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# Objective

* Check out the quick tips below to help you get started. To replace tip text with your own, just tap it and start typing.

# Education

## 2014-Present | rhode island college

* Major: Tap here to enter text
* Minor: Tap here to enter text
* Related coursework: Tap here to enter text

## 2010-14 | Central Falls high school

* Major: Tap here to enter text
* Minor: Tap here to enter text
* Related coursework: Tap here to enter text

# Skills & Abilities

## Management

* Think a document that looks this good has to be difficult to format? Think again! To easily apply any text formatting you see in this document with just a tap, on the Home tab of the ribbon, check out Styles.

## Sales

* Some of the sample text in this document indicates the name of the style applied, so that you can easily apply the same formatting again. For example, this is the List Bullet style.

## Communication

* You delivered that big presentation to rave reviews. Don’t be shy about it now! This is the place to show how well you work and play with others.

## Leadership

* Are you president of your fraternity, head of the condo board, or a team lead for your favorite charity? You’re a natural leader—tell it like it is!

# Experience

## customer service rep. | Best buy | feb 2016-mar 2017

* Worked in Pacific Kitchen & Home inside of Best Buy as a Customer Service Representative.

## Job Title | Company | Dates From - To

* This is the place for a brief summary of your key responsibilities and most stellar accomplishments.