

ATTENDANCE REPORT

Employee: ESPEJO, EDINA NAMUAG
Employee ID: 21572-1038
Selected Date: No date range selected

Date	Time In	Time Out	Late AM PM	Total Late	UnderTime AM PM	Total Undertime	Total Hours AM & PM	Total Hours Rendered	Total Deduction (late + undertime)	Total Absent	Required Hours	Remarks
Aug 01, 2024 (Thu)	1ST TIME IN:	1ST TIME OUT:		17 mins 30 secs	No Undertime	0	AM WORKED:	7 hrs. 42 min. 30 sec.	17 min/s, 30 sec	0	8 hr/s, 0 min/s	Present - Late AM
	8:32:30 AM	12:08:06 PM	AM LATE:				3 hr/s. 43 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	17 min 30 sec				PM WORKED:					
	12:58:00 PM	5:41:54 PM					4 hrs. 0 min. 0 sec.					
Aug 02, 2024 (Fri)	1ST TIME IN:	1ST TIME OUT:		48 mins 21 secs	AM UNDERTIME: 0 min 31 sec	0 mins 31 secs	AM WORKED:	7 hrs. 11 min. 8 sec.	48 min/s, 52 sec	0	8 hr/s, 0 min/s	Present - Late AM - Undertime AM
	9:03:21 AM	11:59:29 AM	AM LATE:				3 hr/s. 11 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	48 min 21 sec				PM WORKED:					
	1:37:35 PM	6:03:30 PM					4 hrs. 0 min. 0 sec.					
Aug 05, 2024 (Mon)	1ST TIME IN:	1ST TIME OUT:		20 mins 9 secs	No Undertime	0	AM WORKED:	7 hrs. 39 min. 51 sec.	20 min/s, 9 sec	0	8 hr/s, 0 min/s	Present - Late AM
	8:35:09 AM	12:07:40 PM	AM LATE:				3 hr/s. 40 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	20 min 9 sec				PM WORKED:					
	1:33:38 PM	6:01:00 PM					4 hrs. 0 min. 0 sec.					
Aug 06, 2024 (Tue)	1ST TIME IN:	1ST TIME OUT:		40 mins 48 secs	No Undertime	0	AM WORKED:	7 hrs. 19 min. 12 sec.	40 min/s, 48 sec	0	8 hr/s, 0 min/s	Present - Late AM
	8:55:48 AM	12:01:34 PM	AM LATE:				3 hr/s. 19 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	40 min 48 sec				PM WORKED:					
	1:25:51 PM	5:44:31 PM					4 hrs. 0 min. 0 sec.					
Aug 07, 2024 (Wed)	1ST TIME IN:	1ST TIME OUT:		3 mins 9 secs	PM UNDERTIME: 22 min 45 sec	22 mins 45 secs	AM WORKED:	7 hrs. 34 min. 6 sec.	25 min/s, 54 sec	0	8 hr/s, 0 min/s	Present - Late AM - Undertime PM
	8:18:09 AM	12:38:19 PM	AM LATE:				3 hr/s. 57 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	3 min 9 sec				PM WORKED:					
	1:42:20 PM	5:07:15 PM					3 hrs. 37 min. 15 sec.					

