

A.
Profile of the Institution

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1. Name and address of the institution: **Jagriti Institution of Higher Education
VPO Mohna, The.-Ballabgarh, Faridabad**
2. Website URL **www.jhie.co.in**
3. For communication: **VPO Mohna, The.-Ballabgarh, Faridabad
Haryana**

Office

Name	Telephone Number with STD Code	Fax No	E-Mail Address
Head/Principal Dr. Chaman Kumar	01275-266486		jagritibedcollege@gmail.com
Vice-Principal Mr. Vijay Prakash Yadav	01275-266486	01275-266486	vpyadav1981@gmail.com
Self - appraisal Co-ordinator Mr. Inami Singh	01275-266486		Inamisingh1969@gmail.com

Residence

Name	Telephone Number with STD Code	Mobile Number
Head/Principal Dr. Chaman Kumar H. No. 1153, HBC , Sector-62, Ballabgarh Haryana	--	09467780691
Vice-Principal Mr. Vijay Prakash Yadav H. No. 1143, HBC, Sector-62, Ballabgarh Faridabad (Haryana)		9212347070
Self - appraisal Co-ordinator Mr. Inami Singh VPO-Mohna, Teh. Ballabgarh, Distt. Faridabad, Haryana		09050328108

4. Location of the Institution:

Urban ☐ Semi-urban ☐ Rural ☒ Tribal ☐

Any other (specify and indicate) ☐

5. Campus area in acres:

4.01 acres

6. Is it a recognized minority institution?

Yes

☐

No

☒

7. Date of establishment of the institution:

Month & Year

MM	YYYY
09	2007

8. University/Board to which the institution is affiliated:

M.D. University, Rohtak

9. Details of UGC recognition under sections 2(f) and 12(B) of the UGC Act.

Month & Year

2f

MM	YYYY
--	--

Month & Year

12B

MM	YYYY
--	--

10. Type of Institution

a. By funding

i. Government

☐

ii. Grant-in-aid

☐

iii. Constituent

☐

iv. Self-financed

☒

v. Any other (specify and indicate)

☐

b. By Gender

i. Only for Men

☐

ii. Only for Women

☐

iii. Co-education

☒

c. By Nature

i. University Dept.

☐

ii. IASE

☐

iii. Autonomous College

☐

iv. Affiliated College

☒

v. Constituent College

☐

vi. Dept. of Education of Composite

☐

College

- vii. CTE ☐
- Viii. Any other (specify and indicate) ☐

11. Does the University / State Education Act have provision for autonomy?

Yes ☐ No ☒

If yes, has the institution applied for autonomy?

Yes ☐ No ☐

12. Details of Teacher Education programmes offered by the institution:

Sl. No.	Level	Programme / Course	Entry Qualification	Nature of Award	Duration	Medium of instruction
i)	Pre-primary			Certificate		
				Diploma		
				Degree		
ii)	Primary/ Elementary			Certificate		
				Diploma		
				Degree		
iii)	Secondary/ Sr. secondary	B.Ed.	Graduation	Certificate	1Yr.	Eng / Hindi
				Diploma		
				Degree		
iv.	Post Graduate			Diploma		
				Degree		
v.	Other (specify)			Certificate		
				Diploma		
				Degree		

(Additional rows may be inserted as per requirement)

13. Give details of NCTE recognition (for each programme mentioned in Q.12 above)

Level	Programme	Order No. & Date	Valid upto	Sanctioned Intake
Pre-primary				
Primary/Elementary				
Secondary/ Sr.secondary	B.Ed.	NRC/NCTE/F-67/HR-1067/2008.45326		200
Post Graduate				
Other (specify)				

(Additional rows may be inserted as per requirement)

B) CRITERION-WISE INPUTS

Criterion I: Curricular Aspects

Criterion II: Teaching-Learning and Evaluation

Criterion III: Research, Consultancy and Extension

Criterion IV: Infrastructure and Learning Resources

Criterion V: Student Support and Progression

CRITERION VI: GOVERNANCE AND LEADERSHIP

CRITERION VII: INNOVATIVE PRACTICES

B) CRITERION-WISE INPUTS

CRITERION I: CURRICULAR ASPECTS

1. Does the Institution have a stated
Vision

Yes	✓	No	
-----	---	----	--

Mission

Yes	✓	No	
-----	---	----	--

Values

Yes	✓	No	
-----	---	----	--

Objectives

Yes	✓	No	
-----	---	----	--

- a) Does the institution offer self-financed programme(s)?

