

ATTENDANCE REPORT

Employee: AGUINSATAN, ROEL RASONABE  
Employee ID: 17332-0821  
Selected Date: No date range selected

| DATE                        | TIME IN      | TIME OUT      | LATE AM   PM | TOTAL LATE | UNDERTIME<br>AM   PM | TOTAL<br>UNDERTIME | TOTAL HOURS AM & PM   | TOTAL HOURS<br>RENDERED | TOTAL<br>DEDUCTION<br>(LATE +<br>UNDERTIME) | TOTAL<br>ABSENT | REQUIRED<br>HOURS  |    |
|-----------------------------|--------------|---------------|--------------|------------|----------------------|--------------------|-----------------------|-------------------------|---|-----------------|--------------------|----|
| Mar<br>01,<br>2025<br>(Sat) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0          | No<br>Undertime      | 0                  | 0                     | 0                       | 0   | 4 hr/s          | 4 hr/s, 0<br>min/s | AB |
|                             | 12:00:00 AM  | 12:00:00 AM   |              |            |                      |                    |                       |                         |   |                 |                    |    |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |            |                      |                    |                       |                         |   |                 |                    |    |
|                             | 12:00:00 AM  | 12:00:00 AM   |              |            |                      |                    |                       |                         |   |                 |                    |    |
| Mar<br>03,<br>2025<br>(Mon) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0          | No<br>Undertime      | 0                  | AM WORKED:            | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |    |
|                             | 7:29:32 AM   | 11:30:20 AM   |              |            |                      |                    | 4 hr/s. 0 min. 0 sec. |                         |   |                 |                    |    |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |            |                      |                    | PM WORKED:            |                         |   |                 |                    |    |
|                             | 12:33:25 PM  | 5:06:56 PM    |              |            |                      |                    | 4 hrs. 0 min. 0 sec.  |                         |   |                 |                    |    |
| Mar<br>04,<br>2025<br>(Tue) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0          | No<br>Undertime      | 0                  | AM WORKED:            | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |    |
|                             | 7:34:06 AM   | 11:31:18 AM   |              |            |                      |                    | 4 hr/s. 0 min. 0 sec. |                         |   |                 |                    |    |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |            |                      |                    | PM WORKED:            |                         |   |                 |                    |    |
|                             | 12:17:25 PM  | 5:02:57 PM    |              |            |                      |                    | 4 hrs. 0 min. 0 sec.  |                         |   |                 |                    |    |
| Mar<br>05,<br>2025<br>(Wed) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0          | No<br>Undertime      | 0                  | AM WORKED:            | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |    |
|                             | 7:31:38 AM   | 12:09:58 PM   |              |            |                      |                    | 4 hr/s. 0 min. 0 sec. |                         |   |                 |                    |    |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |            |                      |                    | PM WORKED:            |                         |   |                 |                    |    |
|                             | 12:55:48 PM  | 5:04:26 PM    |              |            |                      |                    | 4 hrs. 0 min. 0 sec.  |                         |   |                 |                    |    |

