

ATTENDANCE REPORT

Employee: PASCUA, CHONESSA DUMANGAS  
Employee ID: 24117-1195  
Selected Date: No date range selected

| DATE                        | TIME IN                     | TIME OUT                     | LATE AM   PM  | TOTAL LATE      | UNDERTIME<br>AM   PM             | TOTAL<br>UNDERTIME | TOTAL HOURS AM & PM                  | TOTAL HOURS<br>RENDERED | TOTAL<br>DEDUCTION<br>(LATE +<br>UNDERTIME) | TOTAL<br>ABSENT | REQUIRED<br>HOURS  |          |
|-----------------------------|-----------------------------|------------------------------|---------------|-----------------|----------------------------------|--------------------|--------------------------------------|-------------------------|---|-----------------|--------------------|----------|
| Mar<br>03,<br>2025<br>(Mon) | 1ST TIME IN:<br>8:02:08 AM  | 1ST TIME OUT:<br>12:01:51 PM | No Late       | 0               | No Undertime                     | 0                  | AM WORKED:<br>4 hr/s. 0 min. 0 sec.  | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |          |
|                             | 2ND TIME IN:<br>1:26:06 PM  | 2ND TIME OUT:<br>5:32:31 PM  |               |                 |                                  |                    | PM WORKED:<br>4 hrs. 0 min. 0 sec.   |                         |   |                 |                    |          |
|                             |                             |                              |               |                 |                                  |                    |                                      |                         |   |                 |                    |          |
|                             |                             |                              |               |                 |                                  |                    |                                      |                         |   |                 |                    |          |
| Mar<br>04,<br>2025<br>(Tue) | 1ST TIME IN:<br>8:12:29 AM  | 1ST TIME OUT:<br>12:01:43 PM | No Late       | 0               | No Undertime                     | 0                  | AM WORKED:<br>4 hr/s. 0 min. 0 sec.  | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |          |
|                             | 2ND TIME IN:<br>1:00:51 PM  | 2ND TIME OUT:<br>5:30:37 PM  |               |                 |                                  |                    | PM WORKED:<br>4 hrs. 0 min. 0 sec.   |                         |   |                 |                    |          |
|                             |                             |                              |               |                 |                                  |                    |                                      |                         |   |                 |                    |          |
|                             |                             |                              |               |                 |                                  |                    |                                      |                         |   |                 |                    |          |
| Mar<br>05,<br>2025<br>(Wed) | 1ST TIME IN:<br>8:04:54 AM  | 1ST TIME OUT:<br>12:01:13 PM | No Late       | 0               | No Undertime                     | 0                  | AM WORKED:<br>4 hr/s. 0 min. 0 sec.  | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |          |
|                             | 2ND TIME IN:<br>12:48:05 PM | 2ND TIME OUT:<br>5:36:54 PM  |               |                 |                                  |                    | PM WORKED:<br>4 hrs. 0 min. 0 sec.   |                         |   |                 |                    |          |
|                             |                             |                              |               |                 |                                  |                    |                                      |                         |   |                 |                    |          |
|                             |                             |                              |               |                 |                                  |                    |                                      |                         |   |                 |                    |          |
| Mar<br>06,<br>2025<br>(Thu) | 1ST TIME IN:<br>8:25:30 AM  | 1ST TIME OUT:<br>11:59:09 AM | AM LATE:      | 10 mins 30 secs | AM<br>UNDERTIME:<br>0 min 50 sec | 0 mins 50<br>secs  | AM WORKED:<br>3 hr/s. 49 min. 0 sec. | 7 hrs. 48 min. 39 sec.  | 11 min/s, 20<br>sec                         | 0               | 8 hr/s, 0<br>min/s | PRI<br>- |
|                             | 2ND TIME IN:<br>12:50:53 PM | 2ND TIME OUT:<br>5:34:29 PM  | 10 min 30 sec |                 |                                  |                    | PM WORKED:<br>4 hrs. 0 min. 0 sec.   |                         |   |                 |                    |          |
|                             |                             |                              |               |                 |                                  |                    |                                      |                         |   |                 |                    |          |
