

ATTENDANCE REPORT

Employee: RECITAS, EMMANUEL KENNETH HORCERADA
Employee ID: 22499-1071
Selected Date: No date range selected

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Mar 03, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	AM UNDERTIME: 0 min 56 sec	0 mins 56 secs		7 hrs. 59 min. 3 sec.	0 min/s 56 sec	0	8 hr/s, 0 min/s	U
	7:16:19 AM	11:59:03 AM					AM WORKED:					
	2ND TIME IN:	2ND TIME OUT:					4 hr/s. 0 min. 0 sec.					
	12:49:45 PM	6:55:25 PM					PM WORKED:					
							4 hrs. 0 min. 0 sec.					
Mar 04, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0		8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:23:14 AM	12:08:49 PM					AM WORKED:					
	2ND TIME IN:	2ND TIME OUT:					4 hr/s. 0 min. 0 sec.					
	1:04:52 PM	8:05:07 PM					PM WORKED:					
							4 hrs. 0 min. 0 sec.					
Mar 05, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0		8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:22:42 AM	12:00:00 PM					AM WORKED:					
	2ND TIME IN:	2ND TIME OUT:					4 hr/s. 0 min. 0 sec.					
	1:00:00 PM	5:30:00 PM					PM WORKED:					
							4 hrs. 0 min. 0 sec.					
Mar 06, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0		8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	O
	8:00:00 AM	12:00:00 PM					AM WORKED:					
	2ND TIME IN:	2ND TIME OUT:					4 hr/s. 0 min. 0 sec.					
	1:30:00 PM	5:30:00 PM					PM WORKED:					
							4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Mar 07, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	0
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:30:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Mar 10, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	PM UNDERTIME: 30 min 0 sec	30 mins 0 secs	AM WORKED:	7 hrs. 30 min. 0 sec.	30 min/s, 0 sec	0	8 hr/s, 0 min/s	U
	7:07:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	5:00:00 PM					3 hrs. 30 min. 0 sec.					
Mar 11, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:11:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Mar 12, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:13:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	7:43:00 PM					4 hrs. 0 min. 0 sec.					
Mar 13, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:35:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	6:13:00 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Mar 14, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:10:17 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Mar 17, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:11:50 AM	12:01:29 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	12:59:10 PM	5:33:31 PM					4 hrs. 0 min. 0 sec.					
Mar 18, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:00:00 AM	12:06:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	12:52:00 PM	5:44:00 PM					4 hrs. 0 min. 0 sec.					
Mar 19, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:24:38 AM	12:04:46 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:09:53 PM	5:31:00 PM					4 hrs. 0 min. 0 sec.					
Mar 20, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:10:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM PM	TOTAL LATE	UNDERTIME AM PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Mar 21, 2025 (Fri)	1ST TIME IN: 11:41:37 AM	1ST TIME OUT: 12:00:00 AM	AM LATE: 3 hr 26 min 37 sec	3 hrs 26 mins 37 secs	No Undertime	0	AM WORKED: 0 hr/s. 33 min. 0 sec.	4 hrs. 33 min. 23 sec.	3 hr/s, 26 min/s, 37 sec	0	8 hr/s, 0 min/s	PR
	2ND TIME IN:	2ND TIME OUT: 12:00:00 AM					PM WORKED: 4 hrs. 0 min. 0 sec.					
Mar 24, 2025 (Mon)	1ST TIME IN: 7:07:00 AM	1ST TIME OUT: 12:00:00 PM	No Late	0	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec.	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	2ND TIME IN: 1:20:00 PM	2ND TIME OUT: 5:30:00 PM					PM WORKED: 4 hrs. 0 min. 0 sec.					
Mar 25, 2025 (Tue)	1ST TIME IN: 7:15:00 AM	1ST TIME OUT: 12:00:00 PM	No Late	0	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec.	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	2ND TIME IN: 1:00:00 PM	2ND TIME OUT: 5:30:00 PM					PM WORKED: 4 hrs. 0 min. 0 sec.					
Mar 26, 2025 (Wed)	1ST TIME IN: 7:15:00 AM	1ST TIME OUT: 7:44:07 PM	No Late	0	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec.	12 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	2ND TIME IN: 1:08:00 PM	2ND TIME OUT: 11:54:00 PM					PM WORKED: 8 hrs. 0 min. 0 sec.					
Mar 27, 2025 (Thu)	1ST TIME IN: 7:08:37 AM	1ST TIME OUT: 12:00:00 PM	No Late	0	No Undertime	0	AM WORKED: 4 hr/s. 0 min. 0 sec.	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	2ND TIME IN: 1:00:00 PM	2ND TIME OUT: 8:03:01 PM					PM WORKED: 4 hrs. 0 min. 0 sec.					

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Mar 28, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:10:37 AM	12:01:09 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Mar 31, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	6:35:37 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:15:00 PM	7:40:50 PM					4 hrs. 0 min. 0 sec.					

Duty Hours To Be Rendered	Total Time Rendered	Total Time Deduction (Late + Undertime + Absent Hours)	Total Late	Total Undertime	Total Absent
168 hr/s from (21 days total hour)	168 hr/s, 2 min/s 26 sec	0 hr/s, 0 min/s, 0 sec	3 hr/s, 26 min/s 37 sec	0 hr/s, 30 min/s 56 sec	0