Subject: Required IDP Form for PhD students - Continuing Students **Date:** Wednesday, October 4, 2023 at 9:34:56 AM Eastern Daylight

Time

From: Grad Training Prog in Clinical Investigation

To: Santiago Alvarez Arango, Nnenna Chime, Elisa Ignatius, Ali

Tehrani, Olga Charnaya, Mickey Eagleson, Abimereki Muzaale, Renato Quispe, Elias Sotirchos, Jessica Ruck, Tiffany Mark, Lawrence Brown, Anjali Garg, Jessica LaRosa, Elizabeth Bird

CC: Khalil Ghanem

Priority: High

Attachments: GTPCI-IDP for PhD Students 2023.pdf

Hi everyone. This email is a reminder of a PhD student requirement – the BSPH requires all PhD students to annually complete the attached IDP form. You are to complete the form with your Research Mentor each academic year - the form is due to me by the end of 2nd term (12/22/23). The form will be added to your student file.

Reminder of the BSPH policy:

The <u>School of Public Health's annual review requirements</u> for all doctoral students must be met during your interactions/discussions with your mentor. Doctoral students are required to annually:

- Complete Individual Development Plan each year (1st year student completes attached IDP form with academic advisor by the end of 2nd term; 2nd year and forward – student completes IDP form annually with research mentor by the end of 2nd term).
- 2. Discuss academic progress and next steps
- 3. Discuss professional development goals and next steps
- 4. Inquire how the mentor can be helpful
- 5 Receive written feedback from mentor

Please let me know if you have any questions. Thank you.

~Cris

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