

ATTENDANCE REPORT

Employee: HINGPIT, RIZZA GRACE AGAD
Employee ID: 19240-0945
Selected Date: No date range selected

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Mar 03, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	1 hrs 23 mins 15 secs	No Undertime	0	AM WORKED:	6 hrs. 36 min. 45 sec.	1 hr/s, 23 min/s, 15 sec	0	8 hr/s, 0 min/s	PRE
	9:38:15 AM	12:13:04 PM					2 hr/s. 37 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:26:58 PM	5:35:52 PM					4 hrs. 0 min. 0 sec.					
Mar 04, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:48:43 AM	12:27:36 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:25:23 PM	7:08:55 PM					4 hrs. 0 min. 0 sec.					
Mar 05, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	1 mins 50 secs	No Undertime	0	AM WORKED:	7 hrs. 58 min. 10 sec.	1 min/s, 50 sec	0	8 hr/s, 0 min/s	PRE
	8:16:50 AM	12:13:38 PM					3 hr/s. 58 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	1 min 50 sec				PM WORKED:					
	1:31:10 PM	7:17:49 PM					4 hrs. 0 min. 0 sec.					
Mar 06, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	3 mins 20 secs	No Undertime	0	AM WORKED:	7 hrs. 56 min. 40 sec.	3 min/s, 20 sec	0	8 hr/s, 0 min/s	PRE
	8:18:20 AM	12:16:57 PM					3 hr/s. 57 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	3 min 20 sec				PM WORKED:					
	1:24:28 PM	7:09:11 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Mar 07, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	15 mins 22 secs	No Undertime	0	AM WORKED:	7 hrs. 44 min. 38 sec.	15 min/s, 22 sec	0	8 hr/s, 0 min/s	PRE
	8:30:22 AM	12:08:27 PM					3 hr/s. 45 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	15 min 22 sec				PM WORKED:					
	1:29:12 PM	5:30:05 PM					4 hrs. 0 min. 0 sec.					
Mar 10, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:48:13 AM	12:04:23 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:28:01 PM	5:36:47 PM					4 hrs. 0 min. 0 sec.					
Mar 11, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:06:49 AM	12:02:25 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:24:57 PM	6:54:25 PM					4 hrs. 0 min. 0 sec.					
Mar 12, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:46:01 AM	12:05:53 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:15:40 PM	5:30:35 PM					4 hrs. 0 min. 0 sec.					
Mar 13, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:49:14 AM	12:04:11 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:26:18 PM	7:11:45 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Mar 14, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	7 mins 31 secs	No Undertime	0	AM WORKED:	7 hrs. 52 min. 29 sec.	7 min/s, 31 sec	0	8 hr/s, 0 min/s	PRE
	8:22:31 AM	12:03:12 PM					3 hr/s. 52 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	7 min 31 sec				PM WORKED:					
	1:24:56 PM	5:54:24 PM					4 hrs. 0 min. 0 sec.					
Mar 17, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	5 mins 47 secs	No Undertime	0	AM WORKED:	7 hrs. 54 min. 13 sec.	5 min/s, 47 sec	0	8 hr/s, 0 min/s	PRE
	8:20:47 AM	12:08:29 PM					3 hr/s. 54 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	5 min 47 sec				PM WORKED:					
	1:25:37 PM	5:30:49 PM					4 hrs. 0 min. 0 sec.					
Mar 18, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:26:00 PM	5:31:00 PM					4 hrs. 0 min. 0 sec.					
Mar 19, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:41:17 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:30:00 PM	5:48:04 PM					4 hrs. 0 min. 0 sec.					
Mar 20, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	8 mins 4 secs	No Undertime	0	AM WORKED:	7 hrs. 51 min. 56 sec.	8 min/s, 4 sec	0	8 hr/s, 0 min/s	PRE
	8:23:04 AM	12:16:21 PM					3 hr/s. 52 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	8 min 4 sec				PM WORKED:					
	1:09:58 PM	5:32:21 PM					4 hrs. 0 min. 0 sec.					

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Mar 21, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:50:18 AM	12:08:53 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:27:08 PM	5:38:43 PM					4 hrs. 0 min. 0 sec.					
Mar 24, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:49:25 AM	12:01:33 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:26:53 PM	5:48:36 PM					4 hrs. 0 min. 0 sec.					
Mar 25, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:47:03 AM	12:15:37 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:20:53 PM	6:33:04 PM					4 hrs. 0 min. 0 sec.					
Mar 26, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	ON
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:30:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Mar 27, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:47:19 AM	12:04:01 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:11:03 PM	6:12:42 PM					4 hrs. 0 min. 0 sec.					

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Mar 28, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	1 mins 0 secs	No Undertime	0	AM WORKED:	7 hrs. 59 min. 0 sec.	1 min/s, 0 sec	0	8 hr/s, 0 min/s	PRE
	8:16:00 AM	12:15:15 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	1 min				PM WORKED:					
	1:15:18 PM	5:31:48 PM					4 hrs. 0 min. 0 sec.					
Mar 31, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	17 mins 35 secs	No Undertime	0	AM WORKED:	7 hrs. 42 min. 25 sec.	17 min/s, 35 sec	0	8 hr/s, 0 min/s	PRE
	8:32:35 AM	12:09:40 PM					3 hr/s. 42 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	17 min 35 sec				PM WORKED:					
	1:29:49 PM	5:32:38 PM					4 hrs. 0 min. 0 sec.					

Duty Hours To Be Rendered	Total Time Rendered	Total Time Deduction (Late + Undertime + Absent Hours)	Total Late	Total Undertime	Total Absent
168 hr/s from (21 days total hour)	165 hr/s, 36 min/s 16 sec	2 hr/s, 23 min/s 44 sec	2 hr/s, 23 min/s 44 sec	0 hr/s, 0 min/s, 0 sec	0