

# Audacity EZ Track Plug-in

Installation / User Guide

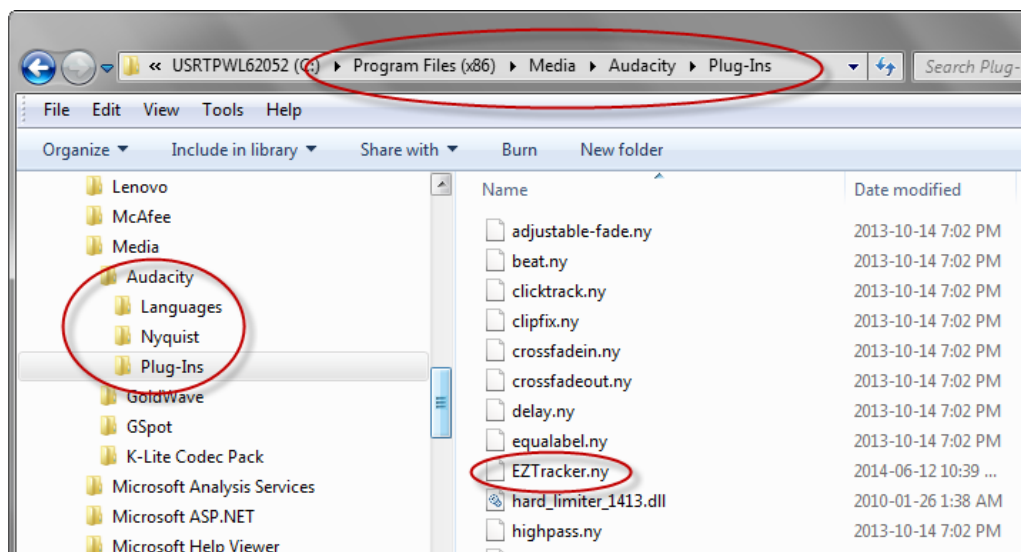
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This plug-in is intended to duplicate the “EZ Tracker” functionality that divides a recording into tracks of a specified length. It is implemented as a standard Audacity Nyquist plug-in. This document describes installation and general usage.

## Installation

Installation is simple. Depending on your PC configuration, there will be a folder under **Program Files** called **Audacity** and a sub-folder named **Plug-Ins**. Just drop the **EZTracker.ny** file in this folder. For example:

*C:\Program Files (x86)\Media\Audacity\Plug-Ins\ EZTracker.ny*

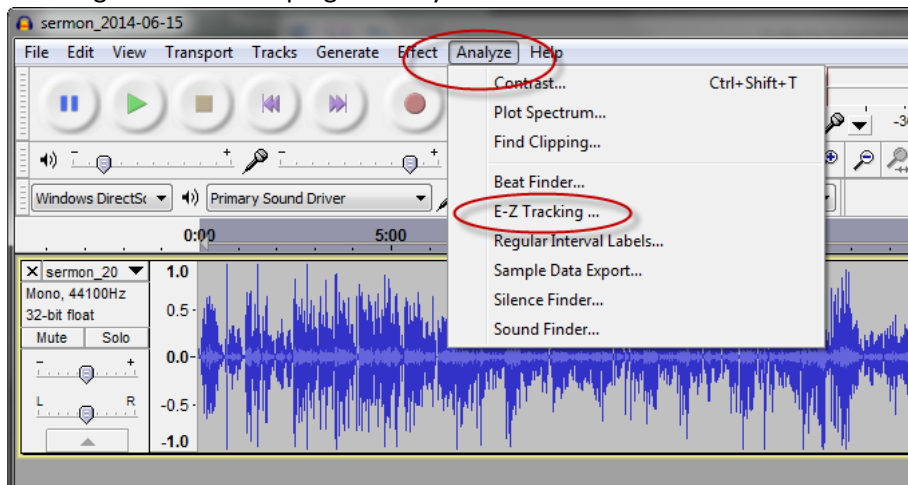


Restart Audacity and the plug-in will be available.

## User Guide

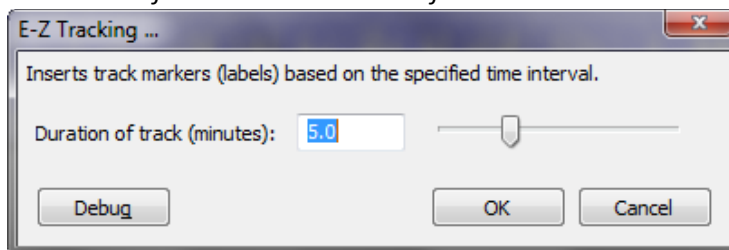
How you work with the new plug-in depends on your group's requirements. This is a brief outline, that reviews the basic functionality.

1. Once you have recorded a sermon, there is a new option under the analyze menu called "EZ Tracking ...". This is the plug-in that you installed.

