

ATTENDANCE REPORT

Employee ID: 97568-0023

Date	Time In	Time Out	Late AM PM	Total Late	UnderTime AM PM	Total Undertime	Total Hours AM & PM	Total Hours Rendered	Total Deduction (late + undertime)	Total Absent	Required Hours	Remarks
Jan 02, 2025 (Thu)	1ST TIME IN:		No Late	0	PM UNDERTIME: 3 hr 54 min 16 sec	3 hrs 54 mins 16 secs	0	0	3 hr/s, 54 min/s, 16 sec	4 hr/s 5 min 44 sec	8 hr/s, 0 min/s	Invalid Attendance
	12:08:31 PM	1ST TIME OUT:										
		1:35:44 PM										
	2ND TIME IN:	2ND TIME OUT:										
	5:35:36 PM											
Jan 03, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
	8:06:10 AM	12:06:19 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:30:27 PM	5:41:42 PM					4 hrs. 0 min. 0 sec.					
Jan 06, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	0 hrs. 9 min. 10 sec.	0	7 hr/s 50 min 50 sec	8 hr/s, 0 min/s	Present Morning, Absent Afternoon
	8:09:10 AM	5:34:59 PM					0 hr/s. 9 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
							0 hrs. 0 min. 0 sec.					
Jan 07, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	4 hrs. 0 min. 0 sec.	0	4 hr/s	8 hr/s, 0 min/s	Present Afternoon, Absent Morning
	12:05:35 PM	12:00:00 AM					0 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
		12:00:00 AM					4 hrs. 0 min. 0 sec.					
Jan 08, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
	8:00:43 AM	12:07:38 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:04:09 PM	5:44:31 PM					4 hrs. 0 min. 0 sec.					

Date	Time In	Time Out	Late AM PM	Total Late	UnderTime AM PM	Total Undertime	Total HoursAM & PM	Total Hours Rendered	Total Deduction (late + undertime)	TotalAbsent	Required Hours	Remarks
Jan 09, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
	7:57:20 AM	12:09:18 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:11:37 PM	5:39:56 PM					4 hrs. 0 min. 0 sec.					
Jan 10, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
	8:07:18 AM	12:06:58 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:04:55 PM	5:35:07 PM					4 hrs. 0 min. 0 sec.					
Jan 13, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
	7:53:52 AM	12:04:16 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:02:14 PM	5:36:07 PM					4 hrs. 0 min. 0 sec.					
Jan 14, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0		0	0	8 hr/s	8 hr/s, 0 min/s	Invalid Attendance
	12:07:05 PM	1:11:07 PM										
	2ND TIME IN:	2ND TIME OUT:										
	5:39:00 PM											

Duty Hours To Be Rendered	Total Time Rendered	Total Time Deduction (Late + Undertime + Absent Hours)	Total Late	Total Undertime	Total Absent
72 hr/s from (9 days total hour)	44 hr/s, 9 min/s 10 sec	27 hr/s, 50 min/s 50 sec	0 hr/s, 0 min/s, 0 sec	3 hr/s, 54 min/s 16 sec	23 hr/s, 56 min/s 34 sec