

ATTENDANCE REPORT

Employee: ITONG, ANNA REA DAMASIN
Employee ID: 14241-0601
Selected Date: No date range selected

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Mar 03, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	0	0	0	8 hr/s	8 hr/s, 0 min/s	
	12:00:00 AM	12:00:00 AM										
	2ND TIME IN:	2ND TIME OUT:										
	12:00:00 AM	12:00:00 AM										
Mar 04, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	18 mins 13 secs	No Undertime	0	AM WORKED:	7 hrs. 41 min. 47 sec.	18 min/s, 13 sec	0	8 hr/s, 0 min/s	PRE
	8:33:13 AM	12:07:00 PM										
	2ND TIME IN:	2ND TIME OUT:	18 min 13 sec				PM WORKED:					
	1:20:55 PM	5:36:02 PM					4 hrs. 0 min. 0 sec.					
Mar 05, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	3 mins 7 secs	No Undertime	0	AM WORKED:	7 hrs. 56 min. 53 sec.	3 min/s, 7 sec	0	8 hr/s, 0 min/s	PRE
	8:18:07 AM	12:39:01 PM										
	2ND TIME IN:	2ND TIME OUT:	3 min 7 sec				PM WORKED:					
	1:00:00 PM	5:34:00 PM					4 hrs. 0 min. 0 sec.					
Mar 06, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:10:42 AM	12:05:51 PM										
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:19:34 PM	5:46:13 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Mar 07, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	3 mins 7 secs	No Undertime	0	AM WORKED:	7 hrs. 56 min. 53 sec.	3 min/s, 7 sec	0	8 hr/s, 0 min/s	PRE
	8:18:07 AM	12:06:40 PM					3 hr/s. 57 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	3 min 7 sec				PM WORKED:					
	1:00:00 PM	5:36:00 PM					4 hrs. 0 min. 0 sec.					
Mar 10, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	3 mins 5 secs	No Undertime	0	AM WORKED:	7 hrs. 56 min. 55 sec.	3 min/s, 5 sec	0	8 hr/s, 0 min/s	PRE
	8:18:05 AM	12:10:31 PM					3 hr/s. 57 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	3 min 5 sec				PM WORKED:					
	1:31:56 PM	5:37:47 PM					4 hrs. 0 min. 0 sec.					
Mar 11, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	27 mins 14 secs	No Undertime	0	AM WORKED:	7 hrs. 32 min. 46 sec.	27 min/s, 14 sec	0	8 hr/s, 0 min/s	PRE
	8:42:14 AM	12:25:05 PM					3 hr/s. 33 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	27 min 14 sec				PM WORKED:					
	1:21:36 PM	5:37:48 PM					4 hrs. 0 min. 0 sec.					
Mar 12, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	ON
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:30:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Mar 13, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	ON
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:30:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Mar 14, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	ON
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:30:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Mar 17, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:07:23 AM	12:02:37 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:08:10 PM	5:35:09 PM					4 hrs. 0 min. 0 sec.					
Mar 18, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	14 mins 27 secs	No Undertime	0	AM WORKED:	7 hrs. 45 min. 33 sec.	14 min/s, 27 sec	0	8 hr/s, 0 min/s	PRE
	8:29:27 AM	12:07:13 PM	14 min 27 sec				3 hr/s. 46 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:15:23 PM	5:34:22 PM					4 hrs. 0 min. 0 sec.					
Mar 19, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	15 mins 22 secs	No Undertime	0	AM WORKED:	7 hrs. 44 min. 38 sec.	15 min/s, 22 sec	0	8 hr/s, 0 min/s	PRE
	8:30:22 AM	12:01:42 PM	15 min 22 sec				3 hr/s. 45 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:20:51 PM	5:35:12 PM					4 hrs. 0 min. 0 sec.					
Mar 20, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	ON
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:30:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Mar 21, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	ON
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:30:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Mar 24, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	16 mins 39 secs	No Undertime	0	AM WORKED:	7 hrs. 43 min. 21 sec.	16 min/s, 38 sec	0	8 hr/s, 0 min/s	PRE
	8:31:39 AM	12:10:53 PM	16 min 39 sec				3 hr/s. 43 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:36:08 PM	5:40:02 PM					4 hrs. 0 min. 0 sec.					
Mar 25, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	1 mins 50 secs	No Undertime	0	AM WORKED:	7 hrs. 58 min. 10 sec.	1 min/s, 50 sec	0	8 hr/s, 0 min/s	PRE
	8:16:50 AM	12:24:22 PM	1 min 50 sec				3 hr/s. 58 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:28:23 PM	5:34:39 PM					4 hrs. 0 min. 0 sec.					
Mar 26, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	5 mins 15 secs	No Undertime	0	AM WORKED:	7 hrs. 54 min. 45 sec.	5 min/s, 15 sec	0	8 hr/s, 0 min/s	PRE
	8:20:15 AM	12:07:49 PM	5 min 15 sec				3 hr/s. 55 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:15:45 PM	5:44:45 PM					4 hrs. 0 min. 0 sec.					
Mar 27, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:04:03 AM	12:05:13 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:30:52 PM	5:38:42 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Mar 28, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	0 mins 39 secs	No Undertime	0	AM WORKED:	7 hrs. 59 min. 21 sec.	0 min/s 39 sec	0	8 hr/s, 0 min/s	PRE
	8:15:39 AM	12:04:29 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	39 sec				PM WORKED:					
	1:20:56 PM	5:34:25 PM					4 hrs. 0 min. 0 sec.					
Mar 31, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	9 mins 30 secs	No Undertime	0	AM WORKED:	7 hrs. 50 min. 30 sec.	9 min/s, 30 sec	0	8 hr/s, 0 min/s	PRE
	8:24:30 AM	12:06:27 PM					3 hr/s. 51 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	9 min 30 sec				PM WORKED:					
	1:26:28 PM	5:45:06 PM					4 hrs. 0 min. 0 sec.					

Duty Hours To Be Rendered	Total Time Rendered	Total Time Deduction (Late + Undertime + Absent Hours)	Total Late	Total Undertime	Total Absent
168 hr/s from (21 days total hour)	158 hr/s, 1 min/s 32 sec	9 hr/s, 58 min/s 28 sec	1 hr/s, 58 min/s 27 sec	0 hr/s, 0 min/s, 0 sec	8 hr/s