

ATTENDANCE REPORT

Employee: ROXAS, MARIETTA GALBIZO
Employee ID: 04779-0340
Selected Date: No date range selected

| DATE | TIME IN | TIME OUT | LATE AM PM | TOTAL LATE | UNDERTIME AM PM | TOTAL UNDERTIME | TOTAL HOURS AM & PM | TOTAL HOURS RENDERED | TOTAL DEDUCTION (LATE + UNDERTIME) | TOTAL ABSENT | REQUIRED HOURS | |
|--------------------|--------------|---------------|--------------|------------|-------------------|-----------------|-----------------------|----------------------|------------------------------------|--------------|-----------------|--|
| Mar 03, 2025 (Mon) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | No Undertime | 0 | AM WORKED: | 8 hrs. 0 min. 0 sec. | 0 | 0 | 8 hr/s, 0 min/s | |
| | 7:38:28 AM | 12:00:56 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:23:07 PM | 5:35:03 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 04, 2025 (Tue) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | No Undertime | 0 | AM WORKED: | 8 hrs. 0 min. 0 sec. | 0 | 0 | 8 hr/s, 0 min/s | |
| | 7:41:33 AM | 12:00:36 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:22:54 PM | 5:31:17 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 05, 2025 (Wed) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | No Undertime | 0 | AM WORKED: | 8 hrs. 0 min. 0 sec. | 0 | 0 | 8 hr/s, 0 min/s | |
| | 7:33:48 AM | 12:02:22 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:15:30 PM | 5:30:09 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 06, 2025 (Thu) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | No Undertime | 0 | AM WORKED: | 8 hrs. 0 min. 0 sec. | 0 | 0 | 8 hr/s, 0 min/s | |
| | 7:49:02 AM | 12:00:40 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:26:01 PM | 5:46:45 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |

| DATE | TIME IN | TIME OUT | LATE AM PM | TOTAL LATE | UNDERTIME AM PM | TOTAL UNDERTIME | TOTAL HOURS AM & PM | TOTAL HOURS RENDERED | TOTAL DEDUCTION (LATE + UNDERTIME) | TOTAL ABSENT | REQUIRED HOURS | |
|-----------------------------|--------------|---------------|--------------|------------|----------------------|--------------------|-----------------------|-------------------------|---|-----------------|-------------------|--|
| Mar 07, 2025 (Fri) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | No Undertime | 0 | AM WORKED: | 8 hrs. 0 min. 0 sec. | 0 | 0 | 8 hr/s, 0 min/s | |
| | 7:47:32 AM | 12:00:17 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:22:05 PM | 5:33:21 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 10, 2025 (Mon) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | No Undertime | 0 | AM WORKED: | 8 hrs. 0 min. 0 sec. | 0 | 0 | 8 hr/s, 0 min/s | |
| | 7:47:11 AM | 12:01:42 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:09:57 PM | 5:30:14 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 11, 2025 (Tue) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | No Undertime | 0 | AM WORKED: | 8 hrs. 0 min. 0 sec. | 0 | 0 | 8 hr/s, 0 min/s | |
| | 7:47:07 AM | 12:02:09 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:22:10 PM | 5:32:07 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 12, 2025 (Wed) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | No Undertime | 0 | AM WORKED: | 8 hrs. 0 min. 0 sec. | 0 | 0 | 8 hr/s, 0 min/s | |
| | 7:45:42 AM | 12:00:54 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:17:29 PM | 5:30:08 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 13, 2025 (Thu) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | No Undertime | 0 | AM WORKED: | 8 hrs. 0 min. 0 sec. | 0 | 0 | 8 hr/s, 0 min/s | |
| | 7:50:07 AM | 12:01:13 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:20:48 PM | 5:38:00 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |

| DATE | TIME IN | TIME OUT | LATE AM PM | TOTAL LATE | UNDERTIME AM PM | TOTAL UNDERTIME | TOTAL HOURS AM & PM | TOTAL HOURS RENDERED | TOTAL DEDUCTION (LATE + UNDERTIME) | TOTAL ABSENT | REQUIRED HOURS | |
|-----------------------------|--------------|---------------|--------------|------------|---------------------------------|--------------------|-----------------------|-------------------------|---|-----------------|-------------------|---|
| Mar 14, 2025 (Fri) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | No Undertime | 0 | AM WORKED: | 8 hrs. 0 min. 0 sec. | 0 | 0 | 8 hr/s, 0 min/s | |
| | 7:50:42 AM | 12:04:06 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:25:41 PM | 5:52:52 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 17, 2025 (Mon) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | No Undertime | 0 | AM WORKED: | 8 hrs. 0 min. 0 sec. | 0 | 0 | 8 hr/s, 0 min/s | |
| | 7:49:36 AM | 12:01:23 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:14:23 PM | 5:33:27 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 18, 2025 (Tue) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | PM UNDERTIME: 9 min 0 sec | 9 mins 0 secs | AM WORKED: | 7 hrs. 51 min. 0 sec. | 9 min/s, 0 sec | 0 | 8 hr/s, 0 min/s | U |
| | 8:00:00 AM | 12:03:00 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:32:00 PM | 5:21:00 PM | | | | | 3 hrs. 51 min. 0 sec. | | | | | |
| Mar 19, 2025 (Wed) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | No Undertime | 0 | AM WORKED: | 8 hrs. 0 min. 0 sec. | 0 | 0 | 8 hr/s, 0 min/s | |
| | 7:50:49 AM | 12:03:37 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:12:21 PM | 5:36:42 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 20, 2025 (Thu) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | No Undertime | 0 | AM WORKED: | 8 hrs. 0 min. 0 sec. | 0 | 0 | 8 hr/s, 0 min/s | |
| | 8:00:00 AM | 12:04:00 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:15:00 PM | 5:30:00 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |

