Minutes week 8

Participants: Joanna Oruba, Samuel Coyle, Joshua MacKay, Shamim Bavani, Ceri Grey

Date: Tuesday, 21/03/2023, 4pm – 5pm

Notes taken during the presentation and on meeting straight after the presentation:

1. What is UOA? Unit of assessment.
2. Admin needs to manage the users – we need to include that in the further work.
3. Progress table in database – to be included in pie chart in admin’s dashboard.
4. Upload/edit impact record managed by admin.
5. Everything under project – impact records are associated with research project.
6. Linking excel master spreadsheet to the page.
7. In the res. Proj./ imp. Project, admin wants notes/comments visible only to admin.
8. Add fake data, templates, files etc. – team secretary is going to send email to the client.
9. Download project information to pdf/excel – all evidence.
10. Set a meeting before the 2nd presentation to show the progress.
11. No collaborators or reviewers can see all collaborators or reviewers – to be removed from current project.
12. We need a profile page adding to the user icon, cookies popup.
13. Admin page: merge collaborators and reviewers together and have a filtering feature for the type of user to be displayed.

Tasks to be completed before next meeting:

1. Add user page with change password. – Josh.
2. Use of cookies – this site uses the cookies, etc. – Sam.
3. Send email to Alex, upload impact form – add functionality – Joanna.
4. Add comments column for the admin – Shamim.
5. Start with dashboard – Ceri & Sam.