

Jhan, 3:30PM to 6:30PM

10/13/2016

Task Type	Time	Building	Room	Special Instructions/Comments	Initial Here
Crestron Logout	1530	OSG	2010	Ensure neck mic goes back to equipment drawer.	
Crestron Logout	1530	VH	2009		
Crestron Logout	1600	ACW	102	Ensure neck mic goes back to equipment drawer.	
Crestron Logout	1630	ACW	005	Ensure neck mic goes back to equipment drawer.	
Crestron Logout	1630	ACW	206	Ensure neck mic goes back to equipment drawer.	
Crestron Logout	1630	OSG	2004		
Crestron Logout	1630	OSG	2009		
Setup Mic	1630	VH	A	Set up 2 desk mics with mixer and neck microphone. Milk carton with mic cables, mics, mixer and desk stands is in Vari 1019 storeroom. Volume control on crestron - press mic icon and then ramp up " Podium" volume control. Neck mic is in podium drawer.	
Other	1630	VH	A	All equipment in milk crate in Vari 1019. Night Tech to meet Suzanne in	
Crestron Logout	1630	DB	0001	Ensure neck mic goes back to equipment drawer.	
Crestron Logout	1700	OSG	1014		
Crestron Logout	1730	HNE	038	Ensure neck mic goes back to equipment drawer.	
Crestron Logout	1730	HNE	249		
Crestron Logout	1730	HNE	258		
Crestron Logout	1730	R	N814		
Crestron Logout	1730	VH	1152A	Ensure neck mic goes back to equipment drawer.	
Crestron Logout	1730	VH	2005		
Crestron Logout	1730	VH	3006	Ensure neck mic goes back to equipment drawer.	
AV Shutdown	1730	R	N102	Nat Taylor Cinema. Lock cinema all doors after shutdown.	
Crestron Logout	1730	CLH	F	Ensure neck mic goes back to equipment drawer.	
Crestron Logout	1730	LAS	A	Ensure neck mic goes back to equipment drawer.	
Other	1800	R	N102	Open doors to Nat Taylor Cinema. Allen key in S120 Ross storeroom.	
SCLD Student Event	1800	ACW	209	INC000000733578	