



DE CHAVEZ, John Florence V.

Brgy, Bukod Tangi, Pantalan
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Philippines, 4231

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Objective

Seeking a challenging and growth oriented position in the field of entrepreneurship, utilizing my educational background, skills and passion for innovation.

Education

Tertiary

Batangas State University - ARASOF
2022 - 2026, Nasugbu, Batangas
Graduate of Bachelor of Science in Information Technology

Senior High School

Pantalan Senior High School
2018 - 2019, Nasugbu, Batangas
Graduate of Information and Communication Technology Strand

Junior High School

Dr. Crisogono B. Ermita Senior National High School
2016 - 2017, Nasugbu, Batangas
Graduate

Elementary

Pantalan Elementary School
2012 - 2013, Nasugbu, Batangas

Work Experience

Newstar Shopping Mart

Sales Associate
2020 - PRESENT

Dedicated and results-driven sales associate with 1 year of experience in retail environments. Proven track record of exceeding sales targets and providing excellent customer service. Skilled in product knowledge, upselling, and building customer relationships.

Personal Information

Birthday : August 07, 2000
Age : 23 years old
Citizenship : Filipino
Gender : Male
Civil Status : Single
Religion : Catholic
Language : Filipino and English

Skills

- Strong writing and verbal communication skills
- Ability to identify and assess problems and to find best solutions
- A good follower and leader
- Business development and strategic planning
- Financial management and budgeting
- Product development and launch
- Team leadership and collaboration

Languages:

- C++
- Java
- SQL
- PHP

Microsoft Excel:

- Advanced formulas (VLOOKUP, IF, SUMIF, INDEX-MATCH)
- Pivot tables and data analysis
- Data visualization
- Financial modeling and forecasting

Power BI:

- Data modeling and relationship building
- DAX functions and calculations
- Interactive dashboard development
- Data transformation using Power Query
- KPI tracking and performance reporting
- Publishing and sharing reports via Power BI Service

Microsoft Word:

- Professional business report formatting
- Document automation (Styles, Table of Contents, References)
- Mail merge
- Track changes and collaborative editing
- Creating structured business proposals

Data Analytics & Tools:

- Data cleaning and preprocessing
- Statistical analysis
- Predictive analytics
- Descriptive and diagnostic analysis
- SQL for data querying
- Basic Python (Pandas, NumPy) for data analysis
- Data storytelling and presentation
- A/B testing and hypothesis testing

Microsoft Office Suite:

- PowerPoint (executive-level presentations)
- Outlook (professional communication & scheduling)

Achivements



- IT Specialist Data Analytics Passer 2023
- Computer Systems Servicing NCII (2019)

References

Frances Therese C. Rebagoda, RND

Department of Nutrition

Wyeth Philippines Incorporated

Makati City, Philippines

Contact details (Upon request for data privacy)

Mark Joshua Jugo, CHRA

HR & Training Coordinator

Pico De Loro Beach and Country

Club/Pico Sands Hotel

Nasugbu,Batangas

Contact details (Upon request for data privacy)

Marie Kimberly Esquirdo, LPT

Teacher

Polytechnic University of the Philippines - Manila

Sta. Mesa, Manila

Contact details (Upon request for data privacy)

I hereby certify that the above information is true and precise to the best of my knowledge.

JOHN FLORENCE V. DE CHAVEZ
Applicant's Signature