$(\mathbf{1})$ **Confirm Appropriate Agreements Data Sharing Agreement Individual Disclosure Schedule (2**) **Identify Data Set Privacy Impact Assessment Templates provided NB-IRDT Data Transfer (3**) **Documentation** 4 **DH Data Transfer Documentation Data Sharing Agreement** with Department of Health **Crosswalk Application [5**] **Data Preparation Templates provided** 6 **Data Transfer**

 $(\mathbf{1})$ **Submit Feasibility Application Meetings to Attend:** Institute Review $(\mathbf{2})$ **Submit Data Access Application Data and Research Committee (1/month) 3 Application Reviews** 4 **Privacy/Security Training Documents to Complete: Criminal Record Check** Confidentiality 5 REB & Privacy Review Agreement **Training: Privacy Training** 6 Sign Data Access Agreement **Security Training Access Data**

Privacy Training (1 hour live session)

Criminal Record Check (current last 12 months)

3 Approved User Form

Confidentiality Agreement (signed with University of New Brunswick)

Security Training & Orientation
(1 hour live session – data release & vetting requirements)

Approved User Status

Annual Privacy Training is required for all Approved Users and NB-IRDT Staff

Criteria:

- May be met in any order
- May be met parallel to access data process (i.e. data access approval)

No data access is granted until all Approved User Criteria are met AND data access agreement signed