

To whom it may concern,

I am writing this letter of recommendation for the quality of work demonstrated by Jin Shuyi in the Artificial Intelligence Internship Programme held by NTU Business AI Lab from 5 July to 3 September 2022.

Jin Shuyi has very good written and verbal communication skills. In addition, he is well organised, reliable and hardworking. He also has a positive attitude that makes him a pleasure to work with.

Jin Shuyi could shoulder multiple responsibilities and complete tasks of various natures. He was a good team player that engaged actively in the team discussion and project. He presented with a desire to learn and grow both professionally and personally.

I can certainly recommend him for further study or for direct employment. If you have any questions, please do not hesitate to contact me.

Yours faithfully,



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Annex A

Programme Name: Artificial Intelligence Internship Programme

Programme Date: 5 July to 3 September 2022

Hosted Online by: Nanyang Technological University, Business AI Lab

Jin Shuyi has successfully completed the Artificial Intelligence Internship Programme which comprised a series of workshops, discussions, assignments as well as a group project.

Overall Grade: Distinction

***A fail** is given when the participant has not met the programme's objectives. The participant missed to attend all workshops, to show enough effort and achievement in both assignments and project.*

***A pass** is given when the participant has met the learning objectives and reached the expected outcomes. The participant has completed the whole programme, submitted assignments in due time.*

***A merit** is awarded when the participant has fully participated in the programme, both in workshops and assignments. The participant has taken part in a team project and has contributed to the presentation of the project.*

***A distinction** is awarded when a participant has taken a leading role in the programme, has been interactive and has demonstrated a high capacity to understand and converse in English. This is a special award for outstanding performance and an encouragement to others.*