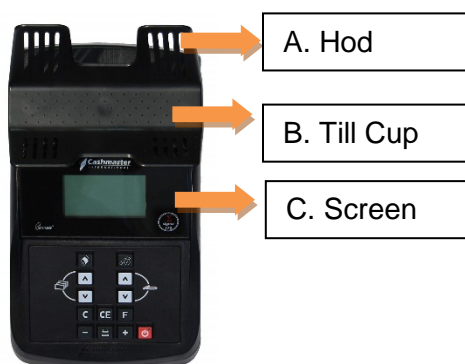


2.2 Cashmaster Setup Instructions

Setup Instructions

- Unpack the machine and locate User Manual
- Read through the User Manual to get familiar with Cashmaster and all components.
- Reference user manual to complete the following:
 - Machine setup
 - Insert the hod (Page 3 of the User Manual)
 - Set to US Dollars (from UK Pounds)
 - Set Float to ON (Set to \$200, or current established daily till amount)
 - Set Auto-add to ON
 - Set Auto-scroll to ON
 - Calibrate the till cup (test each coin denomination – pennies, nickels, dimes and quarters – 3 tests per tests per denomination)
 - (NOTE: We do not use the provided scoop, just the till cups. When calibrating, the screen display still references “scoop.” That is ok, but you need to calibrate a till cup, not the scoop.)
 - Place till cups in all registers (4 per register)
 - Calibrate the loose bills (test each denomination – \$1, \$5, \$10, \$20 – 3 tests per denomination)
 - Get familiar with toggling between Bills and Coins
- Put the User Manual in a designated easy-to-access location in the Cash Office
- Use the Cashmaster to count drawers in the current Cash Office process.



Operation

- Till cups are to be placed in all registers to make counting quicker and more efficient.

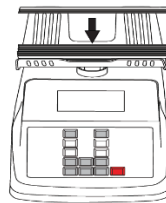


- The hod is designed to hold till cups, bagged coins, loose bills and packaged bills. Follow the picture and make sure it is snapped securely into the body of the machine.



- Setup - Getting Started – Reference to User Manual p. 8
 - You can count
 - Loose/bundle/clipped bills.
 - Rolled/Scoop or other container coins.

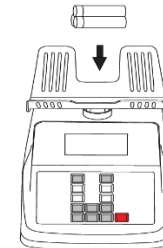
Counting loose
or strapped bills



Counting loose coins



Counting rolled coins



- NOTE: With the Cashmaster you will only be counting loose coins (in their till cups) and loose bills.
- For switching and setting instructions please refer to User Manual p.8-12
 - **Set the Float to \$200.** The standard till amount is \$200. For the holidays this is set to \$300 for a designated period of time.
 - Be sure the Auto-Add is set to **Off (no + sign showing in the top of the display).**
 - Be sure the Auto-scroll feature is **On** (an upward arrow icon shows in the top row of the display). This makes counting faster because the machine automatically goes to the next denomination (low to high) after you remove the last denomination from the hod. If you make a mistake you can always go back to the previous denomination using the down Arrow.
 - When testing the machine for bills, ensure proper counting of your bills. Ensure the machine is set to USD (US Dollars), not GBP (UK currency).

NOTE: For more information please refer to the Cashmaster sigma 170 User Manual.
