



DE CHAVEZ, John Florence V.

Brgy, Bukod Tangi, Pantalan
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Philippines, 4231

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Objective

Seeking a challenging and growth oriented position in the field of entrepreneurship, utilizing my educational background, skills and passion for innovation.

Education

Tertiary
Batangas State University - ARASOF
2022 - 2026, Nasugbu, Batangas
Graduate of Bachelor of Science in Information Technology

Senior High School
Pantalan Senior High School
2018 - 2019, Nasugbu, Batangas
Graduate of Information and Communication Technology Strand

Junior High School
Dr. Crisogono B. Ermita Senior National High School
2016 - 2017, Nasugbu, Batangas
Graduate

Elementary
Pantalan Elementary School
2012 - 2013, Nasugbu, Batangas

**Work
Experience**

Newstar Shopping Mart
Sales Associate
2020 - PRESENT

Dedicated and results-driven sales associate with 1 year of experience in retail environments. Proven track record of exceeding sales targets and providing excellent customer service. Skilled in product knowledge, upselling, and building customer relationships.

Personal Information	Birthday	: August 07, 2000
	Age	: 23 years old
	Citizenship	: Filipino
	Gender	: Male
	Civil Status	: Single
	Religion	: Catholic
	Language	: Filipino and English

Skills	<ul style="list-style-type: none">● Strong writing and verbal communication skills● Ability to identify and assess problems and to find best solutions● A good follower and leader● Business development and strategic planning● Financial management and budgeting● Product development and launch● Team leadership and collaboration	
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Languages:

- C++
- Java
- SQL
- PHP

Microsoft Excel:

- Advanced formulas (VLOOKUP, IF, SUMIF, INDEX-MATCH)
- Pivot tables and data analysis
- Data visualization
- Financial modeling and forecasting

Power BI:

- Data modeling and relationship building
- DAX functions and calculations
- Interactive dashboard development
- Data transformation using Power Query
- KPI tracking and performance reporting
- Publishing and sharing reports via Power BI Service

Microsoft Word:

- Professional business report formatting
- Document automation (Styles, Table of Contents, References)
- Mail merge
- Track changes and collaborative editing
- Creating structured business proposals

Data Analytics & Tools:

- Data cleaning and preprocessing
- Statistical analysis
- Predictive analytics
- Descriptive and diagnostic analysis
- SQL for data querying
- Basic Python (Pandas, NumPy) for data analysis
- Data storytelling and presentation
- A/B testing and hypothesis testing

Microsoft Office Suite:

- PowerPoint (executive-level presentations)
- Outlook (professional communication & scheduling)

Achivements



- IT Specialist Data Analytics Passer 2023
- Computer Systems Servicing NCII (2019)

References

Frances Therese C. Rebagoda, RND
Department of Nutrition
Wyeth Philippines Incorporated
Makati City, Philippines
Contact details (Upon request for data privacy)

Mark Joshua Jugo, CHRA
HR & Training Coordinator
Pico De Loro Beach and Country
Club/Pico Sands Hotel
Nasugbu, Batangas
Contact details (Upon request for data privacy)

Marie Kimberly Esquirdo, LPT
Teacher
Polytechnic University of the Philippines - Manila
Sta. Mesa, Manila
Contact details (Upon request for data privacy)

I hereby certify that the above information is true and precise to the best of my knowledge.

JOHN FLORENCE V. DE CHAVEZ
Applicant's Signature