Date	Time In	Time Out	Late AM PM	TotalLate	UnderTime AM PM	Total Undertime	Total HoursAM & PM	Total Hours Rendered	Total Deduction (late + undertime)	Total Absent	Required Hours	Remarks
Aug 08, 2024 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
	8:13:55 AM	12:07:06 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:33:03 PM	5:49:46 PM					4 hrs. 0 min. 0 sec.					
Aug 09, 2024 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
	8:10:39 AM	12:01:47 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:38:46 PM	6:16:21 PM					4 hrs. 0 min. 0 sec.					
Aug 13, 2024 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	0	0	0	8 hr/s	8 hr/s, 0 min/s	Absent
	12:00:00 AM	12:00:00 AM										
	2ND TIME IN:	2ND TIME OUT:										
	12:00:00 AM	12:00:00 AM										
Aug 14, 2024 (Wed)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	30 mins 4 secs	No Undertime	0	AM WORKED:	7 hrs. 29 min. 56 sec.	30 min/s, 4 sec	0	8 hr/s, 0 min/s	Present - Late AM
	8:45:04 AM	12:00:34 PM					3 hr/s. 30 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:21:25 PM	7:38:45 PM					4 hrs. 0 min. 0 sec.					
Aug 15, 2024 (Thu)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	39 mins 23 secs	No Undertime	0	AM WORKED:	7 hrs. 20 min. 37 sec.	39 min/s, 23 sec	0	8 hr/s, 0 min/s	Present - Late AM
	8:54:23 AM	12:13:19 PM					3 hr/s. 21 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:25:28 PM	6:16:59 PM					4 hrs. 0 min. 0 sec.					
Aug 16, 2024 (Fri)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	38 mins 30 secs	PM UNDERTIME: 1 hr 19 min 37 sec	1 hrs 19 mins 37 secs	AM WORKED:	6 hrs. 1 min. 53 sec.	1 hr/s, 58 min/s, 7 sec	0	8 hr/s, 0 min/s	Present - Late AM - Undertime PM
	8:53:30 AM	12:08:30 PM					3 hr/s. 22 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:31:48 PM	4:10:23 PM					2 hrs. 40 min. 23 sec.					

Date	Time In	Time Out	Late AM PM	TotalLate	UnderTime AM PM	Total Undertime	Total HoursAM & PM	Total Hours Rendered	Total Deduction (late + undertime)	Total Absent	Required Hours	Remarks
Aug 19, 2024 (Mon)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	38 mins 48 secs	No Undertime	0	AM WORKED:	7 hrs. 21 min. 12 sec.	38 min/s, 48 sec	0	8 hr/s, 0 min/s	Present - Late AM
	8:53:48 AM	12:18:01 PM	AM LATE:				3 hr/s. 21 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	38 min 48 sec				PM WORKED:					
	1:40:44 PM	7:49:17 PM					4 hrs. 0 min. 0 sec.					
Aug 20, 2024 (Tue)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	24 mins 14 secs	No Undertime	0	AM WORKED:	7 hrs. 35 min. 46 sec.	24 min/s, 14 sec	0	8 hr/s, 0 min/s	Present - Late AM & PM
	8:28:34 AM	12:25:45 PM	13 min 34 sec				3 hr/s. 46 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	PM LATE				PM WORKED:					
	1:55:40 PM	6:20:41 PM	10 min 40 sec				3 hrs. 49 min. 20 sec.					
Aug 21, 2024 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	4 hrs. 0 min. 0 sec.	0	4 hr/s	8 hr/s, 0 min/s	Present Afternoon, Absent Morning
	12:05:37 PM	6:31:26 PM					0 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
							4 hrs. 0 min. 0 sec.					
Aug 22, 2024 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	On Leave Whole Day
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:30:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Aug 27, 2024 (Tue)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	44 mins 45 secs	No Undertime	0	AM WORKED:	7 hrs. 15 min. 15 sec.	44 min/s, 45 sec	0	8 hr/s, 0 min/s	Present - Late AM
	8:59:45 AM	12:01:31 PM	AM LATE:				3 hr/s. 15 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	44 min 45 sec				PM WORKED:					
	1:22:44 PM	5:52:24 PM					4 hrs. 0 min. 0 sec.					
Aug 28, 2024 (Wed)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	33 mins 9 secs	No Undertime	0	AM WORKED:	7 hrs. 26 min. 51 sec.	33 min/s, 9 sec	0	8 hr/s, 0 min/s	Present - Late AM
	8:48:09 AM	12:06:37 PM	AM LATE:				3 hr/s. 27 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	33 min 9 sec				PM WORKED:					
	1:28:02 PM	6:03:12 PM					4 hrs. 0 min. 0 sec.					

