

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 STUDENT PROGRESSION

5.1.1 How does the institution assess the students' preparedness for the programme and ensure that they receive appropriate academic and professional advice through the commencement of their professional education programme (student's pre-requisite knowledge and skill to advance) to completion?

- The B.Ed. Students are admitted according to the procedure as laid down by the Government / NCTE /University and as of now the eligibility condition is a pass in Graduation or Post Graduation with 50% marks to get admission for the B.Ed. course. Relaxation are provided for reserved category according to state Govt. norms time to time. Students are admitted on the basis of their merit and university council as notified by the financial commissioner, Principal Secretary to Government of Haryana and education Department.
- An Orientation programme is conducted at the start of the academic session in which the teachers interact with the students and aware them about the syllabus and about practical work. They are suggested by the faculty to study effectively so that they are benefited from the course not only academically but practically also. On the

Criterion V: Student Support and Progression

other hand the pedagogical skills and other requisite qualities that a teacher should possess are discussed and the students are motivated to acquire these qualities.

5.1.2 How does the institution ensure that the campus environment promotes Motivation, Satisfaction, and Development and Performance Improvement of the students?

The institution provides such a campus environment which promotes motivation, satisfaction, development and performance improvement of the students in the following ways:

- Enrichment programmes in the form of workshops, Seminars are organized in the institution.
- ‘Use of ICT’ in Teaching is introduced in this session and students are making power point presentation.
- Importance of the clean environment was discussed through slides in the class room.
- Personality development programmes are organized once in the session.
- Continuous group discussions are done for personality development and to give knowledge of computers and language.
- Placement cell is there to place the students in different school.

<i>Criterion V: Student Support and Progression</i>
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- Seminars and extension lectures are arranged to improve their knowledge from time to time.
- The institution provides books and reading material from the library to the students for preparation of their higher studies and for captives exams. Employment news and current magazines are provided in the library for updating general knowledge. Library automation is going to introduce very shortly. Free internet facility is provided to the students and the faculty.

5.1.3 Give gender wise-drop-out rate after admission in the last five years and list possible reasons for the drop-out. Describe (if any) the mechanism adopted by the institution for controlling the drop out?

Year	Total Number of students admitted	Number of dropouts	Reason
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2011-12	200	02	Medical Reason
2012-13	200	04	Long Absent
2013-14	200	05	Medical Reason(3), Death (1), Long Absent(1)

<i>Criterion V: Student Support and Progression</i>
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5.1.4 What additional services are provided to students for enabling them to compete for the jobs and progress to higher education? How many students appeared/qualified in SLET, NET, Central/State services through competitive examination in the last two years?

- All the time of teaching practice, principal of the school is contacted for the placement of the student teacher.
- Students are encouraged to participate in co-curriculum activities organized by the institution and other institution to develop their personality.
- Institution organize rangoli competition, Card Making, Diya Making, Dustbin Making etc. and institution provide them certificate of appreciation for these competition.
- Mock test and interviews are conducted to buildup confidence among the students.
- ICT is the part of our syllabus. Institution arrange a faculty for computer ICT practical is the part of our curriculum or time table also.
- Institution is continuously keeping in touch with the previous years students.

<i>Criterion V: Student Support and Progression</i>
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Table showing the number of students who qualified the different competitive Examination.

Year	SLET/NET/STATE	Center Services	SLET
2011-12	-	-	15
2012-13	-	-	10
2013-14	-	-	0

5.1.5 What percentage of students on an average go for further studies/choose teaching as a career? Give details for the last three years?

After passing out B.Ed. course some of the students go for their higher education in different courses i.e. M.A./M.Com./M.Sc./M.Ed./M.Phil and Ph.D. Some of the students choose teaching as a career.

Year	Total No. of Students	Joined for Higher Studies	Joined as Teacher	Self Employed
2011-12	200	Appox. 100	Appox. 51	Appox. 5
2012-13	200	Appox. 66	Appox. 49	Appox. 10
2013-14	200	Appox. 60	Appox. 50	Appox. 12

<i>Criterion V: Student Support and Progression</i>
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5.1.6 Does the institution provide training and access to library and other education related electronic information, audio/video resources, computer hardware and software related and other resources available to the student teachers after graduating from the institution? If yes, give details on the same.

Yes, the institution is going to impart software in the library very shortly and other education related electronic information and other resources to the students during the session as well as after graduating from the institution.

