

Date: 07 Feb, 2020

**Subject: Final Settlement Letter**

Dear Anuska Khadka

In continuation of your resignation letter dated 2019-12-13 and subsequent relieving from your duties on 2019-12-06 your full and final settlement has been prepared in line with the terms and conditions of your appointment letter.

Please collect the full and final settlement pay slip from the accounts team.

With this we settle your account with Rolling Plans Pvt. Ltd. and nothing is due from the company to you. Kindly, issue an acknowledgement letter stating your confirmation.

On behalf of Rolling Plans Pvt. Ltd.

Sincerely,

**ROLLING PLANS PVT. LTD.**

**Corporate Office:**

Bijulibazar - 10, Kathmandu, Nepal  
Tel : +977- 01- 4784183, 4785215  
Email : info@rollingplans.com.np



**ROLLINGJOBNEPAL**  
...constant job attack .com

**Business Center:**

4<sup>th</sup> Floor, Shikhar Biz Center  
Thapathali, Kathmandu  
Tel : +977-01-4242909