Yes	✓	No	
-----	---	----	--

If yes,

- a) How many programmes?

01

- b) Fee charged per programme

as per University rules, Currently 48305

- c) Are there programmes with semester system

No

2. Is the institution representing/participating in the curriculum development/ revision processes of the regulatory bodies?

Yes		No	✓
-----	--	----	---

If yes, how many faculty are on the various curriculum development/vision committees/boards of universities/regulating authority.

N/A

3. Number of methods/elective options (programme wise)

D.Ed.

--

B.Ed.

✓

M.Ed. (Full Time)

--

M.Ed. (Part Time)

--

Any other (specify and indicate)

--

4. Are there Programmes offered in modular form

Yes		No	✓
-----	--	----	---

Number	NA
--------	----

5. Are there Programmes where assessment of teachers by the students has been introduced

Yes		No	✓
-----	--	----	---

Number	NA
--------	----

6. Are there Programmes with faculty exchange/visiting faculty

Yes		No	✓
-----	--	----	---

Number	03
--------	----

8. Is there any mechanism to obtain feedback on the curricular aspects from the

- Heads of practice teaching schools
- Academic peers
- Alumni
- Students
- Employers

Yes ✓		No	
Yes ✓		No	
Yes ✓		No	
Yes ✓		No	
Yes ✓		No	

9. How long does it take for the institution to introduce a new programme within the existing system?

1 Year

10. Has the institution introduced any new courses in teacher education during the last three years?

Yes		No	✓
-----	--	----	---

Number	
--------	--

11. Are there courses in which major syllabus revision was done during the last five years?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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Number	1
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12. Does the institution develop and deploy action plans for effective implementation of the curriculum?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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13. Does the institution encourage the faculty to prepare course outlines?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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CRITERION II: TEACHING-LEARNING AND EVALUATION

1. How are students selected for admission into various courses?

- a) Through an entrance test developed by the institution ☐
- b) Common entrance test conducted by the University/Government ☐
- c) Through an interview ☐
- d) Entrance test and interview ☐
- e) Merit at the qualifying examination ☒
- f) Any other (specify and indicate) ☐

(If more than one method is followed, kindly specify the weightages) ☐

2. Furnish the following information (for the previous academic year):

- a) Date of start of the academic year
- b) Date of last admission
- c) Date of closing of the academic year
- d) Total teaching days
- e) Total working days

16/09/13
15/10/13
31/05/13
200
202

3. Total number of students admitted

Programme	Number of students			Reserved			Open		
	M	F	Total	M	F	Total	M	F	Total
D.Ed.									
B.Ed.	62	138	200	18	16	34	44	122	166
M.Ed. (Full Time)									
M.Ed. (Part Time)									

4. Are there any overseas students?

Yes		No	✓
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If yes, how many?