| DATE                        | TIME IN      | TIME OUT      | LATE AM   PM | TOTAL LATE | UNDERTIME<br>AM   PM | TOTAL<br>UNDERTIME | TOTAL HOURS AM & PM   | TOTAL HOURS<br>RENDERED | TOTAL<br>DEDUCTION<br>(LATE +<br>UNDERTIME) | TOTAL<br>ABSENT | REQUIRED<br>HOURS  |     |
|-----------------------------|--------------|---------------|--------------|------------|----------------------|--------------------|-----------------------|-------------------------|---|-----------------|--------------------|-----|
| Mar<br>06,<br>2025<br>(Thu) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0          | No<br>Undertime      | 0                  | AM WORKED:            | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |     |
|                             | 7:37:24 AM   | 11:35:58 AM   |              |            |                      |                    | 4 hr/s. 0 min. 0 sec. |                         |   |                 |                    |     |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |            |                      |                    | PM WORKED:            |                         |   |                 |                    |     |
|                             | 12:38:43 PM  | 5:05:12 PM    |              |            |                      |                    | 4 hrs. 0 min. 0 sec.  |                         |   |                 |                    |     |
| Mar<br>07,<br>2025<br>(Fri) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0          | No<br>Undertime      | 0                  | AM WORKED:            | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |     |
|                             | 7:23:08 AM   | 11:30:52 AM   |              |            |                      |                    | 4 hr/s. 0 min. 0 sec. |                         |   |                 |                    |     |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |            |                      |                    | PM WORKED:            |                         |   |                 |                    |     |
|                             | 12:36:16 PM  | 5:03:39 PM    |              |            |                      |                    | 4 hrs. 0 min. 0 sec.  |                         |   |                 |                    |     |
| Mar<br>08,<br>2025<br>(Sat) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0          | No<br>Undertime      | 0                  | AM WORKED:            | 4 hrs. 0 min. 0 sec.    | 0   | 0               | 4 hr/s, 0<br>min/s | PRE |
|                             | 7:38:30 AM   | 11:30:53 AM   |              |            |                      |                    | 4 hr/s. 0 min. 0 sec. |                         |   |                 |                    |     |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |            |                      |                    | PM WORKED:            |                         |   |                 |                    |     |
|                             | 12:16:26 PM  | 6:58:19 PM    |              |            |                      |                    | 0 hrs. 0 min. 0 sec.  |                         |   |                 |                    |     |
| Mar<br>10,<br>2025<br>(Mon) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0          | No<br>Undertime      | 0                  | AM WORKED:            | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |     |
|                             | 7:30:27 AM   | 11:31:48 AM   |              |            |                      |                    | 4 hr/s. 0 min. 0 sec. |                         |   |                 |                    |     |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |            |                      |                    | PM WORKED:            |                         |   |                 |                    |     |
|                             | 12:35:29 PM  | 5:04:29 PM    |              |            |                      |                    | 4 hrs. 0 min. 0 sec.  |                         |   |                 |                    |     |
| Mar<br>11,<br>2025<br>(Tue) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0          | No<br>Undertime      | 0                  | AM WORKED:            | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |     |
|                             | 7:28:06 AM   | 11:31:28 AM   |              |            |                      |                    | 4 hr/s. 0 min. 0 sec. |                         |   |                 |                    |     |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |            |                      |                    | PM WORKED:            |                         |   |                 |                    |     |
|                             | 12:36:04 PM  | 5:19:49 PM    |              |            |                      |                    | 4 hrs. 0 min. 0 sec.  |                         |   |                 |                    |     |

