# Start Here **POMO Technique**

### Goals of Application

- Increase productivity and efficiency
- Reduce distractions
- Minimize User Input while working

Do this | x x x x x Do that | x x

Pomodoro's Complete: 6

#### Brain-Storming Assignment (Introductory Ideas)



After task 3 is done: Go

back to original order

(task 1 -> task 2 ...)





#### 5 Stages

break

break

break sessions

- 1. Planning
- When Start of Day
- Why Decide day's activities

What is the POMO Technique? 1. Break up time into work and

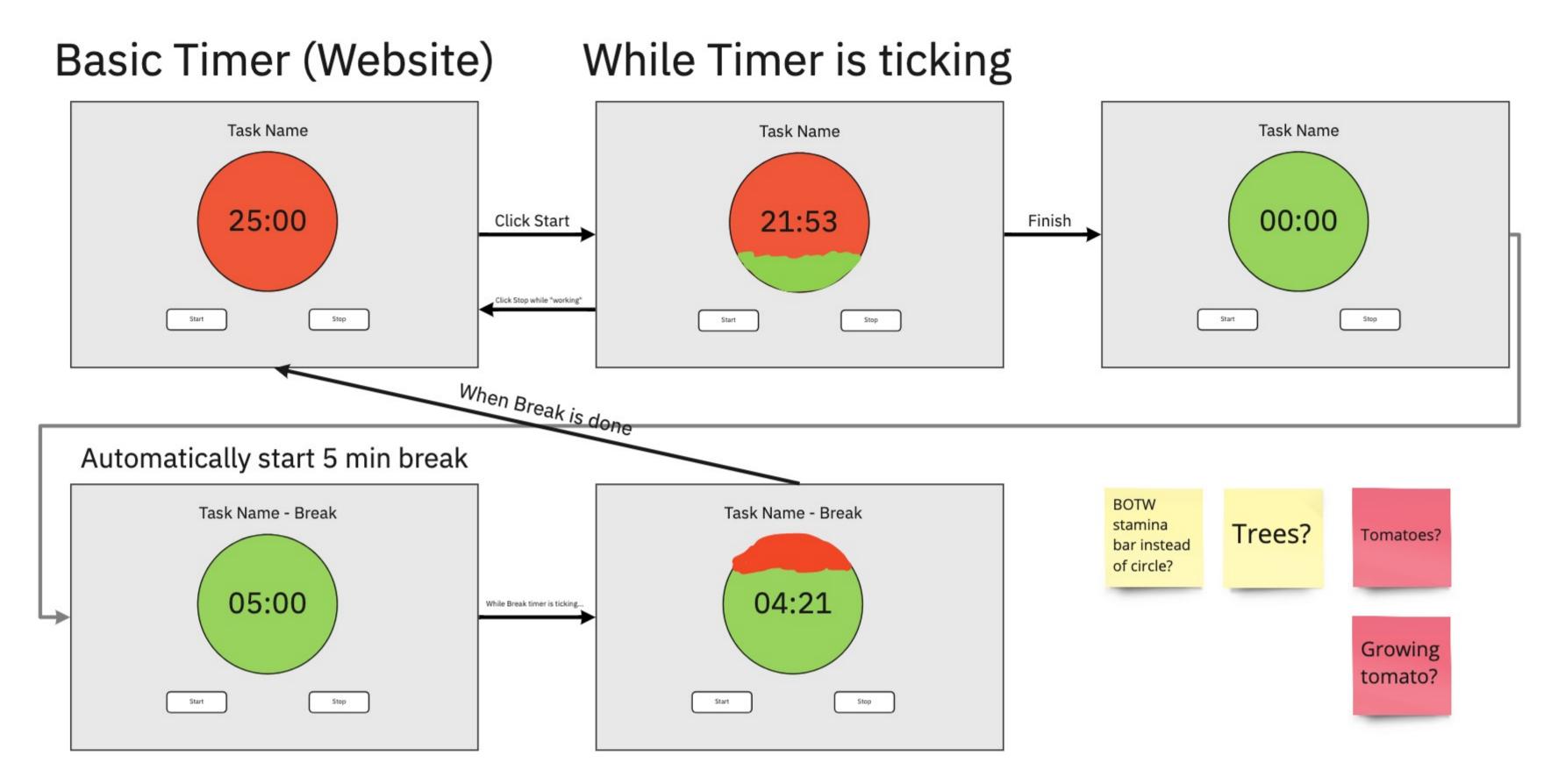
2. One Pomodoro = One Work

Session = 25mins; Then take 5 min

3. After 4 Pomos take a 15-30min

- identify how many Pomos you would like to complete
- Table:
  - a. Task Name
  - b. Estimated # of Pomos
  - c. Actual # of Pomos
- 2. Tracking
- When Throughout the Day
- Why Gather Data on metrics
- Metrics Recorded:
- Sessions Completed
- Distracting Thoughts
- External Distractions
- 3. Recording
- When At the end of the day
- Why Compile archive of daily observations
- Compile Data into a sheet
- 4. Processing
- When End of the day
- Why Transform raw data into
- Data manipulated, processed,
- and transformed to get insights
- 5. Visualizing
- When End of the day
- Why present the information
- in a format that facilitates
- Create Visualizations from Data - Analyzing your habits:
  - when you work best
- when you don't work best
- Find optimum conditions

# Design Ideas



## Scheduler/Main Page Idea

