

MEETING MINUTES		
Project Name	VisuSpeak	
Meeting Name	Mentor Meetings	
Meeting Facilitator	Team VisuSpeak	
Meeting Details	November 02, 2023	
Meeting Invitees	<ul style="list-style-type: none">• Dr. Kin-Choong Yow• Archisha Bhattacharya• Brooklyn Couslon• Jasmeet Singh	
Minutes:		
Topic	Summary of Discussion/Decision	
Project Progress Updates	<ul style="list-style-type: none">• Met with the Sponsor<ul style="list-style-type: none">○ gave recommendation on accessible design (AAA type and WCAG colour ratio)○ Define our MVP 1• Will reach out to U of R accessibility centre for ASL user base and expert opinion• Front-end development in progress<ul style="list-style-type: none">○ Changed designs and colour palette to make it more accessibility friendly• Training the AI model in progress - Hoping to finish sometime next week• Will work on database for user authentication before Scrum 2 on Nov 13th• Milestone: Finish MVP 1 before Bazaar day	
Action Items:		
Description of Action	Assigned to	Date Required
Create Database for User Authentication	Archisha Bhattacharya, Jasmeet Singh	November 08, 2023

Complete MVP 1 before bazaar day	Archisha Bhattacharya, Jasmeet Singh, Brooklyn Couslon	November 20, 2023
Ask Adam Tilson for Lambda Machine access for the AI Model training	Jasmeet Singh, Archisha Bhattacharya	November 02, 2023