| DATE                        | TIME IN      | TIME OUT      | LATE AM   PM | TOTAL LATE     | UNDERTIME<br>AM   PM | TOTAL<br>UNDERTIME | TOTAL HOURS AM & PM    | TOTAL HOURS<br>RENDERED | TOTAL<br>DEDUCTION<br>(LATE +<br>UNDERTIME) | TOTAL<br>ABSENT | REQUIRED<br>HOURS  |     |
|-----------------------------|--------------|---------------|--------------|----------------|----------------------|--------------------|------------------------|-------------------------|---|-----------------|--------------------|-----|
| Mar<br>12,<br>2025<br>(Wed) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0              | No<br>Undertime      | 0                  | AM WORKED:             | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |     |
|                             | 7:33:36 AM   | 11:30:58 AM   |              |                |                      |                    | 4 hr/s. 0 min. 0 sec.  |                         |   |                 |                    |     |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |                |                      |                    | PM WORKED:             |                         |   |                 |                    |     |
|                             | 12:22:50 PM  | 5:02:41 PM    |              |                |                      |                    | 4 hrs. 0 min. 0 sec.   |                         |   |                 |                    |     |
| Mar<br>13,<br>2025<br>(Thu) | 1ST TIME IN: | 1ST TIME OUT: | PM LATE:     | 0 mins 45 secs | No<br>Undertime      | 0                  | AM WORKED:             | 7 hrs. 59 min. 15 sec.  | 0 min/s 45<br>sec                           | 0               | 8 hr/s, 0<br>min/s | PRE |
|                             | 7:36:05 AM   | 12:19:32 PM   |              |                |                      |                    | 4 hr/s. 0 min. 0 sec.  |                         |   |                 |                    |     |
|                             | 2ND TIME IN: | 2ND TIME OUT: | 45 sec       |                |                      |                    | PM WORKED:             |                         |   |                 |                    |     |
|                             | 1:15:45 PM   | 5:05:56 PM    |              |                |                      |                    | 3 hrs. 59 min. 15 sec. |                         |   |                 |                    |     |
| Mar<br>14,<br>2025<br>(Fri) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0              | No<br>Undertime      | 0                  | AM WORKED:             | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |     |
|                             | 7:28:52 AM   | 12:12:12 PM   |              |                |                      |                    | 4 hr/s. 0 min. 0 sec.  |                         |   |                 |                    |     |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |                |                      |                    | PM WORKED:             |                         |   |                 |                    |     |
|                             | 12:57:59 PM  | 5:02:51 PM    |              |                |                      |                    | 4 hrs. 0 min. 0 sec.   |                         |   |                 |                    |     |
| Mar<br>15,<br>2025<br>(Sat) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0              | No<br>Undertime      | 0                  | 0                      | 0                       | 0   | 4 hr/s          | 4 hr/s, 0<br>min/s | AB  |
|                             | 12:00:00 AM  | 12:00:00 AM   |              |                |                      |                    |                        |                         |   |                 |                    |     |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |                |                      |                    |                        |                         |   |                 |                    |     |
|                             | 12:00:00 AM  | 12:00:00 AM   |              |                |                      |                    |                        |                         |   |                 |                    |     |
| Mar<br>17,<br>2025<br>(Mon) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0              | No<br>Undertime      | 0                  | AM WORKED:             | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |     |
|                             | 7:33:27 AM   | 11:36:55 AM   |              |                |                      |                    | 4 hr/s. 0 min. 0 sec.  |                         |   |                 |                    |     |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |                |                      |                    | PM WORKED:             |                         |   |                 |                    |     |
|                             | 12:30:46 PM  | 5:03:12 PM    |              |                |                      |                    | 4 hrs. 0 min. 0 sec.   |                         |   |                 |                    |     |

