ATTENDANCE REPORT

Employee: ITONG, ANNA REA DAMASIN

Employee ID: 14241-0601 Selected Date: No date range selected

Date	Time In	Time Out	Late AM PM	Total Late	UnderTime AM PM	Total Undertime	Total Hours AM & PM	Total Hours Rendered	Total Deduction (late + undertime)	Total Absent	Required Hours	Remarks
	1ST TIME	1ST TIME					AM WORKED:					
	IN: 8:11:56 AM	OUT:	No Late				4 hr/s. 0 min. 0 sec.					Present
Aug 01, 2024 (Thu)		12:07:42 PM		0	No Undertime	0	PM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	2ND TIME IN:	2ND TIME OUT:					4 hrs. 0 min. 0					
	1:15:15 PM	5:59:16 PM					sec.					
	1ST TIME	1ST TIME	No Late				AM WORKED:					
	IN:	OUT:					4 hr/s. 0 min. 0					
Aug 02, 2024 (Fri)	8:02:29 AM	12:32:41 PM		0	No Undertime 0 Sec. 8 hrs. 0 min. 0 sec. 0 sec. 0	0			0	0	8 hr/s, 0 min/s	Present
2024 (111)	2ND TIME IN:	2ND TIME					,0					
	1:28:55 PM	OUT: 6:57:29 PM										
	1ST TIME		No Late				AM WORKED:					
	IN:	1ST TIME OUT:					4 hr/s. 0 min. 0					
Aug 05,	8:01:15 AM	12:11:40 PM		0	No Undertime	0	sec.	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0	Present
2024 (Mon)	2ND TIME	2ND TIME					PM WORKED:				min/s	
	1:00:00 PM	OUT: 6:20:00 PM					4 hrs. 0 min. 0 sec.					
	1ST TIME IN:	1ST TIME OUT:			No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0		0			Present
Aug 06,	8:00:28 AM	12:08:07 PM	No Late	0			sec.	8 hrs. 0 min. 0		0	8 hr/s, 0 min/s	
2024 (Tue)	2ND TIME	2ND TIME	No Late	O	140 Ondermine	O	PM WORKED:	sec.		U		
	IN:	OUT:					4 hrs. 0 min. 0 sec.					
	1:04:18 PM	5:39:07 PM										
	1ST TIME IN:	1ST TIME OUT:	No Late				AM WORKED:					
Aug 07,	8:00:00 AM	12:05:00 PM					4 hr/s. 0 min. 0 sec.	8 hrs. 0 min. 0 sec.			8 hr/s, 0	Present
2024 (Wed)	2ND TIME			0	No Undertime	0	PM WORKED:		0	0	8 hr/s, 0 min/s	
	IN:	2ND TIME OUT:					4 hrs. 0 min. 0					
	1:05:00 PM	5:49:32 PM					sec.					

Date	Time In	Time Out	Late AM PM	Total Late	UnderTime AM PM	Total Undertime	Total HoursAM & PM	Total Hours Rendered	Total Deduction (late + undertime)	Total Absent	Required Hours	Remarks
	1ST TIME IN:	1ST TIME OUT:					AM WORKED: 4 hr/s. 0 min. 0					
Aug 08, 2024 (Thu)	8:00:02 AM	12:12:16 PM	No Late	0	No Undertime	0	sec.	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
2021 (1110)	2ND TIME IN:	2ND TIME OUT:					PM WORKED: 4 hrs. 0 min. 0	555.			,0	
	1:06:33 PM	6:08:01 PM					sec.					
	1ST TIME IN:	1ST TIME OUT:					AM WORKED: 4 hr/s. 0 min. 0					
Aug 09,	8:04:50 AM	12:07:57 PM	No Late	0	No Undertime	0	sec.	8 hrs. 0 min. 0	0	0	8 hr/s, 0	Present
2024 (Fri)	2ND TIME IN:	2ND TIME OUT:	NO Late	J	- re endermine		PM WORKED: 4 hrs. 0 min. 0	sec.	Ü	Ç	min/s	. 1999.11
	1:15:51 PM	6:11:23 PM					sec.					
	1ST TIME IN:	1ST TIME OUT:			No Undertime		AM WORKED:			0	8 hr/s, 0 min/s	Present
Aug 13, 2024 (Tue)	8:00:00 AM	12:00:00 PM	No Late	0		0	4 hr/s. 0 min. 0 sec.	8 hrs. 0 min. 0 sec.	0			
2024 (Tue)	2ND TIME IN:	2ND TIME OUT:	. 10 2010				PM WORKED: 4 hrs. 0 min. 0	sec.				
	1:00:00 PM	6:00:00 PM					sec.					
	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0	8 hrs. 0 min. 0 sec.			8 hr/s, 0 min/s	Present
Aug 14, 2024 (Wed)	8:06:24 AM	12:07:13 PM					sec.		0	0		
2024 (Wed)	2ND TIME IN:	2ND TIME OUT:					PM WORKED: 4 hrs. 0 min. 0					
	1:16:02 PM	5:38:50 PM					sec.					
	1ST TIME IN:	1ST TIME OUT:					AM WORKED:					Present
Aug 15,	8:06:35 AM	12:04:15 PM	No Late	_	No Undertime	0	4 hr/s. 0 min. 0 sec.	8 hrs. 0 min. 0			8 hr/s, 0 min/s	
2024 (Thu)	2ND TIME IN:	2ND TIME	NO Late	0	No origenime	0	PM WORKED: 4 hrs. 0 min. 0	sec.	0	0		
	12:57:32 PM	OUT: 5:33:59 PM					sec.					
	1ST TIME	1ST TIME	No Late				AM WORKED:					Present
Aug 16,	IN: 8:08:22 AM	OUT: 12:10:06 PM			No Hollondo		4 hr/s. 0 min. 0 sec.	8 hrs. 0 min. 0 sec.			8 hr/s, 0	
2024 (Fri)	2ND TIME	2ND TIME		0	No Undertime	0	PM WORKED:		0	0	min/s	
	IN: 1:09:38 PM	OUT: 6:00:00 PM					4 hrs. 0 min. 0 sec.					

