

STAKEHOLDER ENGAGEMENT PLAN

Project Name VisuSpeak

Name	About the Stakeholder	How to Engage the Stakeholder
Team VisuSpeak	High Power, High Interest and Supportive. The team is responsible for implementing and completing the project.	The team will have weekly meetings to determine the next steps in completing the project deliverables. The team will also have scrums with stakeholders on an ad-hoc basis to confirm that the project is adhering to their expectations.
Dr. Tim Maciag	Low Power, High Interest and Supportive. Dr.Maciag is the capstone facilitator for this project. He will provide guidance and recommendations based on the project deliverables for the duration of the project.	The team will have monthly scrums with Dr.Maciag. These scrums will include discussions about achieved milestones and future steps. Team VisuSpeak should pay close attention to the remarks made by Dr.Maciag in the scrums as they might be useful for the project's progress.
Dr. Kin-Choong Yow	Low Power, High Interest and Supportive. Dr.Yow is the mentor for this project. He will provide guidance and recommendations based on the project deliverables for the duration of the project.	The team will have weekly check-ins with Dr.Yow. These check-ins will include discussions about project progress achieved and future deliverables. Team VisuSpeak should pay close attention to the remarks made by Dr.Yow in the weekly check-ins as they might be useful for the project's progress.
Rob Anderson (P. Eng., Manager, Innovative Solutions)	High Power, High Interest and Supportive. Rob will provide us with use case, requirements, brand guideline suggestions and expertise from a business standpoint.	The team will have ad-hoc meetings with Rob to discuss project progress and required deliverables. Team VisuSpeak should pay close attention to the remarks made by Rob in the meetings as they might be useful for the project's progress.
Jasmine Owens (U of R Accessibility Centre)	Low Power, Medium Interest and Supportive. Jasmine will provide us with guidance, recommendations, and expertise from an accessibility standpoint.	The team will have ad-hoc meetings with Jasmine to discuss project progress and required deliverables. Team VisuSpeak should pay close attention to the remarks made by Jasmine in the meetings as they might be useful for the project's progress.

Patti Spicer (Saskatchewan Deaf and Hard of Hearing Services)	Low Power, Medium Interest and Supportive. Patti will provide us with guidance, recommendations, and expertise from an ASL speaker point of view.	The team will have ad-hoc meetings with Patti to discuss project progress and required deliverables. Team VisuSpeak should pay close attention to the remarks made by Patti in the meetings as they might be useful for the project's progress.
User: Admin	Low Power, High Interest, Neutral. English speakers are part of our user base, and their requirements will be considered during project development and planning.	The users will be briefed on what the application does and then will be monitored to determine the usability and utility of the system to determine if it meets their requirements.
User: ASL Speaking Customer	Low Power, High Interest, Neutral. ASL speakers are part of our user base, and their requirements will be considered during project development and planning.	The users will be briefed on what the application does and then will be monitored to determine the usability and utility of the system to determine if it meets their requirements. The application should ensure that the input the ASL speaker is providing is being correctly translated to English.