- The institution has adequate equipments like OHP & LED projector, Slide projector, Camera, Cassette Player, Computer, Coloured TV, DVD player, Mikes, Transparencies, Brushes, Pens etc.**
- The institution give first hand training to the trainers with regard to handling and operating of Audio Visual equipment provided by the institution to the students. Computers are used by the student and by the faculty members whenever needed. The books and the materials like modules of clay moulding in previous years in provided to the students whenever they are required.**

<i>Criterion V: Student Support and Progression</i>
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5.1.7 Does the institution provide placement services? If yes, give details on the services provided for the last two years and the number of students who have benefited.

Yes, Institute has its own placement cell, which is responsible for organizing the placement of the student in the nearby schools.

In previous three years approx. 150 students were placed.

5.1.8 What are the difficulties (if any) faced by placement cell? How does the institution over come these difficulties?

- The main difficulty which is faced by our placement cells or by the near by schools, is that Our session generally ends between July and August where as mostly teacher required in the schools are in the start of their session that is in the month of March.**
- We have also approached the university regarding the change in their session schedule so that our students get maximum benefits.**

5.1.9 Does the institution have arrangements with practice teaching schools for placements of the student teachers?

Yes, our institution has contract with the all the practicing school for the placement of our students.

Criterion V: Student Support and Progression

5.1.10 what are the resources (financial, human and ICT) provided by the institution to the placement cell?

We provide the resume of the students according to their subject alone with our views. We also provide them the college resources like computer, telecommunication, stationary, transportation for off campus interviews etc. any other lab equipment as per their needs.

5.2 STUDENT SUPPORT

5.2.1 How are the curricular (teaching-learning process), co-curricular and extra curricular programmes planned, (developing academic calendar, communication across the institution, feedback) evaluated and revised to achieve the objectives and effective implementation of the curriculum.

The curricular, co-curricular and extra curricular programmes are planned, evaluated from time to time to achieve the objectives and effective implementation of the curriculum as under:

- The institution develops an academics calendar by preplanning the annual schedule. It includes the date for celebration of educational programmes. Examination schedule curricular activities, extension lectures, important days and schedule of micro and real teaching.
- In the beginning of the session, orientation day is organised in which faculty members and principal of our

Criterion V: Student Support and Progression

college welcomes them warmly and aware them about the course, papers, practical and about other co-curricular activities.

- Faculty members aware them as regard to the institution's comprehensive teacher trainee programme to promote the interest for curricular and co-curricular activities among the student trainees.
- Institution organise various extension activities seminars, programmes on computer applications in the college time to time.
- Institution also impart knowledge about, how to use equipment like OHP & LCD Projector, slide projector, DVD players. ICT is the part of our syllabus as compulsory practical and is also the part of our time table.
- Academic calendar and time table is displayed on the notice board at the beginning of the session.
- On the other hand institution always aims at the development of personality of its students to make them effective and competent teacher as well as responsible citizen. Each trainee is involved in various activities in the college which help in developing their talent in the respective field of their interest.

Criterion V: Student Support and Progression

Following activities are the part of institution:-

- **Our 200 students are divided into four houses. Each house organises the activities on the weekly basis and they are responsible to organize morning assembly, arrangements in the class room in their duty week. Through weekly morning assembly, it will help to inculcate the different values among students which are as following:-**

- **Thought of the day.**
- **Recitation of prayers and National anthem.**
- **News Headlines of the day.**
- **Presentation of self composed poems and articles on national issues.**
- **Lecture by faculty on different Topic.**
- **Celebration of important days (if any) .**

5.2.2 How is the curricular planning done differently for physically challenged students?

- **Physically challenged pupils are also the part of our college. They come in the college and attend the classes regularly. The institution has provision for such type of physically**

Criterion V: Student Support and Progression

challenged student. The institution and faculty members treat them like the other normal students. The teacher education encourages physically challenged students to participate in the same way as the other physically normal students do.

- They are encouraged to participate in curricular and extra curricular activities with the normal students. So that they may join the main stream of the college.
- There is a resource room for physically handicapped students, equipped with wheel chair, Crutcher, Chairs and water facility etc. There is a provision of many indoor games such as carom, chess for such type of students.

5.2.3 Does the institution have mentoring arrangements? If yes, how is it organized?

Yes, the institution has mentoring arrangements. Our college has 200 students. These 200 students are divided into 4 sections. These four sections have a monitor in the class, who will represent the class. All these four section are further divided in 4 houses. Each house has a group of 50 students and has been assigned to a mentor known as a house incharge who remains in touch with them through out the session monitors, find out the potential of his group students in different areas and encourage them to participate in various curricular and co-curricular activities. Mentors are also responsible

Criterion V: Student Support and Progression

for helping them in solving their personal or academic problems during the session.

