

ATTENDANCE REPORT

Employee: RECITAS, EMMANUEL KENNETH HORCERADA
Employee ID: 22499-1071
Selected Date: No date range selected

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Feb 03, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Feb 04, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	AM UNDERTIME: 2 min 43 sec	2 mins 43 secs	AM WORKED:	7 hrs. 57 min. 17 sec.	2 min/s, 43 sec	0	8 hr/s, 0 min/s	U
	7:11:13 AM	11:57:17 AM					3 hr/s. 57 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	12:47:43 PM	7:52:20 PM					4 hrs. 0 min. 0 sec.					
Feb 05, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:09:44 AM	12:01:30 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	12:47:21 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Feb 06, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	PM UNDERTIME: 15 min 16 sec	15 mins 16 secs	AM WORKED:	7 hrs. 44 min. 43 sec.	15 min/s, 16 sec	0	8 hr/s, 0 min/s	U
	7:14:39 AM	12:01:46 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:01:32 PM	5:14:43 PM					3 hrs. 44 min. 43 sec.					

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Feb 07, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:03:34 AM	12:01:14 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:03:49 PM	5:31:34 PM					4 hrs. 0 min. 0 sec.					
Feb 10, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:13:44 AM	12:02:58 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	12:50:31 PM	8:30:32 PM					4 hrs. 0 min. 0 sec.					
Feb 11, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:15:07 AM	12:02:34 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	8:10:00 PM					4 hrs. 0 min. 0 sec.					
Feb 12, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:12:07 AM	12:04:25 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	12:50:06 PM	6:35:12 PM					4 hrs. 0 min. 0 sec.					
Feb 13, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Feb 14, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Feb 17, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:01:00 AM	12:02:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	12:44:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Feb 18, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:06:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	12:20:52 PM	8:05:48 PM					4 hrs. 0 min. 0 sec.					
Feb 19, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	PM UNDERTIME: 13 min 1 sec	13 mins 1 secs	AM WORKED:	7 hrs. 46 min. 59 sec.	13 min/s, 1 sec	0	8 hr/s, 0 min/s	U
	7:07:56 AM	12:01:43 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	12:47:04 PM	5:16:59 PM					3 hrs. 46 min. 59 sec.					
Feb 20, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:12:56 AM	12:02:01 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:09:15 PM	8:02:44 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Feb 21, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:06:35 AM	12:05:20 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	12:52:25 PM	5:31:44 PM					4 hrs. 0 min. 0 sec.					
Feb 24, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:11:19 AM	12:03:38 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	12:58:25 PM	5:36:07 PM					4 hrs. 0 min. 0 sec.					
Feb 25, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	PM UNDERTIME: 22 min 0 sec	22 mins 0 secs	AM WORKED:	7 hrs. 38 min. 0 sec.	22 min/s, 0 sec	0	8 hr/s, 0 min/s	U
	7:13:48 AM	12:01:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:05:25 PM	5:08:00 PM					3 hrs. 38 min. 0 sec.					
Feb 26, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	AM UNDERTIME: 0 min 31 sec	0 mins 31 secs	AM WORKED:	7 hrs. 59 min. 29 sec.	0 min/s 31 sec	0	8 hr/s, 0 min/s	U
	7:19:32 AM	11:59:29 AM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:04:24 PM	8:13:52 PM					4 hrs. 0 min. 0 sec.					
Feb 27, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:14:19 AM	12:03:24 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	12:55:54 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Feb 28, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:15:18 AM	12:04:50 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:10:00 PM	6:09:06 PM					4 hrs. 0 min. 0 sec.					

Duty Hours To Be Rendered	Total Time Rendered	Total Time Deduction (Late + Undertime + Absent Hours)	Total Late	Total Undertime	Total Absent
160 hr/s from (20 days total hour)	159 hr/s, 6 min/s 27 sec	0 hr/s, 53 min/s 32 sec	0 hr/s, 0 min/s, 0 sec	0 hr/s, 53 min/s 32 sec	0