5. What is the 'unit cost' of teacher education programme? (Unit cost = total annual recurring expenditure divided by the number of students/ trainees enrolled).

a) Unit cost excluding salary component

15334/-

b) Unit cost including salary component

32119/-

*(Please provide the unit cost for each of the programme offered by the institution as detailed at **Question 12** of profile of the institution)*

6. Highest and Lowest percentage of marks at the qualifying examination considered for admission during the previous academic session

Programmes	Open		Reserved	
	Highest (%)	Lowest (%)	Highest (%)	Lowest (%)
D.Ed.				
B.Ed.	84.9%	50.0%	74.00%	45.00%
M.Ed. (Full Time)				
M.Ed. (Part Time)				

7. Is there a provision for assessing students' knowledge and skills for the programme (after admission)?

Yes ☒ No ☐

8. Does the institution develop its academic calendar?

Yes ☒ No ☐

9. Time allotted (in percentage)

Programmes	Theory	Practice Teaching	Practicum
D.Ed.			
B.Ed.	60%	20%	20%
M.Ed. (Full Time)			
M.Ed. (Part Time)			

10. Pre-practice teaching at the institution

a) Number of pre-practice teaching days

2	5
---	---

b) Minimum number of pre-practice teaching Lessons given by each student

2	0
---	---

11. Practice Teaching at School

a) Number of schools identified for practice teaching

0	9
---	---

b) Total number of practice teaching days

2	2
---	---

c) Minimum number of practice teaching lessons given by each student

2	0
---	---

 for one teaching sub

12. How many lessons are given by the student teachers in simulation and pre-practice teaching in classroom situations?

No. of Lessons Pre-practice teaching

No. 20

 for one teaching sub

13. Is the scheme of evaluation made known to students at the beginning of the academic session?

Yes ☒ No ☐

14. Does the institution provide for continuous evaluation?

Yes ☒ No ☐

15. Weightage (in percentage) given to internal and external evaluation

Programmes	Internal	External
D.Ed.		
B.Ed.	20% -	80%
M.Ed. (Full Time)		
M.Ed. (Part Time)		

16. Examinations

a) Number of sessional tests held for each paper

0	2
---	---

b) Number of assignments for each paper

0	3
---	---

17. Access to ICT (Information and Communication Technology) and technology.

	Yes	No
Computers	✓	
Intranet	×	
Internet	✓	
Software / courseware (CDs)	✓	
Audio resources	✓	
Video resources	✓	
Teaching Aids and other related materials	✓	
Any other (specify and indicate)		

18. Are there courses with ICT enabled teaching-learning process?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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Number	1
--------	---

19. Does the institution offer computer science as a subject?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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If yes, is it offered as a compulsory or optional paper?

Compulsory	<input type="checkbox"/>	Optional	<input type="checkbox"/>
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CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

1. Number of teachers with Ph. D and their percentage to the total faculty strength

Number	02	14.285	%
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2. Does the Institution have ongoing research projects?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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If yes, provide the following details on the ongoing research projects

Funding agency	Amount (Rs)	Duration (years)	Collaboration, if any
NA	NA	NA	NA

(Additional rows/columns may be inserted as per the requirement)

3. Number of completed research projects during last three years.

NA

4. How does the institution motivate its teachers to take up research in education? (Mark ✓ for positive response and X for negative response)

- ☐ Teachers are given study leave ☒
- ☐ Teachers are provided with seed money ☒
- ☐ Adjustment in teaching schedule ☒
- ☐ Providing secretarial support and other facilities ☒
- ☐ Any other specify and indicate ☐ --

5. Does the institution provide financial support to research scholars?

Yes ☒ No ☐

6. Number of research degrees awarded during the last 5 years.

a. Ph.D.

b. M.Phil.

7. Does the institution support student research projects (UG & PG)?

Yes ☒ No ☐

8. Details of the Publications by the faculty (Last five years)

	Yes	No	Number
International journals	-	-	-
National journals – referred papers	✓	-	3
Non referred papers			
Academic articles in reputed magazines/news papers	-	-	-
Books	-	-	-
Any other (specify and indicate)	-	-	-

9. Are there awards, recognition, patents etc received by the faculty?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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Number	3
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10. Number of papers presented by the faculty and students (during last five years):

	Faculty	Students
National seminars	<input type="text" value="30"/>	<input type="text" value="-"/>
International seminars	<input type="text" value="-"/>	<input type="text" value="-"/>
Any other academic forum	<input type="text" value="-"/>	<input type="text" value="-"/>

