











































# HSD 118 - SHE Report

**Operating Company** R G Carter Projects Ltd  
**Project** CP0223 - Tesco Coventry Walsgrave Superstore  
**Site Address** Tesco Store, Clifford Bridge Rd, Walsgrave, Coventry CV2 2TS  
**DateSubmitted** Jun 26 2023 12:00AM

## General Details

**Project Description** Capital Ex with some General Maintenance project, including Flooring, cleaning, decoration, tarmac, drainage and fencing repairs  
**Report Number** 2  
**Project/Site Manager(s)** Scott Waterhouse  
**Person(s) accompanying SHE Advisor**  
**SHE Advisor Name** Steven Jones  
**Number of personnel on site** 9

## Ratings Summary

RAMS	 CPP	 Senior Management Inspections	
Temporary Works	 Fire Plan / Assessment / Fire Points	 COSHH	
SWMP	 Asbestos Management	 Training	
Emergency Plan	 Accident Book / S1 / First Aid Provision	 Daily Site Hazard Board	
SP18/27 Board	 Security/Public Safety	 Site Management	
S6 Inspection Registers pts 1-7	 Competency Cards	 Permits	
Excavations	 Lifting Operations	 Inductions	
Tool Box Talks	 Take Twos	 Manual Handling	
Housekeeping	 PPE	 Scaffolding	
Access Equipment, MEWPS Towers	 Working At Height	 Access and Egress	
Demolition	 Mobile Plant	 Guarding	
Road Conditions	 F10, etc	 Safety Notices	
Fuel Storage	 Electrical Distribution	 PAT Equipment	
Waste Management	 Environmental	 Dust/Noise	
HAVs	Welfare	Close-out	

## RAMS

<b>Category</b>	Green		
<b>Observation</b>	Pearson signs HSD133 review made, operatives on the site have signed off against them for their activities on the site.		
<b>Corrective Action</b>		<b>Corrective Action Date</b>	
<b>Preventative Action</b>		<b>Preventative Action Date</b>	
<b>Closing Comments</b>			
<b>Closed By</b>		<b>Closed Date</b>	
<b>Organisation allocated to</b>		<b>Contact allocated to</b>	
<b>Image (1 of 6)</b>			
<b>Image (2 of 6)</b>			
<b>Image (3 of 6)</b>			
<b>Image (4 of 6)</b>			
<b>Image (5 of 6)</b>			
<b>Image (6 of 6)</b>			

## CPP

<b>Category</b>	Green		
<b>Observation</b>	The CPP is the latest version and is due the next review on the 13th July 2023. Contractor RAMS register is being maintained. Contents deemed satisfactory by client CDM.		
<b>Corrective Action</b>		<b>Corrective Action Date</b>	
<b>Preventative Action</b>		<b>Preventative Action Date</b>	
<b>Closing Comments</b>			
<b>Closed By</b>		<b>Closed Date</b>	
<b>Organisation allocated to</b>		<b>Contact allocated to</b>	

Image (1 of 3)

Image (2 of 3)

Image (3 of 3)

#### Senior Management Inspections

<b>Category</b>	Amber		
<b>Observation</b>	The last SMI on the system was conducted by D Groucott on the 25th May 2023. On live Carter sites under policy an SMI is to be completed every month (30 days), as such this is now slightly overdue.		
<b>Corrective Action</b>	Conduct and record an SMI within the next 72 working hours.	<b>Corrective Action Date</b>	30/06/2023
<b>Preventative Action</b>		<b>Preventative Action Date</b>	
<b>Closing Comments</b>			
<b>Closed By</b>		<b>Closed Date</b>	
<b>Organisation allocated to</b>	R G Carter Projects Ltd	<b>Contact allocated to</b>	

Image (1 of 1)

#### Temporary Works

<b>Category</b>	Green		
<b>Observation</b>			
<b>Corrective Action</b>		<b>Corrective Action Date</b>	
<b>Preventative Action</b>		<b>Preventative Action Date</b>	
<b>Closing Comments</b>			
<b>Closed By</b>		<b>Closed Date</b>	
<b>Organisation allocated to</b>		<b>Contact allocated to</b>	

Image (1 of 3)

Image (2 of 3)

Image (3 of 3)

Fire Plan / Assessment / Fire Points

Category	Green		
Observation	The FRA and the Fire Plan were both reviewed on the 13/06/2023.		
Corrective Action		Corrective Action Date	
Preventative Action		Preventative Action Date	
Closing Comments			
Closed By		Closed Date	
Organisation allocated to		Contact allocated to	

Image (1 of 4)

Image (2 of 4)

Image (3 of 4)

Image (4 of 4)

COSHH

Category	Green		
Observation			
Corrective Action		Corrective Action Date	
Preventative Action		Preventative Action Date	
Closing Comments			
Closed By		Closed Date	
Organisation allocated to		Contact allocated to	

Image (1 of 1)

SWMP

Category N/A

Asbestos Management

Category	Green		
Observation			
Corrective Action		Corrective Action Date	
Preventative Action		Preventative Action Date	
Closing Comments			
Closed By		Closed Date	
Organisation allocated to		Contact allocated to	
Image (1 of 1)			

