

## Question:

### Adjusting Wrong G/L Account on Posted Invoice without Cancel AR Invoice

I have already issued an invoice, but I realized that a G/L Account used on it is incorrect (e.g., Sales Revenue G/L Account 410300 should have been 420300). Can I adjust this, and how, without canceling the original invoice?

The screenshot shows the SAP A/R Invoice form. The top section contains customer and invoice details. The middle section is a table of items with columns for Item No., Item Description, Quantity, Unit Price, Tax Code, Total (Doc), Project, G/L Account, and In Stock. The G/L Account column is highlighted with an orange box, showing values like 410300 and 420300. The bottom section contains sales employee and owner information, along with a summary of the invoice totals.

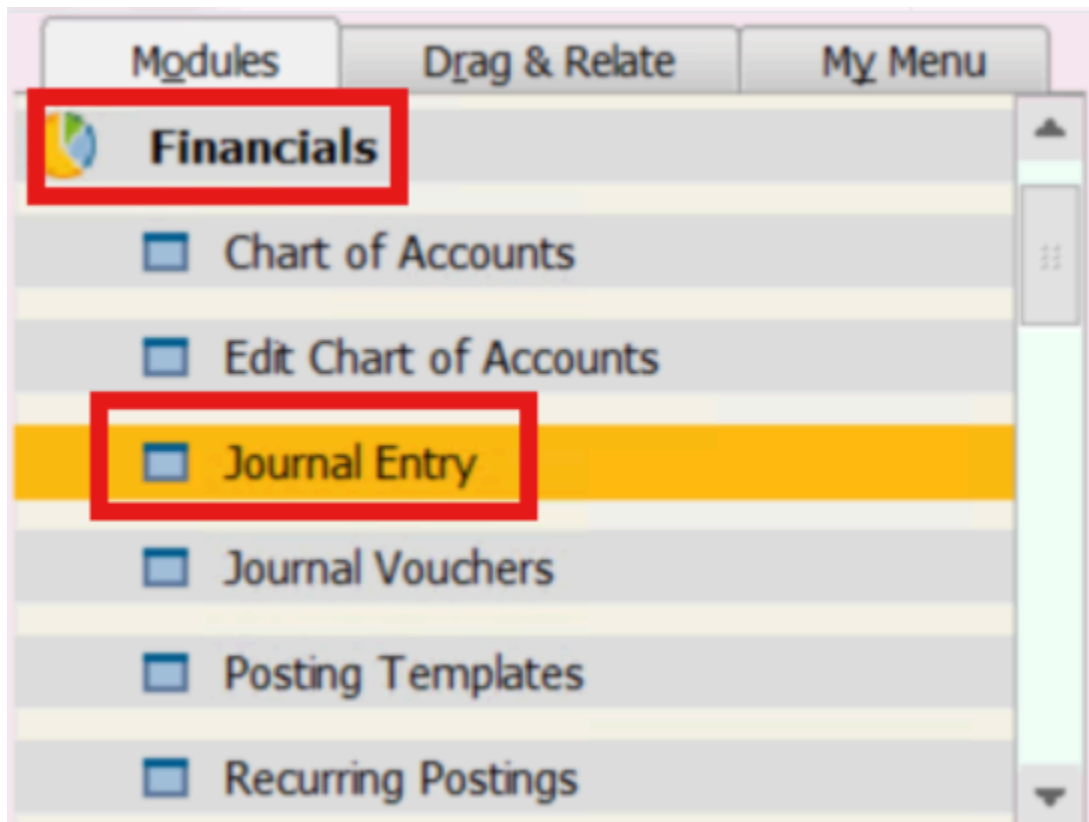
#	Type	Item No.	Item Description	Quantity	Unit Price	Tax Code	Total (Doc)	Project	G/L Account	In Stock
1	A901								410300	6
2	A901								410300	397
3	A901								410300	300,022,055
4	A901								410300	263
5	A901								410300	133
6	A901								410300	71
7	A901								410300	4
8	A901								410300	365
9	A901								410300	300,022,055
10	A901								410300	66
11	A901								410300	237
12	A901								410300	33
13	A901								410300	1,763
14	A901								410300	10,270
15	A901								410300	10,270

## Answer:

Here's the refined approach for adjusting the wrong G/L account using a Manual Journal Entry:

Steps for Manual Journal Entry:

1. Go to Financials > Journal Entry.



2. In the Remarks field, add a clear explanation like: "G/L account reclassification for A/R Invoice [Original Invoice No.] - moving amount from [Wrong GL Account] to [Correct GL Account]".

A screenshot of the 'Journal Entry' form. The form contains several fields for data entry. The 'Remarks' field is highlighted with a red rectangular box and contains the text: "G/L account reclassification for A/R Invoice [Original Invoice No.]". Other fields include 'Series', 'Number', 'Posting Date', 'Due Date', 'Doc. Date', 'Origin', 'Origin No.', 'Trans. No.', 'Template Type', 'Template', 'Indicator', 'Project', 'Trans. Code', 'Ref. 1', 'Ref. 2', and 'Ref. 3'.

- After adding the JE, it's a good practice to also add the JE number in the remarks field of your original A/R Invoice.

Let's use example:

- Original AR Invoice Journal Entry (Simplified):
  - Debit: KDN0010U (Customer Control Account) - SGD 1,100
  - Credit: 410300 (Wrong Sales Revenue G/L Account) - SGD 1,000
  - Credit: 210300 (Tax Payable) - SGD 100
- Your Adjustment Journal Entry should be:
  - Credit: 420300 (Correct Sales Revenue G/L Account) - SGD 1,000
  - Debit: 410300 (Wrong Sales Revenue G/L Account) - SGD 1,000