

ATTENDANCE REPORT

Employee: GRADO, VALERIANO UNGAB
Employee ID: 96902-0173
Selected Date: No date range selected

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Jan 02, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:00:00 AM	12:06:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	5:37:00 PM					4 hrs. 0 min. 0 sec.					
Jan 03, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:50:36 AM	12:02:15 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:41:26 PM	5:33:10 PM					4 hrs. 0 min. 0 sec.					
Jan 06, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Jan 07, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	1 hrs 7 mins 12 secs	No Undertime	0	AM WORKED:	6 hrs. 52 min. 48 sec.	1 hr/s, 7 min/s, 12 sec	0	8 hr/s, 0 min/s	PRE
	9:22:12 AM	12:00:00 PM	1 hr 7 min 12 sec				2 hr/s. 53 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Jan 08, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	1 hrs 16 mins 59 secs	No Undertime	0	AM WORKED:	6 hrs. 43 min. 1 sec.	1 hr/s, 16 min/s, 59 sec	0	8 hr/s, 0 min/s	PRE
	9:23:39 AM	12:07:58 PM	1 hr 8 min 39 sec				2 hr/s. 51 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	PM LATE				PM WORKED:					
	1:53:20 PM	5:33:55 PM	8 min 20 sec				3 hrs. 51 min. 40 sec.					
Jan 09, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	1 hrs 7 mins 2 secs	No Undertime	0	AM WORKED:	6 hrs. 52 min. 58 sec.	1 hr/s, 7 min/s, 2 sec	0	8 hr/s, 0 min/s	PRE
	9:22:02 AM	12:02:23 PM	1 hr 7 min 2 sec				2 hr/s. 53 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:40:34 PM	5:31:30 PM					4 hrs. 0 min. 0 sec.					
Jan 10, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:55:28 AM	12:08:45 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:38:50 PM	5:44:14 PM					4 hrs. 0 min. 0 sec.					
Jan 13, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:52:15 AM	12:03:09 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:34:32 PM	5:43:11 PM					4 hrs. 0 min. 0 sec.					
Jan 14, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	5:34:00 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Jan 15, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:38:00 PM	5:34:00 PM					4 hrs. 0 min. 0 sec.					
Jan 16, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:00:09 AM	12:07:47 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:41:55 PM	5:40:21 PM					4 hrs. 0 min. 0 sec.					
Jan 17, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	19 mins 12 secs	No Undertime	0	AM WORKED:	7 hrs. 40 min. 48 sec.	19 min/s, 12 sec	0	8 hr/s, 0 min/s	PRE
	8:34:12 AM	12:02:14 PM	19 min 12 sec				3 hr/s. 41 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:45:00 PM	5:37:29 PM					4 hrs. 0 min. 0 sec.					
Jan 20, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	ON
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:30:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Jan 21, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	ON
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:30:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Jan 22, 2025 (Wed)	1ST TIME IN: 8:00:00 AM	1ST TIME OUT: 12:00:00 PM	No Late	0	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec.	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	ON
	2ND TIME IN: 1:30:00 PM	2ND TIME OUT: 5:30:00 PM					PM WORKED: 4 hrs. 0 min. 0 sec.					
Jan 23, 2025 (Thu)	1ST TIME IN: 7:29:59 AM	1ST TIME OUT: 12:09:22 PM	PM LATE: 13 min 46 sec	13 mins 46 secs	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec.	7 hrs. 46 min. 14 sec.	13 min/s, 46 sec	0	8 hr/s, 0 min/s	PRE
	2ND TIME IN: 1:58:46 PM	2ND TIME OUT: 5:37:19 PM	PM WORKED: 3 hrs. 46 min. 14 sec.									
Jan 24, 2025 (Fri)	1ST TIME IN: 8:55:42 AM	1ST TIME OUT: 12:03:05 PM	AM LATE: 40 min 42 sec	40 mins 42 secs	No Undertime	0	AM WORKED: 3 hr/s. 19 min. 0 sec.	7 hrs. 19 min. 18 sec.	40 min/s, 42 sec	0	8 hr/s, 0 min/s	PRE
	2ND TIME IN: 1:28:35 PM	2ND TIME OUT: 5:37:05 PM	PM WORKED: 4 hrs. 0 min. 0 sec.									
Jan 27, 2025 (Mon)	1ST TIME IN: 7:40:56 AM	1ST TIME OUT: 12:04:40 PM	No Late	0	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec.	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	2ND TIME IN: 1:40:58 PM	2ND TIME OUT: 5:43:58 PM					PM WORKED: 4 hrs. 0 min. 0 sec.					
Jan 28, 2025 (Tue)	1ST TIME IN: 8:46:45 AM	1ST TIME OUT: 12:02:06 PM	AM LATE: 31 min 45 sec	31 mins 45 secs	No Undertime	0	AM WORKED: 3 hr/s. 28 min. 0 sec.	7 hrs. 28 min. 15 sec.	31 min/s, 45 sec	0	8 hr/s, 0 min/s	PRE
	2ND TIME IN: 1:00:00 PM	2ND TIME OUT: 5:42:00 PM	PM WORKED: 4 hrs. 0 min. 0 sec.									

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Jan 30, 2025 (Thu)	1ST TIME IN: 8:01:10 AM	1ST TIME OUT: 12:08:53 PM	PM LATE:	3 mins 39 secs	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec.	7 hrs. 56 min. 21 sec.	3 min/s, 39 sec	0	8 hr/s, 0 min/s	PRE
	2ND TIME IN: 1:48:39 PM	2ND TIME OUT: 5:32:39 PM	3 min 39 sec				PM WORKED: 3 hrs. 56 min. 21 sec.					
Jan 31, 2025 (Fri)	1ST TIME IN: 7:55:09 AM	1ST TIME OUT: 12:04:25 PM	PM LATE:	1 mins 59 secs	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec.	7 hrs. 58 min. 1 sec.	1 min/s, 59 sec	0	8 hr/s, 0 min/s	PRE
	2ND TIME IN: 1:46:59 PM	2ND TIME OUT: 5:36:25 PM	1 min 59 sec				PM WORKED: 3 hrs. 58 min. 1 sec.					

Duty Hours To Be Rendered	Total Time Rendered	Total Time Deduction (Late + Undertime + Absent Hours)	Total Late	Total Undertime	Total Absent
168 hr/s from (21 days total hour)	162 hr/s, 37 min/s 44 sec	5 hr/s, 22 min/s 16 sec	5 hr/s, 22 min/s 16 sec	0 hr/s, 0 min/s, 0 sec	0