11. What types of instructional materials have been developed by the institution?
(Mark `✓' for yes and `X' for No.)

Self-instructional materials	<input type="text" value="X"/>
Print materials	<input checked="" type="checkbox"/>
Non-print materials (e.g. Teaching	<input checked="" type="checkbox"/>
Aids/audio-visual, multimedia, etc.)	<input checked="" type="checkbox"/>
Digitalized (Computer aided instructional materials)	<input checked="" type="checkbox"/>
Question bank	<input checked="" type="checkbox"/>
Any other (specify and indicate)	<input type="text" value="X"/>

12. Does the institution have a designated person for extension activities?

Yes ☒ No ☐

If yes, indicate the nature of the post.

Full-time ☐ Part-time ☐ Additional charge ☒

13. Are there NSS and NCC programmes in the institution?

Yes ☐ No ☒

14. Are there any other outreach programmes provided by the institution?

Yes

☒

No

☐

15. Number of other curricular/co-curricular meets organized by other academic agencies/NGOs on Campus

16. Does the institution provide consultancy services?

Yes

☒

No

☐

In case of paid consultancy what is the net amount generated during last three years.

Academic Consultancy is provided at free of cost.

17. Does the institution have networking/linkage with other institutions/ organizations?

Local level	✓
State level	✓
National level	-
International level	-

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

1. Built-up Area (in sq. mts.)

3511.05 sqm

2. Are the following laboratories been established as per NCTE Norms?

a) Methods lab Yes ☒ No ☐

b) Psychology lab Yes ☒ No ☐

c) Science Lab(s) Yes ☒ No ☐

d) ICT lab Yes ☒ No ☐

e) Computer lab Yes ☒ No ☐

f) Workshop for preparing
teaching aids Yes ☒ No ☐

3. How many Computer terminals are available with the institution?

25

4. What is the Budget allotted for computers (purchase and maintenance) during the previous academic year?

Rs. 30,000

5. What is the Amount spent on maintenance of computer facilities during the previous academic year?

Rs. 30,000

6. What is the Amount spent on maintenance and upgrading of laboratory facilities during the previous academic year?

Rs. 445105

7. What is the Budget allocated for campus expansion (building) and upkeep for the current academic session/financial year?

Rs. 31,90,480

8. Has the institution developed computer-aided learning packages?

Yes



No

☐

9. Total number of posts sanctioned

	Open		Reserved	
	M	F	M	F
Teaching	08	05	02	00
Non-teaching	04	00	03	01

10. Total number of posts vacant

	Open		Reserved	
	M	F	M	F
Teaching	--	--	--	--
Non-teaching	--	--	--	--

11. a. Number of regular and permanent teachers

	Open		Reserved (Gender-wise)	
	M	F	M	F
Lecturers	08	05	01	00
Readers	--	--	--	--
Professors	--	--	--	--

b. Number of temporary/ad-hoc/part-time teachers (Gender-wise)

	Open		Reserved	
	M	F	M	F
Lecturers	--	--	--	--
Readers	-	-	-	-
Professors	-	-	-	-

c. Number of teachers from

Same state	4
Other states	11

12. Teacher student ratio (program-wise)

Programme	Teacher student ratio
D.Ed.	
B.Ed.	1 : 13
M.Ed. (Full Time)	
M.Ed. (Part Time)	

13. a. Non-teaching staff

		Open		Reserved	
		M	F	M	F
Permanent		04	00	03	01
Temporary		--	--	--	--

b. Technical Assistants

		M	F	M	F
Permanent		---	--	--	--
		M	F	M	F
Temporary		01	--	--	--

14. Ratio of Teaching – non-teaching staff

1.5 : 1

15. Amount spent on the salaries of teaching faculty during the previous academic session (% of total expenditure)

38.6%

16. Is there an advisory committee for the library?

Yes ☒ No ☐

17. Working hours of the Library

On working days	6.30 hrs.
On holidays	-----
During examinations	7.30 hrs.

