

Josh Sim Curriculum Vitae

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Personal Statement

I am in my second year at Otago Polytechnic studying the Bachelor of Information Technology. I am a hard worker and am knowledgeable with computer technology. If I am successful with this application I intend to work whilst I go through tertiary education where I hope to get the qualifications that will allow me to further my potential in the IT industry. I am confident, work well in a team atmosphere and flexible with hours and work. I have a restricted drivers licence which allows me to get to and from work easily. I am reliable and am keen to work extra hours if need be.

Skills

Leadership

I was a Year 13 leader at Taieri College. For the whole year, I had a Year 7 class in which I frequently visited and assisted with by helping out the teacher and interacting with the kids to make sure they are happy and comfortable with school life as well as leading the class in different activities.

Computer skills

I have a passion for computer technology which is why I applied for the BIT course at Otago Polytechnic. I completed the 2017 year with 7 A's. During the second half of 2018 I was on a team that designed and built from scratch a semester tracking web application for lecturers to use to keep track of the semester. It primarily was coded in PHP using the Laravel framework to help keep a simplified back end. We also used our skills in HTML, CSS and JavaScript to make the front end look presentable.

During my time at high school I took the computer skills class and have took it upon myself to better hone my computer skills at home. I have always passionate about computers, so much so that my kindergarten teacher recently told me he wasn't surprised to hear I was doing well in the BIT course at Otago Polytechnic.

Work History

Paperboy, The Otago Daily Times, Dunedin, New Zealand
April 2013 – May 2017

Responsibilities:

Deliver up to 100 individual newspapers to specific houses

Deliver by 7am every morning

Interact with customers and tend to their needs if there was a problem with the conventional delivery methods

Babysitter, Babysitting for a family with four boys

2015 - 2017

Responsibilities:

Safety and welfare of the children

Ensuring any chores are done by the kids that were set out by the parents

Helped with homework

Peer interaction

Grocery Updater and Trolley Collector, Centre City New World
May 2017 – July 2018

Responsibilities:

Manage stock effectively

Outstanding customer interaction

Making stock look the best

Being efficient in all areas of the job

Collecting trollies in an easy but effective way

Forecourt Attendant, BP 2GO Alco Motors
July 2017 – April 2018

Responsibilities:

LPG Trained

Complete all nightly tasks that needed to be done

Complete a close of the store at closing time

Handle money

Handle food

Manage stock effectively

Outstanding customer service

Being efficient in all areas of the job

Customer Service Representative, BP Connect Mosgiel
July 2018 – Present

Complete all tasks that needed to be done
Handle money
Handle food
Manage stock effectively
Outstanding customer service
Being efficient in all areas of the job

Achievements

Taieri College Year 13 Leader, 2016

For this year, I have a Year 7 class in which I frequently visit and assist with by helping out the teacher and interacting with the kids to make sure they are happy and comfortable with school life.

I had to apply through school and went through a selection process.

Education

National Certificate of Educational Achievement (Level 1) Achieved With Merit,
Taieri College, Mosgiel, Dunedin, New Zealand. December 2014

I completed the National Certificate of Educational Achievement (Level 1) Achieved With Merit while studying at Taieri College. This qualification includes 10 numeracy and 10 literacy NCEA credits.

National Certificate of Educational Achievement (Level 2) Achieved
Taieri College, Mosgiel, Dunedin, New Zealand. December 2015

I completed the National Certificate of Educational Achievement (Level 2) Achieved while studying at Taieri College. This qualification includes 10 numeracy, 5 reading and 5 writing NCEA credits.

National Certificate of Educational Achievement (Level 3) Achieved
Taieri College, Mosgiel, Dunedin, New Zealand. December 2016

I completed the National Certificate of Educational Achievement (Level 3) Achieved while studying at Taieri College. This qualification includes 10 numeracy, 5 reading and 5 writing NCEA credits.

Certificate of Achievement – Cookery Schools 2

Taieri College, Mosgiel, Dunedin, New Zealand. January 2016

I completed the Certificate of Achievement – Cookery Schools 2 while studying at Taieri College. This qualification includes the standards

167 – Practise food safety methods in a food business

13285 – Handle and maintain knives in a commercial kitchen

Interests and Hobbies

In my spare time, I like to game online with friends and DJ. I was also Head of Tech Crew at Taieri College which has allowed me to gain extra credits and knowledge in electrical systems. I like to spend time with my friends and family which allows me to improve on my interpersonal skills and enjoy working with cars.

Referees

Dave Bretz – Area Manager, Otago Daily Times

Contact Phone: 479-3555

Allan Fiddes – Former Owner and Manager – BP 2GO Alco Motors Mosgiel

Contact Phone: 0275896226