Type of Action		ion
119 36 4041			☐ Appointment		
Fmnloving	Office or Committe	ee	The state of the s		ing the state of t
Assassinatinas		GE			
					on effective date)
type of action is an Appoi	ntment or Salary	Adiustment ::com	nplete the fol	llowing information)	
	······································		ipicie: incaioi	moving milorinanoni.	
	Position Title			Gross Ann	ual Salary
			·	\$14,000	
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Committee Employee, com	iplete appropriate	e item below.)		Mary Marine (Mary 1997) (1994) (1997)	green grandigite bes
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i. i standing Comm	imee: Statt	erical or 🔄 Profe	essional.	a karaji e merengentin ere	
2. Special or Selec	t Committee: Auth	hority-H. Res.	455 of 9	Congress.	
•		,			•
3. Doint Committee	e				
3. Joint Committee	e.	*			
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Employee of an Officer of	fithe House;:comp	lete item below.	•		
	fithe House;:comp	lete item below.	•		
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Employee of an Officer of Position Number I certify that this catives. te	f the House, comp If a puthorization is way 10	pplicable, Level_not, in violation	Louis	C. 31.10(b), prohibitin (Signature of Authorizing Office (Type or print name of Authorizing (Title—If Member, District and States)	g the employment cial) Official)
Employee of an Officer of Position Number I certify that this catives. te All appointments and	If a law thorization is salary adjustments	pplicable, Level_not_in_violation 19_77	Step n of 5 U.S. Louis Chaire under the Ho	(Signature of Authorizing Office Stokes (Type or print name of Authorizing (Title—If Member, District and Stokes)	g the employment cial) Official) State)
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Employee of an Officer of Position Number I certify that this catives. te All appointments and yees, except those of the	f the House, comp If appropriate the House, comp If appropri	pplicable, Level_not, in violation 19_77 s for employees propriations, the	Step n of 5 U.S. Louis Chaire under the Ho Committee of	(Signature of Authorizing Office Stokes (Type or print name of Authorizing Office If Member, District and Stokes Classification, Act as in the Budget, and the J	g the employment cial) Official) State) nd for Committee el
Employee of an Officer of Position Number I certify that this catives. te All appointments and yees, except those of the	salary adjustments Committee on Appe	pplicable, Level_not, in violation 19 s for employees propriations, the inistration.	Stephn of 5 U.S. LOUIS Under the Ho Committee of	(Signature of Authorizing Office Stokes (Type or print name of Authorizing Office Member, District and Stokes) Ouse Glassification Act and the Budget, and the J	g the employment cial) Official) State) nd for Committee el
Employee of an Officer of Position Number I certify that this catives. te All appointments and yees, except those of the	salary adjustments Committee on Appe	pplicable, Level_not, in violation 19 s for employees propriations, the inistration. APPROVED:	Louis Louis Under the Ho Committee of	(Signature of Authorizing Office Stokes (Type or print name of Authorizing Office Member, District and Stokes) Ouse Glassification Act and the Budget, and the J	g the employment cial) Official) State) nd for Committee element Committees in the committee in the committees in the committee in the com
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Employee of an Officer of	salary adjustments Committee on Appee on House Admi	pplicable, Level_not, in violation 19 s for employees propriations, the inistration. APPROVED:	Louis Louis Under the Ho Committee of	(Signature of Authorizing Offices) (Type or print name of Authorizing) (Title—If Member, District and Souse Glassification Act and the Budget, and the J	g the employment cial) Official) State) nd for Committee element Committees in the committee in the committees in the committee in the com

Copy for Initiating Office or Committee

(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES (Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

N Jane E. Godfrey	4/1/77	and the second of the second o
Employee Social Security Number	Color of Berlin	Type of Action
119 36 4041	☐ Appointm	ent
Employing Office or Committee	y Salary Ad	justment
Assassinations	☐ Termination	on (At close of business on effective date)
f type of action is an Appointment or Salary Adjustment, comp	plete the followi	ng information.)
Position Title		Gross Annual Salary
	•	\$26,000
f Committee Employee, complete appropriate item below.)	en e	
1. Standing Committee: Staff—Clerical or Profe	ssional.	
2. Special or Select Committee: Authority—H. Res	65of_95t	Congress.
3. Joint Committee.		
f Employee of an Officer of the House, complete item below.)		· · · · · · · · · · · · · · · · · · ·
Position NumberIf applicable, Level_		
Position NumberIf applicable, Level_	Step	
l certify that this authorization is not in violation	Step	
l certify that this authorization is not in violation elatives.	Step	
	Step	
l certify that this authorization is not in violation elatives.	StepStep	3110(b), prohibiting the employment of Signature of Authorizing Official)
l certify that this authorization is not in violation elatives.	StepStepStepSfepSfep	(Signature of Authorizing Official) Stokes e or print name of Authorizing Official)
I certify that this authorization is not in violation elatives.	StepStepStepStepStep	3110(b), prohibiting the employment (Signature of Authorizing Official) Stokes e or print name of Authorizing Official)
I certify that this authorization is not in violation elatives. Date	StepStep of 5 U.S.C. Louis (Type Chairman	(Signature of Authorizing Official) Stokes e or print name of Authorizing Official) (Title—If Member, District and State)
I certify that this authorization is not in violation elatives. Oate	Louis Chairment the House Committee on the	(Signature of Authorizing Official) Stokes e or print name of Authorizing Official) (Title—If Member, District and State) Classification: Act, and for Committee eme Budget, and the Joint Committees, must
I certify that this authorization is not in violation elatives. PateApril 29, 19_77	Louis Chairment the House Committee on the	(Signature of Authorizing Official) Stokes e or print name of Authorizing Official) (Title—If Member, District and State) Classification: Act. and for Committee eme Budget, and the Joint Committees, must
I certify that this authorization is not in violation elatives. Oate	Louis Chairme	(Signature of Authorizing Official) Stokes e or print name of Authorizing Official) (Title—If Member, District and State) Classification: Act. and for Committee eme Budget, and the Joint Committees, must
I certify that this authorization is not in violation elatives. OateApril 29, 19_77	Louis Chairme	(Signature of Authorizing Official) Stokes e or print name of Authorizing Official) (Title—If Member, District and State) Classification: Act, and for Committee eme Budget, and the Joint Committees, must
I certify that this authorization is not in violation elatives. DateApril 29, 19_77 All appointments and salary adjustments for employees underspectations the Committee on Appropriations, the Committee approved by the Committee on House Administration. APPROVED:	Louis Chairme	(Signature of Authorizing Official) Stokes e or print name of Authorizing Official) (Title—If Member, District and State) Classification: Act, and for Committee eme Budget, and the Joint Committees, must

