

ATTENDANCE REPORT

Employee: CATALONIA, QUICY MAE CLERIGO  
Employee ID: 22719-1098  
Selected Date: No date range selected

DATE	TIME IN	TIME OUT	LATE AM   PM	TOTAL LATE	UNDERTIME AM   PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Jan 02, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	12 mins 23 secs	No Undertime	0	AM WORKED:	7 hrs. 47 min. 37 sec.	12 min/s, 23 sec	0	8 hr/s, 0 min/s	PRE
	8:27:23 AM	12:05:29 PM					3 hr/s. 48 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	12 min 23 sec				PM WORKED:					
	1:26:45 PM	5:39:20 PM					4 hrs. 0 min. 0 sec.					
Jan 03, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:08:52 AM	12:02:48 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:26:25 PM	5:38:38 PM					4 hrs. 0 min. 0 sec.					
Jan 06, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Jan 07, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	8 mins 23 secs	No Undertime	0	AM WORKED:	7 hrs. 51 min. 37 sec.	8 min/s, 23 sec	0	8 hr/s, 0 min/s	PRE
	8:23:23 AM	12:05:56 PM					3 hr/s. 52 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	8 min 23 sec				PM WORKED:					
	1:23:26 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM   PM	TOTAL LATE	UNDERTIME AM   PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Jan 08, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:13:09 AM	12:03:43 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:26:48 PM	5:43:31 PM					4 hrs. 0 min. 0 sec.					
Jan 09, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	10 mins 30 secs	No Undertime	0	AM WORKED:	7 hrs. 49 min. 30 sec.	10 min/s, 30 sec	0	8 hr/s, 0 min/s	PRE
	8:25:30 AM	12:01:35 PM	10 min 30 sec				3 hr/s. 50 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:35:59 PM	5:39:19 PM					4 hrs. 0 min. 0 sec.					
Jan 10, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	1 mins 48 secs	No Undertime	0	AM WORKED:	7 hrs. 58 min. 12 sec.	1 min/s, 48 sec	0	8 hr/s, 0 min/s	PRE
	8:16:48 AM	12:03:42 PM	1 min 48 sec				3 hr/s. 58 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:29:34 PM	5:39:58 PM					4 hrs. 0 min. 0 sec.					
Jan 13, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:11:32 AM	12:03:20 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:28:46 PM	5:39:38 PM					4 hrs. 0 min. 0 sec.					
Jan 14, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:06:31 AM	12:06:37 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:12:48 PM	5:45:35 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM   PM	TOTAL LATE	UNDERTIME AM   PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Jan 15, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	9 mins 4 secs	No Undertime	0	AM WORKED:	7 hrs. 50 min. 56 sec.	9 min/s, 4 sec	0	8 hr/s, 0 min/s	PRE
	8:24:04 AM	12:31:38 PM					3 hr/s. 51 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	9 min 4 sec				PM WORKED:					
	1:29:29 PM	5:35:54 PM					4 hrs. 0 min. 0 sec.					
Jan 16, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	PM LATE:	17 mins 14 secs	No Undertime	0	AM WORKED:	7 hrs. 42 min. 46 sec.	17 min/s, 14 sec	0	8 hr/s, 0 min/s	PRE
	8:13:23 AM	12:00:39 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	17 min 14 sec				PM WORKED:					
	2:02:14 PM	6:07:14 PM					3 hrs. 42 min. 46 sec.					
Jan 17, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	26 mins 36 secs	No Undertime	0	AM WORKED:	7 hrs. 33 min. 24 sec.	26 min/s, 36 sec	0	8 hr/s, 0 min/s	PRE
	8:41:36 AM	12:06:36 PM					3 hr/s. 33 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	26 min 36 sec				PM WORKED:					
	1:00:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Jan 20, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	19 mins 2 secs	No Undertime	0	AM WORKED:	7 hrs. 40 min. 58 sec.	19 min/s, 2 sec	0	8 hr/s, 0 min/s	PRE
	8:34:02 AM	12:02:07 PM					3 hr/s. 41 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	19 min 2 sec				PM WORKED:					
	1:22:02 PM	5:41:32 PM					4 hrs. 0 min. 0 sec.					
Jan 21, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	14 mins 57 secs	No Undertime	0	AM WORKED:	7 hrs. 45 min. 3 sec.	14 min/s, 57 sec	0	8 hr/s, 0 min/s	PRE
	8:29:57 AM	12:04:07 PM					3 hr/s. 45 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	14 min 57 sec				PM WORKED:					
	1:28:38 PM	5:40:55 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM   PM	TOTAL LATE	UNDERTIME AM   PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS				
Jan 22, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s				
	8:10:38 AM	12:07:45 PM					4 hr/s. 0 min. 0 sec.								
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:								
	1:26:51 PM	5:39:34 PM					4 hrs. 0 min. 0 sec.								
Jan 23, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s				
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.								
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:								
	1:00:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.								
Jan 24, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	ON			
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.								
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:								
	1:30:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.								
Jan 27, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s				
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.								
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:								
	1:10:46 PM	5:40:02 PM					4 hrs. 0 min. 0 sec.								
Jan 28, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	3 mins 51 secs	No Undertime	0	AM WORKED:	7 hrs. 56 min. 9 sec.	3 min/s, 51 sec	0	8 hr/s, 0 min/s	PRE			
	8:18:51 AM	12:03:34 PM	3 min 51 sec				3 hr/s. 56 min. 0 sec.								
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:								
	1:26:46 PM	5:41:22 PM					4 hrs. 0 min. 0 sec.								

DATE	TIME IN	TIME OUT	LATE AM   PM	TOTAL LATE	UNDERTIME AM   PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Jan 29, 2025 (Wed)	1ST TIME IN: 8:00:00 AM	1ST TIME OUT: 12:00:00 PM	No Late	0	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec.	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	TRA
	2ND TIME IN: 1:30:00 PM	2ND TIME OUT: 5:30:00 PM					PM WORKED: 4 hrs. 0 min. 0 sec.					
Jan 30, 2025 (Thu)	1ST TIME IN: 8:08:31 AM	1ST TIME OUT: 12:06:05 PM	No Late	0	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec.	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	2ND TIME IN: 1:26:55 PM	2ND TIME OUT: 5:40:48 PM					PM WORKED: 4 hrs. 0 min. 0 sec.					
Jan 31, 2025 (Fri)	1ST TIME IN: 8:17:58 AM	1ST TIME OUT: 12:05:50 PM	AM LATE:	2 mins 58 secs	No Undertime	0	AM WORKED: 3 hr/s. 57 min. 0 sec.	7 hrs. 57 min. 2 sec.	2 min/s, 58 sec	0	8 hr/s, 0 min/s	PRE
	2ND TIME IN: 1:08:57 PM	2ND TIME OUT: 5:54:23 PM	2 min 58 sec				PM WORKED: 4 hrs. 0 min. 0 sec.					

Duty Hours To Be Rendered	Total Time Rendered	Total Time Deduction (Late + Undertime + Absent Hours)	Total Late	Total Undertime	Total Absent
176 hr/s from (22 days total hour)	173 hr/s, 53 min/s 14 sec	2 hr/s, 6 min/s 46 sec	2 hr/s, 6 min/s 46 sec	0 hr/s, 0 min/s, 0 sec	0