

ATTENDANCE REPORT

Employee: **GUIBONE, DULCE BODIONGAN**  
Employee ID: **16330-0761**  
Selected Date: No date range selected

DATE	TIME IN	TIME OUT	LATE AM   PM	TOTAL LATE	UNDERTIME AM   PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Jan 02, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:13:12 AM	12:11:18 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:32:31 PM	6:10:27 PM					4 hrs. 0 min. 0 sec.					
Jan 03, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	9 mins 15 secs	No Undertime	0	AM WORKED:	7 hrs. 50 min. 45 sec.	9 min/s, 15 sec	0	8 hr/s, 0 min/s	PRE
	8:24:15 AM	12:05:46 PM	9 min 15 sec				3 hr/s. 51 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	12:58:06 PM	7:15:14 PM					4 hrs. 0 min. 0 sec.					
Jan 06, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:06:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	5:36:00 PM					4 hrs. 0 min. 0 sec.					
Jan 07, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	7 mins 59 secs	No Undertime	0	AM WORKED:	7 hrs. 52 min. 1 sec.	7 min/s, 59 sec	0	8 hr/s, 0 min/s	PRE
	8:22:59 AM	12:27:19 PM	7 min 59 sec				3 hr/s. 52 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	6:23:00 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM   PM	TOTAL LATE	UNDERTIME AM   PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Jan 08, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:14:53 PM	7:11:29 PM					4 hrs. 0 min. 0 sec.					
Jan 09, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	19 mins 52 secs	No Undertime	0	AM WORKED:	7 hrs. 40 min. 8 sec.	19 min/s, 52 sec	0	8 hr/s, 0 min/s	PRE
	8:34:52 AM	12:18:39 PM	19 min 52 sec				3 hr/s. 40 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:26:29 PM	6:44:50 PM					4 hrs. 0 min. 0 sec.					
Jan 10, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	5 mins 15 secs	No Undertime	0	AM WORKED:	7 hrs. 54 min. 45 sec.	5 min/s, 15 sec	0	8 hr/s, 0 min/s	PRE
	8:20:15 AM	12:29:06 PM	5 min 15 sec				3 hr/s. 55 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:14:49 PM	10:22:13 PM					4 hrs. 0 min. 0 sec.					
Jan 13, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	11 mins 53 secs	No Undertime	0	AM WORKED:	7 hrs. 48 min. 7 sec.	11 min/s, 53 sec	0	8 hr/s, 0 min/s	PRE
	8:26:53 AM	12:24:10 PM	11 min 53 sec				3 hr/s. 48 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:14:26 PM	5:48:57 PM					4 hrs. 0 min. 0 sec.					
Jan 14, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	25 mins 31 secs	No Undertime	0	AM WORKED:	7 hrs. 34 min. 29 sec.	25 min/s, 31 sec	0	8 hr/s, 0 min/s	PRE
	8:40:31 AM	12:50:53 PM	25 min 31 sec				3 hr/s. 34 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	5:39:00 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM   PM	TOTAL LATE	UNDERTIME AM   PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Jan 15, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	ON
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:30:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Jan 16, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	ON
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:30:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Jan 17, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	23 mins 50 secs	No Undertime	0	AM WORKED:	7 hrs. 36 min. 10 sec.	23 min/s, 50 sec	0	8 hr/s, 0 min/s	PRE
	8:38:50 AM	12:23:30 PM	23 min 50 sec				3 hr/s. 36 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:20:29 PM	5:52:08 PM					4 hrs. 0 min. 0 sec.					
Jan 20, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	15 mins 51 secs	No Undertime	0	AM WORKED:	7 hrs. 44 min. 9 sec.	15 min/s, 51 sec	0	8 hr/s, 0 min/s	PRE
	8:30:51 AM	12:24:24 PM	15 min 51 sec				3 hr/s. 44 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:27:55 PM	5:38:31 PM					4 hrs. 0 min. 0 sec.					
Jan 21, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	11 mins 15 secs	No Undertime	0	AM WORKED:	7 hrs. 48 min. 45 sec.	11 min/s, 15 sec	0	8 hr/s, 0 min/s	PRE
	8:26:15 AM	12:18:50 PM	11 min 15 sec				3 hr/s. 49 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:19:40 PM	5:58:07 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM   PM	TOTAL LATE	UNDERTIME AM   PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Jan 22, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	19 mins 42 secs	No Undertime	0	AM WORKED:	7 hrs. 40 min. 18 sec.	19 min/s, 42 sec	0	8 hr/s, 0 min/s	PRE
	8:34:42 AM	12:05:39 PM					3 hr/s. 40 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	19 min 42 sec				PM WORKED:					
	1:28:45 PM	5:30:39 PM					4 hrs. 0 min. 0 sec.					
Jan 23, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	20 mins 46 secs	No Undertime	0	AM WORKED:	7 hrs. 39 min. 14 sec.	20 min/s, 46 sec	0	8 hr/s, 0 min/s	PRE
	8:34:19 AM	12:15:43 PM	19 min 19 sec				3 hr/s. 41 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	PM LATE				PM WORKED:					
	1:46:27 PM	5:56:19 PM	1 min 27 sec				3 hrs. 58 min. 33 sec.					
Jan 24, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	11 mins 46 secs	No Undertime	0	AM WORKED:	7 hrs. 48 min. 14 sec.	11 min/s, 46 sec	0	8 hr/s, 0 min/s	PRE
	8:26:46 AM	12:10:24 PM					3 hr/s. 48 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	11 min 46 sec				PM WORKED:					
	1:00:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Jan 27, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	21 mins 28 secs	No Undertime	0	AM WORKED:	7 hrs. 38 min. 32 sec.	21 min/s, 28 sec	0	8 hr/s, 0 min/s	PRE
	8:36:28 AM	12:16:03 PM					3 hr/s. 39 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	21 min 28 sec				PM WORKED:					
	1:01:07 PM	6:17:18 PM					4 hrs. 0 min. 0 sec.					
Jan 28, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	14 mins 49 secs	No Undertime	0	AM WORKED:	7 hrs. 45 min. 11 sec.	14 min/s, 49 sec	0	8 hr/s, 0 min/s	PRE
	8:29:49 AM	12:13:32 PM					3 hr/s. 45 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	14 min 49 sec				PM WORKED:					
	12:59:30 PM	5:52:59 PM					4 hrs. 0 min. 0 sec.					

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Jan 29, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	TRA
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:30:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Jan 30, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	14 mins 22 secs	No Undertime	0	AM WORKED:	7 hrs. 45 min. 38 sec.	14 min/s, 22 sec	0	8 hr/s, 0 min/s	PRE
	8:29:22 AM	12:28:04 PM	14 min 22 sec				3 hr/s. 46 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:16:08 PM	5:54:36 PM					4 hrs. 0 min. 0 sec.					
Jan 31, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	18 mins 45 secs	No Undertime	0	AM WORKED:	7 hrs. 41 min. 15 sec.	18 min/s, 45 sec	0	8 hr/s, 0 min/s	PRE
	8:33:45 AM	12:21:01 PM	18 min 45 sec				3 hr/s. 41 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:19:10 PM	6:10:23 PM					4 hrs. 0 min. 0 sec.					

Duty Hours To Be Rendered	Total Time Rendered	Total Time Deduction (Late + Undertime + Absent Hours)	Total Late	Total Undertime	Total Absent
176 hr/s from (22 days total hour)	171 hr/s, 47 min/s 41 sec	4 hr/s, 12 min/s 19 sec	4 hr/s, 12 min/s 19 sec	0 hr/s, 0 min/s, 0 sec	0