**TEAM DIRECTORY**

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| **Project Title:** |  |  | **Date Prepared:** |  |

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| **[Name](#Name" \o "Record the name by which the person likes to be addressed.)** | **[Role](#Role" \o "Identify the person’s role on the project team.)** | **[Department](#Department" \o "List the functional department to which the person reports.)** | **[E-mail](#E_mail" \o "Record the e-mail address.)** | **[Phone Numbers](#Phone_Numbers" \o "Enter the various phone numbers where the person can be reached.) (Mobile and Work)** | **[Location](#Location" \o "Document the location where the person works.)** | **[Work Hours](#Work_Hours" \o "Enter the work hours and time zone in which the person works.)** |
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