|                             |                             |                              |               |                 |                                  |                    |                                      |                         |   |                 |                    |          |

| DATE                        | TIME IN                     | TIME OUT                     | LATE AM   PM                       | TOTAL LATE     | UNDERTIME<br>AM   PM | TOTAL<br>UNDERTIME | TOTAL HOURS AM & PM                 | TOTAL HOURS<br>RENDERED | TOTAL<br>DEDUCTION<br>(LATE +<br>UNDERTIME) | TOTAL<br>ABSENT | REQUIRED<br>HOURS  |     |
|-----------------------------|-----------------------------|------------------------------|------------------------------------|----------------|----------------------|--------------------|-------------------------------------|-------------------------|---|-----------------|--------------------|-----|
| Mar<br>07,<br>2025<br>(Fri) | 1ST TIME IN:<br>8:15:05 AM  | 1ST TIME OUT:<br>12:01:03 PM | AM LATE:<br><br>5 sec              | 0 mins 5 secs  | No Undertime         | 0                  | AM WORKED:<br>4 hr/s. 0 min. 0 sec. | 7 hrs. 59 min. 55 sec.  | 0 min/s 5<br>sec                            | 0               | 8 hr/s, 0<br>min/s | PRI |
|                             | 2ND TIME IN:<br>12:48:26 PM | 2ND TIME OUT:<br>5:30:34 PM  | PM WORKED:<br>4 hrs. 0 min. 0 sec. |                |                      |                    |                                     |                         |   |                 |                    |     |
|                             |                             |                              |                                    |                |                      |                    |                                     |                         |   |                 |                    |     |
|                             |                             |                              |                                    |                |                      |                    |                                     |                         |   |                 |                    |     |
| Mar<br>10,<br>2025<br>(Mon) | 1ST TIME IN:<br>12:00:00 AM | 1ST TIME OUT:<br>12:00:00 AM | No Late                            | 0              | No Undertime         | 0                  | 0                                   | 0                       | 0   | 8 hr/s          | 8 hr/s, 0<br>min/s |     |
|                             | 2ND TIME IN:<br>12:00:00 AM | 2ND TIME OUT:<br>12:00:00 AM |                                    |                |                      |                    |                                     |                         |   |                 |                    |     |
|                             |                             |                              |                                    |                |                      |                    |                                     |                         |   |                 |                    |     |
|                             |                             |                              |                                    |                |                      |                    |                                     |                         |   |                 |                    |     |
| Mar<br>11,<br>2025<br>(Tue) | 1ST TIME IN:<br>7:52:56 AM  | 1ST TIME OUT:<br>12:05:23 PM | No Late                            | 0              | No Undertime         | 0                  | AM WORKED:<br>4 hr/s. 0 min. 0 sec. | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |     |
|                             | 2ND TIME IN:<br>1:05:54 PM  | 2ND TIME OUT:<br>5:36:19 PM  |                                    |                |                      |                    | PM WORKED:<br>4 hrs. 0 min. 0 sec.  |                         |   |                 |                    |     |
|                             |                             |                              |                                    |                |                      |                    |                                     |                         |   |                 |                    |     |
|                             |                             |                              |                                    |                |                      |                    |                                     |                         |   |                 |                    |     |
| Mar<br>12,<br>2025<br>(Wed) | 1ST TIME IN:<br>7:55:56 AM  | 1ST TIME OUT:<br>12:00:06 PM | No Late                            | 0              | No Undertime         | 0                  | AM WORKED:<br>4 hr/s. 0 min. 0 sec. | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0<br>min/s |     |
|                             | 2ND TIME IN:<br>1:16:11 PM  | 2ND TIME OUT:<br>5:30:51 PM  |                                    |                |                      |                    | PM WORKED:<br>4 hrs. 0 min. 0 sec.  |                         |   |                 |                    |     |