Date	Time In	Time Out	Late AM PM	Total Late	UnderTime AM PM	Total Undertime	Total HoursAM & PM	Total Hours Rendered	Total Deduction (late + undertime)	Total Absent	Required Hours	Remarks
Aug 19, 2024 (Mon)	1ST TIME IN: 8:02:48 AM 2ND TIME	1ST TIME OUT: 12:15:06 PM 2ND TIME	No Late	0	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec. PM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
	IN: 1:04:52 PM	OUT: 5:40:16 PM					4 hrs. 0 min. 0 sec.					
Aug 20,	1ST TIME IN: 8:07:27 AM	1ST TIME OUT: 12:11:58 PM					AM WORKED: 4 hr/s. 0 min. 0 sec.	8 hrs. 0 min. 0			8 hr/s, 0	
2024 (Tue)	2ND TIME IN: 1:24:59 PM	2ND TIME OUT: 5:39:02 PM	No Late	0	No Undertime	0	PM WORKED: 4 hrs. 0 min. 0 sec.	sec.	0	0	min/s	Present
	1ST TIME IN: 8:15:32 AM	1ST TIME OUT: 12:20:38 PM	AM LATE:				AM WORKED: 3 hr/s. 58 min. 0 sec.	7 hrs. 58 min.	1 min/s, 32 sec	12 sec	8 hr/s, 0 min/s	Present - Late AM
Aug 21, 2024 (Wed)	2ND TIME IN: 1:10:39 PM	2ND TIME OUT: 5:46:31 PM	1 min 32 sec	1 mins 32 secs	No Undertime	0	PM WORKED: 4 hrs. 0 min. 0 sec.	16 sec.				
Aug 22, 2024 (Thu)	1ST TIME IN: 8:09:21 AM	1ST TIME OUT: 12:06:59 PM	No Late	te 0	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec. PM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
	2ND TIME IN: 1:26:06 PM	2ND TIME OUT: 5:41:22 PM					4 hrs. 0 min. 0 sec.					
Aug 27, 2024 (Tue)	1ST TIME IN: 8:00:00 AM	1ST TIME OUT: 12:00:00 PM	No Late	0	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec. PM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	On Leave Whole Day
	2ND TIME IN: 1:30:00 PM	2ND TIME OUT: 5:30:00 PM					4 hrs. 0 min. 0 sec.					
Aug 28,	1ST TIME IN: 8:17:18 AM	1ST TIME OUT: 12:13:45 PM	AM LATE:	3 mins 18	No Undertime	0	AM WORKED: 3 hr/s. 57 min. 0 sec.	7 hrs. 56 min. 30 sec.	3 min/s, 18 sec	12 sec	8 hr/s, 0 min/s	Present - Late AM
2024 (Wed)	2ND TIME IN: 1:22:53 PM	2ND TIME OUT: 5:36:09 PM	3 min 18 sec	secs			PM WORKED: 4 hrs. 0 min. 0 sec.					