18. Does the library have an Open access facility

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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19. Total collection of the following in the library

a. Books	7058
- Textbooks	5708
- Reference books	1350
b. Magazines	05
e. Journals subscribed	11
- Indian journals	11
- Foreign journals	x
f. Peer reviewed journals	11
g. Back volumes of journals	
h. E-information resources	
- Online journals/e-journals	x
- CDs/ DVDs	20
- Databases	-
- Video Cassettes	-
- Audio Cassettes	--

20. Mention the

Total carpet area of the Library (in sq. mts.)	235.66 Sq.Mtr.
Seating capacity of the Reading room	50

21. Status of automation of Library

Yet to intimate	<input type="checkbox"/>
Partially automated	<input checked="" type="checkbox"/>
Fully automated	<input type="checkbox"/>

22. Which of the following services/facilities are provided in the library?

Circulation

☒

Clipping

☒

Bibliographic compilation

☒

Reference

☒

Information display and notification

☒

Book Bank

☒

Photocopying

☒

Computer and Printer

☒

Internet

☒

Online access facility

☒

Inter-library borrowing

☐

Power back up

☒

User orientation /information literacy

☒

Any other (please specify and indicate)

☐

23. Are students allowed to retain books for examinations?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

24. Furnish information on the following

Average number of books issued/returned per day

76

Maximum number of days books are permitted to be retained

by students

15

by faculty

Annually

Maximum number of books permitted for issue

for students

30

for faculty

10

Average number of users who visited/consulted per month

200

Ratio of library books (excluding textbooks and book bank

35 : 1

Facility)to the number of students enrolled

25. What is the percentage of library budget in relation to total budget of the institution

3%

26. Provide the number of books/ journals/ periodicals that have been added to the library during the last three years and their cost.

	I 2011-12		II 2012-13		III 2013-14	
	Number	Total cost (in Rs.)	Number	Total cost (in Rs.)	Number	Total cost (in Rs.)
Text books	324	61716	184	27866	246	54,283
Other books	19	1513	38	4561	121	13105
Journals/ Periodicals	12	5070	11	5210	11	5210
Any others specify and indicate Magzine	06	2200	05	2400	05	2400
<i>(Additional rows/columns may be inserted as per requirement)</i>						

CRITERION V: STUDENT SUPPORT AND PROGRESSION

1. Programme wise "dropout rate" for the last three batches

	2011-12	2012-13	2013-14
Programmes	Year 1	Year 2	Year 3
D.Ed.			
B.Ed.	02	04	05
M.Ed. (Full Time)			
M.Ed. (Part Time)			

2. Does the Institution have the tutor-ward/or any similar mentoring system?

Yes	✓	No	
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If yes, how many students are under the care of a mentor/tutor?

40

3. Does the institution offer Remedial instruction?

Yes	✓	No	
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4. Does the institution offer Bridge courses?

Yes	✓	No	
-----	---	----	--

5. Examination Results during past three years (provide year wise data)

	UG			PG			M. Phil		
	I	II	III	I	II	III	I	II	III
Pass percentage	75%	91%	92%						
Number of first classes	136	176	180						
Number of distinctions	--	--	1						
Exemplary performances (Gold Medal and university ranks)	--	--	--						

6. Number of students who have passed competitive examinations during the last three years (provide year wise data)

	I	II	III
NET	--	--	--
SLET/SET	15	10	0
Any other (specify and indicate)			

7. Mention the number of students who have received financial aid during the past three years.

	2011-12	2012-13	2013-14
Financial Aid	I	II	III
Merit Scholarship			
Merit-cum-means scholarship			
Fee concession	10	8	10
Loan facilities			
Any other specify and indicate			

(Additional rows may be inserted as per requirement)

8. Is there a Health Centre available in the campus of the institution?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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9. Does the institution provide Residential accommodation for:

Faculty	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Non-teaching staff	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