Training

Category Green

Emergency Plan

Category Green

Accident Book / S1 / First Aid Provision

Category	Green		
Observation	There have been no incidents reported since the last site visit. First Aid equipment remains sufficient for the project.		
Corrective Action		Corrective Action Date	
Preventative Action		Preventative Action Date	
Closing Comments			
Closed By		Closed Date	
Organisation allocated to		Contact allocated to	
Image (1 of 2)			

Image (2 of 2)

Daily Site Hazard Board

Category	Green		
Observation			
Corrective Action		Corrective Action Date	
Preventative Action		Preventative Action Date	
Closing Comments			
Closed By		Closed Date	
Organisation allocated to		Contact allocated to	

Image (1 of 1)

SP18/27 Board

Category	Green
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Security/Public Safety

Category	Green		
Observation	Site perimeter hoarding in good condition, compound gates secure. Security guard on shift for store. PFS has barriers placed to restrict access.		
Corrective Action		Corrective Action Date	
Preventative Action		Preventative Action Date	
Closing Comments			
Closed By		Closed Date	
Organisation allocated to		Contact allocated to	

Site Management

Category	Green
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<b>Observation</b>	The last visit to the site was on the 30/05/2023. Persons on site: Projects x1, Agency x1, Subbies x7, (total =9). HSD 119 SHE Weekly Checklist seen for wc 12/06/2023.		
<b>Corrective Action</b>		<b>Corrective Action Date</b>	
<b>Preventative Action</b>		<b>Preventative Action Date</b>	
<b>Closing Comments</b>			
<b>Closed By</b>		<b>Closed Date</b>	
<b>Organisation allocated to</b>		<b>Contact allocated to</b>	

Image (1 of 4)

Image (2 of 4)

Image (3 of 4)

Image (4 of 4)

S6 Inspection Registers pts 1-7

<b>Category</b>	Green		
<b>Observation</b>	The S6 registers were found with clear and legible entries, supporting certificates were found to be correct.		
<b>Corrective Action</b>		<b>Corrective Action Date</b>	
<b>Preventative Action</b>		<b>Preventative Action Date</b>	
<b>Closing Comments</b>			
<b>Closed By</b>		<b>Closed Date</b>	
<b>Organisation allocated to</b>		<b>Contact allocated to</b>	

Image (1 of 2)

Image (2 of 2)

Competency Cards

<b>Category</b>	Green		
<b>Observation</b>	Mr Anthony Freeman CSCS 2469190 expires 31/07/2027. (Manor Concepts Ltd). Mr Paul Phillips of Pearson Signs Ltd.		
<b>Corrective Action</b>		<b>Corrective Action Date</b>	
<b>Preventative Action</b>		<b>Preventative Action Date</b>	
<b>Closing Comments</b>			
<b>Closed By</b>		<b>Closed Date</b>	
<b>Organisation allocated to</b>		<b>Contact allocated to</b>	
<b>Image (1 of 3)</b>			
<b>Image (2 of 3)</b>			
<b>Image (3 of 3)</b>			

#### Permits

<b>Category</b>	Amber		
<b>Observation</b>	There are still some errors being made with the management of HWP on the site. Either no datum point for finishing of the works, then hour fire watch, types of extinguisher not confirmed (x2 dedicated), building is not timber framed?		
<b>Corrective Action</b>	Ensure permits are completed in full and correctly, to reduce risk on our projects.	<b>Corrective Action Date</b>	28/06/2023
<b>Preventative Action</b>		<b>Preventative Action Date</b>	
<b>Closing Comments</b>			
<b>Closed By</b>		<b>Closed Date</b>	
<b>Organisation allocated to</b>	R G Carter Projects Ltd	<b>Contact allocated to</b>	
<b>Image (1 of 3)</b>			
<b>Image (2 of 3)</b>			
<b>Image (3 of 3)</b>			



Excavations

**Category** N/A

Lifting Operations

**Category** N/A

Inductions

<b>Category</b>	Green		
<b>Observation</b>	The remote induction process is used on this project. Sampled Anthony Freeman of Manor Concepts Ltd.		
<b>Corrective Action</b>		<b>Corrective Action Date</b>	
<b>Preventative Action</b>		<b>Preventative Action Date</b>	
<b>Closing Comments</b>			
<b>Closed By</b>		<b>Closed Date</b>	
<b>Organisation allocated to</b>		<b>Contact allocated to</b>	
<b>Image (1 of 1)</b>			

Tool Box Talks

<b>Category</b>	Green		
<b>Observation</b>	20/06/2023 PPE and orderly working x6 operatives. 15/06/2023 Summer Working x9 operatives.		
<b>Corrective Action</b>		<b>Corrective Action Date</b>	
<b>Preventative Action</b>		<b>Preventative Action Date</b>	
<b>Closing Comments</b>			
<b>Closed By</b>		<b>Closed Date</b>	
<b>Organisation allocated to</b>		<b>Contact allocated to</b>	
<b>Image (1 of 2)</b>			
<b>Image (2 of 2)</b>			

