

ATTENDANCE REPORT

Employee: ADLAON, REGGIE IAN SALUPAN
Employee ID: 23775-1123
Selected Date: August 10, 2024 to August 31, 2024

Date	Time In	Time Out	Late AM PM	Total Late	UnderTime AM PM	Total Undertime	Total Hours AM & PM	Total Hours Rendered	Total Deduction (late + undertime)	Total Absent	Required Hours	Remarks
Aug 13, 2024 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
	7:53:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	5:39:00 PM					4 hrs. 0 min. 0 sec.					
Aug 14, 2024 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
	7:34:15 AM	12:07:28 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	12:57:10 PM	7:39:15 PM					4 hrs. 0 min. 0 sec.					
Aug 15, 2024 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
	7:39:41 AM	12:00:04 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	6:49:00 PM					4 hrs. 0 min. 0 sec.					
Aug 16, 2024 (Fri)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	1 mins 27 secs	No Undertime	0	AM WORKED:	7 hrs. 58 min. 33 sec.	1 min/s, 27 sec	0	8 hr/s, 0 min/s	Present - Late AM
	8:16:27 AM	12:00:00 PM	1 min 27 sec				4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	PM WORKED:									
	1:00:00 PM	5:30:00 PM	4 hrs. 0 min. 0 sec.									
Aug 19, 2024 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
	7:21:54 AM	12:21:48 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:11:25 PM	7:31:56 PM					4 hrs. 0 min. 0 sec.					

Date	Time In	Time Out	Late AM PM	TotalLate	UnderTime AM PM	Total Undertime	Total Hours AM & PM	Total Hours Rendered	Total Deduction (late + undertime)	Total Absent	Required Hours	Remarks
Aug 20, 2024 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
	7:31:26 AM	12:24:10 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:26:52 PM	6:02:15 PM					4 hrs. 0 min. 0 sec.					
Aug 21, 2024 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
	7:57:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:04:00 PM	6:00:00 PM					4 hrs. 0 min. 0 sec.					
Aug 22, 2024 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	On Leave Whole Day
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:30:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Aug 27, 2024 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
	7:39:40 AM	12:06:13 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:17:30 PM	5:34:53 PM					4 hrs. 0 min. 0 sec.					
Aug 28, 2024 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
	7:43:54 AM	12:07:12 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:24:56 PM	5:53:11 PM					4 hrs. 0 min. 0 sec.					
Aug 29, 2024 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
	7:58:00 AM	12:05:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:29:00 PM	5:38:00 PM					4 hrs. 0 min. 0 sec.					

Date	Time In	Time Out	Late AM PM	TotalLate	UnderTime AM PM	Total Undertime	Total Hours AM & PM	Total Hours Rendered	Total Deduction (late + undertime)	Total Absent	Required Hours	Remarks
Aug 30, 2024 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	Present
	7:35:54 AM	12:06:40 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:27:11 PM	6:00:00 PM					4 hrs. 0 min. 0 sec.					

Duty Hours To Be Rendered	Total Time Rendered	Total Time Deduction (Late + Undertime + Absent Hours)	Total Late	Total Undertime	Total Absent
96 hr/s from (12 days total hour)	95 hr/s, 58 min/s 33 sec	0 hr/s, 1 min/s 27 sec	0 hr/s, 1 min/s 27 sec	0 hr/s, 0 min/s, 0 sec	0