Date	Time In	Time Out	Late AM PM	Total Late	UnderTime AM PM	Total Undertime	Total HoursAM & PM	Total Hours Rendered	Total Deduction (late + undertime)	Total Absent	Required Hours	Remarks
Aug 29,	1ST TIME IN: 8:11:17 AM	1ST TIME OUT: 12:00:36 PM	No Late		No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec.	8 hrs. 0 min. 0		0	8 hr/s, 0	Present
2024 (Thu)	2ND TIME IN: 12:56:29 PM	2ND TIME OUT: 5:37:05 PM		0		Ü	PM WORKED: 4 hrs. 0 min. 0 sec.	sec.	0	0	min/s	Present
Aug 30, 2024 (Fri)	1ST TIME IN: 8:00:00 AM 2ND TIME IN: 1:30:00 PM	1ST TIME OUT: 12:00:00 PM 2ND TIME OUT: 5:30:00 PM	No Late	0	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec. PM WORKED: 4 hrs. 0 min. 0 sec.	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	On Leave Whole Day
Sep 02, 2024 (Mon)	1ST TIME IN: 8:00:00 AM 2ND TIME IN: 1:30:00 PM	1ST TIME OUT: 12:00:00 PM 2ND TIME OUT: 5:30:00 PM	No Late	0	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec. PM WORKED: 4 hrs. 0 min. 0 sec.	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	On Leave Whole Day
Sep 03, 2024 (Tue)	1ST TIME IN: 8:08:07 AM 2ND TIME IN: 1:30:34 PM	1ST TIME OUT: 12:43:23 PM 2ND TIME OUT: 5:45:05 PM	No Late	0	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec. PM WORKED: 4 hrs. 0 min. 0 sec.	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
Sep 04, 2024 (Wed)	1ST TIME IN: 8:20:29 AM 2ND TIME IN: 1:04:15 PM	1ST TIME OUT: 12:09:06 PM 2ND TIME OUT: 5:43:37 PM	AM LATE: 6 min 29 sec	6 mins 29 secs	No Undertime	0	AM WORKED: 3 hr/s. 53 min. 0 sec. PM WORKED: 4 hrs. 0 min. 0 sec.	7 hrs. 53 min. 19 sec.	6 min/s, 29 sec	12 sec	8 hr/s, 0 min/s	Present - Late AM
Sep 05, 2024 (Thu)	1ST TIME IN: 8:16:38 AM 2ND TIME IN: 1:10:28 PM	1ST TIME OUT: 12:10:57 PM 2ND TIME OUT: 5:44:37 PM	AM LATE: 2 min 38 sec	2 mins 38 secs	No Undertime	0	AM WORKED: 3 hr/s. 57 min. 0 sec. PM WORKED: 4 hrs. 0 min. 0 sec.	7 hrs. 57 min. 10 sec.	2 min/s, 38 sec	12 sec	8 hr/s, 0 min/s	Present - Late AM

Date	Time In	Time Out	Late AM PM	Total Late	UnderTime AM PM	Total Undertime	Total HoursAM & PM	Total Hours Rendered	Total Deduction (late + undertime)	Total Absent	Required Hours	Remarks
Sep 06,	1ST TIME IN: 8:14:22 AM	1ST TIME OUT: 12:07:15 PM	AM LATE:	0 mins 22			AM WORKED: 4 hr/s. 0 min. 0 sec.	7 hrs. 59 min.	0.17.00	40	8 hr/s, 0	
2024 (Fri)	2ND TIME IN: 12:54:53 PM	2ND TIME OUT: 5:43:10 PM	22 sec	secs	No Undertime	0	PM WORKED: 4 hrs. 0 min. 0 sec.	26 sec.	0 min/s 22 sec	12 sec	min/s	Present - Late AM
Sep 09, 2024 (Mon)	1ST TIME IN: 8:03:57 AM 2ND TIME IN: 1:18:21 PM	1ST TIME OUT: 12:12:23 PM 2ND TIME OUT: 5:38:23 PM	No Late	0	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec. PM WORKED: 4 hrs. 0 min. 0 sec.	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
Sep 10, 2024 (Tue)	1ST TIME IN: 8:00:38 AM 2ND TIME IN: 1:11:34 PM	1ST TIME OUT: 12:10:39 PM 2ND TIME OUT: 5:35:40 PM	No Late	0	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec. PM WORKED: 4 hrs. 0 min. 0 sec.	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
Sep 11, 2024 (Wed)	1ST TIME IN: 8:15:35 AM 2ND TIME IN: 1:33:07 PM	1ST TIME OUT: 12:17:52 PM 2ND TIME OUT: 5:53:49 PM	AM LATE: 1 min 35 sec	1 mins 35 secs	No Undertime	0	AM WORKED: 3 hr/s. 58 min. 0 sec. PM WORKED: 4 hrs. 0 min. 0 sec.	7 hrs. 58 min. 13 sec.	1 min/s, 35 sec	12 sec	8 hr/s, 0 min/s	Present - Late AM
Sep 12, 2024 (Thu)	1ST TIME IN: 8:05:54 AM 2ND TIME IN: 1:27:35 PM	1ST TIME OUT: 12:30:29 PM 2ND TIME OUT: 5:34:46 PM	No Late	0	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec. PM WORKED: 4 hrs. 0 min. 0 sec.	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
Sep 13, 2024 (Fri)	1ST TIME IN: 8:20:46 AM 2ND TIME IN: 1:30:00 PM	1ST TIME OUT: 12:00:00 PM 2ND TIME OUT: 5:42:00 PM	AM LATE: 6 min 46 sec	6 mins 46 secs	No Undertime	0	AM WORKED: 3 hr/s. 53 min. 0 sec. PM WORKED: 4 hrs. 0 min. 0 sec.	7 hrs. 53 min. 2 sec.	6 min/s, 46 sec	12 sec	8 hr/s, 0 min/s	Present - Late AM