Take Twos

<b>Category</b>	Green		
<b>Observation</b>			
<b>Corrective Action</b>		<b>Corrective Action Date</b>	
<b>Preventative Action</b>		<b>Preventative Action Date</b>	
<b>Closing Comments</b>			
<b>Closed By</b>		<b>Closed Date</b>	
<b>Organisation allocated to</b>		<b>Contact allocated to</b>	
<b>Image (1 of 2)</b>			

**Image (2 of 2)**

Manual Handling

<b>Category</b>	Green
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Housekeeping

<b>Category</b>	Green
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PPE

<b>Category</b>	Green
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Scaffolding

<b>Category</b>	N/A
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Access Equipment, MEWPS Towers

<b>Category</b>	Amber		
<b>Observation</b>	Whilst the MEWPS were stored safely and none left with keys in the controls, the key custody process is not being correctly managed, with lack of authorising / issuing sign offs for the transactions. Sign off's by the issuing person must be made at the time the key is issued to the operator, confirming competency before issuing the key!		

<b>Corrective Action</b>	Ensure key custody records are completed in full for all transactions. NOTE: A MEWP in use tonight did not have a issuers sign off. There were barriers around the MEWP and the operator was competent.	<b>Corrective Action Date</b>	
<b>Preventative Action</b>		<b>Preventative Action Date</b>	
<b>Closing Comments</b>			
<b>Closed By</b>		<b>Closed Date</b>	
<b>Organisation allocated to</b>		<b>Contact allocated to</b>	
<b>Image (1 of 5)</b>			
<b>Image (2 of 5)</b>			
<b>Image (3 of 5)</b>			
<b>Image (4 of 5)</b>			
<b>Image (5 of 5)</b>			
<b>Observation</b>	A boss set of steps belonging to the electrical contractors was observed to have the last sign off against the ladder tag in 2022, the tags should be signed off when ladder arrives on the site and an entry made onto HSD116 ladders register. When a stepladder permit is issued an inspection is made as per section 3 of the permit!		
<b>Corrective Action</b>	Sanity check the steps and ladders on the site. Raise a HSD116 ladders register to record what ladders are available for use. These should have a tag and be signed off when arrived to this site.	<b>Corrective Action Date</b>	28/06/2023
<b>Preventative Action</b>		<b>Preventative Action Date</b>	
<b>Closing Comments</b>			
<b>Closed By</b>		<b>Closed Date</b>	
<b>Organisation allocated to</b>	R G Carter Projects Ltd	<b>Contact allocated to</b>	
<b>Image (1 of 1)</b>			

Working At Height

Category Green

Access and Egress

Category 

Green

Demolition

Category N/A

Mobile Plant

Category N/A

Guarding

Category 

Green

Road Conditions

Category 

Green

F10, etc

Category 

Green

Safety Notices

Category 

Green

Observation

Corrective  
Action

Corrective  
Action Date

Preventative  
Action

Preventative  
Action Date

Closing  
Comments

Closed By

Closed Date

Organisation  
allocated to

Contact  
allocated to

Image (1 of 2)

Image (2 of 2)

Fuel Storage  
**Category** Green

Electrical Distribution  
**Category** Green

PAT Equipment  
**Category** Green  
**Observation** Sampled items were found to be OK.  
**Corrective Action**  
**Preventative Action**  
**Closing Comments**  
**Closed By**  
**Organisation allocated to**  
**Image (1 of 1)**

<b>Corrective Action Date</b>	<b>Preventative Action Date</b>	<b>Closed Date</b>	<b>Contact allocated to</b>
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Waste Management  
**Category** Green

Environmental  
**Category** Green

Dust/Noise  
**Category** N/A

HAVs  
**Category** N/A

Welfare  
**Category** Green  
**Observation** Found to be clean, tidy and well stocked. Festoon lighting has been added for lighting compound during night shift to great effect.

**Corrective  
Action**  
**Preventative  
Action**  
**Closing  
Comments**  
**Closed By**  
**Organisation  
allocated to**

**Corrective  
Action Date**  
**Preventative  
Action Date**

**Closed Date**  
**Contact  
allocated to**

**Image (1 of 2)**

**Image (2 of 2)**

Close-out

**Category**  
**Observation**  
**Corrective  
Action**  
**Preventative  
Action**  
**Closing  
Comments**  
**Closed By**  
**Organisation  
allocated to**

Green

The actions from the last audit were clearly closed out. Many thanks.

**Corrective  
Action Date**  
**Preventative  
Action Date**

**Closed Date**  
**Contact  
allocated to**

**Image (1 of 3)**

**Image (2 of 3)**

**Image (3 of 3)**

Inspection Sign Off

**Forward Risk  
Management**

Continued works internally, tarmac and line marking, ensure hot works permits are issued correctly (they will require x2 FE of their own). Caswells completing fridge drain run and tiling.

**Project Managers  
Signature**

**SHE Advisor Signature**

**Sign Off Time**