

PROPERTY DAMAGE VERIFICATION & DOCUMENTATION

[Date]

[Insurance Company Name]

Property Claims Department

[Address]

[City, State ZIP]

Re: Property Damage Verification Statement

Claim #: [Number]

Policy #: [Number]

Date of Loss: [Date]

Property Address: [Address]

Dear Claims Examiner:

This letter serves as my formal verification of property damage sustained and provides comprehensive documentation supporting my claim for \$[Total Amount].

I. VERIFICATION STATEMENT

I, [Name], hereby verify and attest that:

1. I am the owner/policyholder of the property located at [Address]
2. The property sustained damage on [Date] due to [Cause]
3. All information provided is true and accurate to the best of my knowledge
4. Documentation and evidence submitted is authentic and unaltered
5. No exaggeration or fraud is intended or implied
6. I have made reasonable efforts to document all damage
7. I will supplement this verification if additional damage is discovered
8. All estimates and assessments were obtained from licensed professionals

II. PROPERTY IDENTIFICATION

Primary Property Information

- **Legal Description:** [Lot/Block/Subdivision or legal description]
- **Parcel #:** [Tax parcel number]

- **Property Type:** [Single family/Condo/Commercial/Multi-family]
- **Year Built:** [Year]
- **Square Footage:** [Living area size]
- **Lot Size:** [Acreage or square feet]
- **Purchase Date:** [Date]
- **Purchase Price:** \$[Amount]
- **Current Market Value:** \$[Amount]
- **Most Recent Tax Assessment:** \$[Amount] as of [Date]

Additional Property Details

- **Construction Type:** [Frame/Brick/Stucco/Other]
- **Number of Stories:** [#]
- **Basement:** [Yes/No - Finished/Unfinished]
- **Garage:** [Attached/Detached - # of cars]
- **Recent Improvements:** [List with dates and costs]
- **Prior Claims History:** [None or brief description]

III. DAMAGE VERIFICATION BY AREA

EXTERIOR DAMAGE

Roofing System

Component	Pre-Loss Condition	Age	Damage Description	Dimensions	Estimated Cost
Shingles	[Condition]	[Years]	[Type of damage]	[Sq ft]	[\$Amount]
Underlayment	[Condition]	[Years]	[Damage]	[Sq ft]	[\$Amount]
Decking	[Condition]	[Years]	[Damage]	[Sq ft]	[\$Amount]
Flashing	[Condition]	[Years]	[Damage]	[Linear ft]	[\$Amount]
Gutters	[Condition]	[Years]	[Damage]	[Linear ft]	[\$Amount]
Vents	[Condition]	[Years]	[Damage]	[Units]	[\$Amount]

Exterior Walls

Wall Location	Material	Pre-Loss	Damage Type	Area Affected	Repair Cost
North	[Material]	[Condition]	[Damage]	[Sq ft]	[\$Amount]
South	[Material]	[Condition]	[Damage]	[Sq ft]	[\$Amount]
East	[Material]	[Condition]	[Damage]	[Sq ft]	[\$Amount]
West	[Material]	[Condition]	[Damage]	[Sq ft]	[\$Amount]

Windows and Doors

Location	Type	Size	Pre-Loss	Damage	Replacement Cost
[Room]	[Window type]	[Dimensions]	[Condition]	[Damage]	[\$Amount]
[Room]	[Door type]	[Dimensions]	[Condition]	[Damage]	[\$Amount]

INTERIOR DAMAGE

Room-by-Room Assessment

Room	Square Feet	Ceiling Damage	Wall Damage	Floor Damage	Contents Damage	Total Estimate
Living Room	[Sq ft]	[% and type]	[% and type]	[% and type]	[Items]	[\$Amount]
Kitchen	[Sq ft]	[% and type]	[% and type]	[% and type]	[Items]	[\$Amount]
Master Bedroom	[Sq ft]	[% and type]	[% and type]	[% and type]	[Items]	[\$Amount]
Bedroom 2	[Sq ft]	[% and type]	[% and type]	[% and type]	[Items]	[\$Amount]
Bathroom 1	[Sq ft]	[% and type]	[% and type]	[% and type]	[Items]	[\$Amount]
Basement	[Sq ft]	[% and type]	[% and type]	[% and type]	[Items]	[\$Amount]

SYSTEMS DAMAGE

System	Component	Age	Damage Description	Repair/Replace	Cost
HVAC	Furnace	[Years]	[