

# FLOOR CARE CHART EXAMPLE

1. Clean white areas daily, including racetrack.
2. Divide the remaining areas of the store into 4 or 5 sections (more if needed based on size of store)
3. Assign each section of the store a day of the week for cleaning
4. Fill in the chart below based on the days you plan to clean each section

Clean store in a consistent and natural flow.



Floor Care Chart

<b>Offices</b> <u>Saturday</u> Date of Work	<b>Dressing Room</b> <u>Everyday</u> Date of Work	<b>Associate Lounge</b> <u>Saturday</u> Date of Work
<u>Saturday</u> Date of Work	<u>Saturday</u> Date of Work	<u>Saturday</u> Date of Work
<u>Tuesday</u> Date of Work	<u>Monday</u> Date of Work	<u>Thursday</u> Date of Work
<b>Queue Line</b> <u>Everyday</u> Date of Work		
<u>Monday</u> Date of Work		
<b>Front of Store/Vestibule</b> <u>Everyday</u>		

# BLANK FLOOR CARE CHART

\***Dressing Room:** Sweep daily

\***Restrooms:** Do not buff restroom floor

1. Clean white areas daily.
2. Divide the remaining areas of the store into 4 or 5 sections (more if needed based on size of store).
3. Assign each section of the store a day of the week for cleaning.
4. Fill in the chart below based on the days you plan to clean each section.

**Blank Floor Care Chart**

<hr style="width: 80%; margin: 0 auto;"/> Date of Work	<hr style="width: 80%; margin: 0 auto;"/> Date of Work	<hr style="width: 80%; margin: 0 auto;"/> Date of Work
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<hr style="width: 80%; margin: 0 auto;"/> Date of Work		
<hr style="width: 80%; margin: 0 auto;"/> Date of Work		
<b>Front of Store/Vestibule</b> <hr style="width: 80%; margin: 0 auto;"/> Date of Work		

Post in Custodial Closet  
in plastic sleeve