|                             |                             |                              |                                    |                |                      |                    |                                     |                         |   |                 |                    |     |
|                             |                             |                              |                                    |                |                      |                    |                                     |                         |   |                 |                    |     |
| Mar<br>13,<br>2025<br>(Thu) | 1ST TIME IN:<br>8:15:28 AM  | 1ST TIME OUT:<br>12:01:42 PM | AM LATE:<br><br>28 sec             | 0 mins 28 secs | No Undertime         | 0                  | AM WORKED:<br>4 hr/s. 0 min. 0 sec. | 7 hrs. 59 min. 32 sec.  | 0 min/s 28<br>sec                           | 0               | 8 hr/s, 0<br>min/s | PRI |
|                             | 2ND TIME IN:<br>12:53:51 PM | 2ND TIME OUT:<br>5:30:42 PM  | PM WORKED:<br>4 hrs. 0 min. 0 sec. |                |                      |                    |                                     |                         |   |                 |                    |     |
|                             |                             |                              |                                    |                |                      |                    |                                     |                         |   |                 |                    |     |
|                             |                             |                              |                                    |                |                      |                    |                                     |                         |   |                 |                    |     |

| DATE                        | TIME IN      | TIME OUT      | LATE AM   PM                 | TOTAL LATE     | UNDERTIME<br>AM   PM | TOTAL<br>UNDERTIME | TOTAL HOURS AM & PM    | TOTAL HOURS<br>RENDERED | TOTAL<br>DEDUCTION<br>(LATE +<br>UNDERTIME) | TOTAL<br>ABSENT | REQUIRED<br>HOURS |     |
|-----------------------------|--------------|---------------|------------------------------|----------------|----------------------|--------------------|------------------------|-------------------------|---|-----------------|-------------------|-----|
| Mar<br>14,<br>2025<br>(Fri) | 1ST TIME IN: | 1ST TIME OUT: | No Late                      | 0              | No Undertime         | 0                  | 0                      | 0                       | 0   | 8 hr/s          | 8 hr/s, 0 min/s   |     |
|                             | 12:00:00 AM  | 12:00:00 AM   |                              |                |                      |                    |                        |                         |   |                 |                   |     |
|                             | 2ND TIME IN: | 2ND TIME OUT: |                              |                |                      |                    |                        |                         |   |                 |                   |     |
|                             | 12:00:00 AM  | 12:00:00 AM   |                              |                |                      |                    |                        |                         |   |                 |                   |     |
| Mar<br>17,<br>2025<br>(Mon) | 1ST TIME IN: | 1ST TIME OUT: | AM LATE:<br><br>4 min 12 sec | 4 mins 12 secs | No Undertime         | 0                  | AM WORKED:             | 7 hrs. 55 min. 48 sec.  | 4 min/s, 12 sec                             | 0               | 8 hr/s, 0 min/s   | PRI |
|                             | 8:19:12 AM   | 12:00:29 PM   |                              |                |                      |                    | 3 hr/s. 56 min. 0 sec. |                         |   |                 |                   |     |
|                             | 2ND TIME IN: | 2ND TIME OUT: |                              |                |                      |                    | PM WORKED:             |                         |   |                 |                   |     |
|                             | 12:47:42 PM  | 5:30:08 PM    |                              |                |                      |                    | 4 hrs. 0 min. 0 sec.   |                         |   |                 |                   |     |
| Mar<br>18,<br>2025<br>(Tue) | 1ST TIME IN: | 1ST TIME OUT: | No Late                      | 0              | No Undertime         | 0                  | AM WORKED:             | 8 hrs. 0 min. 0 sec.    | 0   | 0               | 8 hr/s, 0 min/s   |     |
|                             | 8:00:00 AM   | 12:02:00 PM   |                              |                |                      |                    | 4 hr/s. 0 min. 0 sec.  |                         |   |                 |                   |     |
|                             | 2ND TIME IN: | 2ND TIME OUT: |                              |                |                      |                    | PM WORKED:             |                         |   |                 |                   |     |
|                             | 1:00:00 PM   | 5:31:00 PM    |                              |                |                      |                    | 4 hrs. 0 min. 0 sec.   |                         |   |                 |                   |     |
