

Jhan, 6:30PM to 10:00PM

10/12/2016

Task Type	Time	Building	Room	Special Instructions/Comments	Initial Here
Creston Logout	1830	CFA	130		
Creston Logout	1830	ACW	102	Ensure neck mic goes back to equipment drawer.	
Creston Logout	1830	ACW	109	Ensure neck mic goes back to equipment drawer.	
Creston Logout	1830	R	S201	Ensure neck mic goes back to equipment drawer.	
Creston Logout	1830	VH	B	Ensure neck mic goes back to equipment drawer.	
Creston Logout	1900	DB	0016	Ensure neck mic goes back to equipment drawer.	
Creston Logout	1900	DB	1004	Ensure neck mic goes back to equipment drawer.	
Creston Logout	1900	DB	3001		
Creston Logout	1900	ACW	008		
Creston Logout	1900	R	N102	Lock upper cinema doors (2) with allen key by releasing the crash bar. Pull side stage door shut from the inside. Make sure the stage lights at the front are off. Make sure the projector room is not open. Make sure the cinema lights are off, switched across from the projector room.	
Creston Logout	1900	R	N812		
Creston Logout	1900	R	N836A		
Creston Logout	1900	VH	1152A	Ensure neck mic goes back to equipment drawer.	
Creston Logout	1900	VH	3006	Ensure neck mic goes back to equipment drawer.	
Creston Logout	1900	VH	3009	Ensure neck mic goes back to equipment drawer.	
AV Shutdown	1900	R	N102	Nat Taylor Cinema. Lock cinema all doors after shutdown.	
Creston Logout	1930	DB	0015		
Creston Logout	1930	VH	1154		
Creston Logout	2100	DB	0011		