

ATTENDANCE REPORT

Employee: POLINAR, SARAH JANE LUMBA
Employee ID: 13469-0639
Selected Date: No date range selected

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Jan 02, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:01:54 AM	12:02:20 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:28:49 PM	5:33:23 PM					4 hrs. 0 min. 0 sec.					
Jan 03, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	AM UNDERTIME: 10 min 16 sec	10 mins 16 secs	AM WORKED:	7 hrs. 49 min. 43 sec.	10 min/s, 16 sec	0	8 hr/s, 0 min/s	U
	8:07:59 AM	11:49:43 AM					3 hr/s. 50 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:37:35 PM	5:31:17 PM					4 hrs. 0 min. 0 sec.					
Jan 06, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:07:58 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Jan 07, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:15:45 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	5:33:00 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Jan 08, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	PM UNDERTIME: 22 min 0 sec	22 mins 0 secs	AM WORKED:	7 hrs. 38 min. 0 sec.	22 min/s, 0 sec	0	8 hr/s, 0 min/s	U
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:35:00 PM	5:08:00 PM					3 hrs. 38 min. 0 sec.					
Jan 09, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:12:21 AM	12:34:46 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:28:49 PM	5:30:27 PM					4 hrs. 0 min. 0 sec.					
Jan 10, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:10:07 AM	12:03:09 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	5:43:00 PM					4 hrs. 0 min. 0 sec.					
Jan 13, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	PM UNDERTIME: 19 min 9 sec	19 mins 9 secs	AM WORKED:	7 hrs. 40 min. 50 sec.	19 min/s, 9 sec	0	8 hr/s, 0 min/s	U
	7:32:57 AM	12:03:15 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	12:54:03 PM	5:10:50 PM					3 hrs. 40 min. 50 sec.					
Jan 14, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:24:29 AM	12:03:35 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	12:55:06 PM	5:33:44 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Jan 15, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	AM UNDERTIME: 56 min 24 sec	56 mins 24 secs	AM WORKED:	7 hrs. 3 min. 35 sec.	56 min/s, 24 sec	0	8 hr/s, 0 min/s	U
	7:26:07 AM	11:03:35 AM					3 hr/s. 4 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:32:47 PM	5:32:55 PM					4 hrs. 0 min. 0 sec.					
Jan 16, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:30:22 AM	12:06:39 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:20:41 PM	5:31:29 PM					4 hrs. 0 min. 0 sec.					
Jan 17, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	AM UNDERTIME: 1 min 26 sec	1 mins 26 secs	AM WORKED:	7 hrs. 58 min. 33 sec.	1 min/s, 26 sec	0	8 hr/s, 0 min/s	U
	7:26:33 AM	11:58:33 AM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:20:08 PM	5:35:24 PM					4 hrs. 0 min. 0 sec.					
Jan 20, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:34:02 AM	12:02:35 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:12:39 PM	5:36:08 PM					4 hrs. 0 min. 0 sec.					
Jan 21, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	AM UNDERTIME: 3 min 54 sec	3 mins 54 secs	AM WORKED:	7 hrs. 56 min. 6 sec.	3 min/s, 54 sec	0	8 hr/s, 0 min/s	U
	7:27:27 AM	11:56:06 AM					3 hr/s. 56 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:27:47 PM	5:30:50 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Jan 22, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:27:50 AM	12:01:14 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:31:17 PM	5:30:03 PM					4 hrs. 0 min. 0 sec.					
Jan 23, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:47:21 AM	12:01:46 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:32:17 PM	5:31:09 PM					4 hrs. 0 min. 0 sec.					
Jan 24, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	AM UNDERTIME: 4 min 24 sec	4 mins 24 secs	AM WORKED:	7 hrs. 55 min. 35 sec.	4 min/s, 24 sec	0	8 hr/s, 0 min/s	U
	7:24:19 AM	11:55:35 AM					3 hr/s. 56 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:26:16 PM	5:30:07 PM					4 hrs. 0 min. 0 sec.					
Jan 27, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:22:42 AM	12:03:03 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:29:58 PM	5:30:19 PM					4 hrs. 0 min. 0 sec.					
Jan 28, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	AM UNDERTIME: 8 min 33 sec	8 mins 33 secs	AM WORKED:	7 hrs. 51 min. 26 sec.	8 min/s, 33 sec	0	8 hr/s, 0 min/s	U
	7:28:14 AM	11:51:26 AM					3 hr/s. 51 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:01:25 PM	5:30:32 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Jan 29, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	TRA
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:30:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Jan 30, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	ON
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:30:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Jan 31, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	ON
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:30:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					

Duty Hours To Be Rendered	Total Time Rendered	Total Time Deduction (Late + Undertime + Absent Hours)	Total Late	Total Undertime	Total Absent
176 hr/s from (22 days total hour)	173 hr/s, 53 min/s 47 sec	2 hr/s, 6 min/s 12 sec	0 hr/s, 0 min/s, 0 sec	2 hr/s, 6 min/s 11 sec	0