Copy for Initiating Office or Committee

	.C. 20515	authorizing official.)
To the Clerk of the House of Representatives:		
I hereby authorize the following payroll action:		
Employee Name (First-Middle-Last)		Effective Date
Jane Elizabeth Godfrey	1/3/77	
Employee Social Security Number		Type of Action
119 36 4041	Appo	pintment
Employing Office or Committee	— ≯□ Salar	y Adjustment
Select Committee on Assassinations	Term	ination (At close of business on effective date)
type of action is an Appointment or Salary Adjustment, comp	plete the fol	lowing information.)
Position Title		Gross Annual Salary
		(510,000.
 Standing Committee: Staff— Clerical or Profeson Special or Select Committee: Authority—H. Res Joint Committee. 	of	<u>≄i-</u> Congress.
 2. Special or Select Committee: Authority—H. Res 3. Joint Committee. Employee of an Officer of the House, complete item below.) Position Number	of of Ste	p
2. Special or Select Committée: Authority—H. Res 3.	of of Ste	p .C. 3110(b), prohibiting the employment
2. Special or Select Committée: Authority—H. Res 3.	Ste	p
2. Special or Select Committee: Authority—H. Res 3.	Ste	pC. 3110(b); prohibiting the employment (Signature of Authorizing Official) B. GONZAICZ (Type or print name of Authorizing Official)
2. Special or Select Committee: Authority—H. Res 3. Joint Committee. Employee of an Officer of the House, complete item below.) Position Number	Ste of 5 U.S Henry Chalmander the Holommittee o	C. 3110(b), prohibiting the employment (Signature of Authorizing Official) (Type or print name of Authorizing Official) (Title-If Member, District and State) ouse Classification Act and for Committee en
2. Special or Select Committee: Authority—H. Res 3. Joint Committee. Employee of an Officer of the House, complete item below.) Position Number	Ste of 5 U.S Henry Chalmander the Holommittee o	C. 3110(b), prohibiting the employment (Signature of Authorizing Official) CONZALEZ (Type or print name of Authorizing Official) (Title-If Member, District and State) ouse Classification Act and for Committee en on the Budget, and the Joint Committees, mu

PAYROLL AUTHORIZATION FORM	
(Please Use Typewriter U.S. HOUSE OF REPR or Ballpoint Pen) Washington, D.C.	"" an this form much be initialed by the
To the Clerk of the House of Representatives:	
I hereby authorize the following payroll action:	
Employee Name (First-Middle-Last)	Effective Date
Jane Elizabeth Godfrey	December 30, 1976
Employee Social Security Number	Type of Action
119 36 4941	Appointment
Employing Office or Committee	-□ Salary Adjustment
Select Committee on Assassinations	☐ Termination (At close of business on effective date)
(If type of action is an Appointment or Salary Adjustment, comple	te the following information.)
Position Title	Gross Annual Salary
Secretary	\$14,000.00
(If Committee Employee, complete appropriate item below.)	
1. Standing Committee: Staff— Clerical or Profession	
2. Special or Select Committee: Authority—H. Res. 154	ot Congress.
3. Joint Committee.	
(If Employee of an Officer of the House, complete item below.)	en e
Position Number	StepStep
relatives.	of 5 U.S.C. 3110(b); prohibiting the employment of
Date December 23	
	(Signature of Authorizing Official). Thomas N. Downing, Chairman
	(Type or print name of Authorizing Official).) Select Committee on Assassinations
	(Title—If Member, District and State)
All appointments and salary adjustments for employees und ployees, except those of the Committee on Appropriations, the Corbe approved by the Committee on House Administration. APPROVED:	nmittee on the Budget; and the Joint Committees; must
Office of Finance use only	
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Monthly Annuity \$00	
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All Staff Employees

Budget Officer

TO:

FROM:

DATE: January 3, 1977		
RE: Payroll Certific	ation	
Starting with the to the House Finance Of relationship, if any, o Member of Congress (tho	fice requires, amor f each staff employ	vee to any current
The following are the certification:	e the relationships	s to be included in
father mother son daughter brother sister uncle aunt first cousin	nephew niece husband wife father-in-law mother-in-law son-in-law daughter-in-law	brother-in-law sister-in-law stepfather stepmother stepbrother stepsister half-brother half-sister
All staff employ form and return it to t	ees are requested t he Budget officer.	to complete this
Approved Richard A. Sprague		
I am not related <u>l</u>		
I am related by the fol	lowing relationship	
Signature of Employee	<u>y</u>	10 January 1977 Date