# AUTHORIZATION FOR RELEASE OF INSURANCE CLAIM INFORMATION

## HIPAA COMPLIANT - LIMITED PURPOSE AUTHORIZATION

**Date:** June 25, 2024

## POLICYHOLDER INFORMATION

Name: John David Thompson Date of Birth: 01/15/1975

Social Security #: XXX-XX-1234

**Driver's License #:** T123-456-75-789-0 **State:** Florida

Policy Number: HO-9876543 Claim Number: SF-2024-12345 Date of Loss: March 15, 2024

Loss Location: 456 Maple Avenue, Orlando, FL 32801

## **AUTHORIZATION SCOPE**

## TO WHOM IT MAY CONCERN:

I, John David Thompson, hereby authorize and direct any and all of the following parties to release, disclose, provide copies of, and discuss any and all information, records, documents, reports, communications, and data (electronic or physical) relating to my insurance claim referenced above to:

#### PRIMARY AUTHORIZED RECIPIENT:

## **State Farm Fire and Casualty Company**

ATTN: Sarah Mitchell - Adjuster License #: ADJ-FL-789456

1 State Farm Plaza, Bloomington, IL 61710

(309) 555-7823 | (309) 555-7824 (Fax) | smitchell@statefarm.com

#### **ADDITIONAL AUTHORIZED RECIPIENTS:**

☑ Mortgage Company: Wells Fargo Home Mortgage, Attn: Loss Draft Department

☑ **Public Adjuster:** Michael Brown, License #PA-12345

☑ Attorney: Jennifer Roberts, Esq., Bar #FL-98765

<b>☑</b> Contractor:	Premier Restoration Se	ervices, License #	CGC-1516789
□ Other:			

## ENTITIES AUTHORIZED TO RELEASE INFORMATION

## **Government Agencies**

- Orlando Fire Department and Fire Marshal Office
- Orange County Building/Code Enforcement Department
- Orlando Police Department
- Orange County Health Department
- City of Orlando Permit Office
- Florida Division of Emergency Management
- National Weather Service Melbourne Office

## **Professional Services**

- Structural Engineering Associates (inspection report)
- EnviroTest Labs (air quality and mold testing)
- ServPro of Orlando (emergency mitigation)
- Premier Restoration Services (general contractor)
- Davis Architecture Group (reconstruction plans)
- Brown & Associates Public Adjusting
- SecureTech Alarm Systems
- FireStop Security Monitoring

## **Utilities and Services**

- Orlando Utilities Commission (OUC) Electric
- Orlando Utilities Commission Water/Sewer
- TECO Peoples Gas
- Spectrum Cable/Internet
- AT&T Telephone Services
- Republic Services (waste management)

## **Financial Institutions**

- Wells Fargo Home Mortgage (mortgage servicer)
- Bank of America (checking/savings)
- Chase Bank (credit cards for purchase verification)
- State Farm (prior claims history)
- SafeGuard Title & Escrow

## **Medical Providers (injury-related to fire escape)**

- Orlando Regional Medical Center Emergency Department
- Dr. James Wilson, MD (treating physician)
- MedExpress Urgent Care
- Orlando Fire Rescue EMS
- Walgreens Pharmacy #4521

## **Other Entities**

- Maple Grove HOA Management
- Thompson Enterprises (employer for lost income verification)
- SecureStore Storage Facility
- Hampton Inn & Marriott Hotels (temporary housing)
- U-Haul Moving Services
- Previous tenants: N/A
- Neighbors: Robert & Linda Martinez (witnesses)

# INFORMATION AUTHORIZED FOR RELEASE

## **Investigation Records**

- Fire incident report #FD-2024-0315 and all supplemental reports
- Fire investigation origin and cause determination
- Police report #OPD-2024-4578 and witness statements
- Photos, videos, and body camera footage from responding units
- 911 call recording from 3/15/24 at 2:42 AM
- Evidence logs and chain of custody records

# **Property Records**

- Building permits #BP-2024-1234 through BP-2024-1250
- Code compliance inspection records
- Property tax assessment and payment history
- Deed and title documents
- Survey and plot plans dated 2019
- Architectural plans for 2020 kitchen renovation
- Prior insurance claims (2018 roof claim)

#### **Service Records**

- Electric service records March 2023 June 2024
- Alarm system activation logs for March 15, 2024
- HVAC service history (relevant to smoke damage)
- Electrical panel inspection report February 2024
- Contractor estimates and invoices
- Home warranty service contracts

## Financial Records (Limited to claim-relevant information)

- Receipts for damaged personal property (2019-2024)
- Credit card statements for furniture purchases (highlighted items only)
- Bank statements showing mortgage payments (current status)
- Property tax payment confirmations
- Income verification from employer (March-June 2024)

#### **Communications**

- Emails with contractors regarding repairs
- Text messages with adjusters and contractors
- Work orders submitted to HOA
- Insurance correspondence 2023-2024
- Social media posts showing property before loss

# **Medical Records (If applicable)**

- Emergency treatment for smoke inhalation 3/15/24
- Follow-up care for minor burns

- Physician clearance to return to work
- Prescription for respiratory medication
- EMS transport record

## **SPECIFIC EXCLUSIONS**

This authorization does NOT include:

- Mental health/psychiatric records (unless specifically initialed here: \_\_\_)
- HIV/AIDS testing or treatment records
- Substance abuse treatment records
- Genetic testing information
- Records unrelated to this specific claim
- Information protected by attorney-client privilege

## **PURPOSE AND USE LIMITATIONS**

This information is authorized for release SOLELY for the following purposes:

- 1. Investigation and evaluation of insurance claim #SF-2024-12345
- 2. Adjustment and settlement of said claim
- 3. Subrogation investigation and recovery
- 4. Defense of any coverage disputes
- 5. Compliance with policy conditions
- 6. Fraud investigation (