

# Guidelines for Oral Presentations

In addition to the guidelines provided during your CELC workshops, please take note of the following:

- Your targeted audience is your class, i.e., fellow Computer Engineering students.
- The presentation topics are real-world application based, and it is important for you to keep the scope to be within that of Computer Engineering.
- Your presentation duration must be strictly kept within **6 minutes**. There will be a short Q & A session after your presentation.
- Your instructor will signal to you when you have **1 minute left** for your presentation, and again when the time is up and you need to stop. Please rehearse your presentation to ensure that you can **complete within the time limit**.
- Do plan your content and pace according to the time limit so that you won't be too hurried, nor too slow.
- Prepare your content by considering various sources of information and putting them together into a cohesive presentation.
- Try to use visual aids as much as possible to improve your audience attention and understanding.
- Do relate your discussions to the concepts covered in CG1111, wherever possible (if applicable).
- Try to keep the audience engaged during your presentation.
- Do take note that your fellow classmates would be writing a critique on your presentation.
- Apply the techniques you have learnt from the CELC workshops.
- Your oral presentation will be graded jointly by both CELC and CEG instructors (10% from CELC Instructors; 5% from CEG Instructors).
- Your presentations will be recorded, so that your CELC instructor can provide more detailed feedback about how you can improve your presentation skills.