| DATE                        | TIME IN      | TIME OUT      | LATE AM   PM | TOTAL LATE | UNDERTIME<br>AM   PM | TOTAL<br>UNDERTIME | TOTAL HOURS AM & PM   | TOTAL HOURS<br>RENDERED | TOTAL<br>DEDUCTION<br>(LATE +<br>UNDERTIME) | TOTAL<br>ABSENT | REQUIRED<br>HOURS  |     |
|-----------------------------|--------------|---------------|--------------|------------|----------------------|--------------------|-----------------------|-------------------------|---|-----------------|--------------------|-----|
| Mar<br>18,<br>2025<br>(Tue) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0          | No<br>Undertime      | 0                  | AM WORKED:            | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |     |
|                             | 7:20:00 AM   | 11:30:00 AM   |              |            |                      |                    | 4 hr/s. 0 min. 0 sec. |                         |   |                 |                    |     |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |            |                      |                    | PM WORKED:            |                         |   |                 |                    |     |
|                             | 12:19:00 PM  | 5:02:00 PM    |              |            |                      |                    | 4 hrs. 0 min. 0 sec.  |                         |   |                 |                    |     |
| Mar<br>19,<br>2025<br>(Wed) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0          | No<br>Undertime      | 0                  | AM WORKED:            | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |     |
|                             | 7:22:56 AM   | 11:30:00 AM   |              |            |                      |                    | 4 hr/s. 0 min. 0 sec. |                         |   |                 |                    |     |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |            |                      |                    | PM WORKED:            |                         |   |                 |                    |     |
|                             | 1:00:00 PM   | 6:30:09 PM    |              |            |                      |                    | 4 hrs. 0 min. 0 sec.  |                         |   |                 |                    |     |
| Mar<br>20,<br>2025<br>(Thu) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0          | No<br>Undertime      | 0                  | AM WORKED:            | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |     |
|                             | 7:00:00 AM   | 11:34:00 AM   |              |            |                      |                    | 4 hr/s. 0 min. 0 sec. |                         |   |                 |                    |     |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |            |                      |                    | PM WORKED:            |                         |   |                 |                    |     |
|                             | 12:11:56 PM  | 10:16:29 PM   |              |            |                      |                    | 4 hrs. 0 min. 0 sec.  |                         |   |                 |                    |     |
| Mar<br>21,<br>2025<br>(Fri) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0          | No<br>Undertime      | 0                  | AM WORKED:            | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |     |
|                             | 6:49:55 AM   | 11:30:03 AM   |              |            |                      |                    | 4 hr/s. 0 min. 0 sec. |                         |   |                 |                    |     |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |            |                      |                    | PM WORKED:            |                         |   |                 |                    |     |
|                             | 12:37:26 PM  | 5:04:12 PM    |              |            |                      |                    | 4 hrs. 0 min. 0 sec.  |                         |   |                 |                    |     |
| Mar<br>22,<br>2025<br>(Sat) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0          | No<br>Undertime      | 0                  | AM WORKED:            | 4 hrs. 0 min. 0 sec.    | 0   | 0               | 4 hr/s, 0<br>min/s | PRE |
|                             | 7:43:07 AM   | 11:35:46 AM   |              |            |                      |                    | 4 hr/s. 0 min. 0 sec. |                         |   |                 |                    |     |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |            |                      |                    | PM WORKED:            |                         |   |                 |                    |     |
|                             | 12:33:27 PM  | 5:01:28 PM    |              |            |                      |                    | 0 hrs. 0 min. 0 sec.  |                         |   |                 |                    |     |

| DATE                        | TIME IN      | TIME OUT      | LATE AM   PM | TOTAL LATE | UNDERTIME<br>AM   PM | TOTAL<br>UNDERTIME | TOTAL HOURS AM & PM   | TOTAL HOURS<br>RENDERED | TOTAL<br>DEDUCTION<br>(LATE +<br>UNDERTIME) | TOTAL<br>ABSENT | REQUIRED<br>HOURS  |  |
|-----------------------------|--------------|---------------|--------------|------------|----------------------|--------------------|-----------------------|-------------------------|---|-----------------|--------------------|--|
| Mar<br>24,<br>2025<br>(Mon) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0          | No<br>Undertime      | 0                  | AM WORKED:            | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |  |
|                             | 7:25:25 AM   | 11:35:00 AM   |              |            |                      |                    | 4 hr/s. 0 min. 0 sec. |                         |   |                 |                    |  |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |            |                      |                    | PM WORKED:            |                         |   |                 |                    |  |
|                             | 12:45:00 PM  | 5:03:10 PM    |              |            |                      |                    | 4 hrs. 0 min. 0 sec.  |                         |   |                 |                    |  |
| Mar<br>25,<br>2025<br>(Tue) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0          | No<br>Undertime      | 0                  | AM WORKED:            | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |  |
|                             | 7:33:30 AM   | 11:30:19 AM   |              |            |                      |                    | 4 hr/s. 0 min. 0 sec. |                         |   |                 |                    |  |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |            |                      |                    | PM WORKED:            |                         |   |                 |                    |  |
|                             | 12:30:13 PM  | 5:09:51 PM    |              |            |                      |                    | 4 hrs. 0 min. 0 sec.  |                         |   |                 |                    |  |
| Mar<br>26,<br>2025<br>(Wed) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0          | No<br>Undertime      | 0                  | AM WORKED:            | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |  |
|                             | 7:36:01 AM   | 11:36:16 AM   |              |            |                      |                    | 4 hr/s. 0 min. 0 sec. |                         |   |                 |                    |  |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |            |                      |                    | PM WORKED:            |                         |   |                 |                    |  |
|                             | 12:24:47 PM  | 5:00:50 PM    |              |            |                      |                    | 4 hrs. 0 min. 0 sec.  |                         |   |                 |                    |  |
| Mar<br>27,<br>2025<br>(Thu) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0          | No<br>Undertime      | 0                  | AM WORKED:            | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |  |
|                             | 7:26:16 AM   | 11:30:37 AM   |              |            |                      |                    | 4 hr/s. 0 min. 0 sec. |                         |   |                 |                    |  |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |            |                      |                    | PM WORKED:            |                         |   |                 |                    |  |
|                             | 12:27:38 PM  | 5:03:32 PM    |              |            |                      |                    | 4 hrs. 0 min. 0 sec.  |                         |   |                 |                    |  |
| Mar<br>28,<br>2025<br>(Fri) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0          | No<br>Undertime      | 0                  | AM WORKED:            | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |  |
|                             | 7:25:55 AM   | 12:00:00 PM   |              |            |                      |                    | 4 hr/s. 0 min. 0 sec. |                         |   |                 |                    |  |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |            |                      |                    | PM WORKED:            |                         |   |                 |                    |  |
|                             | 12:53:00 PM  | 5:01:14 PM    |              |            |                      |                    | 4 hrs. 0 min. 0 sec.  |                         |   |                 |                    |  |

