

ATTENDANCE REPORT

Employee: SAMON, MARIA FE BALABA  
Employee ID: 19149-1006  
Selected Date: No date range selected

DATE	TIME IN	TIME OUT	LATE AM   PM	TOTAL LATE	UNDERTIME AM   PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Feb 03, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	16 mins 59 secs	No Undertime	0	AM WORKED:	7 hrs. 43 min. 1 sec.	16 min/s, 59 sec	0	8 hr/s, 0 min/s	PRE
	8:31:59 AM	12:08:27 PM					3 hr/s. 43 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	16 min 59 sec				PM WORKED:					
	1:00:17 PM	5:51:40 PM					4 hrs. 0 min. 0 sec.					
Feb 04, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	12 mins 50 secs	No Undertime	0	AM WORKED:	7 hrs. 47 min. 10 sec.	12 min/s, 50 sec	0	8 hr/s, 0 min/s	PRE
	8:27:50 AM	12:16:28 PM					3 hr/s. 47 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	12 min 50 sec				PM WORKED:					
	1:21:28 PM	7:19:10 PM					4 hrs. 0 min. 0 sec.					
Feb 05, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	10 mins 30 secs	No Undertime	0	AM WORKED:	7 hrs. 49 min. 30 sec.	10 min/s, 30 sec	0	8 hr/s, 0 min/s	PRE
	8:25:30 AM	12:07:49 PM					3 hr/s. 50 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	10 min 30 sec				PM WORKED:					
	1:11:18 PM	5:39:34 PM					4 hrs. 0 min. 0 sec.					
Feb 06, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	39 mins 54 secs	No Undertime	0	AM WORKED:	7 hrs. 20 min. 6 sec.	39 min/s, 54 sec	0	8 hr/s, 0 min/s	PRE
	8:54:54 AM	12:03:39 PM					3 hr/s. 20 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	39 min 54 sec				PM WORKED:					
	1:29:40 PM	6:59:22 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM   PM	TOTAL LATE	UNDERTIME AM   PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Feb 07, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	1 hrs 4 mins 1 secs	No Undertime	0	AM WORKED:	6 hrs. 55 min. 59 sec.	1 hr/s, 4 min/s, 1 sec	0	8 hr/s, 0 min/s	PRE
	9:19:01 AM	12:12:25 PM					2 hr/s. 56 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:29:47 PM	5:48:14 PM	1 hr 4 min 1 sec				4 hrs. 0 min. 0 sec.					
Feb 10, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	8 mins 10 secs	No Undertime	0	AM WORKED:	7 hrs. 51 min. 50 sec.	8 min/s, 9 sec	0	8 hr/s, 0 min/s	PRE
	8:23:10 AM	12:03:25 PM					3 hr/s. 52 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	8 min 10 sec				PM WORKED:					
	1:30:20 PM	6:46:59 PM					4 hrs. 0 min. 0 sec.					
Feb 11, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	0 mins 44 secs	No Undertime	0	AM WORKED:	7 hrs. 59 min. 16 sec.	0 min/s 44 sec	0	8 hr/s, 0 min/s	PRE
	8:15:44 AM	12:09:07 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	44 sec				PM WORKED:					
	1:23:58 PM	7:39:01 PM					4 hrs. 0 min. 0 sec.					
Feb 12, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	1 hrs 11 mins 39 secs	No Undertime	0	AM WORKED:	6 hrs. 48 min. 21 sec.	1 hr/s, 11 min/s, 39 sec	0	8 hr/s, 0 min/s	PRE
	9:26:39 AM	12:05:27 PM					2 hr/s. 48 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	1 hr 11 min 39 sec				PM WORKED:					
	1:30:16 PM	6:39:11 PM					4 hrs. 0 min. 0 sec.					
Feb 13, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	1 hrs 18 mins 4 secs	No Undertime	0	AM WORKED:	6 hrs. 41 min. 56 sec.	1 hr/s, 18 min/s, 4 sec	0	8 hr/s, 0 min/s	PRE
	9:33:04 AM	12:02:21 PM					2 hr/s. 42 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	1 hr 18 min 4 sec				PM WORKED:					
	1:27:12 PM	9:11:49 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM   PM	TOTAL LATE	UNDERTIME AM   PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Feb 14, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	35 mins 25 secs	No Undertime	0	AM WORKED:	7 hrs. 24 min. 35 sec.	35 min/s, 25 sec	0	8 hr/s, 0 min/s	PRE
	8:50:25 AM	12:02:42 PM					3 hr/s. 25 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:28:14 PM	9:17:23 PM	35 min 25 sec				4 hrs. 0 min. 0 sec.					
Feb 17, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:07:33 AM	12:20:03 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:22:03 PM	5:56:48 PM					4 hrs. 0 min. 0 sec.					
Feb 18, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	11 mins 27 secs	No Undertime	0	AM WORKED:	7 hrs. 48 min. 33 sec.	11 min/s, 27 sec	0	8 hr/s, 0 min/s	PRE
	8:26:27 AM	12:05:38 PM					3 hr/s. 49 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	11 min 27 sec				PM WORKED:					
	1:30:08 PM	5:58:55 PM					4 hrs. 0 min. 0 sec.					
Feb 19, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	1 hrs 24 mins 57 secs	No Undertime	0	AM WORKED:	6 hrs. 35 min. 3 sec.	1 hr/s, 24 min/s, 57 sec	0	8 hr/s, 0 min/s	PRE
	9:39:57 AM	12:20:01 PM					2 hr/s. 35 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	1 hr 24 min 57 sec				PM WORKED:					
	1:27:52 PM	6:39:47 PM					4 hrs. 0 min. 0 sec.					
Feb 20, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	16 mins 17 secs	No Undertime	0	AM WORKED:	7 hrs. 43 min. 43 sec.	16 min/s, 17 sec	0	8 hr/s, 0 min/s	PRE
	8:31:17 AM	12:04:00 PM					3 hr/s. 44 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	16 min 17 sec				PM WORKED:					
	1:29:59 PM	7:05:50 PM					4 hrs. 0 min. 0 sec.					

