



Dear Sir/Madam,

I was very happy to meet with you yesterday to discuss the position at your company.

After our meeting and seeing at first hand your company's professionalism and structure I am further convinced that your vacancy is an excellent match for my skills and interests. I would just like to reaffirm to you that I am very interested in working for your company and am eager to bring my passion and drive to your company.

I am available for any further discussions regarding my work experience and suitability. I appreciate the time that you took to interview me and I look forward to hearing from you about this position.