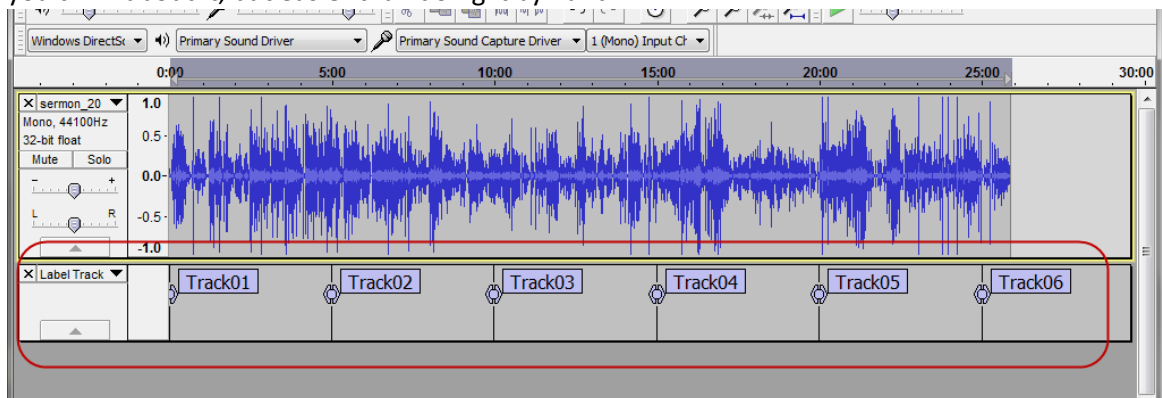


2. This option brings up a dialog with a single choice: the number of minutes that you want each track to be. The default is 5, but you can use any value from 1 to 15. You can type the number in or use the slider.

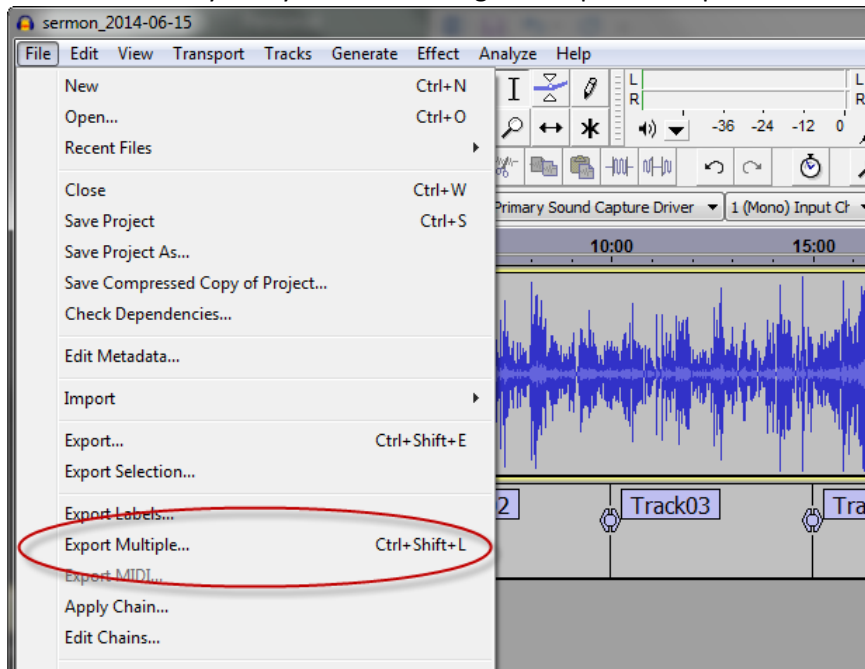
*Note: the default value can be modified.*



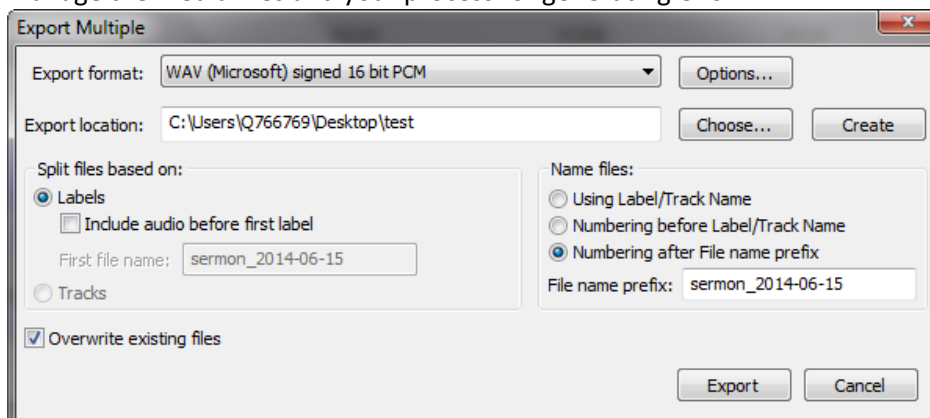
3. Click **OK** and the plug-in will insert track labels for the interval specified. Not very exciting when you think about it, but easier than doing it by hand.



4. The objective of the project is to generate media files for the tracks which can then be burned to CD. We are finally ready to do that using the “Export Multiple ...” function under the file menu.



5. The export multiple function has a number of options. You can specify the export format (WAV is the default) and how the export files are named. We generally use the option that uses the project name as a prefix and then numbers the tracks. It really depends on how you want to manage the media files and your process for generating CDs.



### Notes:

- One issue that I ran into with multiple export is that Audacity wants to bring up a screen to enter audio metadata before exporting each track – 10 tracks and you have to answer the screen 10 times.

Whether you need the metadata depends on your audio requirements. If you are just making CD's the audio tags aren't really needed. We only use it for online MP3s.

You can disable this by going to EDIT → Preferences → Import/Export → "Show Metadata Editor prior to each step". Un-check this option and you won't get the editor page when exporting. Just remember that whatever metadata is present will be written to each track. You can edit the audio data manually by going to FILE → "Edit Metadata ...".