10. Does the institution provide Hostel facility for its students?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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If yes, number of students residing in hostels

Men	---
Women	---

11. Does the institution provide indoor and outdoor sports facilities?

Sports fields	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Indoor sports facilities	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Gymnasium	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

12. Availability of rest rooms for Women

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

13. Availability of rest rooms for men

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

14. Is there transport facility available?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

15. Does the Institution obtain feedback from students on their campus experience?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

16. Give information on the Cultural Events (Last year data) in which the institution participated/organised.

	Organised			Participated		
	Yes	No	Number	Yes	No	Number
Inter-collegiate	✓			✓		3
Inter-university						
National						
Any other (specify and indicate)						

(Excluding college day celebration)

17. Give details of the participation of students during the past year at the university, state, regional, national and international sports meets.

	Participation of students (Numbers)	Outcome (Medal achievers)
State	2	-
Regional	-	-
National	-	-
International	-	-

18. Does the institution have an active Alumni Association?

Yes	✓	No	
-----	---	----	--

If yes, give the year of establishment

2014

19. Does the institution have a Student Association/Council?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

20. Does the institution regularly publish a college magazine?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

21. Does the institution publish its updated prospectus annually?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

22. Give the details on the progression of the students to employment/further study (Give percentage) for last three years

	Year 11-12 (%)	Year 12-13 (%)	Year 13-14 (%)
Higher studies	50	33	30
Employment (Total)	40	48	38
Teaching	22.5	45	35
Non teaching	35.5	55	45

23. Is there a placement cell in the institution?

Yes

☒

No

☐

If yes, how many students were employed through placement cell during the past three years.

1	2	3
51	49	50

24. Does the institution provide the following guidance and counselling services to students?

Yes

No

- Academic guidance and Counseling
- Personal Counseling
- Career Counseling

☒
☐
☒
☐
☒
☐

CRITERION VI: GOVERNANCE AND LEADERSHIP

1. Does the institution have a functional Internal Quality Assurance Cell (IQAC) or any other similar body/committee

Yes

☒

No

☐

2. Frequency of meetings of Academic and Administrative Bodies: (last year)

Governing Body/management	07
Staff council	10
IQAC/or any other similar body/committee	4
Internal Administrative Bodies contributing to quality improvement of the institutional processes. (mention only for three most important bodies)	

3. What are the Welfare Schemes available for the teaching and non-teaching staff of the institution?

Loan facility	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Medical assistance	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Insurance	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Other (specify and indicate)	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

4. Number of career development programmes made available for non-teaching staff during the last three years

	0	1
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5. Furnish the following details for the past three years

a. Number of teachers who have availed the Faculty Improvement Program of the UGC/NCTE or any other recognized organisation

NO

b. Number of teachers who were sponsored for professional development programmes by the institution

National

0	1	0
---	---	---

International

-	-	-
---	---	---

c. Number of faculty development programmes organized by the Institution:

	0	2
--	---	---

d. Number of Seminars/ workshops/symposia on curricular development,

Teaching- learning, Assessment, etc. organised by the institution

	0	2
--	---	---

e. Research development programmes attended by the faculty

	0	3
--	---	---

f. Invited/endowment lectures at the institution

	0	3
--	---	---

Any other area (specify the programme and indicate)

	N	O
--	---	---

6. How does the institution monitor the performance of the teaching and non-teaching staff?

a. Self-appraisal

Yes	✓	No	
-----	---	----	--

b. Student assessment of faculty performance

Yes		No	✓
-----	--	----	---

c. Expert assessment of faculty performance

Yes		No	✓
-----	--	----	---

d. Combination of one or more of the above

Yes		No	✓
-----	--	----	---

e. Any other (specify and indicate)

Yes		No	✓
-----	--	----	---

7. Are the faculty assigned additional administrative work?

Yes	✓	No	
-----	---	----	--

If yes, give the number of hours spent by the faculty per week

App. 2 hr.