| Mar<br>19,<br>2025<br>(Wed) | 1ST TIME IN: | 1ST TIME OUT: | AM LATE:<br><br>3 min 30 sec | 3 mins 30 secs | No Undertime         | 0                  | AM WORKED:             | 7 hrs. 56 min. 30 sec.  | 3 min/s, 30 sec                             | 0               | 8 hr/s, 0 min/s   | PRI |
|                             | 8:18:30 AM   | 12:00:34 PM   |                              |                |                      |                    | 3 hr/s. 57 min. 0 sec. |                         |   |                 |                   |     |
|                             | 2ND TIME IN: | 2ND TIME OUT: |                              |                |                      |                    | PM WORKED:             |                         |   |                 |                   |     |
|                             | 12:46:25 PM  | 5:30:17 PM    |                              |                |                      |                    | 4 hrs. 0 min. 0 sec.   |                         |   |                 |                   |     |
| Mar<br>20,<br>2025<br>(Thu) | 1ST TIME IN: | 1ST TIME OUT: | AM LATE:<br><br>11 min 1 sec | 11 mins 1 secs | No Undertime         | 0                  | AM WORKED:             | 7 hrs. 48 min. 59 sec.  | 11 min/s, 1 sec                             | 0               | 8 hr/s, 0 min/s   | PRI |
|                             | 8:26:01 AM   | 12:01:25 PM   |                              |                |                      |                    | 3 hr/s. 49 min. 0 sec. |                         |   |                 |                   |     |
|                             | 2ND TIME IN: | 2ND TIME OUT: |                              |                |                      |                    | PM WORKED:             |                         |   |                 |                   |     |
|                             | 12:50:39 PM  | 5:33:11 PM    |                              |                |                      |                    | 4 hrs. 0 min. 0 sec.   |                         |   |                 |                   |     |

| DATE               | TIME IN      | TIME OUT      | LATE AM   PM | TOTAL LATE     | UNDERTIME AM   PM | TOTAL UNDERTIME | TOTAL HOURS AM & PM   | TOTAL HOURS RENDERED   | TOTAL DEDUCTION (LATE + UNDERTIME) | TOTAL ABSENT | REQUIRED HOURS  |     |
|--------------------|--------------|---------------|--------------|----------------|-------------------|-----------------|-----------------------|------------------------|------------------------------------|--------------|-----------------|-----|
| Mar 21, 2025 (Fri) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0              | No Undertime      | 0               | AM WORKED:            | 8 hrs. 0 min. 0 sec.   | 0                                  | 0            | 8 hr/s, 0 min/s |     |
|                    | 8:07:39 AM   | 12:01:10 PM   |              |                |                   |                 | 4 hr/s. 0 min. 0 sec. |                        |                                    |              |                 |     |
|                    | 2ND TIME IN: | 2ND TIME OUT: |              |                |                   |                 | PM WORKED:            |                        |                                    |              |                 |     |
|                    | 1:14:05 PM   | 5:30:20 PM    |              |                |                   |                 | 4 hrs. 0 min. 0 sec.  |                        |                                    |              |                 |     |
| Mar 24, 2025 (Mon) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0              | No Undertime      | 0               | AM WORKED:            | 8 hrs. 0 min. 0 sec.   | 0                                  | 0            | 8 hr/s, 0 min/s |     |
|                    | 7:59:59 AM   | 12:02:05 PM   |              |                |                   |                 | 4 hr/s. 0 min. 0 sec. |                        |                                    |              |                 |     |
|                    | 2ND TIME IN: | 2ND TIME OUT: |              |                |                   |                 | PM WORKED:            |                        |                                    |              |                 |     |
|                    | 1:17:21 PM   | 5:30:10 PM    |              |                |                   |                 | 4 hrs. 0 min. 0 sec.  |                        |                                    |              |                 |     |
| Mar 25, 2025 (Tue) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0              | No Undertime      | 0               | AM WORKED:            | 8 hrs. 0 min. 0 sec.   | 0                                  | 0            | 8 hr/s, 0 min/s |     |
|                    | 8:08:21 AM   | 12:02:10 PM   |              |                |                   |                 | 4 hr/s. 0 min. 0 sec. |                        |                                    |              |                 |     |
