

MEETING MINUTES		
Project Name	VisuSpeak	
Meeting Name	Mentor Meetings	
Meeting Facilitator	Team VisuSpeak	
Meeting Details	March 20, 2024	
Meeting Invitees	<ul style="list-style-type: none">• Dr. Kin-Choong Yow• Archisha Bhattacharya• Brooklyn Coulson• Jasmeet Singh	
Minutes:		
Topic	Summary of Discussion/Decision	
Project Update	<ul style="list-style-type: none">• Updated Dr.Yow on the updated UI design for the Landing Page• Updated Dr.Yow on Phase 3 testing with SDHHS	
Dr. Yow’s Feedback	<ul style="list-style-type: none">• The landing page looks good need more improvement in terms of organization perspective.• Develop a scenario based question for trade show so the attendees can understand the motive behind the project	
Next Steps for Team VisuSpeak	<ul style="list-style-type: none">• Refine the UI changes• Create a scenario based questionnaire for trade show	
Action Items:		
Description of Action	Assigned to	Date Required
Change the UI design for the Landing Page	Jasmeet Singh	March 27, 2024
Develop a scenario based questionnaire	Archisha, Brooklyn and Jasmeet	March 30, 2024