Some things you should include when sharing the code/data for analysis with clients.

1. README file (usually called `README.txt` or `README.md`).

   – If data is not included, this should include a description of how to get the data and where it should be stored/how it should be named.

   – You should include which packages are required to run your script.

   – Useful: `sessionInfo()` in R will tell you all the packages that were loaded, their version, and the version of R.

   – Should have a step-by-step description of what needs to be done to recreate your analysis (e.g.: step 1: Download data to a certain directory, step 2: make sure packages are installed, step 3: run Rmd).

   – Any information about running R scripts or Rmd files should specify the directory they should be run from.

2. Either a file with the analysis scripts, or a source folder containing the analysis scripts. The scripts should either refer to the data used with relative paths, or the README file should tell the user which paths need to be changed for the script to run on their computer.

3. Either a data file or a data folder with the data.