«Student\_No» «First\_Name» «Last\_Name»

|  |  |  |  |
| --- | --- | --- | --- |
| **Student** | Joe Doe (Joey) | **Student ID** | 21212 |
| **Course** | Extreme English | **Class** | Foundation 1 |
| **Start Date** | 2025-03-15 | **Finish Date** |  |
| **Teacher/s** | Jimmy and Tristan | | |

**Write test results in percentage values**

*NA = Test not given, Hols = Holidays, Abs = Absent, DNS = Did not Submit*

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Start Week |  |  |  |  |  |  |  |  |  |  |
| **Week** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** |
| Grammar | 67 | 45 |  |  |  |  |  |  |  |  |
| Vocabulary | 89 |  |  |  |  |  |  |  |  |  |
| Listening |  |  |  |  |  |  |  |  |  |  |
| Reading |  |  |  |  |  |  |  |  |  |  |

**Select grades (A, B, C, etc) as per conversion table below**

*NA = Test not given, Hols = Holidays, Abs = Absent, DNS = Did not Submit*

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Week** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** |
| Writing |  |  |  |  |  |  |  |  |  |  |
| Speaking |  |  |  |  |  |  |  |  |  |  |
| Pronunciation |  |  |  |  |  |  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Overall** | | | |
| **Reading** | **Writing** | **Speaking** | **Listening** |
|  |  |  |  |

**Participation**: US **Leavers:** level up

**Teacher Comments:**

|  |
| --- |
| Thank you for being an amazing and inspirational student. Keep working on your listening and speaking. Well done! All the best in your new class. Thank you for being an amazing and inspirational student. Keep working on your listening and speaking. Well done! All the best in your new class. |

|  |  |  |
| --- | --- | --- |
| **Percentage** | **Impact Grade** | **Promotion Guide** |
| 80 - 100 | A - Excellent | Mostly A’s - Promote to next level |
| 65 – 79 | B - Good | A’s & B’s - Consider for promotion |
| 50 – 64 | C - Developing | B’s & C’s - Stay in current level |
| 35 – 49 | D - Needs Improvement | D’s - Stay in current level |
| 0 - 34 | E - Unsatisfactory | E’s - Return to previous level |

*\* For an overall A for there should be at least two A’s on tasks. Teachers, please enter speaking and writing results every week.*