

ATTENDANCE REPORT

Employee: SAPONG, CHARITO BAROL
Employee ID: 10948-0351
Selected Date: No date range selected

| ID | Date | Time - In | Time - Out | Status |
|------------|------------------------|------------|------------|----------|
| 10948-0351 | 08-01-2024, (Thursday) | 8:31:19 AM | 6:36:16 PM | Present |
| 10948-0351 | 08-02-2024, (Friday) | 9:10:49 AM | 5:48:08 PM | Present |
| 10948-0351 | 08-03-2024, (Saturday) | Weekend | Weekend | Weekend |
| 10948-0351 | 08-05-2024, (Monday) | On Leave | On Leave | On Leave |

| Date | AM Late | PM Late | AM Undertime | PM Undertime | Total AM Hours | Total PM Hours | Total Late | Total Undertime | Total Rendered Hours | Required Hours | Remarks |
|-----------------------|--------------------|---------|--------------|--------------|------------------------|----------------------|-----------------------|-----------------|------------------------|-----------------|-------------------|
| 08-01-2024 (Thursday) | 31 min 19 sec | 0 sec | 0 min 0 sec | 0 min 0 sec | 3 hrs. 28 min. 41 sec. | 4 hrs. 0 min. 0 sec. | 31 mins 19 secs | 0 mins 0 secs | 7 hrs. 28 min. 41 sec. | 8 hr/s, 0 min/s | Present - Late AM |
| 08-02-2024 (Friday) | 1 hr 10 min 49 sec | 0 sec | 0 min 0 sec | 0 min 0 sec | 2 hrs. 49 min. 11 sec. | 4 hrs. 0 min. 0 sec. | 1 hrs 10 mins 49 secs | 0 mins 0 secs | 6 hrs. 49 min. 10 sec. | 8 hr/s, 0 min/s | Present - Late AM |
| 08-05-2024 (Monday) | 0 sec | 0 sec | 0 min 0 sec | 0 min 0 sec | 4 hrs. 0 min. 0 sec. | 4 hrs. 0 min. 0 sec. | 0 mins 0 secs | 0 mins 0 secs | 8 hrs. 0 min. 0 sec. | 8 hr/s, 0 min/s | On Leave |

| | |
|---------------------------|---------------------------|
| Duty Hours To Be Rendered | 24 hr/s 0 min/s |
| Total Late | 1 hr/s, 42 min/s, 8 sec |
| Total Undertime | 0 hr/s, 0 min/s, 0 sec |
| Total Time Rendered | 22 hr/s, 17 min/s, 52 sec |