

# Jinki Lee

BUSINESS AND SOFTWARE DEVELOPER

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## Technical Skills

**Languages** Java · HTML/CSS · JavaScript · SQL · C++ · C#

**Dev Tools** Microsoft Azure · SharePoint · ASP.NET · Oracle · Bootstrap · AdobeXD · Figma · Git

**Other Tools** Microsoft 365 · Visual Studio Enterprise · Adobe Creative Suite (Premiere Pro & Photoshop)

## Work Experience

### ENMAX Corporation

Digital Experience Co-Op Student

Calgary, Canada

January 2023 - Present

- Schedule meetings with the team to keep the IT Recognition Portal project on track, gather requirements, develop changes, work with UX for best design, develop testing strategy, and work with extended IT team for organizational change management practices.
- Compile information from DevOps tickets and create release notes document. Review and vet notes with team and management before completion. Attend releases to document updates and redesign release notes document for a more modern look.
- Gathering requirements by participating in meetings with assigned developers/UX designers, documenting discussions, and making recommendations for templates.
- Attend requirements sessions with assigned developer and/or UX designer, document discussions and make recommendations for template improvements.
- Make small UX edits and changes to enmax.com, edit SharePoint backend and push through production, work with testing to ensure completion before launch.

## Education

### Southern Alberta Institute of Technology (SAIT)

Diploma in Information Technology, Major in Software Development, 3.7 GPA

CO-OP: AVAILABLE FOR 4 MONTHS BEGINNING MAY 2023

Calgary, Canada

May 2022 - Present

### University of Calgary (UCalgary)

Bachelor of Arts in Economics with Business Minor, 3.3 GPA

Calgary, Canada

Sept 2017 - Apr 2022

## Awards and Scholarships

### Alberta Advanced Education and Technology Award

School for Advanced Digital Technology

SAIT

Aug 2022

### Jason Lang Scholarship

Haskayne School of Business

UCalgary

Sept 2020 - 2021

## Volunteer Experience

### Campus Volunteer

SAIT Students' Association

SAIT

May 2022 - Present

### Campus Volunteer

Society of Undergraduate in Economics

UCalgary

Sept 2017 - Sept 2021