

ATTENDANCE REPORT

Employee: LASTIMOSA, NIEZEL DESIREE CANO

Employee ID: 19965-1007

Selected Date: No date range selected

| DATE | TIME IN | TIME OUT | LATE AM PM | TOTAL LATE | UNDERTIME AM PM | TOTAL UNDERTIME | TOTAL HOURS AM & PM | TOTAL HOURS RENDERED | TOTAL DEDUCTION (LATE + UNDERTIME) | TOTAL ABSENT | REQUIRED HOURS | |
|-----------------------------|--------------|---------------|---------------|-----------------|--------------------------------------|--------------------|------------------------|-------------------------|---|-----------------|--------------------|------------|
| Mar 03, 2025 (Mon) | 1ST TIME IN: | 1ST TIME OUT: | AM LATE: | 30 mins 40 secs | AM UNDERTIME: 17 min 43 sec | 17 mins 43 secs | AM WORKED: | 7 hrs. 11 min. 36 sec. | 48 min/s, 23 sec | 0 | 8 hr/s, 0 min/s | PRI & I |
| | 8:36:08 AM | 11:42:16 AM | 21 min 8 sec | | | | 3 hr/s. 21 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | PM LATE | | | | PM WORKED: | | | | | |
| | 1:54:32 PM | 5:31:24 PM | 9 min 32 sec | | | | 3 hrs. 50 min. 28 sec. | | | | | |
| Mar 04, 2025 (Tue) | 1ST TIME IN: | 1ST TIME OUT: | AM LATE: | 29 mins 30 secs | No Undertime | 0 | AM WORKED: | 7 hrs. 30 min. 30 sec. | 29 min/s, 30 sec | 0 | 8 hr/s, 0 min/s | PRI |
| | 8:44:30 AM | 12:02:13 PM | 29 min 30 sec | | | | 3 hr/s. 31 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:13:51 PM | 5:33:27 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 05, 2025 (Wed) | 1ST TIME IN: | 1ST TIME OUT: | AM LATE: | 38 mins 21 secs | No Undertime | 0 | AM WORKED: | 7 hrs. 21 min. 39 sec. | 38 min/s, 21 sec | 0 | 8 hr/s, 0 min/s | PRI |
| | 8:53:21 AM | 12:01:39 PM | 38 min 21 sec | | | | 3 hr/s. 22 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:00:29 PM | 5:31:31 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 06, 2025 (Thu) | 1ST TIME IN: | 1ST TIME OUT: | AM LATE: | 31 mins 48 secs | No Undertime | 0 | AM WORKED: | 7 hrs. 28 min. 12 sec. | 31 min/s, 48 sec | 0 | 8 hr/s, 0 min/s | PRI |
| | 8:46:48 AM | 12:03:17 PM | 31 min 48 sec | | | | 3 hr/s. 28 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:00:56 PM | 5:33:09 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |

| DATE | TIME IN | TIME OUT | LATE AM PM | TOTAL LATE | UNDERTIME AM PM | TOTAL UNDERTIME | TOTAL HOURS AM & PM | TOTAL HOURS RENDERED | TOTAL DEDUCTION (LATE + UNDERTIME) | TOTAL ABSENT | REQUIRED HOURS | |
|-----------------------------|--------------|---------------|---------------|-----------------|----------------------|--------------------|------------------------|-------------------------|---|-----------------|--------------------|-----|
| Mar 07, 2025 (Fri) | 1ST TIME IN: | 1ST TIME OUT: | AM LATE: | 29 mins 45 secs | No Undertime | 0 | AM WORKED: | 7 hrs. 30 min. 15 sec. | 29 min/s, 45 sec | 0 | 8 hr/s, 0 min/s | PRI |
| | 8:44:45 AM | 12:06:03 PM | | | | | 3 hr/s. 30 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | 29 min 45 sec | | | | PM WORKED: | | | | | |
| | 1:24:57 PM | 5:40:27 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 10, 2025 (Mon) | 1ST TIME IN: | 1ST TIME OUT: | AM LATE: | 27 mins 34 secs | No Undertime | 0 | AM WORKED: | 7 hrs. 32 min. 26 sec. | 27 min/s, 34 sec | 0 | 8 hr/s, 0 min/s | PRI |
| | 8:42:34 AM | 12:03:02 PM | | | | | 3 hr/s. 32 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | 27 min 34 sec | | | | PM WORKED: | | | | | |
| | 1:29:37 PM | 5:33:52 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 11, 2025 (Tue) | 1ST TIME IN: | 1ST TIME OUT: | AM LATE: | 34 mins 55 secs | No Undertime | 0 | AM WORKED: | 7 hrs. 25 min. 5 sec. | 34 min/s, 55 sec | 0 | 8 hr/s, 0 min/s | PRI |
| | 8:49:55 AM | 12:04:06 PM | | | | | 3 hr/s. 25 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | 34 min 55 sec | | | | PM WORKED: | | | | | |
| | 1:16:03 PM | 5:35:32 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 12, 2025 (Wed) | 1ST TIME IN: | 1ST TIME OUT: | AM LATE: | 7 mins 4 secs | No Undertime | 0 | AM WORKED: | 7 hrs. 52 min. 56 sec. | 7 min/s, 4 sec | 0 | 8 hr/s, 0 min/s | PRI |
| | 8:22:04 AM | 12:05:24 PM | | | | | 3 hr/s. 53 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | 7 min 4 sec | | | | PM WORKED: | | | | | |
| | 1:30:59 PM | 5:31:19 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 13, 2025 (Thu) | 1ST TIME IN: | 1ST TIME OUT: | AM LATE: | 8 mins 25 secs | No Undertime | 0 | AM WORKED: | 7 hrs. 51 min. 35 sec. | 8 min/s, 24 sec | 0 | 8 hr/s, 0 min/s | PRI |
| | 8:23:25 AM | 12:00:04 PM | | | | | 3 hr/s. 52 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | 8 min 25 sec | | | | PM WORKED: | | | | | |
| | 1:24:23 PM | 5:40:25 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |

| DATE | TIME IN | TIME OUT | LATE AM PM | TOTAL LATE | UNDERTIME AM PM | TOTAL UNDERTIME | TOTAL HOURS AM & PM | TOTAL HOURS RENDERED | TOTAL DEDUCTION (LATE + UNDERTIME) | TOTAL ABSENT | REQUIRED HOURS | |
|-----------------------------|--------------|---------------|---------------|-----------------|---|--------------------------|------------------------|-------------------------|---|-----------------|--------------------|----|
| Mar 14, 2025 (Fri) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | PM UNDERTIME: 1 hr 26 min 47 sec | 1 hrs 26 mins 47 secs | AM WORKED: | 6 hrs. 33 min. 13 sec. | 1 hr/s, 26 min/s, 47 sec | 0 | 8 hr/s, 0 min/s | U |
| | 7:13:34 AM | 12:12:56 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:16:50 PM | 4:03:13 PM | | | | | 2 hrs. 33 min. 13 sec. | | | | | |
| Mar 17, 2025 (Mon) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | No Undertime | 0 | AM WORKED: | 8 hrs. 0 min. 0 sec. | 0 | 0 | 8 hr/s, 0 min/s | O |
| | 8:00:00 AM | 12:00:00 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:30:00 PM | 5:30:00 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 18, 2025 (Tue) | 1ST TIME IN: | 1ST TIME OUT: | AM LATE: | 34 mins 56 secs | No Undertime | 0 | AM WORKED: | 7 hrs. 25 min. 4 sec. | 34 min/s, 56 sec | 0 | 8 hr/s, 0 min/s | PR |
| | 8:49:56 AM | 12:03:24 PM | 34 min 56 sec | | | | 3 hr/s. 25 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:05:12 PM | 5:32:22 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 19, 2025 (Wed) | 1ST TIME IN: | 1ST TIME OUT: | AM LATE: | 28 mins 43 secs | No Undertime | 0 | AM WORKED: | 7 hrs. 31 min. 17 sec. | 28 min/s, 43 sec | 0 | 8 hr/s, 0 min/s | PR |
| | 8:43:43 AM | 12:09:10 PM | 28 min 43 sec | | | | 3 hr/s. 31 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:27:29 PM | 5:32:10 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 20, 2025 (Thu) | 1ST TIME IN: | 1ST TIME OUT: | AM LATE: | 19 mins 57 secs | No Undertime | 0 | AM WORKED: | 7 hrs. 40 min. 3 sec. | 19 min/s, 57 sec | 0 | 8 hr/s, 0 min/s | PR |
| | 8:34:57 AM | 12:06:47 PM | 19 min 57 sec | | | | 3 hr/s. 40 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:28:25 PM | 5:32:25 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |