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Feb 21, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	10 mins 34 secs	No Undertime	0	AM WORKED:	7 hrs. 49 min. 26 sec.	10 min/s, 34 sec	0	8 hr/s, 0 min/s	PRE
	8:25:34 AM	12:01:14 PM					3 hr/s. 49 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	10 min 34 sec				PM WORKED:					
	1:29:01 PM	7:22:15 PM					4 hrs. 0 min. 0 sec.					
Feb 24, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:12:54 AM	12:06:56 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:30:14 PM	6:30:24 PM					4 hrs. 0 min. 0 sec.					
Feb 25, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	5 mins 11 secs	No Undertime	0	AM WORKED:	7 hrs. 54 min. 49 sec.	5 min/s, 11 sec	0	8 hr/s, 0 min/s	PRE
	8:20:11 AM	12:03:50 PM					3 hr/s. 55 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	5 min 11 sec				PM WORKED:					
	1:27:53 PM	7:05:02 PM					4 hrs. 0 min. 0 sec.					
Feb 26, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	1 hrs 33 mins 25 secs	No Undertime	0	AM WORKED:	6 hrs. 26 min. 35 sec.	1 hr/s, 33 min/s, 25 sec	0	8 hr/s, 0 min/s	PRE
	9:48:25 AM	12:03:26 PM					2 hr/s. 27 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	1 hr 33 min 25 sec				PM WORKED:					
	1:28:14 PM	7:10:22 PM					4 hrs. 0 min. 0 sec.					
Feb 27, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	21 mins 57 secs	No Undertime	0	AM WORKED:	7 hrs. 38 min. 3 sec.	21 min/s, 57 sec	0	8 hr/s, 0 min/s	PRE
	8:36:57 AM	12:02:58 PM					3 hr/s. 38 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	21 min 57 sec				PM WORKED:					
	1:29:52 PM	7:28:44 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM   PM	TOTAL LATE	UNDERTIME AM   PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Feb 28, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	1 hrs 12 mins 58 secs	No Undertime	0	AM WORKED:	6 hrs. 47 min. 2 sec.	1 hr/s, 12 min/s, 58 sec	0	8 hr/s, 0 min/s	PRE
	9:27:58 AM	12:04:27 PM					2 hr/s. 47 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	12:49:53 PM	5:38:13 PM					4 hrs. 0 min. 0 sec.					

Duty Hours To Be Rendered	Total Time Rendered	Total Time Deduction (Late + Undertime + Absent Hours)	Total Late	Total Undertime	Total Absent
160 hr/s from (20 days total hour)	149 hr/s, 4 min/s 58 sec	10 hr/s, 55 min/s 2 sec	10 hr/s, 55 min/s 2 sec	0 hr/s, 0 min/s, 0 sec	0