

1

Confirm Appropriate Agreements

2

Identify Data Set

3

**NB-IRDT Data Transfer
Documentation**

4

DH Data Transfer Documentation

5

Data Preparation

6

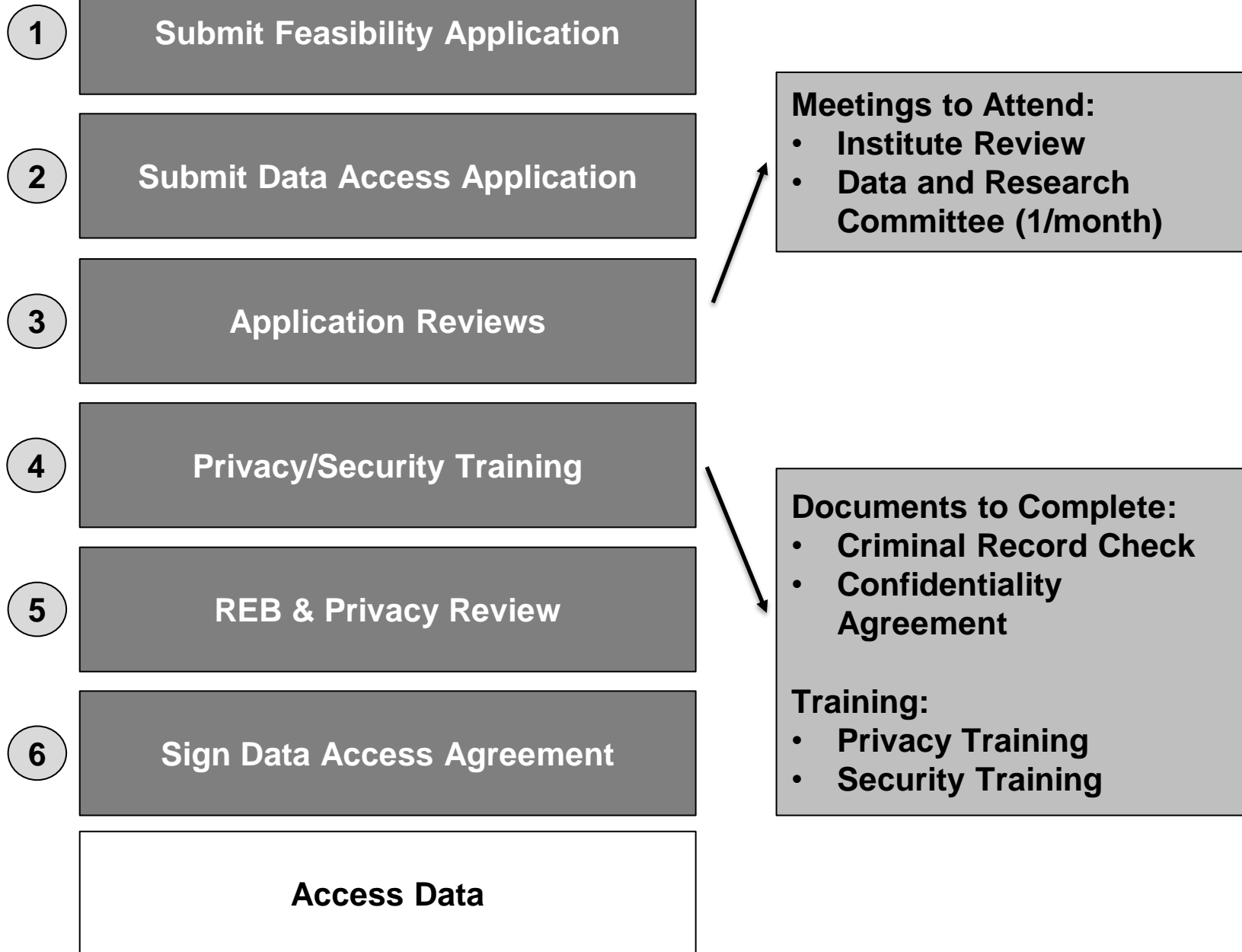
Data Transfer

- **Data Sharing Agreement**
- **Individual Disclosure Schedule**
- **Privacy Impact Assessment**

Templates provided

- **Data Sharing Agreement with Department of Health**
- **Crosswalk Application**

Templates provided



1

**Privacy Training
(1 hour live session)**

2

**Criminal Record Check
(current last 12 months)**

3

Approved User Form

4

**Confidentiality Agreement
(signed with University of New Brunswick)**

5

**Security Training & Orientation
(1 hour live session – data release &
vetting requirements)**

Approved User Status

**Annual Privacy Training is
required for all Approved
Users and NB-IRDT Staff**

Criteria:

- **May be met in any order**
- **May be met parallel to
access data process (i.e.
data access approval)**

**No data access is granted
until all Approved User
Criteria are met AND data
access agreement signed**