| DATE | TIME IN | TIME OUT | LATE AM PM | TOTAL LATE | UNDERTIME AM PM | TOTAL UNDERTIME | TOTAL HOURS AM & PM | TOTAL HOURS RENDERED | TOTAL DEDUCTION (LATE + UNDERTIME) | TOTAL ABSENT | REQUIRED HOURS | |
|-----------------------------|--------------|---------------|---------------|-----------------|----------------------|--------------------|------------------------|-------------------------|---|-----------------|--------------------|-----|
| Mar 21, 2025 (Fri) | 1ST TIME IN: | 1ST TIME OUT: | AM LATE: | 28 mins 32 secs | No Undertime | 0 | AM WORKED: | 7 hrs. 31 min. 28 sec. | 28 min/s, 32 sec | 0 | 8 hr/s, 0 min/s | PRI |
| | 8:43:32 AM | 12:38:01 PM | | | | | 3 hr/s. 31 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | 28 min 32 sec | | | | PM WORKED: | | | | | |
| | 1:30:17 PM | 5:47:59 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 24, 2025 (Mon) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | No Undertime | 0 | AM WORKED: | 8 hrs. 0 min. 0 sec. | 0 | 0 | 8 hr/s, 0 min/s | OR |
| | 8:00:00 AM | 12:00:00 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:30:00 PM | 5:30:00 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 25, 2025 (Tue) | 1ST TIME IN: | 1ST TIME OUT: | AM LATE: | 17 mins 56 secs | No Undertime | 0 | AM WORKED: | 7 hrs. 42 min. 4 sec. | 17 min/s, 56 sec | 0 | 8 hr/s, 0 min/s | PRI |
| | 8:32:56 AM | 12:00:35 PM | | | | | 3 hr/s. 42 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | 17 min 56 sec | | | | PM WORKED: | | | | | |
| | 1:12:32 PM | 5:36:52 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 26, 2025 (Wed) | 1ST TIME IN: | 1ST TIME OUT: | AM LATE: | 37 mins 4 secs | No Undertime | 0 | AM WORKED: | 7 hrs. 22 min. 56 sec. | 37 min/s, 4 sec | 0 | 8 hr/s, 0 min/s | PRI |
| | 8:52:04 AM | 12:07:41 PM | | | | | 3 hr/s. 23 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | 37 min 4 sec | | | | PM WORKED: | | | | | |
| | 1:29:47 PM | 5:44:39 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 27, 2025 (Thu) | 1ST TIME IN: | 1ST TIME OUT: | AM LATE: | 28 mins 55 secs | No Undertime | 0 | AM WORKED: | 7 hrs. 31 min. 5 sec. | 28 min/s, 55 sec | 0 | 8 hr/s, 0 min/s | PRI |
| | 8:43:55 AM | 12:11:00 PM | | | | | 3 hr/s. 31 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | 28 min 55 sec | | | | PM WORKED: | | | | | |
| | 1:20:22 PM | 5:34:13 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |

| DATE | TIME IN | TIME OUT | LATE AM PM | TOTAL LATE | UNDERTIME AM PM | TOTAL UNDERTIME | TOTAL HOURS AM & PM | TOTAL HOURS RENDERED | TOTAL DEDUCTION (LATE + UNDERTIME) | TOTAL ABSENT | REQUIRED HOURS | |
|--------------------|--------------|---------------|--------------|-----------------|-------------------|-----------------|------------------------|------------------------|------------------------------------|--------------|-----------------|----|
| Mar 28, 2025 (Fri) | 1ST TIME IN: | 1ST TIME OUT: | AM LATE: | 26 mins 20 secs | No Undertime | 0 | AM WORKED: | 7 hrs. 33 min. 40 sec. | 26 min/s, 20 sec | 0 | 8 hr/s, 0 min/s | PR |
| | 8:36:04 AM | 12:35:14 PM | 21 min 4 sec | | | | 3 hr/s. 39 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | PM LATE | | | | PM WORKED: | | | | | |
| | 1:50:16 PM | 5:43:44 PM | 5 min 16 sec | | | | 3 hrs. 54 min. 44 sec. | | | | | |
| Mar 31, 2025 (Mon) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | No Undertime | 0 | AM WORKED: | 8 hrs. 0 min. 0 sec. | 0 | 0 | 8 hr/s, 0 min/s | |
| | 8:11:05 AM | 12:07:10 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:25:56 PM | 5:40:19 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |

| Duty Hours To Be Rendered | Total Time Rendered | Total Time Deduction (Late + Undertime + Absent Hours) | Total Late | Total Undertime | Total Absent |
|------------------------------------|--------------------------|--|-------------------------|-------------------------|--------------|
| 168 hr/s from (21 days total hour) | 158 hr/s, 35 min/s 3 sec | 9 hr/s, 24 min/s 56 sec | 7 hr/s, 40 min/s 25 sec | 1 hr/s, 44 min/s 30 sec | 0 |