

ATTENDANCE REPORT

Employee: CATALONIA, QUICY MAE CLERIGO  
Employee ID: 22719-1098  
Selected Date: No date range selected

DATE	TIME IN	TIME OUT	LATE AM   PM	TOTAL LATE	UNDERTIME AM   PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Feb 03, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:00:00 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:00:00 PM	5:30:00 PM					4 hrs. 0 min. 0 sec.					
Feb 04, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	7:59:33 AM	12:06:06 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:33:14 PM	5:54:22 PM					4 hrs. 0 min. 0 sec.					
Feb 05, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	0 mins 14 secs	No Undertime	0	AM WORKED:	7 hrs. 59 min. 46 sec.	0 min/s 14 sec	0	8 hr/s, 0 min/s	PRE
	8:15:14 AM	12:03:53 PM	14 sec				4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:24:51 PM	5:48:09 PM					4 hrs. 0 min. 0 sec.					
Feb 06, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:08:57 AM	12:07:17 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:26:16 PM	5:56:47 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM   PM	TOTAL LATE	UNDERTIME AM   PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS	
Feb 07, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	1 mins 6 secs	No Undertime	0	AM WORKED:	7 hrs. 58 min. 54 sec.	1 min/s, 6 sec	0	8 hr/s, 0 min/s	PRE
	8:16:06 AM	12:07:31 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	1 min 6 sec				PM WORKED:					
	1:33:01 PM	5:46:47 PM					4 hrs. 0 min. 0 sec.					
Feb 10, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	3 mins 23 secs	No Undertime	0	AM WORKED:	7 hrs. 56 min. 37 sec.	3 min/s, 23 sec	0	8 hr/s, 0 min/s	PRE
	8:18:23 AM	12:13:46 PM					3 hr/s. 57 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	3 min 23 sec				PM WORKED:					
	1:24:36 PM	5:53:22 PM					4 hrs. 0 min. 0 sec.					
Feb 11, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	0 mins 19 secs	No Undertime	0	AM WORKED:	7 hrs. 59 min. 41 sec.	0 min/s 19 sec	0	8 hr/s, 0 min/s	PRE
	8:15:19 AM	12:19:44 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	19 sec				PM WORKED:					
	1:26:40 PM	5:45:49 PM					4 hrs. 0 min. 0 sec.					
Feb 12, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:13:17 AM	12:05:14 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	12:53:24 PM	6:01:24 PM					4 hrs. 0 min. 0 sec.					
Feb 13, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	12 mins 13 secs	No Undertime	0	AM WORKED:	7 hrs. 47 min. 47 sec.	12 min/s, 13 sec	0	8 hr/s, 0 min/s	PRE
	8:27:13 AM	12:03:25 PM					3 hr/s. 48 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	12 min 13 sec				PM WORKED:					
	1:00:00 PM	5:57:00 PM					4 hrs. 0 min. 0 sec.					

DATE	TIME IN	TIME OUT	LATE AM   PM	TOTAL LATE	UNDERTIME AM   PM	TOTAL UNDERTIME	TOTAL HOURS AM & PM	TOTAL HOURS RENDERED	TOTAL DEDUCTION (LATE + UNDERTIME)	TOTAL ABSENT	REQUIRED HOURS		
Feb 14, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s		
	7:58:47 AM	12:14:51 PM					4 hr/s. 0 min. 0 sec.						
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:						
	1:40:43 PM	6:24:12 PM					4 hrs. 0 min. 0 sec.						
Feb 17, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s		
	6:56:16 AM	12:00:00 PM					4 hr/s. 0 min. 0 sec.						
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:						
	1:00:00 PM	6:40:00 PM					4 hrs. 0 min. 0 sec.						
Feb 18, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s		
	7:19:44 AM	12:03:39 PM					4 hr/s. 0 min. 0 sec.						
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:						
	1:23:26 PM	5:59:32 PM					4 hrs. 0 min. 0 sec.						
Feb 19, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	PM LATE:	3 mins 28 secs	No Undertime	0	AM WORKED:	7 hrs. 56 min. 32 sec.	3 min/s, 28 sec	0	8 hr/s, 0 min/s	PRE	
	8:08:46 AM	12:06:30 PM	4 hr/s. 0 min. 0 sec.										
	2ND TIME IN:	2ND TIME OUT:	PM WORKED:										
	1:48:28 PM	5:38:45 PM	3 hrs. 56 min. 32 sec.										
Feb 20, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	0	0	0	8 hr/s	8 hr/s, 0 min/s		
	12:00:00 AM	12:00:00 AM											
	2ND TIME IN:	2ND TIME OUT:											
	12:00:00 AM	12:00:00 AM											

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Feb 21, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:04:02 AM	12:05:30 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:28:47 PM	5:43:39 PM					4 hrs. 0 min. 0 sec.					
Feb 24, 2025 (Mon)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	2 mins 24 secs	No Undertime	0	AM WORKED:	7 hrs. 57 min. 36 sec.	2 min/s, 24 sec	0	8 hr/s, 0 min/s	PRE
	8:17:24 AM	12:13:17 PM	2 min 24 sec				3 hr/s. 58 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:30:49 PM	5:41:48 PM					4 hrs. 0 min. 0 sec.					
Feb 25, 2025 (Tue)	1ST TIME IN:	1ST TIME OUT:	No Late	0	No Undertime	0	AM WORKED:	8 hrs. 0 min. 0 sec.	0	0	8 hr/s, 0 min/s	
	8:05:47 AM	12:05:57 PM					4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:27:16 PM	5:42:05 PM					4 hrs. 0 min. 0 sec.					
Feb 26, 2025 (Wed)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	0 mins 15 secs	No Undertime	0	AM WORKED:	7 hrs. 59 min. 45 sec.	0 min/s 15 sec	0	8 hr/s, 0 min/s	PRE
	8:15:15 AM	12:17:53 PM	15 sec				4 hr/s. 0 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:27:56 PM						4 hrs. 0 min. 0 sec.					
Feb 27, 2025 (Thu)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	2 mins 15 secs	No Undertime	0	AM WORKED:	7 hrs. 57 min. 45 sec.	2 min/s, 15 sec	0	8 hr/s, 0 min/s	PRE
	8:17:15 AM	12:04:22 PM	2 min 15 sec				3 hr/s. 58 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:					PM WORKED:					
	1:31:08 PM	5:53:48 PM					4 hrs. 0 min. 0 sec.					

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Feb 28, 2025 (Fri)	1ST TIME IN:	1ST TIME OUT:	AM LATE:	1 mins 40 secs	No Undertime	0	AM WORKED:	7 hrs. 58 min. 20 sec.	1 min/s, 39 sec	0	8 hr/s, 0 min/s	PRE
	8:16:40 AM	12:12:39 PM					3 hr/s. 58 min. 0 sec.					
	2ND TIME IN:	2ND TIME OUT:	1 min 40 sec				PM WORKED:					
	1:29:14 PM	5:51:45 PM					4 hrs. 0 min. 0 sec.					

Duty Hours To Be Rendered	Total Time Rendered	Total Time Deduction (Late + Undertime + Absent Hours)	Total Late	Total Undertime	Total Absent
160 hr/s from (20 days total hour)	151 hr/s, 32 min/s 43 sec	8 hr/s, 27 min/s 17 sec	0 hr/s, 27 min/s 17 sec	0 hr/s, 0 min/s, 0 sec	8 hr/s