8. Provide the income received under various heads of the account by the institution for previous academic session

Grant-in-aid	--
Fees	85,99,000/-
Donation	---
Self-funded courses	---
Any other (specify and indicate)	---

9. Expenditure statement (for last two years)
- | | | |
|--|---------|---------|
| | 2012-13 | 2013-14 |
| | Year 1 | Year2 |

Total sanctioned Budget	8588000	8642100
% spent on the salary of faculty	2974464	3397224
% spent on the salary of non-teaching employees	1030080	1030080
% spent on books and journals	40037	74998
% spent on developmental activities (expansion of building)	1203963	3250943
% spent on telephone, electricity and water	137980	134743
% spent on maintenance of building, sports facilities, hostels, residential complex and student amenities, etc. (including rent)	1600540	0305383
% spent on maintenance of equipment, teaching aids, contingency etc.	99506	109469
% spent on research and scholarship (seminars, conferences, faculty development programs, faculty exchange, etc.)	108220	100950
% spent on travel	1350110	113000
Any other (specify and indicate)	--	--
Total expenditure incurred	8544900	8518990

10. Specify the institutions surplus/deficit budget during the last three years? (specify the amount in the applicable boxes given below)

	Surplus in Rs.	Deficit in Rs.
2011-12	<input type="text" value="----"/>	<input type="text" value="--"/>
2012-13	<input type="text" value="43100"/>	<input type="text" value="--"/>
2013-14	<input type="text" value="123110"/>	<input type="text" value="--"/>

11. Is there an internal financial audit mechanism?

Yes ☒ No ☐

12. Is there an external financial audit mechanism?

Yes ☐ No ☒

13. ICT/Technology supported activities/units of the institution:

Administration	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Finance	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Student Records	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Career Counselling	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Aptitude Testing	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Examinations/Evaluation/ Assessment	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Any other (specify and indicate)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

14. Does the institution have an efficient internal co-ordinating and monitoring mechanism?

Yes ☒ No ☐

15. Does the institution have an inbuilt mechanism to check the work efficiency of the non-teaching staff?
- Yes ☒ No ☐
16. Are all the decisions taken by the institution during the last three years approved by a competent authority?
- Yes ☒ No ☐
17. Does the institution have the freedom and the resources to appoint and pay temporary/ ad hoc / guest teaching staff?
- Yes ☒ No ☐
18. Is a grievance redressal mechanism in vogue in the institution?
- a) for teachers ☒
- b) for students ☒
- c) for non - teaching staff ☒
19. Are there any ongoing legal disputes pertaining to the institution?
- Yes ☐ No ☒
20. Has the institution adopted any mechanism/process for internal academic audit/quality checks?
- Yes ☒ No ☐
21. Is the institution sensitised to modern managerial concepts such as strategic planning, teamwork, decision-making, computerisation and TQM?
- Yes ☒ No ☐

CRITERION VII: INNOVATIVE PRACTICES

1. Does the institution has an established Internal Quality Assurance Mechanisms?

Yes

☒

No

☐

2. Do students participate in the Quality Enhancement of the Institution?

Yes

☒

No

☐

3. What is the percentage of the following student categories in the institution?

	Category	Men	%	Women	%
a	SC	12	6%	7	3.5%
b	ST	-		-	
c	OBC	5	2.5%	9	4.5%
d	Physically challenged	1	0.5%	0	
e	General Category	44	22%	122	61%
f	Rural	42	67%	94	68%
g	Urban	20	33%	44	32%
h	Any other (specify)				

4. What is the percentage of the staff in the following category?

	Category	Teaching staff	%	Non-teaching staff	%
a	SC	-	-	1	11.11
b	ST	-	-	2	22.22
c	OBC	2	13.33	3	33.33
d	Women	5	33.33	-	
e	Physically challenged	-	-	-	-
f	General Category	8	53.33	4	44.4
g	Any other (specify)	-	-	-	-