Date	Time In	Time Out	Late AM PM	TotalLate	UnderTime AM PM	Total Undertime	Total HoursAM & PM	Total Hours Rendered	Total Deduction (late + undertime)	Total Absent	Required Hours	Remarks
Aug 29, 2024 (Thu)	1ST TIME IN:	1ST TIME OUT:		39 mins 47 secs	No Undertime	0	AM WORKED:	7 hrs. 20 min. 13 sec.	39 min/s, 47 sec	0	8 hr/s, 0 min/s	Present - Late AM
	8:54:47 AM	12:05:25 PM	AM LATE:				3 hr/s. 20 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	39 min 47 sec				PM WORKED:					
	1:24:17 PM	6:13:59 PM					4 hrs. 0 min. 0 sec.					
Aug 30, 2024 (Fri)	1ST TIME IN:	1ST TIME OUT:		33 mins 5 secs	No Undertime	0	AM WORKED:	3 hrs. 26 min. 55 sec.	33 min/s, 5 sec	4 hr/s	8 hr/s, 0 min/s	Present Morning, Absent Afternoon
	8:48:05 AM	1:05:08 PM	AM LATE:				3 hr/s. 27 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	33 min 5 sec				PM WORKED:					
	1:52:16 PM						0 hrs. 0 min. 0 sec.					
Sep 02, 2024 (Mon)	1ST TIME IN:	1ST TIME OUT:		21 mins 46 secs	No Undertime	0	AM WORKED:	3 hrs. 38 min. 14 sec.	21 min/s, 46 sec	4 hr/s	8 hr/s, 0 min/s	Present Morning, Absent Afternoon
	8:36:46 AM	1:03:55 PM	AM LATE:				3 hr/s. 38 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	21 min 46 sec				PM WORKED:					
	7:09:33 PM						0 hrs. 0 min. 0 sec.					
Sep 03, 2024 (Tue)	1ST TIME IN:	1ST TIME OUT:		47 mins 38 secs	No Undertime	0	AM WORKED:	7 hrs. 12 min. 22 sec.	47 min/s, 38 sec	0	8 hr/s, 0 min/s	Present - Late AM
	9:02:38 AM	12:32:23 PM	AM LATE:				3 hr/s. 12 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	47 min 38 sec				PM WORKED:					
	1:43:33 PM	7:15:05 PM					4 hrs. 0 min. 0 sec.					
Sep 04, 2024 (Wed)	1ST TIME IN:	1ST TIME OUT:		21 mins 32 secs	No Undertime	0	AM WORKED:	7 hrs. 38 min. 28 sec.	21 min/s, 32 sec	0	8 hr/s, 0 min/s	Present - Late AM
	8:36:32 AM	12:05:54 PM	AM LATE:				3 hr/s. 38 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	21 min 32 sec				PM WORKED:					
	1:24:27 PM	5:56:41 PM					4 hrs. 0 min. 0 sec.					
Sep 05, 2024 (Thu)	1ST TIME IN:	1ST TIME OUT:		44 mins 58 secs	No Undertime	0	AM WORKED:	3 hrs. 15 min. 2 sec.	44 min/s, 58 sec	4 hr/s	8 hr/s, 0 min/s	Present Morning, Absent Afternoon
	8:59:58 AM	1:03:26 PM	AM LATE:				3 hr/s. 15 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	44 min 58 sec				PM WORKED:					

Date	Time In	Time Out	Late AM PM	TotalLate	UnderTime AM PM	Total Undertime	Total HoursAM & PM	Total Hours Rendered	Total Deduction (late + undertime)	Total Absent	Required Hours	Remarks
Sep 06, 2024 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
	7:38:11 AM	12:05:24 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:17:44 PM	7:40:42 PM					4 hrs. 0 min. 0 sec.					

Duty Hours To Be Rendered	Total Time Rendered	Total Time Deduction (Late + Undertime + Absent Hours)	Total Late	Total Undertime	Total Absent
192 hr/s from (24 days total hour)	156 hr/s, 29 min/s 31 sec	35 hr/s, 30 min/s 28 sec	9 hr/s, 47 min/s 36 sec	1 hr/s, 42 min/s 53 sec	24 hr/s