

STAGE 2: parent registration and uploading activity templates

Please note that the Booking system does not differentiate between biological parent, foster parent or legal guardian etc. They are all "parents" as far as the Booking system is concerned.

Same goes for children, step-children etc. The system only assumes that an adult ("parent") is responsible for a minor ("child").

The family is now part of the system.
The Booking system will automatically assign this family to you. If you aren't one already, you are now a BTM representative.

An "activity template" is akin to a Microsoft Word template. It sets the initial fundamentals of an activity, from which "activity details" (analogous to a Word document) are based on.

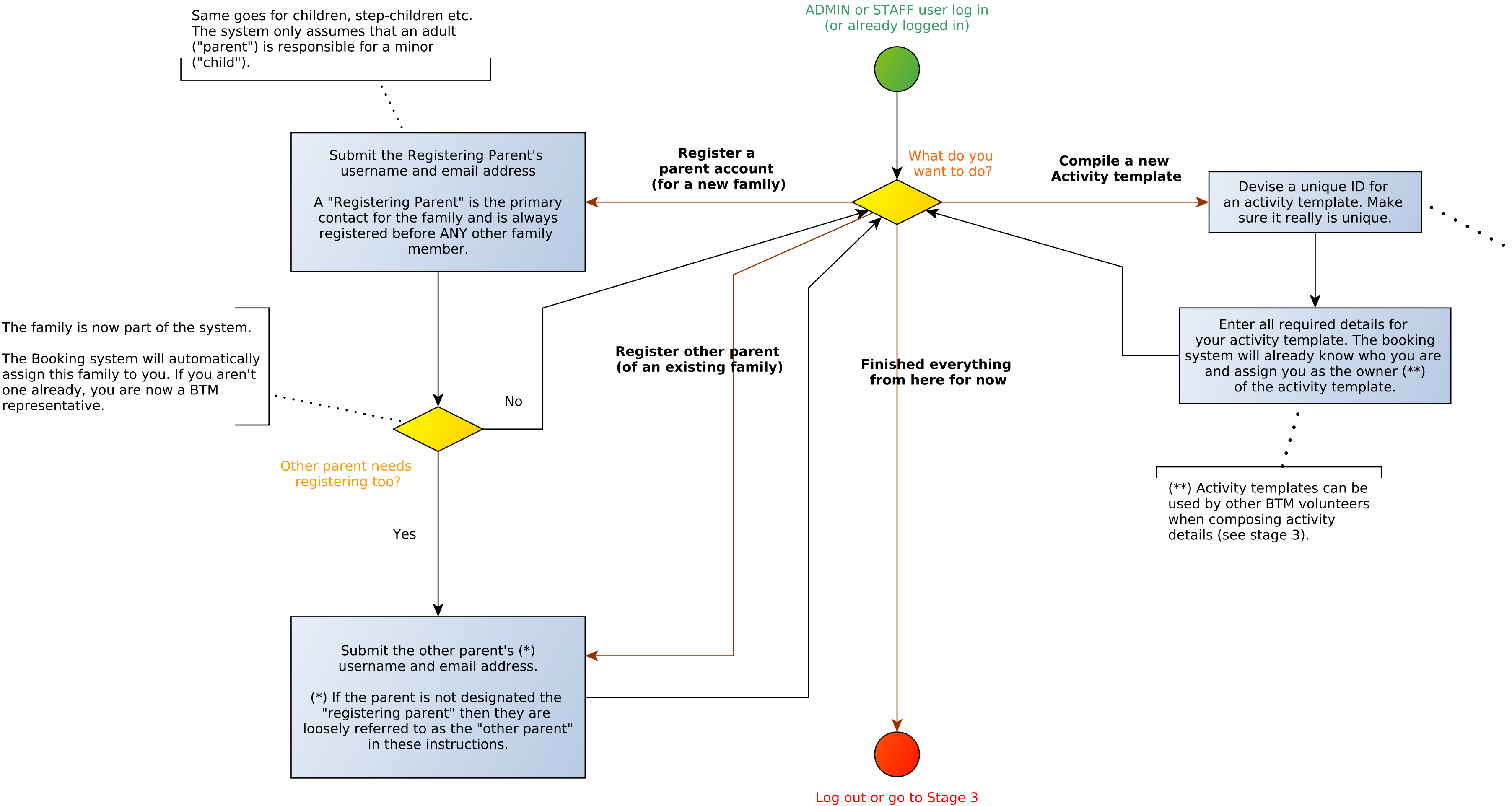
Activity templates set out basic attributes including the activity name, the owner of the template and a unique ID.

"Activity Details" contain more specific info, including date, time and location of the activity. (More info given later.)

The unique ID is akin to a filename: one can write identical Word documents stored in the same folder but they cannot have identical file names.

The name of an activity template need not be unique but clearly the unique ID must be unique. Unique IDs can be made up of alphanumeric characters but must not contain spaces.

I recommend that BTM as a whole devise a unique ID system so that it makes identifying the activity template a bit easier e.g. "TENNIS001", "FootieSEP2022" and so on.



(**) Activity templates can be used by other BTM volunteers when composing activity details (see stage 3).