5.2.4 What are the various provisions in the institution, which support and enhance the effectiveness of the faculty in teaching and mentoring of students?

- The institution provides various provisions, which will support and enhance the effectiveness of the faculty in teaching and mentoring of students. Institution organize Seminars, Conferences, Campus Interviews, Work shops, exhibitions etc. regularly for the professional growth of the faculty. Above all institution allows the faculty members and to the students to use the equipment and internet facility whenever they are required for the official or as far as for the personal use.
- Institutions encourage the faculty to undertake individual research projects in teacher education and teacher are given academic leave for attending seminars. Adjustments are made in teaching schedule to meet their requirements for professional growth. Most of the members of the faculty are given chance to engage themselves in research work, various journals and magazines are available in the library and teachers have easy access to them to update their knowledge. The faculty members are encouraged to

<i>Criterion V: Student Support and Progression</i>
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acquire higher qualification, like M.Phil, preparation of NET and Ph.D etc.

5.2.5 Does the institution have its website? If yes, what is the information posted on the site and how often is it updated?

Yes, the institution has its website.

Website - www.jhie.co.in

The following information is posted on the site:

- Introduction of the Institute
- Missions, Vision and Values
- Courses
- Course Curriculum
- Admission Procedure
- Academic Calendar
- Schedule of house examinations
- Society
- Carrier opportunities
- Fee structure
- Common facilities/Silent features

The website of the institution is updated from time to time.

5.2.6 Does the institution have a remedial programme for academically low achievers? If yes, give details.

Criterion V: Student Support and Progression

Yes, institution has a remedial programme for academically low achievers which are given below:

- Week students are observed by the teachers and feedback is given to them by the faculty time to time.
- Through house examinations teachers are able to find out the low achiever than remedial work is done in the class.
- Personal guidance by the subject teacher is given.
- Group formation is done. High achievers helps the low achievers in their weaker areas.
- The Institution provides extra coaching and counseling service to support low achievers. Through counseling and personal guidance they are guided properly to keep pace with other students.

5.2.7 What specific teaching strategies are adopted for teaching?

a) Advanced learners

- No doubt, advance learners are those who are above intelligent level.
- The advanced learners are given special assignments and opportunities to learn more through individual discussion beyond classes. Subject teacher make them group leader and they help the weak students to come up to the mark. Such learners are given extra assignments, case studies

Criterion V: Student Support and Progression

and discussion that help to satisfy their quest for learning. They are also involved in institutional and other activities like extension activity, house activities and other co- curricular activities e.g conducting morning assembly, anchoring the programmes, etc. Some time they help the faculty members wherever they needed.

b) Slow learner

The slow learners are given personal /remedial coaching. Teachers give them feedback time to time. Through house examination teachers are able to find out low achievers and institution plan the remedial work for them. In the classroom particular subject teacher in which a student is weak, tries to give personal guidance and tries to solve their problems. Remedial material is provided to slow learners. Counseling is done by the teacher. Groups are made and high achievers are the group leaders, who tries to cope up with the low achievers and do the remedial work. Extra coaching is also given to them.

5.2.8 What are the various guidance and counseling services available to the students? Give details.

The Principal and members of the staff provide guidance and counseling to the students at different stages as under:

<i>Criterion V: Student Support and Progression</i>
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- Before admission, when a desired candidate come to visit the institution and meets the faculty and the principal.
- At the time of inauguration of the session, when orientation day is organized in the institution for academic guidance and counseling to the newly admitted students to enable them to choose their Subject/Options/Activities.
- Time to time guidance is given for how to use electronic media as a medium of instruction or as a better teaching aids in the teaching profession.
- The faculty members provide guidance and counseling to student teacher to solve their problems related to their teaching subjects etc.
- A grievance cell is their to guide the students during the entire course.
- Institution provide time to time personal or professional counseling to students for higher education or what they should opt for higher studies in their future or which may be beneficial for them.
- Time to time counseling is provided in the areas of sports and curriculum also.
- Institution organize mock interview to prepare the students for campus interview.

Criterion V: Student Support and Progression

- **Counseling is provided by the institution for cracking the competitive exams.**

5.2.9 What is the grievance redressal mechanism adopted by the institution for students? What are the major grievances redressed in last two years?

