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| **Name:** |  | **Job Title** |  |
| **Staff number:** |  | **Department** |  |
| **Student Ref No:** |  | **Module Code** |  |
| **AU Email address** |  | **Name of Supervisor** |  |

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| **Date** | **Nature of Work** (Lecturing, Seminar / Tutorial, Demonstrating, other) | **Time worked 1st** | | **Time worked 3rd** | | **PAYABLE** |
| **Start time (part of 1st shift e.g. morning)** | **Finish time (part of 1st shift e.g. morning)** | **Start time (part of 2nd shift e.g. afternoon)** | **Finish time (part of 3rd shift e.g. afternoon)** | **Total Hours Worked (Decimal)** |
| **01/12/2008** | **Tutorial /**  **Module**  **(EXAMPLE)** | **0900** | **1050** | **1500** | **1775** | **5.50** |
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Signed: Click or tap here to enter text. Date: Click or tap to enter a date.

Claim correct and confirmed by Supervisor: Click or tap here to enter text.

Signature: Click or tap here to enter text. Date: Click or tap to enter a date.