Date	Time In	Time Out	Late AM PM	Total Late	UnderTime AM PM	Total Undertime	Total HoursAM & PM	Total Hours Rendered	Total Deduction (late + undertime)	Total Absent	Required Hours	Remarks			
Sep 16, 2024 (Mon)	1ST TIME IN: 8:18:22 AM 2ND TIME	1ST TIME OUT: 12:01:56 PM	AM LATE: 4 min 22	4 mins 22 secs	No Undertime	0	AM WORKED: 3 hr/s. 55 min. 0 sec. PM WORKED:	7 hrs. 55 min. 26 sec.	4 min/s, 22 sec	12 sec	8 hr/s, 0 min/s	Present - Late AM			
	1:06:59 PM	OUT: 5:33:08 PM	sec				4 hrs. 0 min. 0 sec.								
Sep 17,	1ST TIME IN: 8:21:27 AM	1ST TIME OUT: 12:09:00 PM	AM LATE:	7 mins 27	No Undertime	0	AM WORKED: 3 hr/s. 52 min. 0 sec.	7 hrs. 52 min. 21 sec.	7 min/s, 27 sec	12 sec	8 hr/s, 0	Present - Late AM			
2024 (Tue)	2ND TIME IN: 1:09:00 PM	2ND TIME OUT: 5:38:00 PM	7 min 27 sec	secs	No Ondertime		PM WORKED: 4 hrs. 0 min. 0 sec.		7 11111/13, 27 360		min/s	Present - Late AM			
Sep 18,	1ST TIME IN: 8:00:00 AM	1ST TIME OUT: 12:00:00 PM								AM WORKED: 4 hr/s. 0 min. 0 sec.	8 hrs. 0 min. 0	0	0	8 hr/s, 0	On Leave Whole Day
2024 (Wed)	2ND TIME IN: 1:30:00 PM	2ND TIME OUT: 5:30:00 PM	No Late	0	No Undertime	0	PM WORKED: 4 hrs. 0 min. 0 sec.	sec.			min/s				
Sep 19,	1ST TIME IN: 8:04:55 AM	1ST TIME OUT: 12:08:26 PM	No Late	e 0	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec.	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present			
2024 (Thu)	2ND TIME IN: 1:32:54 PM	2ND TIME OUT: 5:37:17 PM					PM WORKED: 4 hrs. 0 min. 0 sec.								
Sep 20, 2024 (Fri)	1ST TIME IN: 8:03:08 AM	1ST TIME OUT: 12:09:49 PM	No Late	0	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec.	8 hrs. 0 min. 0	0	0	8 hr/s, 0 min/s	Present			
2024 (FII)	2ND TIME IN: 1:31:53 PM	2ND TIME OUT: 5:39:43 PM					PM WORKED: 4 hrs. 0 min. 0 sec.	Sec.							
Sep 23, 2024 (Mon)	1ST TIME IN: 8:06:11 AM 2ND TIME IN: 1:16:02 PM	1ST TIME OUT: 12:03:59 PM 2ND TIME OUT:	No Late	0	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec. PM WORKED: 0 hrs. 0 min. 0 sec.	4 hrs. 0 min. 0 sec.	0	4 hr/s	8 hr/s, 0 min/s	Present Morning, Absent Afternoon			

Dut	y Hours To Be Rendered	Total Time Rendered	Total Time Deduction (Late + Undertime + Absent Hours)	Total Late	Total Undertime	Total Absent	
280 hr/s	from (35 days total hour)	275 hr/s, 23 min/s 43 sec	4 hr/s, 36 min/s 17 sec	0 hr/s, 34 min/s 29 sec	0 hr/s, 0 min/s, 0 sec	4 hr/s, 1 min/s 48 sec	