

**Thursday****Jhan, 6:30PM to 10:00PM****Oct 20 2016**

Task Type	Time	Building	Room	Special Instructions/Comments	Initial Here
Crestron Logout	1830	VC	135	Ensure neck mic goes back to equipment drawer.	
SCLD Student Event	1830	FC	104	INC000000733528	
Crestron Logout	1830	R	S201	Ensure neck mic goes back to equipment drawer.	
Pickup Mic	1830	VH	C	TOA neck mic and receiver. Disconnect cable from side XLR input and return all pieces to Vari 1019 MCR.	
Crestron Logout	1900	LAS	C	Ensure neck mic goes back to equipment drawer.	
Crestron Logout	1900	MC	111		
Crestron Logout	1900	MC	216		
Crestron Logout	1900	PSE	321		
Crestron Logout	1900	LSB	107	Ensure neck mic goes back to equipment drawer.	
Crestron Logout	1900	R	N836A		
Crestron Logout	1900	VH	3009	Ensure neck mic goes back to equipment drawer.	
AV Shutdown	1900	LSB	105	Make sure neck mic goes back to drawer and log off touchscreen.	
Crestron Logout	2000	MC	110		
Crestron Logout	2000	VC	107		
Crestron Logout	2000	VH	1022		
Crestron Logout	2030	MC	050C		
Crestron Logout	2030	WC	117		
Other	2030	MC	157A	Door code 11012*	
SCLD Student Logout	2030	FC	104	INC000000733528	
Crestron Logout	2030	VH	D	Ensure neck mic goes back to equipment drawer.	
AV Shutdown	2030	R	S203		
Crestron Logout	2100	SLH	B	Ensure neck mic goes back to equipment drawer.	
Crestron Logout	2100	VC	107A		
Pickup Skype Kit	2100	WC	117	Pick up Skype camera with tripod and USB extension cable if supplied. Return to FDRS 164. BE ON TIME - CRUCIAL.	
Crestron Logout	2100	R	S137	Ensure neck mic goes back to equipment drawer.	
Crestron Logout	2100	VH	3003		
Crestron Logout	2130	MC	109		