







SAMIKSHA RAI

 Azamgarh, Uttar Pradesh |  +91 73805 60538 |  raisahibasamiksha122@gmail.com

 Fluent in Hindi & Semi-Fluent in English |  Customer-Centric |  Tech-Savvy

Career Objective

Energetic and self-motivated graduate seeking a Customer Support Executive role at Jio. With a background in social media evaluation and strong communication skills, I aim to provide exceptional customer service while enhancing brand trust and satisfaction.

Professional Experience

Social Media Evaluator | Appen

January 2021 – February 2022

- Analyzed and rated social media content to improve platform user experience.
 - Assisted in optimizing online presence for businesses through quality control and feedback.
 - Developed strong attention to detail and online communication skills.
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Education

Bachelor of Arts (B.A) – VBSPU, Jaunpur, UP | 2021

Intermediate (10+2), PCM – UP Board | 2018

High School (10th), PCM – UP Board | 2016

Skills & Tools

- **Communication:** Excellent verbal & written communication
 - **Computer Proficiency:** MS Word, Excel, PowerPoint, Access
 - **Technical Skills:** OS installation, basic hardware knowledge
 - **Internet Research:** Skilled in web navigation, directories, portals
 - **Typing Speed:** Average speed with 99% accuracy
 - **Soft Skills:** Patience, adaptability, teamwork, quick learning
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Why Me for Jio?

- ✓ Friendly and patient communicator
 - ✓ Quick learner, easily adapts to new tools
 - ✓ Eager to help customers and resolve issues
 - ✓ Previous experience with digital platforms & customer content
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Personal Details

- **DOB:** 12th July 2000
 - **Father's Name:** Mr. Nandgopal Rai
 - **Marital Status:** Unmarried
 - **Languages:** English, Hindi
 - **Address:** H. No. 01, Mehmauni, Kaptanganj, Azamgarh, UP – 276141
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I hereby declare that the above details are true to the best of my knowledge.

 Azamgarh

 Samiksha Rai