Yes, the grievance redressal mechanism is adopted by the institution for students. There is a grievance cell in the institution which is headed by the Principal and two senior faculty members and four house in-charges are the member of the cell. The student who approach the cell with their grievances is listening patiently and genuine grievances are redressed & counseled according to nature of grievance. Suggestions/grievances are checked periodically.

5.2.10 How is the progress of the candidates at different stages of programmes monitored and advised?

- **The faculty members keep the record of the students. Class tests and unit tests are conducted in the class room by the subject teacher to check their progress.**
- **House examinations are conducted twice to check the performance of the students which will help to find low achievers.**

Criterion V: Student Support and Progression

- Extra attention is given to the weaker students. Students who are weak in their studies are given additional help and guidance remedial coaching in the vacant periods.

5.2.11 How Does the institution ensure the students' competency to begin practice teaching (Pre-practice preparation details) and what is the follow-up support in the field (practice teaching) provided to the students during practice teaching in schools?

To ensure competence of students to begin practice teaching following measures are adopted:-

- Micro teaching skills are practiced in the college on various micro skills in both ways practically as well as theoretically.
- Students are explained the pedagogical analysis of method courses.
- Objective of the different (areas) topics are explained to the students.
- Quality of teaching aids should be best, it is also explained.
- They are explained the technologies of lesson planning of different subjects.
- The students are explained the concept of mega teaching and teaching under simulated conditions followed by practice of mega lessons.

5.3 STUDENT ACTIVITIES

5.3.1 Does the institution have an Alumni Association? If yes,

- **List the current office bearers.**
- **Give the year of the last election.**
- **List Alumni Association activities of last two years.**
- **Give details of the top ten alumni occupying prominent position.**
- **Give details in the contribution of alumni to the growth and development of the institution.**

Yes, the institution has an Alumni Association. The list of the current Office Bearers are as under:

- | | |
|------------------------|--------------------------------|
| • Patron | Dr. Chaman Kumar |
| • Lecturer incharge | Mr. Vijay Prakash Yadav |
| • Lecturer co-incharge | Mr. Rajender K. Gupta |
| • President | Mr. Ranjeet Singh |
| • Vice-President | Mrs. Shyamwati |
| • General Secretary | Mr. Baljeet Singh |
| • Executive Members | Mrs. Sangeeta |
| | Mr. Krishan Kumar, |
| | Mr. GangaRam, |
| • Local Secretary | Mr. Baldev Singh |

Criterion V: Student Support and Progression

- The College has started the alumni association in the previous session only in 2014. The active alumni members have been allotted the responsibilities.
- The activities with the Alumni Association.
 - Keeping a regular touch with the alumni.
 - Maintaining record of the old students.
 - Organising alumni meetings regularly.
 - Organising cultural activities during alumni meets.
- The contribution of alumni to the growth and development of the institution are as under:
 - Most of the alumni members adopt teaching as a profession. They are able to give proper suggestions for the progress of the institution and for better future of the students and these Alumni are helpful in finding the job vacancies in their respective schools and inform the Institution.

5.3.2 How does the institution encourage students to participate in extra curricular activities including sports and games? Give details on the achievement of students during the last two years.

The institution encourages the students to participate in extra curricular activities including sports and games are as follows:-

- Institution gives awards/Prizes/Trophies to the students. Motivation to the participant is also given.

Criterion V: Student Support and Progression

- Institution provide all guidance facilities, material and kit etc. for the sports of their interest.
- Students are participate in Inter college's sports all facilities are provided them for competition.
- Students who participate or win will appreciate in morning assembly.
- Student teacher who actively participated in the different activities are further involved in organizing and sharing responsibilities and participants are given extra coaching to keep their regular studies up to date.

5.3.3 How does the institution involve and encourage students to publish materials like catalogues, wall magazines, college magazines, and other material. List the major publications/materials brought out by the students during the previous academic session.

- Slogan writing
- Poster making
- Creative and other out works are displayed on notice board.
- Exhibitions were conducted.
- Students are grouped in various houses.

<i>Criterion V: Student Support and Progression</i>
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- Notice boards are allocated to different houses in the college. They decorate it according to occasion i.e. all festivals, important days, quotations etc.

5.3.4 Does the institution have a student council or any similar body? Give details on constitution, major activities and funding.

Yes, the institution has a student council. The major activities of council are as follows:

- In the institution for better results group leaders are chosen for different activities for off and on the campus.

Under the supervision of these group leaders following activities are done:-

- Pulse polio
- Rally on save the girl child/educate the girl child.
- Tree plantation
- Celebration of van mohotsava
- Discipline in the institution
- Organizing educational tours
- Making proper arrangements for extension lectures
- Organizing talent search competitions.