| DATE | TIME IN | TIME OUT | LATE AM PM | TOTAL LATE | UNDERTIME AM PM | TOTAL UNDERTIME | TOTAL HOURS AM & PM | TOTAL HOURS RENDERED | TOTAL DEDUCTION (LATE + UNDERTIME) | TOTAL ABSENT | REQUIRED HOURS | |
|-----------------------------|--------------|---------------|--------------|------------|--------------------------------------|--------------------|------------------------|-------------------------|---|-----------------|--------------------|---|
| Mar 21, 2025 (Fri) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | PM UNDERTIME: 17 min 50 sec | 17 mins 50 secs | AM WORKED: | 7 hrs. 42 min. 10 sec. | 17 min/s, 50 sec | 0 | 8 hr/s, 0 min/s | U |
| | 7:50:20 AM | 12:00:04 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:19:24 PM | 5:12:10 PM | | | | | 3 hrs. 42 min. 10 sec. | | | | | |
| Mar 24, 2025 (Mon) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | No Undertime | 0 | AM WORKED: | 8 hrs. 0 min. 0 sec. | 0 | 0 | 8 hr/s, 0 min/s | |
| | 7:48:20 AM | 12:00:54 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:26:39 PM | 5:32:03 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 25, 2025 (Tue) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | No Undertime | 0 | AM WORKED: | 8 hrs. 0 min. 0 sec. | 0 | 0 | 8 hr/s, 0 min/s | |
| | 7:49:26 AM | 12:00:06 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:24:59 PM | 5:30:50 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 26, 2025 (Wed) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | No Undertime | 0 | AM WORKED: | 8 hrs. 0 min. 0 sec. | 0 | 0 | 8 hr/s, 0 min/s | |
| | 7:27:34 AM | 12:00:03 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:19:59 PM | 5:30:07 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 27, 2025 (Thu) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | No Undertime | 0 | AM WORKED: | 8 hrs. 0 min. 0 sec. | 0 | 0 | 8 hr/s, 0 min/s | |
| | 7:43:04 AM | 12:03:26 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:31:32 PM | 5:31:19 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |

| DATE | TIME IN | TIME OUT | LATE AM PM | TOTAL LATE | UNDERTIME AM PM | TOTAL UNDERTIME | TOTAL HOURS AM & PM | TOTAL HOURS RENDERED | TOTAL DEDUCTION (LATE + UNDERTIME) | TOTAL ABSENT | REQUIRED HOURS | |
|--------------------|--------------|---------------|--------------|------------|-------------------|-----------------|-----------------------|----------------------|------------------------------------|--------------|-----------------|--|
| Mar 28, 2025 (Fri) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | No Undertime | 0 | AM WORKED: | 8 hrs. 0 min. 0 sec. | 0 | 0 | 8 hr/s, 0 min/s | |
| | 7:46:48 AM | 12:00:48 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:32:27 PM | 5:37:57 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |
| Mar 31, 2025 (Mon) | 1ST TIME IN: | 1ST TIME OUT: | No Late | 0 | No Undertime | 0 | AM WORKED: | 8 hrs. 0 min. 0 sec. | 0 | 0 | 8 hr/s, 0 min/s | |
| | 7:48:04 AM | 12:00:38 PM | | | | | 4 hr/s. 0 min. 0 sec. | | | | | |
| | 2ND TIME IN: | 2ND TIME OUT: | | | | | PM WORKED: | | | | | |
| | 1:19:36 PM | 5:30:23 PM | | | | | 4 hrs. 0 min. 0 sec. | | | | | |

| Duty Hours To Be Rendered | Total Time Rendered | Total Time Deduction (Late + Undertime + Absent Hours) | Total Late | Total Undertime | Total Absent |
|------------------------------------|---------------------------|--|------------------------|-------------------------|--------------|
| 168 hr/s from (21 days total hour) | 167 hr/s, 33 min/s 10 sec | 0 hr/s, 26 min/s 50 sec | 0 hr/s, 0 min/s, 0 sec | 0 hr/s, 26 min/s 50 sec | 0 |