

Question:

How do I restrict sales employees from accessing data belonging to other salespersons in SAP Business One, while granting a Director full access?

Scenario: We have multiple sales employees in SAP Business One, and a Sales Director who needs to see all sales figures. The requirement is to prevent individual sales employees from viewing sales documents (like sales orders, deliveries, invoices) and other relevant data created by or assigned to other sales employees.

Answer:

Steps to Implement Sales Employee Data Restriction:

- **Enable Restriction in General Settings:**

- Navigate to **Administration > System Initialization > General Settings**.
- Go to the **"BP" tab** (Business Partners tab).
- Tick "Enable Data Ownership"
 - ☒ Enable Data Ownership
 - Manage Data Ownership By **Business Partner and Document**