Criterion V: Student Support and Progression

- Duties are assigned for cleanliness of the washroom, water facilities. Duty chart are displayed in the washrooms.
- The college provides the all desired funds for all activities.

5.3.5 Give details of the various bodies and their activities (academic and administrative), which have student representation on it.

The following bodies have students' representation with activities because institution is maintaining different committees and cells involving the students as a part of it:

- **Grievances Cell**

Institution is running a grievance cell. For this programme, institution has place a grievance suggestion box. Students write their grievances suggestion and put it in the box. After every fifteen days, grievance committee opens the box, read the suggestion and grievances and act accordingly.

- **Extra co-curricular activities**

Institution deals with various co-curricular activities like celebration of importance days, Republic day, Independence Day, Diwali, Holi etc. Many competitions are organized on their house basis for such types of house competitions group leaders are chosen and they are responsible for their work.

Criterion V: Student Support and Progression

Many competitions like Rangoli making, flower arrangements, greeting card making, diya making, dustbin making and Recycling of waste materials were done as house competitions, every house leader and house incharge is responsible for such types of competitions. Organising seminars and celebration of Van Mahotsav is also the part of extra co- curricular activities.

- **Administrative work**

Practice teaching

During the teaching practice in different school, schools wise observational or supervision of the pupil teacher duties are organized to the faculty members with the students. Students responsibilities include preparing of time table with the help of their teacher in-charge and they deals with the students of the school and participated in the school activities like morning assembly, discipline of the students, preparing of effective teaching aids which will help them to be a proper teacher. Some time pupil teacher uses laptop as a teaching aid in the class room to show their power point presentation, paint brush presentation etc.

- **Campus maintenance and upkeep of the campus.**

Students are also assigned the duties to maintain the campus building and of the surrounding areas. House wise duties are

Criterion V: Student Support and Progression

assigned on weekly basis and group leader and teacher incharge of the house is responsible to assign the duties further to the other group student's duties like maintaining the cleanliness of the building, (Washroom, Canteen, Black board, Notice Board, Sports Room, Water facilities etc) and duties are divided in the students they are also responsible for the upkeepment of the plants and grounds etc.

- **Alumni**

Institution has an Alumni cell; students of the previous years are linked with the present students. Annual meetings with the ex-students is arranged and both interact with each other

- **Project work**

Students worked with various projects like woman empowerment, environment, diseases like cancer, diabetes, hypertension, Polio etc. Students visit to their surrounding areas and collect the data. On the other hand for the fulfillment of different psychological test students visit in their surroundings and try to solve the psycho tests.

5.3.6 Does the institution have a mechanism to seek and use data and feedback from its graduates and from employers to improve the preparation of the programme and the growth and development of the institution?

Criterion V: Student Support and Progression

Yes, the institution has a mechanism to seek and use data of feedback from its graduates and employers to improve the preparation of the programme and the development of institution.

- The feedback obtained from the student regarding course content, and teachers. At the end of the session, feedback is taken from the students about their experience and about campus and on receiving feedback from the student's teacher. The members of faculty are informed to improve their performance and try to implement the suggestion, which is required.
- In the formal and informal meetings peers interact with each other and do analysis of their Strengths, Weaknesses. In the light of students and peer feedback the principal with faculty members, prepares need based college programmes and assign duties keeping in mind the potentialities and capabilities of the teacher educators.
- Institution has also mechanism to obtain feedback from the teacher. Faculty members given suggestions and management, try to fulfill the suggestions and requirement.

5.4 BEST PRACTICES IN STUDENT SUPPORT AND PROGRESSION

5.4.1 Give details of institutional best practices in Student Support and Progression?

The institute has made effort to provide support system for the growth of student teachers and to make them professionally

Criterion V: Student Support and Progression

competent to undertake teaching as a profession. They are provided support in carrying out their professional activities. The following are the best practices:

- The institute extends full support in facilitating programmes like self awareness, working for community etc.
- Placement cell helps to finding the job.
- Extension activities like seminars, vanmahotsava, various house competitions are done.
- Well equipped ICT Lab.
- Well equipped library, with free internet facility, journals, books and news papers.
- Free internet facility is available to the students.
- During teaching practice, teacher trainees are encouraged to present their lessons through PowerPoint presentation or other resources of their wish.
- Well equipped psycho lab.
- Resources room for physically handicapped students.
- Medical room to give first aid.