

ATTENDANCE REPORT

Employee: **GUIBONE, DULCE BODIONGAN**
Employee ID: **16330-0761**
Selected Date: No date range selected

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Feb 03, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:00:00 AM	12:10:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	5:43:35 PM					4 hrs. 0 min. 0 sec.					
Feb 04, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	11 mins 47 secs	No Undertime	0	AM WORKED:	7 hrs. 48 min. 13 sec.	11 min/s, 47 sec	0	8 hr/s, 0 min/s	PRE
	8:26:47 AM	12:10:16 PM	11 min 47 sec				3 hr/s. 48 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	12:57:23 PM	6:45:27 PM					4 hrs. 0 min. 0 sec.					
Feb 05, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	13 mins 21 secs	No Undertime	0	AM WORKED:	7 hrs. 46 min. 39 sec.	13 min/s, 21 sec	0	8 hr/s, 0 min/s	PRE
	8:28:21 AM	12:00:00 PM	13 min 21 sec				3 hr/s. 47 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	5:46:48 PM					4 hrs. 0 min. 0 sec.					
Feb 06, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	16 mins 1 secs	No Undertime	0	AM WORKED:	7 hrs. 43 min. 59 sec.	16 min/s, 1 sec	0	8 hr/s, 0 min/s	PRE
	8:31:01 AM	12:10:25 PM	16 min 1 sec				3 hr/s. 45 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:19:28 PM	5:54:19 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Feb 07, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	59 mins 38 secs	No Undertime	0	AM WORKED:	7 hrs. 0 min. 22 sec.	59 min/s, 38 sec	0	8 hr/s, 0 min/s	PRE
	9:14:38 AM	12:14:58 PM					3 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:22:54 PM	6:28:16 PM	59 min 38 sec				4 hrs. 0 min. 0 sec.					
Feb 10, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	16 mins 13 secs	No Undertime	0	AM WORKED:	7 hrs. 43 min. 47 sec.	16 min/s, 12 sec	0	8 hr/s, 0 min/s	PRE
	8:31:13 AM	12:11:25 PM					3 hr/s. 44 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:20:52 PM	6:05:18 PM	16 min 13 sec				4 hrs. 0 min. 0 sec.					
Feb 11, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	8 mins 14 secs	No Undertime	0	AM WORKED:	7 hrs. 51 min. 46 sec.	8 min/s, 13 sec	0	8 hr/s, 0 min/s	PRE
	8:23:14 AM	12:12:40 PM					3 hr/s. 52 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	12:59:20 PM	6:03:55 PM	8 min 14 sec				4 hrs. 0 min. 0 sec.					
Feb 12, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	13 mins 21 secs	No Undertime	0	AM WORKED:	7 hrs. 46 min. 39 sec.	13 min/s, 21 sec	0	8 hr/s, 0 min/s	PRE
	8:28:21 AM	12:14:57 PM					3 hr/s. 47 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:13:04 PM	6:14:50 PM	13 min 21 sec				4 hrs. 0 min. 0 sec.					
Feb 13, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	14 mins 15 secs	No Undertime	0	AM WORKED:	7 hrs. 45 min. 45 sec.	14 min/s, 15 sec	0	8 hr/s, 0 min/s	PRE
	8:29:15 AM	12:08:36 PM					3 hr/s. 46 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:28:21 PM	5:55:58 PM	14 min 15 sec				4 hrs. 0 min. 0 sec.					

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Feb 14, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Feb 17, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:36:15 AM	12:02:30 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	12:58:51 PM	5:42:30 PM					4 hrs. 0 min. 0 sec.					
Feb 18, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	10 mins 45 secs	No Undertime	0	AM WORKED:	7 hrs. 49 min. 15 sec.	10 min/s, 45 sec	0	8 hr/s, 0 min/s	PRE
	8:25:45 AM	12:15:37 PM	10 min 45 sec				3 hr/s. 49 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:26:09 PM	5:32:10 PM					4 hrs. 0 min. 0 sec.					
Feb 19, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	0 mins 26 secs	No Undertime	0	AM WORKED:	7 hrs. 59 min. 34 sec.	0 min/s 26 sec	0	8 hr/s, 0 min/s	PRE
	8:15:26 AM	12:00:00 PM	26 sec				4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:27:00 PM	5:39:00 PM					4 hrs. 0 min. 0 sec.					
Feb 20, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	10 mins 56 secs	No Undertime	0	AM WORKED:	7 hrs. 49 min. 4 sec.	10 min/s, 56 sec	0	8 hr/s, 0 min/s	PRE
	8:25:56 AM	12:20:39 PM	10 min 56 sec				3 hr/s. 49 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:34:40 PM	5:31:33 PM					4 hrs. 0 min. 0 sec.					

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Feb 21, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	24 mins 22 secs	No Undertime	0	AM WORKED:	7 hrs. 35 min. 38 sec.	24 min/s, 22 sec	0	8 hr/s, 0 min/s	PRE
	8:39:22 AM	12:26:44 PM					3 hr/s. 36 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	24 min 22 sec				PM WORKED:					
	1:27:49 PM	6:13:11 PM					4 hrs. 0 min. 0 sec.					
Feb 24, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	12 mins 6 secs	No Undertime	0	AM WORKED:	7 hrs. 47 min. 54 sec.	12 min/s, 6 sec	0	8 hr/s, 0 min/s	PRE
	8:27:06 AM	12:02:10 PM					3 hr/s. 48 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	12 min 6 sec				PM WORKED:					
	1:03:05 PM	5:48:49 PM					4 hrs. 0 min. 0 sec.					
Feb 25, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	2 mins 58 secs	No Undertime	0	AM WORKED:	7 hrs. 57 min. 2 sec.	2 min/s, 58 sec	0	8 hr/s, 0 min/s	PRE
	8:17:58 AM	12:23:11 PM					3 hr/s. 57 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	2 min 58 sec				PM WORKED:					
	1:10:02 PM	5:53:50 PM					4 hrs. 0 min. 0 sec.					
Feb 26, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	6 mins 49 secs	No Undertime	0	AM WORKED:	7 hrs. 53 min. 11 sec.	6 min/s, 49 sec	0	8 hr/s, 0 min/s	PRE
	8:21:49 AM	12:22:18 PM					3 hr/s. 53 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	6 min 49 sec				PM WORKED:					
	1:28:39 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Feb 27, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	10 mins 14 secs	No Undertime	0	AM WORKED:	7 hrs. 49 min. 46 sec.	10 min/s, 14 sec	0	8 hr/s, 0 min/s	PRE
	8:25:14 AM	12:03:27 PM					3 hr/s. 50 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	10 min 14 sec				PM WORKED:					
	1:25:38 PM	5:40:23 PM					4 hrs. 0 min. 0 sec.					

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Feb 28, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:		5 mins 55 secs	No Undertime	0	AM WORKED:	7 hrs. 54 min. 5 sec.	5 min/s, 55 sec	0	8 hr/s, 0 min/s	PRE
	8:20:55 AM	12:04:44 PM	AM LATE:				3 hr/s. 54 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	5 min 55 sec				PM WORKED:					
	1:40:22 PM	5:40:00 PM					4 hrs. 0 min. 0 sec.					

Duty Hours To Be Rendered	Total Time Rendered	Total Time Deduction (Late + Undertime + Absent Hours)	Total Late	Total Undertime	Total Absent
160 hr/s from (20 days total hour)	156 hr/s, 2 min/s 39 sec	3 hr/s, 57 min/s 20 sec	3 hr/s, 57 min/s 21 sec	0 hr/s, 0 min/s, 0 sec	0