

MEETING MINUTES	
Project Name	VisuSpeak
Meeting Name	U of R Accessibility Meeting
Meeting Facilitator	Team VisuSpeak
Meeting Details	December 06, 2023
Meeting Invitees	Jeffery Raymond – Director, Student Wellness Jasmine Owens – Accessibility Officer, Student Accessibility Leah Koch – Accessibility Officer, Student Accessibility Archisha Bhattacharya Brooklyn Coulson Jasmeet Singh
Minutes:	
Topic	Summary of Discussion/Decision
Project Overview and Updates	Provided the project background, updated the invitees on the project updates and next steps.
Students involvement with interpreters	Many students need an interpreter or come with their personal interpreters at the U of R Accessibility Centre.
Confidentiality Concerns	Storing user data could potentially be a confidentiality concern. Team VisuSpeak is working on encrypting the user data further in the project.
Saskatchewan Deaf and Hard of Hearing (SDHHS) Community - experts on ASL	Good insights on reaching out to SDHHS for user guidance and expert opinion. Jasmine has good references and contacts that will be useful for project progress and guidance.

Action Items:

Description of Action	Assigned to	Date Required
Send SDHHS contacts to Team VisuSpeak	Jasmine Owens	December 07, 2023
Contact SDHHS to request a meeting	Jasmeet Singh	December 11, 2023