

## COMMON PROCEDURES AND INFORMATION

### PASSENGER BRIEF

- ☐ PIC and Responsibilities
- ☐ Flight Plan
- ☐ Seatbelts
- ☐ Air Vent
- ☐ Sick Bags
- ☐ Fire Extinguisher
- ☐ Exits and Equipment
- ☐ Traffic and Talking
- ☐ Questions

### FLIGHT BAG

- ☐ Clipboard
- ☐ Small Legal Pad
- ☐ SF TAC
- ☐ SF Sectional
- ☐ 2 Pens
- ☐ Felt Tip Pen
- ☐ Sunglasses
- ☐ E6B
- ☐ Plotter
- ☐ Chart Supplement
- ☐ Logbook
- ☐ Pilot's Certificate
- ☐ Medical
- ☐ These Procedures
- ☐ Procedures for Plane
- ☐ Headset
- ☐ Radio
- ☐ Headlamp
- ☐ Updated ForeFlight

### AIRPORT INFO

#### KPAO

ATIS ..... 135.27  
Ground ..... 125.0  
Tower ..... 118.6  
Runway ..... 13/31  
TPA Bay ..... 800'  
TPA Land ..... 1000'

#### KSQL

ATIS ..... 125.9  
Ground ..... 121.6  
Tower ..... 119.0  
Runway ..... 12/30  
TPA ..... 800'

#### KHWD

ATIS ..... 126.7  
Ground ..... 121.4  
Tower ..... 120.2  
Runway ..... 10LR/28LR  
TPA Bay ..... 650'  
TPA Land ..... 850'

#### KOAK

ATIS ..... 133.77  
N. Ground ..... 121.9  
N. Tower ..... 118.3  
S. Tower ..... 127.2  
Runway ..... 10LR/28LR  
TPA Bay ..... 600'  
TPA Land ..... 1000'

## REGULATIONS

### 14 CFR 91.205 - EQUIPMENT REQS.

#### VFR DAY

- Airspeed Indicator
- Altimeter
- Magnetic Direction Indicator
- Tachometer
- Oil Pressure Gauge
- Oil Temperature Gauge
- Fuel Gauge
- Anticollision Lights
- Safety Belts
- Front Seat Shoulder Harnesses
- ELT

#### VFR NIGHT

- All of VFR DAY
- Approved Position Lights
- If For Hire: Electric Landing Light
- Adequate Source of Electricity
- Three Spare Fuses of Each Kind

### 14 CFR 91.213 - INOP. EQUIPMENT

#### EITHER

- Minimum Equipment List

#### OR

- POH Marks as Required
- Required by §91.205
- Airworthiness Directives

### AIRSPACE REQS. AND MINS.

#### CLASS A

- IFR Clearance Required

#### CLASS B

- 3 SM Visibility
- Clear of Clouds
- Mode C Transponder
- Two-Way Radio
- Explicit Clearance
- PPL

#### CLASS C

- 3 SM Visibility
- ↑1,000ft ↓500ft –2,000ft
- Mode C Transponder
- Two-Way Radio
- Established Comms. Prior to Entry

#### CLASS D

- 3 SM Visibility
- ↑1,000ft ↓500ft –2,000ft
- Two-Way Radio
- Established Comms. Prior to Entry

#### CLASS E

##### BELOW 10,000 MSL

- 3 SM Visibility
- ↑1,000ft ↓500ft –2,000ft

##### AT OR ABOVE 10,000 MSL

- 5 SM Visibility
- ↑1,000ft ↓1,000ft –1SM

#### CLASS G

##### AT OR BELOW 1,200 AGL - DAY

- 1 SM Visibility
- Clear of Clouds

##### AT OR BELOW 1,200 AGL - NIGHT

- 3 SM Visibility
- ↑1,000ft ↓500ft –2,000ft

##### ABOVE 1,200 AGL

- 5 SM Visibility
- ↑1,000ft ↓1,000ft –1SM

### 14 CFR 91.159 - CRUISING ALTS.

#### BELOW 18,000FT

##### MAG. COURSE 0 - 179: EAST

- Odd Thousands Plus 500ft

##### MAG. COURSE 180 - 359: WEST

- Even Thousands Plus 500ft

##### AT OR ABOVE 18,000FT

- ATC-Assigned Altitude

### TRANSPONDER CODES

1200 ..... VFR  
7500 ..... HIJACKED  
7600 ..... LOST COMMS  
7700 ..... EMERGENCY