

MEETING MINUTES

Meeting/Project Name:	Meeting 03	
Date of Meeting: (MM/DD/YYYY)	27/02/2020, 3pm	
Minutes Prepared By:	Vivien	
1. Meeting Objective		
<ul style="list-style-type: none"> - User stories - Task cards 		
2. Attendance at Meeting		
Name		
Jiao, Haotian (Hallton)		
Wang, Mingfeng (Foret)		
Banes, Hayden J		
Tang, Zhenyu (tang)		
Neumann, Vivien		
3. Agenda and Notes, Decisions, Issues		
Topic		Owner
<ul style="list-style-type: none"> - User Story01: simple version of specified in the sprint planning document (Sprint_01) 		
<ul style="list-style-type: none"> - Task Cards: <ul style="list-style-type: none"> - Player/Token - Board /GUI - Dice Roller - Central Control 		
<ul style="list-style-type: none"> - Requirement Analysis 		
<ul style="list-style-type: none"> - Test Plan 		
4. Action Items		
Action		Owner & due date
<ul style="list-style-type: none"> - Start Implementation: <ul style="list-style-type: none"> - Hallton - Central Control - Foret - Player - Hayden - Dice 		
<ul style="list-style-type: none"> - Preparation Sprint 2 (incl. task cards and requirement analysis) 		
5. Next Meeting (if applicable)		
Date: (MM/DD/YYYY)	12/03/2020	
Objective:		