|                    | 2ND TIME IN: | 2ND TIME OUT: |              |                |                   |                 | PM WORKED:            |                        |                                    |              |                 |     |
|                    | 1:09:31 PM   | 5:30:13 PM    |              |                |                   |                 | 4 hrs. 0 min. 0 sec.  |                        |                                    |              |                 |     |
| Mar 26, 2025 (Wed) | 1ST TIME IN: | 1ST TIME OUT: | AM LATE:     | 0 mins 43 secs | No Undertime      | 0               | AM WORKED:            | 7 hrs. 59 min. 17 sec. | 0 min/s 43 sec                     | 0            | 8 hr/s, 0 min/s | PRI |
|                    | 8:15:43 AM   | 12:02:36 PM   | 43 sec       |                |                   |                 | 4 hr/s. 0 min. 0 sec. |                        |                                    |              |                 |     |
|                    | 2ND TIME IN: | 2ND TIME OUT: |              |                |                   |                 | PM WORKED:            |                        |                                    |              |                 |     |
|                    | 12:51:49 PM  | 5:31:59 PM    |              |                |                   |                 | 4 hrs. 0 min. 0 sec.  |                        |                                    |              |                 |     |
| Mar 27, 2025 (Thu) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0              | No Undertime      | 0               | AM WORKED:            | 8 hrs. 0 min. 0 sec.   | 0                                  | 0            | 8 hr/s, 0 min/s |     |
|                    | 8:08:14 AM   | 12:01:02 PM   |              |                |                   |                 | 4 hr/s. 0 min. 0 sec. |                        |                                    |              |                 |     |
|                    | 2ND TIME IN: | 2ND TIME OUT: |              |                |                   |                 | PM WORKED:            |                        |                                    |              |                 |     |
|                    | 12:47:05 PM  | 5:30:14 PM    |              |                |                   |                 | 4 hrs. 0 min. 0 sec.  |                        |                                    |              |                 |     |

| DATE               | TIME IN      | TIME OUT      | LATE AM   PM | TOTAL LATE | UNDERTIME AM   PM | TOTAL UNDERTIME | TOTAL HOURS AM & PM   | TOTAL HOURS RENDERED | TOTAL DEDUCTION (LATE + UNDERTIME) | TOTAL ABSENT | REQUIRED HOURS  |  |
|--------------------|--------------|---------------|--------------|------------|-------------------|-----------------|-----------------------|----------------------|------------------------------------|--------------|-----------------|--|
| Mar 28, 2025 (Fri) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0          | No Undertime      | 0               | AM WORKED:            | 8 hrs. 0 min. 0 sec. | 0                                  | 0            | 8 hr/s, 0 min/s |  |
|                    | 8:06:34 AM   | 12:01:11 PM   |              |            |                   |                 | 4 hr/s. 0 min. 0 sec. |                      |                                    |              |                 |  |
|                    | 2ND TIME IN: | 2ND TIME OUT: |              |            |                   |                 | PM WORKED:            |                      |                                    |              |                 |  |
|                    | 12:48:37 PM  | 5:31:13 PM    |              |            |                   |                 | 4 hrs. 0 min. 0 sec.  |                      |                                    |              |                 |  |
| Mar 31, 2025 (Mon) | 1ST TIME IN: | 1ST TIME OUT: | No Late      | 0          | No Undertime      | 0               | AM WORKED:            | 8 hrs. 0 min. 0 sec. | 0                                  | 0            | 8 hr/s, 0 min/s |  |
|                    | 7:57:35 AM   | 12:01:41 PM   |              |            |                   |                 | 4 hr/s. 0 min. 0 sec. |                      |                                    |              |                 |  |
|                    | 2ND TIME IN: | 2ND TIME OUT: |              |            |                   |                 | PM WORKED:            |                      |                                    |              |                 |  |
|                    | 1:04:32 PM   | 5:39:46 PM    |              |            |                   |                 | 4 hrs. 0 min. 0 sec.  |                      |                                    |              |                 |  |

| Duty Hours To Be Rendered          | Total Time Rendered       | Total Time Deduction (Late + Undertime + Absent Hours) | Total Late              | Total Undertime         | Total Absent |
|------------------------------------|---------------------------|--|-------------------------|-------------------------|--------------|
| 168 hr/s from (21 days total hour) | 151 hr/s, 28 min/s 40 sec | 16 hr/s, 31 min/s 20 sec                               | 0 hr/s, 30 min/s 28 sec | 0 hr/s, 0 min/s, 50 sec | 16 hr/s      |