

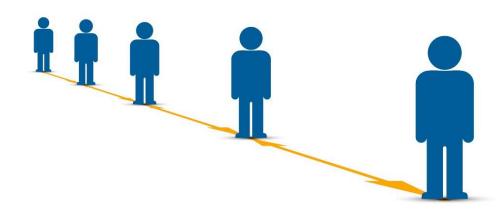
Virtual Internship Program

2021 - 1st Quarter



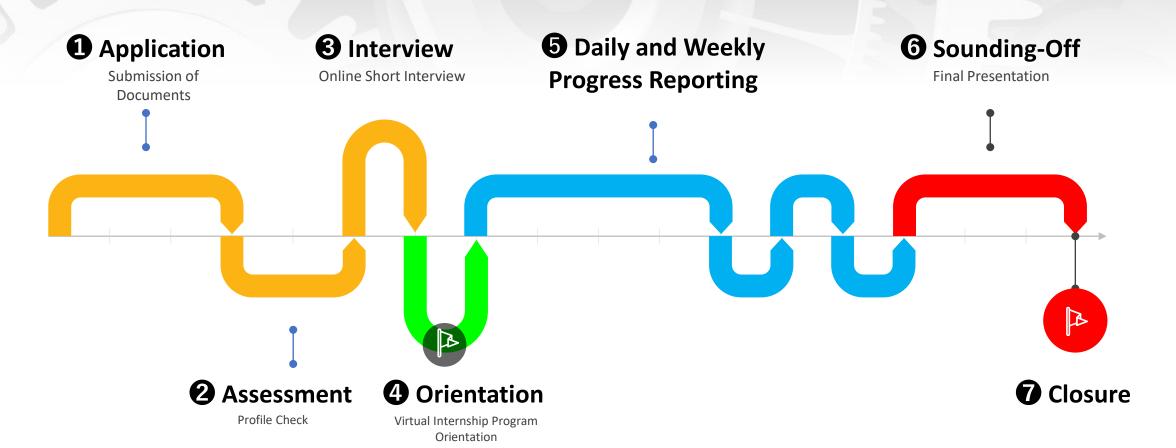
At Erovoutika, we're embracing the <u>"new normal"</u> for how we work and live as the world comes together to fight the COVID-19 pandemic.

The health and safety of our employees, interns, and their families is our highest priority, which means shifting in-person experiences online and working together to find creative solutions to new challenges.





Internship Process Road Map





Documents to be submitted



- 1 Resume
- 2 Filled-out Screening Form
- 3 Filled-out Non-Disclosure Agreement Form
- 4 Endorsement Letter from your School

Work Schedule



Flexible Working Hours and Day

- 4 8 Hours a day
- 24 40 Hours per week
- No Holiday Work
- No Sunday Work

Holidays



Regular holidays are:

- •New Year's Day January 1, 2021 (Friday)
- Maundy Thursday April 1, 2021 (Thursday)
- •Good Friday April 2, 2021 (Friday)
- •Araw ng Kagitingan April 9, 2021 (Friday)
- •Labor Day May 1, 2021 (Saturday)
- •Independence Day June 12, 2021 (Saturday)
- •National Heroes' Day August 30, 2021 (Monday)
- •Bonifacio Day November 30, 2021 (Tuesday)
- Christmas Day December 25, 2021 (Saturday)
- •Rizal Day December 30, 2021 (Thursday)

Special (Non-Working) Holidays

Chinese New Year – February 12, 2021 (Friday)

EDSA Revolution Anniversary — February 25, 2021 (Thursday)

Black Saturday – April 3, 2021 (Saturday)

Ninoy Aquino Day – August 21, 2021 (Saturday)

All Saints' Day – November 1, 2021 (Monday)

Feast of the Immaculate Conception of Mary – December 8,

2021 (Wednesday)

Last Day of the Year – December 31, 2021 (Friday)

Special Days

All Souls' Day – November 2, 2021 (Tuesday)

Christmas Eve – December 24, 2021 (Friday)

Allowances



Food Allowance and Transportation allowance are not applicable for Virtual Internship.

Project and Performance Bonus can be given.