| DATE                        | TIME IN      | TIME OUT      | LATE AM   PM | TOTAL LATE | UNDERTIME<br>AM   PM | TOTAL<br>UNDERTIME | TOTAL HOURS AM & PM   | TOTAL HOURS<br>RENDERED | TOTAL<br>DEDUCTION<br>(LATE +<br>UNDERTIME) | TOTAL<br>ABSENT | REQUIRED<br>HOURS  |    |
|-----------------------------|--------------|---------------|--------------|------------|----------------------|--------------------|-----------------------|-------------------------|---|-----------------|--------------------|----|
| Mar<br>29,<br>2025<br>(Sat) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0          | No<br>Undertime      | 0                  | 0                     | 0                       | 0   | 4 hr/s          | 4 hr/s, 0<br>min/s | AB |
|                             | 12:00:00 AM  | 12:00:00 AM   |              |            |                      |                    |                       |                         |   |                 |                    |    |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |            |                      |                    |                       |                         |   |                 |                    |    |
|                             | 12:00:00 AM  | 12:00:00 AM   |              |            |                      |                    |                       |                         |   |                 |                    |    |
| Mar<br>31,<br>2025<br>(Mon) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0          | No<br>Undertime      | 0                  | AM WORKED:            | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |    |
|                             | 7:30:53 AM   | 11:35:14 AM   |              |            |                      |                    | 4 hr/s. 0 min. 0 sec. |                         |   |                 |                    |    |
|                             | 2ND TIME IN: | 2ND TIME OUT: |              |            |                      |                    | PM WORKED:            |                         |   |                 |                    |    |
|                             | 12:43:05 PM  | 5:06:43 PM    |              |            |                      |                    | 4 hrs. 0 min. 0 sec.  |                         |   |                 |                    |    |

| Duty Hours To Be<br>Rendered          | Total Time<br>Rendered       | Total Time Deduction (Late +<br>Undertime + Absent Hours) | Total Late                 | Total<br>Undertime        | Total<br>Absent |
|---------------------------------------|------------------------------|---|----------------------------|---------------------------|-----------------|
| 188 hr/s from (26<br>days total hour) | 175 hr/s, 59<br>min/s 15 sec | 12 hr/s, 0 min/s, 45 sec                                  | 0 hr/s, 0<br>min/s, 45 sec | 0 hr/s, 0 min/s,<br>0 sec | 12 hr/s         |