**CURRICULUM VITAE**

**OF**

**JIA DANIELS**

**PERSONAL DETAILS**

**SURNAME** Daniels

**FIRST NAMES**  Jia

**ID No** 0309081195088

**PLACE OF BIRTH** Cape Town

**NATIONALITY**  South African

**MARITAL STATUS** Single

**DEPENDENTS** 0

**LICENCES** Drivers License

**CRIMINAL RECORD** None

**LANGUAGES** English, Afrikaans (bilingual)

**COMPUTER LITERACY** Windows, Microsoft Office

**HOBBIES** Driving, being outdoors, being with family

**RESIDENTIAL ADDRESS** 70C Spectra Road

Retreat

7945

**CONTACT DETAILS** Cell : 083 263 8024

E-mail : [jiadaniels77@gmail.com](mailto:jiadaniels77@gmail.com)

**EDUCATIONAL DETAILS**

**Bergvliet High School**

Grade 12 December 2021

English, Afrikaans, Mathematical Literacy, Business Studies, Computer Applications Technology, Geography

**CAREER HISTORY**

**CURRENTLY**

**JEM Hair and Beauty Studio**

**Salon Assistant** December 2021 to Date

* Manage reception area
* Manage stock intake and sales
* Transport stock to and from the different branches

Contact: JEM Hair and Beauty Studio, Ingrid Daniels 083 285 1567

**SELF ASSESSMENT:**

I am an honest and extremely dedicated person always striving to better my individual growth. My outstanding disposition to be a leader has always kept me one step ahead of all my colleagues and peers.

Thank you for taking the time to read through my CV and considering me a potential applicant in your organization.