

## AMY K. GLEN

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Bend, OR 97701  
(907) 884-3311

### EDUCATION **University of Vermont**, Burlington, VT

B.A., Biology  
Minor, Animal Science  
*Graduated May 2012*  
3.95/4.00 GPA

### EXPERIENCE **GL Solutions**, Bend, OR

Business Analyst

*April 2015 - Present*

Design software customizations for government agencies by interviewing clients, evaluating business processes/workflows, and writing corresponding technical specifications; map databases; configure web application user interfaces.

**VR Analytical**, Bend, OR

Analyst I

*July 2014 - April 2015*

Responsible for business analytics on financial projections, pricing, and employee productivity in Excel; contributed to development of the company's internal databases in Access; conducted bookkeeping and payroll.

Data Entry Intern

*April 2014 - June 2014*

Performed data entry in Access/Excel; contributed to laboratory data analysis and review; edited reports/protocols in Word; assisted quality assurance and laboratory departments as needed.

Craftsbury, VT; Anchorage, AK; Bend, OR

Professional Skier

*May 2012 - March 2014*

Pursued the sport of competitive Nordic skiing while working various part-time jobs.

**USGS Alaska Science Center**, Anchorage, AK

Field/Lab Technician

*June 2011 - August 2011*

Conducted fieldwork for biological research; assisted in metabolism experiment; processed specimens for genetic analysis; performed data entry in Excel.

### TECHNICAL SKILLS

Basic working knowledge of: **VBA, SQL, Python, L<sup>A</sup>T<sub>E</sub>X, HTML, CSS**  
Proficient in: **Microsoft Word, PowerPoint, Excel, Access, Outlook**  
Advanced user of: **Microsoft Excel**

### HONORS and AWARDS

Graduated *summa cum laude*, University of Vermont, *May 2012*  
**Joan M. Herbers Award in Biology**, University of Vermont, *May 2012*  
**Wasson Athletic Prize**, University of Vermont, *May 2012*  
**National Champion** in Nordic skiing, NCAA, *March 2012*  
**Elite 88 Award**, NCAA, *March 2011*